

EXECUTIVE SESSION

There will be an
Executive Session
of the
School Board
at 6:45 PM prior to the
regular board meeting on
Monday,
May 18, 2020



May 18, 2020

7:00 P.M.
High School

Mr. Nathan Miller
President
Region I

Mrs. Sue Bowman
Vice President
Region I

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Airneezer Bingham
Region I

Mrs. Diane Cramer
Region II

Mr. Todd Engel
Region III

Mr. Nicholas Fiorini
Region III

Mr. Paul McGinn
Region II

Mrs. Erica Molino
Region II

Miss Madalynn Garner
Student Representative

Dr. Mark Stamm
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Regular Board Meeting

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

Approval of Bills

- General Fund – \$688,932.34
- Food Service – \$ 575.75

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Debt Refinance Discussion
2. Budget Discussion
3. Request to Change/Cancel Board Meeting Date

General Information

Principals Spotlight

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
May 18, 2020

1. Debt Refinance Discussion

Audrey Bear from Piper Jaffrey will discuss refinancing the remaining balance of the 2014 Bonds.

2. Budget Discussion

Board members can ask questions that they have regarding the 2020/2021 budget.

3. Request to Change or Cancel Board Meeting Date

It is recommended the school board approve that the June 1, 2020 board meeting be changed to June 8, 2020 or cancel the meeting altogether due to conflicts for administrators.

BOARD INFORMATION
May 18, 2020

BOARD MEETING DATES

Note: All board meetings will be virtual meetings until Governor Wolf moves Lycoming County to the Green Phase.

May 18 – School Board Meeting - 7:00 p.m. – VIRTUAL MEETING
June 1 – School Board Meeting - 7:00 p.m.
June 15 – School Board Meeting - 7:00 p.m.
July 6 – School Board Meeting – 7:00 p.m.

BOARD COMMITTEE DATES

Note: All Committee Meetings are canceled until Governor Wolf moves Lycoming County to the Green Phase.

June 1 - Operations Committee Meeting – 6:00 p.m. - CANCELED
July 6 – Vision and Leadership Committee Meeting – 6:00 p.m.
August 3 – Operations Committee Meeting – 6:00 p.m.
September 14 – Vision and Leadership Committee Meeting – 6:00 p.m.

Fund Accounting Check Summary

General Fund - From 04/30/2020 To 05/13/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00018052	BARR'S HARDWARE	GENERAL SUPPLIES.....		66.22
00018053	W A DEHART INC	GENERAL SUPPLIES.....		220.00
00018054	GBM	REPAIRS & MAINT.....		4.67
00018055	PERRY HALDEMAN	REIMBURSEMENT-MAINT SUPPLY.....		13.28
00018056	JOSTENS INC	GENERAL SUPPLIES.....		48.40
00018057	J. W. PEPPER & SONS	GENERAL SUPPLIES.....		269.99
00018058	PENN STATE UNIVERSITY	TUITION REIMBURSE-A RUBERT.....		5,268.00
00018059	PAYROLL FUND	GROSS 5-8-2020.....	ER RETIRE 5-8-2020.....	436,789.27
00018060	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS.....		36,302.56
00018061	VERIZON	TELEPHONE SERVICE.....		148.33
00018062	WASTEWATER LOGISTICS	REPAIRS & MAINT.....		308.76
00018063	ACADIENCE LEARNING	DIBELS Testing System-Title I.....		488.00
00018064	B R LINWELL ENTERPRISES LLC	GENERAL SUPPLIES.....		1,868.32
00018065	KAREN FINK	NJHS Gift Cards.....		510.00
00018066	GRAINGER	GENERAL SUPPLIES.....		405.35
00018067	FRED HAMM INC	DISPOSAL SERVICES.....		764.99
00018068	HODGES BADGE COMPANY, INC	GENERAL SUPPLIES.....		260.06
00018069	IMMACULATA UNIVERSITY	TUITION REIMBURSE-R Carper.....	TUITION REIMBURSE-K Bollinger.....	6,435.00
00018070	JusticeWorks YouthCare, Inc.	PURCHASE TECH SERVICE.....	ALTERNATIVE ED.....	10,855.08
00018071	MCCLURE COMPANY	REPAIRS & MAINT.....		10,066.00
00018072	NITTANY OIL	GASOLINE.....		124.38
00018073	NRG CONTROLS NORTH INC	GENERAL SUPPLIES.....		2,390.00
00018074	RICOH USA INC	REPAIRS & MAINT.....		440.50
00018075	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES.....		167.80
00018076	SPORTS PARADISE	GENERAL SUPPLIES.....		273.90
00018077	XEROX CORP	REPAIRS & MAINT.....		262.25
00018078	BRANDY LAIR	CHARTER SCHOOL-Internet.....	Reimbursement.....	100.00
*00E20071	WOODLANDS BANK	Direct Deposit Fee for 5-8-2020 Pa		10.00
*00E20072	LYCOMING COUNTY INSURANCE CONSORTIUM	Highmark May 2020 Health Ins Prem.		174,046.23
*00E20073	WOODLANDS BANK	Wire Transfer Fee from wiring HI P		25.00

10-GENERAL FUND 688,932.34

Grand Total Manual Checks : 174,081.23
Grand Total Regular Checks : 514,851.11
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 688,932.34

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Summary

CAFETERIA FUND - From 04/30/2020 To 05/13/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00006133	GREGORY ANTHONY	Refund Account 20019.....		6.85
00006134	CHRISTOPHER BRANTON	Refund Account 20016.....		88.15
00006135	TIM DODGE	Refund Account 20022.....		20.30
00006136	CHRISTOPHER EISWERTH	Refund Account 20055.....		16.00
00006137	ERIC GUERRISKY	Refund Account 20034.....		27.15
00006138	DUANE HEVERLY	Refund Account 20063.....		10.95
00006139	DAVID HILL	Refund Account 19250.....		134.50
00006140	JOHN MERRILL III	Refund Account 20066.....		40.65
00006141	STEVE PERSUN	Refund Account 20041.....		16.65
00006142	MATTHEW WHIPPLE	Refund Account 20044.....		18.30
00006143	KRISTA ROGERS	Refund Account 24061.....		12.80
00006144	JESSICA SEAGRAVES	Refund Account 31065.....		159.00
00006145	RACHEL STEALEY	Refund to 20152.....	20152.....	24.45

50-FOOD SERVICE FUND 575.75

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	575.75
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	575.75

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

May 4, 2020

The regular meeting of the South Williamsport Area School Board was called to order at 7:00 PM as a virtual meeting on the Zoom platform by the President, Nathan Miller.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bingham, Bowman, Cramer, Engel, McGinn, Miller and Molino.

Others Present: Mark Stamm – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Brenda Trimble, Connie McLaughlin, Christine Pinkerton, Elizabeth Steppe, Ellen Koser, Emily Wagner, Hilarie German, Ikenna Udeagha, Jesse Smith, Jessi Ross, Jessica Kaledas, JoAnn Kennedy, Julie Marzocco, Kathy Flerlage, Kevin Eck, Kristen Manikowski, Kristin Bastian, Lauren Reynolds, Matt Eisley, Matt Krach, Melanie Shephard, Melissa Bradley, Melissa Ogden, Mike Allison, Michele Loomis, Nicole Person, Patti Schick, Pat Moore, Rob Houseknecht, Robyn Rummings, Ryan Carper, Sandy Hess, Scott Hill, Selena Loiselle, Stephanie Fortin, Steve Rupert, Susan Zaydell, Tara McGlensey, Tina Pulver, Amy Pregent, Andrea Kremser, Becky Swinehart, Bill Reifsnyder, Grace Hicks, Chris Lusk, Chris Molino, Lisa Arp, Lisa Laidacker, Melissa Stahl, Deanna Dincher, Cindy Sullivan, Adam Dincher, Agnes Coder and Mike Reuther – SunGazette.

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for March 2020 was moved by Bingham, second by Engel. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,038,774.84 as funds become available was moved by Bachman, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE CAPITAL RESERVE BILLS

A motion to approve the payment of bills from the Capital Reserve Fund in the amount of \$138,622.62 as funds become available was moved by McGinn, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

Board Member Fiorini arrived at 7:03PM.

APPROVE MINUTES

A motion to approve the minutes of April 6, 2020, as written was moved by Engel, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

SUPERINTENDENT RECOMMENDATIONS

The Superintendent provided an update to the board on recent activities with students and staff since schools closed on March 13, 2020.

APPROVE MEMORANDUM OF UNDERSTANDING

A motion to approve a memorandum of understanding with the South Williamsport Area Education Association to amend Section 5.16 Retirement Benefits (a) Requirements to allow employees with at least 30 years of service with the South Williamsport Area School District to receive the retirement benefits set forth in the Collective Bargaining Agreement, despite the fact that he/she does not meet the minimum age requirement of Section 5.16(a) was moved by Engel, seconded by McGinn. This MOU will expire on June 30, 2020. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

RETIREMENT

A motion to accept the letter of resignation for retirement purposes from Sandra Hess from her position as high school physical education teacher on June 9, 2020 was moved by Bingham, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

CHANGE TO THE ACADEMIC CALENDAR

A motion to modify the district's academic calendar to end the student's school year on Friday, May 15, 2020 and extend teachers, administrators and support staff's work year to Tuesday, June 9, 2020 was moved by Fiorini, seconded by McGinn. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-no, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

2020 GRADUATION LIST

A motion to approve the list of graduate candidates for the Class of 2020 was moved by Cramer, seconded by Fiorini. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

Dr. Stamm provided an update on commencement plans. The district has three commencement plans in motion. (1) Regular commencement on Friday June 5 at 7:00 PM if Lycoming County is in "Green"; (2) Virtual commencement aired Friday June 5 at 7:00 PM if Lycoming County remains in "Yellow"; and (3) Regular commencement at a later date this summer when Lycoming County moves to "Green" and all seniors are still available. The virtual commencement will be pre-recorded in segments on June 1 and 2.

BUDGET AND DEBT DISCUSSION

Jamie Mowrey, Business Manager presented the 2020-2021 proposed final budget. Budgeted revenues are \$19,083,260 and budgeted expenses are \$19,349,835, resulting in a deficit of \$266,575. Since the preliminary budget that was presented to the Board in January, revenues were decreased by \$200,849. The majority of this decrease was a result of real estate tax collection rate dropping from 94% to 93%, assuming an earned income taxes decrease of 5% due to COVID-19, and decrease in state share of FICA and PSERS due to decreasing wages in expenses. The 5% decrease in earned income tax is a guess; more information is needed to determine how COVID-19 will impact our local revenues. Expenses decreased by \$228,213 from the preliminary budget due to various changes made throughout the various expense accounts. Based on the 2019-2020 budget, ending fund balance at June 30, 2020 will be \$817,107. With a deficit of \$266,575 for 2020-2021, fund balance would drop to \$550,532 at June 30, 2021.

Many articles and projections are in the news regarding the impact of COVID-19 on school district finances. Per a PASBO statewide model, it shows that South Williamsport Area School District could lose between \$574,000 and \$696,000 in revenue. Our budget cannot absorb the impact of lost revenue of that magnitude. We have two more school years until our existing debt is paid off. Approximately \$1,300,000 is due in 2020-2021 and \$400,000 is due in 2021-2022. We have the ability to refinance our debt. This would allow us to lower the amount due to help offset a drop in revenue. Under a hypothetical refinancing scenario, we could extend payments for a year, having payments of \$500,000 in 2020-2021, \$750,000 in 2021-2022, and \$533,000 in 2022-2023. In 2020-2021, this would free up \$800,000 to cover the loss of revenue. If revenues do not drop by \$800,000, I suggest that we transfer the difference to Capital Reserve for future building maintenance or projects. The excess should not cover everyday operations.

Our next steps include: May 18, 2020 board meeting: discuss debt refinancing with Audrey Bear from Piper Jaffrey; June 1, 2020 board meeting: discuss any budget changes from the Proposed Final budget; June 15, 2020 board meeting: approve the 2020-2021 final budget, adopt the 2020-2021 tax levies, and approve the 2020 Homestead and Farmstead exclusion resolution.

ADOPTION OF THE PROPOSED FINAL BUDGET FOR 2020-2021

A motion to approve the 2020-2021 proposed final budget was moved by Fiorini, seconded by Engel. Budgeted revenues are \$19,083,260 and budgeted expenditures are \$19,349,835. The taxes to support the budget numbers are real estate millage of 16.78 mills, earned income rate of 1.1%, and real estate transfer tax of .5%. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

COURTESY TO THE FLOOR

The following topics were discussed by the following individuals:

Patty Schick – commencement
Melissa Bradley - commencement

A motion to adjourn the meeting was made by Fiorini, seconded by Bachman. All members present voting yes, the meeting was adjourned at 8:32 PM.

Attest

Jamie Mowrey
Board Secretary

DRAFT