

There will be an  
Executive Session  
of the School Board  
after the regular  
board meeting on  
Monday,  
January 11, 2021.



**January 11, 2021**

**7:00 P.M.  
VIRTUAL MEETING**

**Mr. Nathan Miller**  
President  
Region I

**Mr. Nicholas Fiorini**  
Vice President  
Region III

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Ms. Airneezer Bingham**  
Region I

**Mrs. Sue Bowman**  
Region I

**Mrs. Diane Cramer**  
Region II

**Mr. Todd Engel**  
Region III

**Mr. Paul McGinn**  
Region II

**Mrs. Erica Molino**  
Region II

**Miss Madalynn Garner**  
Student Representative

**Dr. Mark Stamm**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### ***Opening***

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

### ***Action Items***

Treasurer's Reports

Approval of Bills

- General Fund – \$1,945,966.26
- Food Service – \$55,519.29

Approval of Minutes

Board Committee Reports

### ***Superintendent's Report & Recommendations***

1. Approval of Special Sick Leave
2. Tax Collector Rates
3. Employment
4. Approve Policies – Second Reading
5. Retention Policy Suspension
6. Establish Athletic Compensation Plan Committee

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**  
**January 11, 2021**

**1. Approval of Special Sick Leave**

It is recommended that the board approve Special Sick Leave for PSERS purposes for the following employees and dates:

- Employee #758 for November 23-24, 2020
- Employee #1139 for November 23-24, 2020
- Employee #1024 for December 1-14, 2020
- Employee #1104 for December 2-4, 2020
- Employee #1254 for December 7-16, 2020
- Employee #1102 for December 7-16, 2020
- Employee #1142 for December 7-16, 2020
- Employee #1096 for December 8-14, 2020
- Employee #180 for December 8-15, 2020
- Employee #276 for December 8-15, 2020
- Employee #1062 for December 9-11, 2020
- Employee #357 for December 16, 2020
- Employee #1069 for December 14-22, 2020
- Employee #974 for November 13-17 & December 14-22, 2020

**2. Tax Collector Rates**

The Business Manager recommends that the tax collector rates remain the same throughout the next four-year period. The rate is currently \$3.75 for bills 1-500; \$3.25 for bills 501-1000; \$2.75 for bills 1001-1500; and, \$2.25 for bills 1,500 and over.

**3. Employment**

**Resignation**

It is recommended the school board accept the letter of resignation from Heather Bower from her Junior High Head Cheer Coach position for the winter season.

**Winter Coach**

The Athletic Director is recommending the approval of Mackenzie Miller as the Junior High Head Cheer Coach for the winter season at the rate of pay of \$1,170.

**4. Approve Policies – Second Reading – Attachment #1**

It is recommended the school board approve the second reading of Policy No. 913 – Financial Gifts.

**5. Retention Policy Suspension – Attachment #2**

The Superintendent is recommending the school board suspend Policy 215: Promotion and Retention for the explicit purpose of allowing parents/guardians to request that their child be retained in their current grade as a result of the pandemic.

**6. Establish Athletic Compensation Plan Committee**

It is recommended that the school board make a motion to establish a committee to review the Athletic Coaches Compensation Plan.

**BOARD INFORMATION**  
**January 11, 2021**

**BOARD MEETING DATES**

January 11 – School Board Meeting - 7:00 p.m.  
February 01 – School Board Meeting - 7:00 p.m.  
March 01 – School Board Meeting - 7:00 p.m.  
April 12 – School Board Meeting – 7:00 p.m.

**BOARD COMMITTEE DATES**

July 12 – Vision and Leadership Committee Meeting - 6:00 p.m.  
August 02 – Operations Committee Meeting - 6:00 p.m.  
September 13 – Vision and Leadership Committee Meeting - 6:00 p.m.  
October 04 – Operations Committee Meeting - 6:00 p.m.

**ADDITIONAL INFORMATION**

Revised Committee Assignments

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF NOVEMBER 30, 2020**

**GENERAL FUND - Checking Account**

Book Balance October 31, 2020 5,101,141.04

**Receipts**

Real Estate Taxes, Face	6111	277,394.83	
Real Estate Taxes, Discount	6211	(32.83)	
Real Estate Taxes, Penalty	6311	241.28	
Earned Income Tax, less Commission	6151	215,130.91	
Real Estate Transfer Tax, less Commission	6153	9,650.48	
Delinquent Tax Collection, less Commission	6411	26,698.91	
Interest Income	6510	1,181.22	
IDEA 19/20	6830	1,104.86	
Mainstream Billing	6944	2,223.84	
Career Readiness Stipend	6990	1,000.00	
Sale of old iPads	6990	4,800.00	
PRRI Deduct Adjustment	6990	61.52	
Attendance Fine	6990	15.74	
Energy Incentive	6992	985.00	
Social Security Subsidy	7112	85,560.69	
Special Education Subsidy	7270	131,023.00	
PCCD Grant Funds - Radios	7361	35,000.00	
SRO Grant FY20	7369	30,000.00	
Title I	8514	46,219.60	
Title II	8515	7,126.94	
Title IV	8517	3,334.40	
Employee Tuition Reimbursement	Offset Expenses	650.00	
Wellness Incentives	Offset Expenses	375.00	
Refund from Vendor	Offset Expenses	375.00	
HI COBRA Payments	Offset Expenses	2,249.16	
Retiree HI Payments	Offset Expenses	300.00	
Clothing Sales	Offset Expenses	67.59	
National Lunch & Breakfast Program	Transfer to Café Fund	24,581.18	907,318.32

**Payments**

Payments Issued in November 2020 (1,356,204.91)

Book Balance November 30, 2020 4,652,254.45

**GENERAL FUND - PLGIT Investment Account**

Book Balance October 31, 2020 63,382.55

Interest Income 1.57

Book Balance November 30, 2020 63,384.12

**GENERAL FUND - 2020 SINKING FUND**

Book Balance October 31, 2020 2.66

Interest Income -

Book Balance November 30, 2020 2.66

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance October 31, 2020	17,596.90
Receipts	160.00
Interest Income	4.32
Checks Issued in November 2020	(298.00)
Book Balance November 30, 2020	<u>17,463.22</u>

**CAFETERIA FUND**

Book Balance October 31, 2020	5,868.58
Receipts	
Cafeteria Deposits	1,199.93
School Nutrition Program	24,581.18
Interest Income	<u>1.33</u>
	25,782.44
Payments	
Checks Issued in November 2020	<u>(31,195.10)</u>
Book Balance November 30, 2020	<u>455.92</u>

**CAPITAL RESERVE FUND**

Book Balance October 31, 2020	388,236.46
Receipts	-
Interest Income	95.47
Checks Issued in November 2020	-
Book Balance November 30, 2020	<u>388,331.93</u>

**STUDENT ACTIVITIES - CLUBS**

Book Balance October 31, 2020	85,879.74
Receipts	1,756.00
Interest Income	21.64
Checks Issued in November 2020	<u>(532.46)</u>
Book Balance November 30, 2020	<u>87,124.92</u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance October 31, 2020	67,667.59
Receipts	-
Interest Income	16.75
Checks Issued in November 2020	<u>(400.00)</u>
Book Balance November 30, 2020	<u>67,284.34</u>

# BOARD SUMMARY

## Fund: 10 - GENERAL FUND

### As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,547,101.00	4,547,101.00	0.00	1,726,633.88	2,820,467.12	37.97
200 EMPLOYEE BENEFITS	3,019,974.00	3,019,974.00	0.00	1,335,429.88	1,684,544.12	44.22
300 PURCH PROF & TECH SVCS	15,450.00	15,450.00	0.00	6,327.43	9,122.57	40.95
400 PURCHASED PROPERTY SVCS	36,770.00	36,770.00	0.00	12,517.34	24,252.66	34.04
500 OTHER PURCHASED SVCS	602,205.00	602,205.00	0.00	263,592.70	338,612.30	43.77
600 SUPPLIES	177,480.00	177,480.00	0.00	112,109.31	65,370.69	63.17
700 PROPERTY	3,840.00	3,840.00	0.00	2,628.90	1,211.10	68.46
800 OTHER OBJECTS	21,355.00	21,355.00	0.00	304.00	21,051.00	1.42
<b>Totals for 1100s</b>	<b>8,424,175.00</b>	<b>8,424,175.00</b>	<b>0.00</b>	<b>3,459,543.44</b>	<b>4,964,631.56</b>	<b>41.07</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,165,237.00	1,165,237.00	0.00	450,680.52	714,556.48	38.68
200 EMPLOYEE BENEFITS	821,085.00	821,085.00	0.00	345,455.25	475,629.75	42.07
300 PURCH PROF & TECH SVCS	395,500.00	395,500.00	0.00	127,349.57	268,150.43	32.20
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	10,292.00	10,292.00	0.00	1,930.00	8,362.00	18.75
600 SUPPLIES	18,863.00	18,863.00	0.00	8,273.49	10,589.51	43.86
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>2,416,247.00</b>	<b>2,416,247.00</b>	<b>0.00</b>	<b>933,688.83</b>	<b>1,482,558.17</b>	<b>38.64</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	277,941.00	277,941.00	0.00	106,900.60	171,040.40	38.46
200 EMPLOYEE BENEFITS	179,431.00	179,431.00	0.00	81,271.44	98,159.56	45.29
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	65.00	257,975.00	0.03
600 SUPPLIES	8,982.00	8,982.00	0.00	4,107.53	4,874.47	45.73
<b>Totals for 1300s</b>	<b>724,394.00</b>	<b>724,394.00</b>	<b>0.00</b>	<b>192,344.57</b>	<b>532,049.43</b>	<b>26.55</b>
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	209,712.00	209,712.00	0.00	74,846.80	134,865.20	35.69

# BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	117,156.00	117,156.00	0.00	46,225.16	70,930.84	39.46
300 PURCH PROF & TECH SVCS	30,736.00	30,736.00	0.00	12,291.52	18,444.48	39.99
500 OTHER PURCHASED SVCS	126,000.00	126,000.00	0.00	1,657.00	124,343.00	1.32
600 SUPPLIES	3,978.00	3,978.00	0.00	360.21	3,617.79	9.06
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
<b>Totals for 1400s</b>	<b>488,782.00</b>	<b>488,782.00</b>	<b>0.00</b>	<b>135,380.69</b>	<b>353,401.31</b>	<b>27.70</b>
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	238,509.00	238,509.00	0.00	111,244.35	127,264.65	46.64
200 EMPLOYEE BENEFITS	162,817.00	162,817.00	0.00	67,369.27	95,447.73	41.38
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	50.00	950.00	5.00
600 SUPPLIES	8,991.00	8,991.00	0.00	3,223.32	5,767.68	35.85
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
<b>Totals for 2100s</b>	<b>411,642.00</b>	<b>411,642.00</b>	<b>0.00</b>	<b>182,106.94</b>	<b>229,535.06</b>	<b>44.24</b>
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	231,077.00	231,077.00	0.00	89,358.69	141,718.31	38.67
200 EMPLOYEE BENEFITS	247,148.00	247,148.00	0.00	120,260.08	126,887.92	48.66
300 PURCH PROF & TECH SVCS	184,059.00	184,059.00	0.00	113,321.61	70,737.39	61.57
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	1,594.95	3,405.05	31.90
500 OTHER PURCHASED SVCS	25,479.00	25,479.00	0.00	7,185.91	18,313.09	28.12
600 SUPPLIES	54,148.00	54,148.00	0.00	41,353.69	12,794.31	76.37
700 PROPERTY	431,989.00	431,989.00	0.00	435,998.87	(4,009.87)	100.93
<b>Totals for 2200s</b>	<b>1,178,900.00</b>	<b>1,178,900.00</b>	<b>0.00</b>	<b>809,053.80</b>	<b>369,846.20</b>	<b>68.63</b>
<b>2300 ADMINISTRATION</b>						
100 SALARIES	621,592.00	621,592.00	0.00	282,547.06	339,044.94	45.46
200 EMPLOYEE BENEFITS	593,243.00	593,243.00	0.00	325,512.90	267,730.10	54.87
300 PURCH PROF & TECH SVCS	78,375.00	78,375.00	0.00	42,693.47	35,681.53	54.47
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	8,527.82	10,932.18	43.82
600 SUPPLIES	21,465.00	21,465.00	0.00	4,642.79	16,822.21	21.63

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
800 OTHER OBJECTS	16,300.00	16,300.00	0.00	52,004.33	(35,704.33)	319.04
<b>Totals for 2300s</b>	<b>1,351,535.00</b>	<b>1,351,535.00</b>	<b>0.00</b>	<b>715,928.37</b>	<b>635,606.63</b>	<b>52.97</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	115,785.00	115,785.00	0.00	61,684.54	54,100.46	53.28
200 EMPLOYEE BENEFITS	53,584.00	53,584.00	0.00	25,120.78	28,463.22	46.88
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	5,961.00	5,961.00	0.00	2,972.35	2,988.65	49.86
<b>Totals for 2400s</b>	<b>181,008.00</b>	<b>181,008.00</b>	<b>0.00</b>	<b>89,777.67</b>	<b>91,230.33</b>	<b>49.60</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	159,800.00	159,800.00	0.00	70,142.21	89,657.79	43.89
200 EMPLOYEE BENEFITS	124,625.00	124,625.00	0.00	69,511.69	55,113.31	55.78
300 PURCH PROF & TECH SVCS	20,444.00	20,444.00	0.00	20,432.15	11.85	99.94
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	1,672.74	854.26	66.19
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	5,934.91	9,565.09	38.29
600 SUPPLIES	3,266.00	3,266.00	0.00	1,334.73	1,931.27	40.87
<b>Totals for 2500s</b>	<b>326,162.00</b>	<b>326,162.00</b>	<b>0.00</b>	<b>169,028.43</b>	<b>157,133.57</b>	<b>51.82</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	625,165.00	625,165.00	0.00	298,269.23	326,895.77	47.71
200 EMPLOYEE BENEFITS	561,671.00	561,671.00	0.00	302,128.26	259,542.74	53.79
300 PURCH PROF & TECH SVCS	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
400 PURCHASED PROPERTY SVCS	221,671.00	221,671.00	0.00	126,317.23	95,353.77	56.98
500 OTHER PURCHASED SVCS	83,350.00	83,350.00	0.00	83,617.61	(267.61)	100.32
600 SUPPLIES	464,343.00	464,343.00	0.00	368,559.56	95,783.44	79.37
700 PROPERTY	1,500.00	1,500.00	0.00	584.10	915.90	38.94
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>Totals for 2600s</b>	2,017,900.00	2,017,900.00	0.00	1,179,475.99	838,424.01	58.45
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	18,261.00	18,261.00	0.00	2,214.59	16,046.41	12.13
200 EMPLOYEE BENEFITS	7,699.00	7,699.00	0.00	827.40	6,871.60	10.75
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	97,784.30	226,576.70	30.15
600 SUPPLIES	50,000.00	50,000.00	0.00	7,635.04	42,364.96	15.27
<b>Totals for 2700s</b>	403,571.00	403,571.00	0.00	111,711.33	291,859.67	27.68
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	45,709.42	(45,709.42)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	45,709.42	(45,709.42)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	223,442.00	223,442.00	0.00	73,271.50	150,170.50	32.79
200 EMPLOYEE BENEFITS	94,206.00	94,206.00	0.00	28,352.94	65,853.06	30.10
300 PURCH PROF & TECH SVCS	69,391.00	69,391.00	0.00	23,641.40	45,749.60	34.07
400 PURCHASED PROPERTY SVCS	4,500.00	4,500.00	0.00	5,434.07	(934.07)	120.76
500 OTHER PURCHASED SVCS	44,073.00	44,073.00	0.00	20,150.94	23,922.06	45.72
600 SUPPLIES	53,613.00	53,613.00	0.00	19,684.65	33,928.35	36.72
800 OTHER OBJECTS	27,070.00	27,070.00	0.00	6,748.06	20,321.94	24.93
<b>Totals for 3200s</b>	516,295.00	516,295.00	0.00	177,283.56	339,011.44	34.34
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	422.00	422.00	0.00	0.00	422.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
<b>Totals for 3300s</b>	16,522.00	16,522.00	0.00	0.00	16,522.00	0.00
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	6,670.42	(4,670.42)	333.52
900 OTHER USES OF FUNDS	617,500.00	617,500.00	0.00	2,161,886.84	(1,544,386.84)	350.10

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 5100s	619,500.00	619,500.00	0.00	2,168,557.26	(1,549,057.26)	350.05
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	366,674.00	366,674.00	0.00	0.00	366,674.00	0.00
Totals for 5200s	366,674.00	366,674.00	0.00	0.00	366,674.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	64,799.00	64,799.00	0.00	0.00	64,799.00	0.00
Totals for 5900s	64,799.00	64,799.00	0.00	0.00	64,799.00	0.00
Expenditure Totals	19,508,106.00	19,508,106.00	0.00	10,369,590.30	9,138,515.70	53.16
Fund 10 Totals						
Total Expenditure	18,457,133.00	18,457,133.00	0.00	8,201,033.04	10,256,099.96	44.43
Total Other Expenditure	1,050,973.00	1,050,973.00	0.00	2,168,557.26	(1,117,584.26)	206.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	18,457,133.00	18,457,133.00	0.00	8,201,033.04	10,256,099.96	44.43
Total Other Expenditure	1,050,973.00	1,050,973.00	0.00	2,168,557.26	(1,117,584.26)	206.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018835	BARR'S HARDWARE	GENERAL SUPPLIES		270.50
0000018836	BLAST INTERMEDIATE UNIT 17	COTA/OT SUPPLIES		81.97
0000018837	AGNES CODER	CLASS SUPPLIES		91.60
0000018838	CRITERIA CORP	EMPLOYEE ASSESSMENT SCREENING		1,500.00
0000018839	CXTEC	GENERAL SUPPLIES		401.47
0000018840	DISCOUNTMUGS.COM	GENERAL SUPPLIES		391.50
0000018841	FRY'S PLASTIC	GENERAL SUPPLIES		202.73
0000018842	GBM	Repairs & Maintenance		620.50
0000018843	Hobart Service	General Supplies		321.75
0000018844	JusticeWorks YouthCare Inc.	TECH SERVICE		7,411.08
0000018845	KENDALL HUNT PUBLISHING COMPANY	WORKBOOKS		3,704.00
0000018846	KURTZ BROTHERS	GENERAL SUPPLIES		152.81
0000018847	LOWE'S COMPANIES INC	GENERAL SUPPLIES		35.14
0000018848	MCGRAW-HILL SCHOOL EDUCATIONAL HOLDINGS LLC	WORKBOOKS		17,910.03
0000018849	MEIER SUPPLY CO INC	General Supplies		82.48
0000018850	MURPHY BUTTERFIELD & HOLLAND P.C.	SOLICITOR ASSOC-MEMBERSHIP FEE		145.00
0000018851	NORTH CENTRAL SIGHT SERVICES	SHREDDING		80.00
0000018852	PASBO	TRAVEL		125.00
0000018853	PENNSYLVANIA ACADEMIC DECATHLON	MANDATORY STATE PARTICIPATION FEE		450.00
0000018854	PITNEY BOWES	General Supplies		333.88
0000018855	PSERS	RETIREMENT		146.46

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018856	PAYROLL FUND	GROSS 12-4-2020	ER RETIRE 12-4-2020	507,056.67
0000018857	WILLIAM SADLER INC	GENERAL SUPPLIES	TEXTBOOKS	1,295.74
0000018858	SAGE TECHNOLOGY SOLUTIONS	GENERAL SUPPLIES		258.78
0000018859	SCHAEGLER YESCO DISTRIBUTION	General Supplies		167.80
0000018860	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		143.66
0000018861	VERIZON	TELEPHONE		174.46
0000018862	XEROX CORP	Repairs & Maintenance		881.24
0000018863	ZOOM VIDEO COMMUNICATIONS INC	GENERAL SUPPLIES		7,500.00
0000018864	NORIE LEBARRON	INTREPRETER		25.00
0000018865	SUSAN M WOOD	INTREPRETER		80.00
0000018866	ALBRIGHT STUDIO	Framed Print-All State-Luke Winner		225.00
0000018867	BLAST INTERMEDIATE UNIT 17	CHARTER SCHOOL	TRAVEL	61,012.00
0000018868	BOROUGH OF S WILLIAMSPORT	Backhoe Rental		1,000.00
0000018869	BREON'S INC.	Repairs & Maintenance		654.36
0000018870	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		17,740.83
0000018871	ENCOVA INSURANCE	WORKERS COMP		5,277.00
0000018872	JAMES GIRARDI	Tuition Reimbursement		404.10
0000018873	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	GENERAL SUPPLIES		1,166.00
0000018874	ROBERT HOUSEKNECHT	Wrestling		31.00
0000018875	IMMACULATA UNIVERSITY	Tuition Reimbursement-R Carper		2,145.00
0000018876	JESSICA KALEIDAS	Tuition Reimbursement		965.00
0000018877	LCWSA	Sewer Service		50.00

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018878	LOWE'S COMPANIES INC	General Supplies		69.69
0000018879	MURPHY BUTTERFIELD & HOLLAND P.C.	Professional Services		390.00
0000018880	NIITANY OIL	Diesel	Gasoline	2,533.77
0000018881	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		2,735.95
0000018882	PITNEY BOWES	Repairs & Maintenance		220.86
0000018883	RICOH USA INC	Repairs & Maintenance		793.22
0000018884	SCHAEGLER YESCO DISTRIBUTION	General Supplies		36.21
0000018885	ROBERT M. SIDES INC.	General Supplies	Band Repair	792.86
0000018886	SLIPPERY ROCK UNIVERSITY	Tuition Reimbursement-R Swinehart		1,548.00
0000018887	SUN GAZETTE CO	Advertisement		1,960.24
0000018888	SUSQUEHANNA TRANSIT CO	Bussing	CONTRACTED CARRIERS	28,987.28
0000018889	SW Social Fund	Staff Holiday Luncheon		480.00
0000018890	UGI ENERGY SERVICES	Gas		3,598.04
0000018891	UGI UTILITIES INC.	Gas		5,172.16
0000018892	WMWA	Water		3,649.20
0000018893	BARR'S HARDWARE	GENERAL SUPPLIES		73.37
0000018894	COLLINS SPORTS MEDICINE	GENERAL SUPPLIES		652.84
0000018895	J C EHRLICH	REPAIRS & MAINT		175.00
0000018896	FLINN SCIENTIFIC INC	Chemistry Supplies		464.52
0000018897	HOMETOWN FLORAL & GIFTS	GENERAL SUPPLIES		255.85
0000018898	JusticeWorks YouthCare Inc.	PURCHASE TECH SERVICE		8,103.18
0000018899	KEYSTONE NATURAL TURF	REPAIRS & MAINT	GENERAL SUPPLIES	7,575.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018900	LCWSA	SEWER SERVICE		837.50
0000018901	MCCLURE COMPANY	REPAIRS & MAINT		9,046.75
0000018902	PASBO	TRAVEL		75.00
0000018903	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		1,792.19
0000018904	PSERS	RETIREMENT		42.24
0000018905	PAYROLL FUND	GROSS PAY 12.18.20	ER PSERS 12.18.20	438,177.08
0000018906	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		4,718.82
0000018907	STEVE SHANNON TIRE & AUTO CENTERS	REPAIRS & MAINT		299.90
0000018908	Transfinder Corporation	PURCHASE TECH SERVICE		3,250.00
0000018909	LANDPRO EQUIPMENT LLC	REPAIRS & MAINT		132.60
0000018910	VERIZON WIRELESS	CELL PHONE SERVICE		30.02
0000018911	THE WEEK	GENERAL SUPPLIES		561.60
0000018912	XEROX CORP	REPAIRS & MAINT		256.36
0000018913	ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL	CHARTER SCHOOL		943.76
0000018914	BLAST INTERMEDIATE UNIT 17	PROFESS ED SERVICES IU		41,264.87
0000018915	CARDMEMBER SERVICES	GENERAL SUPPLIES		1,312.49
0000018916	PAYROLL FUND	GROSS PAY 12.31.20	ER PSERS 12.31.20	452,231.00
0000018917	AED SUPERSTORE	AED Supplies		277.20
0000018918	BARR'S HARDWARE	GENERAL SUPPLIES		92.68
0000018919	KEN BERGREN INC.	General Supplies		28.49
0000018920	BRASS ALIGNMENT INC	GENERAL SUPPLIES		114.00
0000018921	CM REGENT LLC	Life Insurance Premiums		733.45

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018922	CXTEC	REPAIRS & MAINT		1,349.96
0000018923	DAVE'S PRO AUTO SERVICE	Repairs & Maintenance		553.23
0000018924	DELTA DENTAL OF PA	Dental Insurance Premiums		7,600.00
0000018925	EPLUS TECHNOLOGY INC	GENERAL SUPPLIES		168.55
0000018926	GUARDIAN CSC	Repairs & Maintenance		671.92
0000018927	GBM	Repairs & Maintenance		186.37
0000018928	KEYSTONE SCALE INC	Wrestling Expense		188.00
0000018929	KURTZ BROTHERS	General Supplies		152.00
0000018930	LCWSA	Sewer Service		7,260.00
0000018931	MADISON NATIONAL LIFE INSURANCE CO INC	Life Insurance Premiums		964.72
0000018932	MCCLURE COMPANY	REPAIRS & MAINTENANCE	GENERAL SUPPLIES	2,760.00
0000018933	MARY SMITH	PIMS Consulting		187.50
0000018934	MITCHELL GALLAGHER PC	Professional Services		900.00
0000018935	NAVIGATE360	School Safety & Wellness		2,721.00
0000018936	PITNEY BOWES	Repairs & Maintenance		410.34
0000018937	PMEA DISTRICT 8	Registration		50.00
0000018938	PowerSchool Group LLC	TRAVEL		1,000.00
0000018939	PPL ELECTRIC UTILITIES	Electricity		10,002.73
0000018940	PSERS	RETIREMENT		1,168.89
0000018941	Ransom Quarry Co.	General Supplies		1,918.80
0000018942	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES		112.79
0000018943	SHI International Corp	General Supplies		405.50

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018944	ROBERT M. SIDES INC.	General Supplies		40.00
0000018945	SUSQUEHANNA TRANSIT CO	Bussing		434.92
0000018946	SUSQUEHANNA PAPER & SANITARY	Repairs & Maintenance		56.16
0000018947	UPMC	Therapy Services	Athletic Trainer	7,514.45
0000018948	VERNIER SOFTWARE & TECHNOLOGY	GENERAL SUPPLIES		516.05
0000018949	VERIZON	TELEPHONE		186.13
0000018950	WARDS SCIENCE	GENERAL SUPPLIES		77.98
0000018951	WM CORPORATE SERVICES INC	Disposal Service		2,925.00
0000018952	W. F. WELLIEVER & SONS	Repairs & Maintenance	General Supplies	599.79
0000018953	DWIGHT WOODLEY	Reimbursement-Travel		10.58
0000018954	SUSAN ZAYDELL	Reimbursement-Travel		24.16
* 0000E21113	DISCOVERY BENEFITS	MEDICAL INSURANCE		1,430.00
* 0000E21115	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E21116	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E21117	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E21118	DISCOVERY BENEFITS	HSA Fee for Nov 2020		228.25
* 0000E21119	CAFETERIA FUND	Transfer NSLP Funds		49,418.72
* 0000E21120	LYCOMING COUNTY INSURANCE CONSORTIUM	Jan 21 Health Insurance		172,519.99
* 0000E21121	WOODLANDS BANK	Wire Transfer Fee		25.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - GENERAL FUND	1,945,966.26
Grand Total All Funds	1,945,966.26
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	223,651.96
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,722,314.30
Grand Total All Payments	1,945,966.26

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND Payment Dates: 12/04/2020 - 01/06/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
00000006164	NUTRITION INC	FOOD		41,139.03
00000006165	PAYROLL FUND	GROSS PAY 12.18.20	ER PSERS 12.18.20	4,872.22
00000006166	PAYROLL FUND	GROSS PAY 12.31.20	ER PSERS 12.31.20	9,508.04
50 - FOOD SERVICE FUND				55,519.29
Grand Total All Funds				55,519.29
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				55,519.29
Grand Total All Payments				55,519.29

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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December 7, 2020

The regular meeting of the South Williamsport Area School Board was called to order at 7:00 PM on the online Zoom platform by the President, Nathan Miller.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bingham, Bowman, Cramer, Engel, Fiorini, Miller, and Molino.

Others Present: Mark Stamm – Superintendent, Fred Holland & Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Adam Dincher, Adrienne Wertz, Agnes Coder, Amber Holbrook, Amber Meredith, Amy Kriebel, Amy Pregent, Andrea Turner, Ashley Reidy, Ashley Zielewicz, Becky Swinehart, Bill Reifsnyder, Bobbi Jo Fry, Bonnie Lepley, Brandi Liddic, Brandi Smith, Brenda Trimble, Christina Frame, Christy Pinkerton, Connie McLaughlin, Dan Williamson, Dan Zeigler, Danelle Saxe, Darbie Johnson, Darrel Jones, Elizabeth Steppe, Ellen Koser, Emily Butler, Emily Wagner, Eric Gerber, Erin Hamilton, Hilarie German, Holly Bennett, J B, Jamie Bloom, Jamie Keeler, Janice McEwen, Jen Bowman, Jessica Kaledas, Jessica Seagraves, Jodi Nolan, Juliana Shatzer, K B, Katie Knoop, Katrina Harvey, Kevin Eck, Kris Runner, Krista Rogers, L Reynolds, Laila Shams, Lesa Hennigan, Lila McEwen, Linda Miller, Lindsay Sartori, Lisa Arp, Mary Geise, Matt Bashista, Matt Krach, Melanie Rojas, Melissa Bradley, Melissa Ogden, Melissa Stahl, Missy Gardner, Nicole Owens, Nicole Persun, Olivia Turner, Payton Cooley, Raven Cooley, Richard Brooks, Rob Houseknecht, Robyn Rummings, Sandi Finnerty, Sara Engel, Scott Hill, Selena Loisele, Shana Ertel, Staci Thiel, Steven Rupert, Taelynn Mahosky, Tammy Miller, Tara McGlensey, Tim Rissel, Tina Pulver and Mike Reuther – SunGazette.

## **REORGANIZATION**

### **ELECTION OF TEMPORARY BOARD PRESIDENT**

Mrs. Bachman nominated Mr. Miller to be the Temporary President for the purpose of reorganization, seconded by Mr. Fiorini. Being no further nominations, a motion to close nominations was moved by Mrs. Bachman, seconded by Mr. Fiorini. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, Miller-yes, and Molino-yes, motion carried and Mr. Miller took over as Temporary President.

### **ELECTION OF PRESIDENT**

Mr. Miller requested nominations for the office of President. Mrs. Molino nominated Mr. Miller, seconded by Mr. Engel. Being no further nominations, a motion to close nominations was moved by Mrs. Bachman, seconded by Mr. Fiorini. All members present voting yes, Mr. Miller was elected President for the ensuing year.

Mr. McGinn arrived at the meeting at 7:04 PM.

### **ELECTION OF VICE PRESIDENT**

Mr. Miller requested nominations for the office of Vice President. Mrs. Molino nominated Mrs. Bowman, seconded by Mrs. Cramer. Mrs. Bachman nominated Mr. Fiorini, seconded by Mr. Engel. Being no further nominations, a motion to close nominations was moved by Mrs. Cramer, seconded by Mr. Fiorini. Roll call: Bachman-Mr. Fiorini, Bingham-Mr. Fiorini, Bowman-Mrs. Bowman, Cramer-Mrs. Bowman, Engel-Mr. Fiorini, Fiorini-Mr. Fiorini, Miller-Mr. Fiorini, and Molino-Mrs. Bachman. Mr. Fiorini was elected Vice President for the ensuing year.

#### **ADOPTION OF SCHOOL BOARD MEETING DATES FOR 2021**

A motion to adopt the school board meeting dates for 2021 was moved by Bachman, seconded by McGinn. Dates are January 11, February 1, March 1, April 12, May 3, May 24, June 7, June 21, July 12, August 2, September 13, October 4, November 1, and December 6. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Molino-yes, and Miller-yes, motion carried.

#### **ADOPTION OF SCHOOL BOARD COMMITTEE MEETING DATES FOR 2021**

A motion to adopt the school board committee meeting dates for 2021 was moved by Fiorini, seconded by Cramer. Dates for the Vision and Leadership Committee are July 12, September 13, and November 1. Dates for the Operations Committee are August 2, October 4, and December 6. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Molino-yes, and Miller-yes, motion carried.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the Treasurer's Report for October 2020 was moved by Bachman, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **APPROVE GENERAL FUND BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$1,356,099.65 as funds become available was moved by Fiorini, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **APPROVE CAFETERIA FUND BILLS**

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$31,160.10 as funds become available was moved by Fiorini, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of November 2, 2020 and November 20, 2020, as written was moved by Bachman, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

##### **APPROVAL OF SPECIAL SICK LEAVE**

A motion to approve Special Sick Leave for RSERS purposes for the following employees and dates was moved by Cramer, seconded by Bingham.

- Employee #809 for October 19-30, 2020
- Employee #1057 for October 29-November 3, 2020
- Employee #986 for November 13-25, 2020
- Employee #1291 for October 26-November 6, 2020
- Employee #1161 for November 9-12, 2020
- Employee #303 for November 9-20, 2020
- Employee #240 for November 11-13, 2020

Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

##### **EMPLOYMENT AGREEMENT FOR CONFIDENTIAL SUPPORT PERSONNEL**

A motion to approve the Employment Agreement for Confidential Support Personnel was moved by Bingham, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT**

A motion to approve Chloe Smith as a 240 day Administrative Assistant to the Superintendent effective December 8, 2020 at a salary of \$31,200, prorated for working a partial year was moved by Cramer, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – FRENCH TEACHER POSITION**

A motion to approve Margaret Rammon as a Junior/Senior High School French Teacher effective December 1, 2020 at a salary of step B-4 \$51,421 prorated for working a partial year was moved by Bingham, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – LONG TERM SUBSTITUTE COUNSELOR POSITION**

A motion to approve Alyson Stoner as a long-term substitute Counselor position at the high school at a rate of \$150 per day plus benefits was moved by Miller, seconded by Fiorini. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – WINTER COACHES**

A motion to approve coaches for the 2020-2021 winter season was moved by Bingham, seconded by Engel.

- Boys' 7<sup>th</sup> Grade Basketball – Dean Kriebel at \$2,674
- Wrestling Volunteers – Don Bower, Luke Franzen, Josh Hakes, Mark Killian, Kris Runner, Art Saxe, and Chad Banzhof.

Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – WINTER GAME WORKER**

A motion to approve Stacie Bieber as a game worker for the 2020-2021 winter season was moved by Fiorini, seconded by Engel. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **EMPLOYMENT – GUEST TEACHERS**

A motion to approve Sheri Hitesman, Kendra Pardoe, and Hadly Raven as guest teachers for the 2020-2021 school year was moved by Fiorini, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **TRANSPORTATION DRIVER**

A motion to approve Jeffrey Dugan as the driver of bus 2155 for the 2020-2021 school year was moved by Bachman, seconded by Fiorini. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **ACT 1 INDEX OPT OUT RESOLUTION**

A motion to adopt a resolution for the 2021-2022 fiscal year that any increase in real estate property taxes will not exceed the adjusted 2021-2022 index of 4.2% was moved by Bingham, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

#### **BACKHOE RENTAL WITH SOUTH WILLIAMSPORT BOROUGH**

A motion to approve a rental agreement with the South Williamsport Borough to rent a backhoe for a deposit of \$1,000 and \$55 per hour running time based on the hour meter was moved by Bingham, seconded by Engel. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

### **MOUNTIE ACADEMY LONG TERM SUBSTITUTE**

A motion to approve the hiring of a long term substitute to assist with the increase in enrollment in Mountie Academy at a cost of \$150 per day plus benefits was moved by Miller, seconded by Fiorini. Roll call: Bachman-yes, Bingham-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

### **APPROVE POLICY 913 – FIRST READING**

A motion to approve the addition of language to Policy No. 913 to define gift, award with a minimum threshold of \$250 per recipient, scholarship with a minimum threshold of \$500 per recipient for four consecutive years, and graduating senior was moved by Fiorini, seconded by Bingham.

A motion to amend the motion to remove the minimum threshold in the definitions was moved by Bowman, seconded by Molino. Roll call: Bachman-no, Bingham-no, Bowman-yes, Cramer-yes, Engel-no, Fiorini-no, McGinn-no, Miller-no, and Molino-yes, motion failed.

Vote on the original motion: Roll call: Bachman-yes, Bingham-yes, Bowman-no, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-no, motion carried.

### **COVID-19 UPDATE**

Dr. Stamm gave an update on COVID-19 and its impact on the district. Board members then discussed learning options – in-person, hybrid or remote.

### **COURTESY TO THE FLOOR**

The following topics were discussed by the following individuals:

- Tammy Miller – Health and Safety Plan
- Janice McEwen – Health and Safety Plan
- Andrienne Wertz – Mountie Academy
- Richard Brooks – remote learning
- Melissa Bradley – Mountie Academy
- Emily Wagner – scholarships
- Mary Geise – quarantine rates at the High School
- Holly Bennett – hybrid option, true positive rates
- Raven Cooley – in person attendance with rising cases
- Andrea Turner – Mountie Academy, Zoom during quarantine
- Amber Holbrook – students in child care settings during remote
- Sara Engel – closing by building vs district wide
- Jen Bowman – remote board meetings

### **FINAL REMARKS BY BOARD MEMBERS**

Board members discussed whether sports should continue if school is being held remotely.

Mrs. Bingham left the meeting at 9:45 PM.

A motion to adjourn the meeting was made by Miller, seconded by Engel. All members present voting yes, the meeting was adjourned at 9:48 PM.

Attest

Jamie Mowrey  
Board Secretary

December 14, 2020

The special meeting of the South Williamsport Area School Board was called to order at 8:32 PM on the online Zoom platform by the President, Nathan Miller.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Cramer, Engel, Fiorini, McGinn, Miller, and Molino.

Others Present: Mark Stamm – Superintendent, Fred Holland & Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

An executive session was held prior to the board meeting for student discipline hearings.

**ADJUDICATION OF STUDENT DISCIPLINE**

A motion to adopt adjudications for the student discipline hearings held prior to the board meeting was moved by Fiorini, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

A motion to adjourn the meeting was made by Bachman, seconded by Engel. All members present voting yes, the meeting was adjourned at 8:37 PM.

Attest

Jamie Mowrey  
Board Secretary



Book	Policy Manual
Section	900 Community
Title	Nonschool Organizations/Groups/Individuals
Code	913
Status	Second Reading
Adopted	October 7, 2019
Last Revised	December 7, 2020

### **Purpose**

The Board recognizes that non-school organizations, groups and individuals may wish to utilize the district as a means to engage the school community in activities and/or to distribute or post non-school materials. The Board directs that requests for such utilization from non-school organizations, groups or individuals shall be governed by this policy.

Activities or school-related information and materials from non-school organizations, groups and individuals that are integrated with or presented as a part of the district's curriculum or an approved school event or student organization are approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.[2][3][4]

### **Authority**

The Board recognizes that the school community may benefit from receiving information from non-school organizations, groups and individuals, provided the distribution and posting of such information does not interfere with the educational program of the schools. The district's primary responsibility shall be to maintain a safe and orderly school environment and to protect the rights of all members of the school community.

The Board prohibits advertisement or promotion by non-school organizations, groups or individuals during instructional time or at school-sponsored locations or activities not otherwise open to non-school organizations, groups or individuals.[5][6]

The Board directs that the review and consideration of any activities or non-school materials requested under this policy shall not discriminate on the basis of content or viewpoint.

### **Definitions**

Non-school organizations, groups or individuals shall mean those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a non-school organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

Non-school materials shall mean any printed, technological or written materials prepared by non-school organizations, groups or individuals for posting or general distribution that are not prepared as a part of the curricular or approved extracurricular programs of the district, including but not limited to, fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, non-school organization websites and the like.

Distribution shall mean issuing non-school materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of non-school materials to others while on school property or during school functions.

Posting shall mean publicly displaying non-school materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials shall mean activities and materials that:

1. Violate federal, state or local laws, Board policy or district rules or regulations.
2. Are libelous, defamatory, obscene, lewd, vulgar or profane.
3. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.

4. Incite violence, advocate use of force or threaten serious harm to the school or community.
5. Are likely to or do materially or substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.
7. Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression.

#### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement this policy.

#### **Guidelines**

##### **Non-school Materials**

The Board requires that non-school organizations, groups or individuals who wish to distribute or post non-school materials on school property shall submit them to the Superintendent.. The building principal shall inform the Superintendent or designee of requests received from non-school organizations, groups and individuals.

If approval is granted the non-school organization, group or individual shall comply with Board policy and administrative regulations, and the district's time, manner and place restrictions for distribution and posting of materials.

Materials issued by non-school organizations, groups or individuals shall not be distributed during instructional time or school-sponsored activities.

##### **Non-school Activities**

Activities sponsored by non-school organizations, groups or individuals shall not occur during instructional time or school-sponsored activities.

Requests by non-school organizations, groups or individuals to invite or promote student participation in non-school activities shall comply with Board policy and administrative regulations on distribution and posting of materials.

##### **Fundraising**

Fundraising by non-school organizations, groups or individuals is prohibited on school property or in the name of the school.[7]

Where activities or materials otherwise comply with this policy and administrative regulations, fundraising activities may be announced.

Directory information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising.[8]

##### **Financial Gifts for Graduating Seniors**

The South Williamsport Area School District is grateful for the generosity of individuals and groups who wish to provide financial gifts in the form of awards or scholarships to graduating seniors. To ensure that these financial gifts are consistent with the mission of the school to promote a positive and safe learning environment where all students are welcomed, encouraged, and supported, the following criteria must be part of the gift description and selection criteria before board consideration for approval.

##### **Definitions:**

Gift: A financial Award or Scholarship that matches the conditions of this program for graduating seniors.

Award: A one-time financial gift to a graduating senior with a minimum value of \$250 per recipient.

Scholarship: A recurring financial award to a graduating senior for a minimum of four consecutive years with a minimum annual value of \$500 per recipient.

Graduating Senior: A South Williamsport Area School District student who has satisfied all the criteria for graduation as established by the School Board and the Commonwealth of Pennsylvania by the date of Graduation.

##### **General Information Required for Board Consideration**

The individual or group providing the award must submit the following information to the board for consideration:

1. Name of the Award / Scholarship
2. Name of the individuals / groups that the gift is honoring or memorializing.
3. Brief explanation of how the gift is aligned to the mission of the school to promote a positive and safe learning environment where all students are welcomed, encouraged, and supported.
4. Total value of the Award / Scholarship
5. Criteria for student eligibility

##### **Continuation of Approved Gifts**

Financial gifts approved under this program, retain eligibility while they maintain all conditions of this program. If the award / scholarship falls below the minimum monetary level above, the administration will engage the holder of the gift to determine its financial status and continuation.

**Presentation of the Gift**

The South Williamsport School District retains the exclusive right to determine the time, manner, and location of the presentation of the gift.

**Travel Services/Foreign Trips**

Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Board.

Sellers of travel services to students must meet the following criteria:

1. Belong to an association of certified sellers of travel.
2. Provide proof of insurance.
3. Submit references.
4. Provide proof of a performance bond.
5. Include in all information provided to students and parents/guardians that use of tobacco/nicotine, alcohol and controlled substances will be prohibited.
6. Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.

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Legal

1. Pol. 220
2. Pol. 105
3. Pol. 122
4. Pol. 230
5. 24 P.S. 510
6. 24 P.S. 511
7. 24 P.S. 775
8. Pol. 216
- 24 P.S. 779
- Pol. 907

Recognizing that the global pandemic caused by SARS-CoV-2 has caused disruptions to the normal routines of the school and educational programs, it is the recommendation of the Superintendent that the board suspend Policy 215: Promotion and Retention for the explicit purpose of allowing parents / guardians to request that their child be retained in their current grade as a result of the pandemic.

For planning purposes, it is further requested that this limited suspension of the policy be removed after May 1, 2021.

Requests from parents / guardians to retain their student in the current grade as a result of educational disruptions caused by the global pandemic must complete the attached form and submit to the Superintendent of Schools by May 1, 2021.

**Request for Retention**

Parent / Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

As a result of educational disruptions caused by the SARS-CoV-2 global pandemic, I am requesting that my student be retained in his/her current 2020-21 grade level for the 2021-22 school year.

I am aware that depending on the age, grade level, and activities, retention may limit eligibility and participation opportunities in certain programs such as athletics. The current by-laws of PIAA restrict student athletes to six (6) seasons of participation beyond the sixth grade or four (4) seasons of participation beyond the eighth grade.

This completed form must be submitted to the Superintendent of Schools no later than May 1, 2021.

Student to be retained: \_\_\_\_\_

2020-21 Grade Level: \_\_\_\_\_

Parent / Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Date: \_\_\_\_\_

## Committees – Revised (1/11/2020)

2021

### Purpose and Function

Committees of Board members shall conduct studies, make recommendations, and act in an advisory capacity, but shall not take action on behalf of the Board. Committees shall consist of no more than four (4) members. Committees shall not include a majority of the membership of the Board.

Each committee will meet every other month on a rotating schedule established and published with the list of regular board meetings annually.

### Membership

Members shall be appointed annually by the President at the first board meeting in January. Each Board committee shall be convened by a chairperson, who shall:

1. Conduct a the committee meeting according the district policy and state laws,
2. Provide a summary report for the board at the next regular board meeting,
3. Prepare minutes of open committee meetings and submit to the Secretary of the Board for Board approval

### Standing Committees

The board will consist of two standing committees: Vision and Leadership and Operations. Each member of the board will serve on one committee excluding the treasurer who will serve as an alternate member of both committees.

**Vision and Leadership Committee** shall be chaired by the president of the board. The primary functions of the committee shall include advisement on the development and execution of the district's strategic plan and the development of new programs, positions, and services such as:

1. Development of new policy
2. Creation of new positions, programs, and services,
3. Recommendations to appoint new staff,
4. Preliminary development of new budgets,
5. Feasibility studies for future building projects

Mr. Nathan Miller, Chair	Mrs. Diane Cramer
Mrs. Erica Molino	Mr. Todd Engel
Mrs. Cathy Bachman - ALT	

**Operations Committee** shall be chaired by the Vice President of the board. The primary function of the Operations Committee shall include oversight of the current budget and the advisement on current policy, programs, and services such as:

1. Review and revision to existing policy,
2. Job descriptions for existing positions, programs, and services,
3. Recommendation for reappointment of existing and returning staff,
4. Review of current budget,
5. Evaluation of current facilities and recommendations for maintenance and repairs.

Mr. Nicholas Fiorini, Chair	Mrs. Page Bingham
Mrs. Sue Bowman	Mr. Paul McGinn
Mrs. Cathy Bachman - ALT	

Additional Committees:

Ad hoc committees may be created, charged, and assigned a fixed termination date, which may be extended by the President. Ad hoc committees may be created for special circumstances that require student, staff, or community input and membership.

**Safety and Security**

Mrs. Cathy Bachman, Chair	Mrs. Erica Molino
Mr. Nathan Miller	Mrs. Diane Cramer

**Act 93 Administrative Compensation Plan**

Mr. Todd Engel, Chair	Mr. Nicholas Fiorini
Mrs. Diane Cramer	Mr. Paul McGinn