

May 7, 2018

The regular meeting of the South Williamsport Area School Board was called to order this evening in the library of the High School at 7:00 p.m. by the President, Chris Branton.

The meeting opened with a moment of silence and Pledge to the Flag.

Board Members Present: Anthony, Bachman, Bowman, Miller, Molino, Persun, and Branton.

Board Members Absent: Davenport and Page

Others Present: Dr. Mark Stamm-Superintendent, Dwight Woodley-Director of Innovative Learning, Matt Fisher-Rommelt Principal, Jesse Smith-High School Principal, Kathy Furman-Central Principal, Michelle Loomis-Assistant High School Principal, Jamie Mowrey-Assistant Business Manager, Bill Reifsnnyder-Maintenance Supervisor, Fred Holland-Solicitor and Dennis Artley-Business Manager.

Visitors: Pam Reifsnnyder, Tara Stryker, and Mary Kay Bukeavich from Nutrition Inc., Mike Maneval-Sun Gazette, Hilarie German, Tandra Isenberg, Brenda Trimble, Selena Loiselle, Manny Tsikitas, Chris Molino, Melissa Bradley, Tayge Molino, Amber Barkley, Becky Swinehart, and John Pulver.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the Treasurer's Report for the month of March 2018, was moved by Anthony, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

#### **APPROVE GENERAL FUND BILLS**

A motion to approve payment of General Fund bills in the amount of \$1,165,508.89 was moved by Bachman, seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

#### **APPROVE CAFETERIA FUND BILLS**

A motion to approve payment of Cafeteria Fund bills in the amount of \$54,087.48 was moved by Persun, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

#### **APPROVE CAPITAL RESERVE FUND BILLS**

A motion to approve payment of Capital Reserve Fund bills in the amount of \$7,024.75 was moved by Anthony, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of April 9, 2018, as written, was moved by Bachman, seconded by Persun. All members present voting yes, motion carried.

Page arrived at the meeting at 7:05

## **SUPERINTENDENT RECOMMENDATIONS**

### **NUTRITION INC PRESENTATION**

Mary Kay Bukeavich from Nutrition Inc., went over a short presentation for the Board. She began by giving an update on the operating statement for this year. Nutrition is operating under a budget that only has a guarantee of negative \$34,000. She reported that through March the cafeteria only has a loss of \$9,000. She then began to discuss the budget for 2018-2019. With no participation changes moving forward and adding increases in salaries and benefits, the starting deficit was \$49,000. She stated she knew this number would be unacceptable so a number of changes are being proposed. They are as follows:

- Increase Lunch price by .10 cents at both Elementary and High School.
- Decrease in participation by 2% due to price increase.
- Increase High School breakfast by 25% for Implementing Grab & Go Breakfast.
- Increase Elementary School Breakfast by 25% for implementing Breakfast in the Classroom.
- USDA Commodity Usage at .29/meal.
- Decrease in Labor: No Subs call when 1-2 positions short depending on need.
- Decrease in daily labor hours by ½ hour for each of the 2 employees at Rommelt.
- Serving lunch at High School on 2 additional ½ days during the school year.
- Decrease in Nutrition's Fees by \$5,000.

### **APPROVAL OF FOOD SERVICE MANAGEMENT COMPANY**

A motion to approve an agreement with Nutrition, Inc., to oversee the School District's Cafeteria for 2018-2019, with no increase in breakfast prices and a \$.10 increase in lunch prices with a guarantee to the SFA of Break Even was moved by Miller, seconded by Bachman. Roll call: Anthony-abstain, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes,

### **CONFERENCE REQUESTS**

Moved by Persun seconded by Anthony, to approve the following conference request:

- **Lisa Fisher and Lauren Reynolds**, to attend the 2018 PA PBIS implementers Forum on May 22, 2018, to be held at Hershey Lodge and Convention center in Hershey, PA, sponsored by PATTAN.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

### **APPOINTMENT OF ADMINISTRATIVE POSITIONS**

A motion to approve the following changes and appointments of administrative positions was moved by Anthony, seconded by Bachman.

- Mr. Matt Fisher from Rommelt Principal/Director of Student Services to Elementary Principal Kindergarten through Grade 6/Director of Student Services for a salary of \$96,000.
- Mr. Michele Loomis for High School Assistant Principal to Elementary Assistant Principal Kindergarten through Grade 6. No salary change.
- Mr. Scott Hill from Elementary Teacher(Title 1 Math)/Athletic Director to Assistant High School Principal and Athletic Director for a salary of \$76,500 and an annual stipend of \$7,500 for additional evening and summer responsibilities as Athletic Director.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **HEAD CHEERLEADING COACH**

A motion to the appointment of Christine Miller as the Head Cheerleading Advisor for 2018-2019 at a stipend of \$3,342 was moved by Anthony, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **VOLUNTEER BASEBALL COACH**

A motion to approve the appointment of Patrick West as a volunteer baseball coach for the 2018 spring season was moved by Anthony, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **PSBA JOB DESCRIPTION PROPOSAL**

A motion to rescind the motion to approve the \$2,500 PSBA contract for services to develop uniform job descriptions for the district was moved by Miller, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **CROSS COUNTRY TEAM PROPOSAL**

A motion to accept the athletic committee recommendation to approve Cross Country as an athletic program for 2018-2019 for both girls and boys at both the junior high and high school levels was moved by Miller, seconded by Anthony. Cross Country will be classified as a Tier III sport with estimated cost of the program not to exceed \$7,000. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **SPECIAL EDUCATION COMPREHENSIVE PLAN**

A motion to approve the Special Education Comprehensive Plan for July 1, 2018, through June 30, 2022, as recommended by Kristin Bastian, Director of Special Education was moved by Anthony, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

## **APPROVE POLICIES –FIRST READING**

A motion to approve the first reading of the following policy changes was moved by Bachman, seconded by Person.

- 105 Curriculum - English Learner language changes added
- 237 Electronic Devices – Revision to allow student use of personal electronic devices as a learning tool and in non-instructional setting.
- 246 School Wellness – Revision to school snacks/treats for safety of students
- 302 Employment of Superintendent – Regulatory language updates
- 310 Abolishing a Position – PSBA recommends deleting. Superseded by policy 311
- 311 Reduction in Staff – Regulatory changes to comply with state law
- 808 Food Services – Regulatory changes to comply with student lunch debt
- 906 Public Complaint Procedures – Regulatory changes to add language on federal programs
- 918 Title 1 Parent and Family Engagement – regulatory changes to comply with new federal education law ESSA

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Person-yes, and Branton-yes, motion carried.

## **ACT 93 ADMINISTRATIVE COMPENSATION PLAN**

A motion to approve the administrative compensation plan without changes for July 1, 2018, through June 30, 2020, was moved by Bachman, seconded by Persun. The Act 93 Compensation Plan covers all building principals, assistant principals, district administrators, and the network technician. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Person-yes, and Branton-yes, motion carried.

## **ACADEMIC INVESTMENT AND OUTCOMES**

Dr. Stamm spent a few minutes going over different parts of the report. He provided the Board with graphs and charts comparing our district with BLaST IU 17 and also to the state. As an example, the first page compared total expenditures per student and staff/administrator ratio. One page showed Free and Reduced Lunch percentages. One page showed our enrollment numbers. The next section was achievement data on state exams like the PSSA, Keystone exams and PVAAS scores. The next section was a section on national indicators like the SAT, AP courses, and graduation rates

## **PROPERTY ASSESSMENT APPEAL DISCUSSION**

The Board was provided an attachment about property assessment appeals. This attachment informed the Board that taxes are levied on the assessed value of a property. When a property sells, the assessed value does not change. The assessed value is typically 76.1% of the market value or sales price – this is referred to as the Common Level Ratio. Taxing authorities have the ability to appeal assessed values of properties. We obtained a listing of properties that sold within our district during the last three fiscal years that are eligible for assessment appeals. We used three years because the county assessment office considers them to be current.

We applied the Common Level Ratio of 76.1% to the sales price of the properties to calculate the assessed value. We compared this calculated assessed value to the recorded assessed value of the property. We took the difference between the two assessed values and applied our current millage rate. We only looked at properties that would generate tax revenue of at least \$100 or a difference in assessed value of at least \$6,550. The potential increased revenue for 2014-2015 was \$15,714 for forty-three properties, 2015-2016 was \$25,989 for fifty-nine properties, and 2016-2017 was \$24,243 for fifty-six properties. After about fifteen minutes of discussion, it was decided the administration would come forward at the next meeting with a motion.

## **BUDGET UPDATE**

Mr. Artley provided the Board an update on the current budget. At the March meeting, the Board was shown a budget deficit of \$840,557. Since that time, three high cost expense areas have had increases to the budget. \$3,025 for Charter Schools, \$99,494 for Vocational Tuition, and \$4,415 for Special Education. These three additions brought the deficit to \$947,491. The district has been able to save \$157,761 through changes in staff costs, and savings on retiree insurance. These changes took the deficit down to \$789,730. As the budget was being completed, other small areas of increased expenses were as follows: \$11,310 for Workers Comp, \$3,000 for the annual audit, \$2,500 for Liability Insurance, \$13,006 for Maintenance, \$4,000 for Sewer, Water, and Disposal, \$12,629 for transportation, \$10,000 for the Resource Officer, and \$1,661 for other small increases. The total for all of these increases is \$58,106 which brought the deficit back to \$847,836. The district has been able to save an additional \$82,836 through additional changes in staff costs, taking out summer school costs and decreasing the cell phone account. These changes took the deficit down to \$765,000.

There also were changes on the Revenue side. We have an increase in federal aid of \$19,675, Increase in IDEA funds of \$7,570 and an increase in investment earnings of \$15,000. However, we also have decreases in other revenue categories that are transportation, Plan Con, tuition income and energy rebate income. The net effect was an additional \$11,459 which brings the deficit to \$753,541. The last thing was to add a .5 mill increase to the real estate tax which is the amount the state index rate states we are allowed to raise taxes. This increase amounts to \$187,446 which makes the deficit \$566,095 which is what is shown in the budget book that will be handed out to the board. This is just slightly below what was passed last year \$570,043.

There was a short executive session following the meeting for legal reasons

Moved by Anthony, seconded by Miller, that the meeting be adjourned, all members present voting yes, the meeting was adjourned at 9:00 p.m.

Attest

Dennis A. Artley  
Secretary