

# Student Educational Trip Application



South Williamsport Area School District  
515 West Central Ave.  
South Williamsport, PA  
17702

Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Date of Application:

## General Information

Accompanying adult:

Home address:

Date trip will begin:

Date trip will end:

Total number of  
school days  
requested:

## Student Information

Student:

Age:

Grade:

School:

Description of Trip:

Educational Value:

Print Name of Parent / Guardian

Signature of Parent / Guardian

### SCHOOL DISTRICT USE ONLY

Prior days absent for educational trip(s)  
for current school term:

Number of days approved for this  
request (excused absences):

**The school district will approve up to five (5) days as excused absences for non-school sponsored educational trips in a school term.**

Number of days denied for this request  
(unexcused absences):

**Absences in excess of five (5) days will be counted as truant / unexcused. Please review the district Student Attendance Policy #204, for more information.**

Principal Signature / Date

Superintendent Signature / Date