

April 9, 2018

The regular meeting of the South Williamsport Area School Board was called to order this evening in the library of the High School by the President, Chris Branton.

The meeting opened with a moment of silent meditation and Pledge to the Flag.

Board Members Present: Anthony, Bowman, Davenport, Miller, Molino, Persun, Page, and Branton

Board Members Absent: Bachman

Others Present: Dr. Mark Stamm-Superintendent, Jesse Smith-High School Principal, Michele Loomis-Assistant High School Principal, Bill Reifsnnyder-Maintenance Director, Jamie Mowrey-Assistant Business Manager, Fred Holland-Solicitor and Dennis Artley-Business Manager

Visitors: Pam Reifsnnyder, Brenda Trimble, Chris Molino, Tambra Isenberg, Selena Losselle, Christine Miller, Melissa Jackson, Connie McLaughlin

There was an executive session before the meeting for legal advice.

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for the month of February 2018, was moved by Anthony, seconded by Davenport. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,208,125.89, as funds become available was moved by Persun, seconded by Davenport. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE CAFETERIA FUND BILLS

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$63,855.54, as funds become available was moved by Davenport, seconded by Miller. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE MINUTES

A motion to approve the minutes of March 5, 2018, as written, was moved by Miller, seconded by Davenport. All members present voting yes, motion carried.

SUPERINTENDENT RECOMMENDATIONS

CONFERENCE REQUESTS

Moved by Bowman, seconded by Davenport to approve the following conference request:

- Jessica Kaledas and Robyn Rummings, to attend the Pennsylvania Music Educators Association Music Conference on April 19-20, 2018, held in Lancaster, PA, sponsored by PMEA.

Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

MEMORANDUM OF UNDERSTANDING

A motion to approve a Memorandum of Understanding between the South Williamsport Area School District and the South Williamsport Education Association relating to the Collective Bargaining Agreement for section 5.16 Retirement requirements was moved by Miller, seconded by Persun.

Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

RESIGNATION RETIREMENT

A motion to accept the retirement resignation of Lou Ann Ziegler, elementary guidance counselor effective June 12, 2018, was moved by Persun, seconded by Miller. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

RESIGNATION

A motion to accept the resignation of Roni Stroud, as Cheer Advisor effective April 9, 2018, was moved by Miller, seconded by Davenport. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

EMPLOYMENT COACHES

A motion to approve the employment of the following coaches was moved by Anthony, seconded by Persun. Boys JV Assistant Baseball Coach – Tyler Askey - \$1,671, Volunteer Jr High Soccer – Emmanuel Tsikitas, Volunteer Track & Field – Mike Bachman, Volunteer Boys Tennis – Leslee Rudio
Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

GUEST TEACHER

A motion to approve the addition of Niklaus Barkauskas, Rebecca Brocius, Travis Eiswerth, Chelsey Horner, and Jennifer Jackson to the Guest Teachers list was moved by Miller, seconded by Page.
Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPOINT SOLICITOR

Moved by Persun seconded by Davenport to appoint Fred A. Holland as District Solicitor for the 2018-2019 school term. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

REQUEST FOR SCHOOL AFFILIATION

A motion to approve the request for School Affiliation for Mountie Quest was moved by Anthony, seconded by Davenport. Mountie Quest's mission is to provide students with access to quality experiences. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

2018-2019 SCHOOL DISTRICT CALENDAR – SECOND READING

A motion to approve the 2018-2019 school calendar on second reading was moved by Persun, seconded by Page. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

TECHOLGY SERVICES AGREEMENT WITH BLAST IU 17

A motion to approve a Technology Services Agreement with Blast IU 17 for the 2018-2019 school year was moved by Miller, seconded by Davenport. This agreement is to provide us with their network engineers to provide help with our network and servers when needed. We will work with option two which will provide us with services for two-days a month at an hourly rate of \$75 per hour. Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

CAPITAL RESERVE PROJECTS REVIEW 2018-2019

A motion to approve the Capital Reserve Projects for the 2018-2019 school years, in the amount of \$127,934 as submitted, was moved by Persun, seconded by Anthony. The proposed Capital Reserve Projects for 2018-2019 is as follows below:

- Control Drives for Air Handler Units 13&14 \$24,495
- Renewal of High School Chiller \$62,567
- Plumbing Repair in Pipe Chase 2nd Floor Rommelt \$2,500
- Install Door Hardware/Card Reader at HS Library \$1,200
- Paint Goal Posts on Main Football Field \$1,470
- Straighten East Goal Post \$1,850
- Wall Pulleys and Clever Hooks in Main Gym \$2,817
- District Security Upgrades \$8,500
- Ice Machine Football Locker Room \$5,900
- Shed for Sports Complex 12x30 \$5,500
- Walk Behind Carpet Extractor \$4,000
- Concrete Work, Salt Bin Flooring and Pad and Storm Drain Basis at Central \$7,135

Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

REIMBURSEMENT RESOLUTION AGREEMENT

A motion to approve the attached Reimbursement Resolution was moved by Anthony, seconded by Persun. The resolution authorizes the reimbursement of a prior expenditure of funds from the proceeds of a tax-exempt bond/bonds or note/notes to be issued for the financing of certain capital projects.

Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

LETTER OF INTENT AGREEMENT WITH THE BOROUGH OF SOUTH WILLIAMSPORT

A motion to approve the Letter of Intent with the Borough of South Williamsport for a Resource Officer was moved by Miller, seconded by Davenport. The letter states that they have initiated/will initiate negotiations with the aim of establishing a collaborative relationship for a School Resource Officer employed by the Borough of South Williamsport and contracted for services by the School District for the start of the 2018-2019 school year, with the intent to continue on an annual basis.

Roll call: Anthony-yes, Bowman-yes, Davenport-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

PSBA JOB DESCRIPTION PROPOSAL

A motion to approve a Proposal for Job Description Services with the PSBA at a cost of \$2500 was moved by Anthony, seconded by Davenport. Roll call: Anthony-yes, Bowman-abstain, Davenport-yes, Miller-no, Molino-no, Page-yes, Persun-yes, and Branton-yes, motion carried.

BUDGET UPDATE

Mr. Artley, Business Manager provided the Board a general overview of the budget development process. The budget process is begun by looking at salaries and benefits. Salaries make up 44% of the budget. Benefits make up 31% of the budget. In total, this is 75% or \$15,000,000. The district has many different types of employees. We have teachers, support professionals, maintenance and custodial workers administrators, coaches and substitutes. The teachers, support professionals, maintenance and custodial workers and administrators all have contracts we follow. We also have an athletic compensation plan for the coaches. Salaries are rolled forward based on the appropriate employment agreement. Each retirement/resignation is carefully reviewed to determine whether a replacement is necessary.

After we look at salaries we next look at benefits. The largest benefit the employees have is the retirement benefit. This rate is set by the commonwealth. The 2018-2019 rate is 33.43%. This means for every dollar (\$1.00) we pay an employee, we must pay \$.3343 to PSERS. The rate has gone from 8.65% to 33.43% in the last seven years. The other large benefit is health insurance and that increases 4.94%.

Another large part of the budget is the instructional budgets. Building budgets are given to the principals as follows.

- Central – \$77,580
- Rommelt - \$35,288
- High School - \$176,227
- Technology - \$309,052
- Curriculum and Innovation - \$10,000
- Athletics - \$168,118

Another large expense in the budget is the cost of charter school. All students have the option to enroll at a charter school in lieu of attending classes at our District. We must pay for each to attend. Tuition is based on our district's actual dollars spent per each student who attends our school. Our estimated tuitions rates for 2018-2019 are:

- Non special Ed \$10,500 per student
- Special Ed \$20,000 per student
- Mountie Academy, which is our own charter school \$5,345 per student.

For budget purposes, we review current enrollment and remove any student in 12th grade. We then use that adjusted enrollment number to calculate our anticipated tuition.

Another large expense in the budget is the Career and Tech Program at WASD. An agreement was approved by the Board on July 17, 2017, with the rates for the Career and Tech Program at WASD. Existing students were grandfathered in at a rate of \$3,100. New students are \$4,100.

The Special Education budget purchased services is put together by our Director of Special Education. Purchases services are used when we do not have the internal resources or personnel to properly assist students with special needs. Services needed may include autism, emotional, behavioral or multihandicap support. Our Special Ed Director reviews the students in these placements to ensure that they are adequately meeting the needs of the students and evaluates whether we can place them into local district programs.

The Alternative Education budget is put together for students who are unable to function in a regular classroom setting. These placements are made with the recommendation of the Principal, Guidance and our outreach liaisons. For budget purposes, the principals review the current placement of students. We use this information to project next year's budget. We typically have five to ten students fall under alternative education services.

The Director of Buildings & Grounds puts together two parts of the Maintenance Budget – Contracted Services and Supplies. Contracted Services consists of: maintenance and inspection costs of elevators, sewer lines, boilers, roofs, fire alarm systems, Trane power controls, vehicle repairs, sports fields, etc. The supply budget consists of: disinfectants, soaps, cleaners, paper goods, ice melt/salt, air filters, mulch, paint, locks and keys, cable/wiring, ceiling tiles, batteries, and other miscellaneous items.

Mr. Artley provided the Board an update on the current budget. At the March meeting the Board was shown a budget deficit of \$840,557. Since that time, two expenses have been added to the budget. \$99,494 for Vocational Tuition, and \$4,415 for Special Education. These two additions brought the deficit to \$944,488. The district has been able to save \$189,080 through changes to the charter school programs, changes in staff costs, and savings on retiree insurance. We also are anticipating an increase in federal dollars of \$19,564 which brings us to a current deficit of \$755,386.

A motion to adjourn the meeting was made by Anthony, seconded by Miller. All members present voting yes, the meeting was adjourned at 8:10 p.m.

Attest

Dennis A. Artley