



March 1, 2021

7:00 P.M.
VIRTUAL MEETING

Mr. Nathan Miller
President
Region I

Mr. Nicholas Fiorini
Vice President
Region III

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Airneezer Bingham
Region I

Mrs. Sue Bowman
Region I

Mrs. Diane Cramer
Region II

Mr. Todd Engel
Region III

Mr. Paul McGinn
Region II

Mrs. Erica Molino
Region II

Miss Madalynn Garner
Student Representative

Dr. Mark Stamm
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Opening

Call to Order

Roll Call

Preliminary Comments on Agenda Items

Action Items

Treasurer's Reports

Approval of Bills

- General Fund – \$1,501,905.63
- Food Service – \$39,733.94

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Update on Emerging from the Pandemic
2. Approval of Services and Agreements Funded by ESSER II Grant
3. Appointment of School Police Officer
4. Submit Application under Act 67 of 2019
5. Employment
6. 2021-2022 School District Calendar – Second Reading
7. Approve Policies – Second Readings

General Information

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
March 1, 2021

1. Update on Emerging from the Pandemic

The superintendent will provide an update to the school board on his plan for students, staff, and families as we look through the end of the pandemic. Key areas that will be discussed include: Academic Recovery, Supporting Mental Health for All, Refocusing on Where We Were, and Leveraging Technology for Learning. This will be a two year plan that utilizes federal ESSER II pandemic recovery funds for supports.

2. Approval of Services and Agreements Funded by ESSER II Grant – Attachment #1

To support the Superintendent's plan for emerging from the pandemic, it is recommended that the school board approve the following multi-year services and agreements pending final approval of the ESSER II Grant. Federal expectations are this grant is to be used to address the impact of the pandemic on schools. Our goal is to maximize these funds for multiyear purchases that bridge the time between the pandemic and recovery as detailed in the plan.

- a. Academic Recovery
 - i. NWEA MAP Assessment for Math, Reading, Language Arts, and Science – Grades K-12 (2020 – 2022) \$19,700
- b. Mental Health
 - i. Committee for Children (Second Step) K-5 SEL \$11,795
 - ii. Bullying Prevention Program (Second Step) K-5 \$5,645
 - iii. Committee for Children (Second Step) Digital Program 5 Years for Middle School \$7,342
 - iv. SEL for Adults / Educators Digital Program 1 Year \$2,259
 - v. Panorama – Universal SEL Screener 5 Year License K-12 \$23,875

3. Appointment of School Police Officer – Attachment #2

It is recommended the school board appoint Officer Michael Samar as a School Police Officer effective July 1, 2021 with an annual salary of \$47,370. The School Police Officer, consistent with the provisions of Act 67 of 2019, will replace the current School Resource Officer Program through the Borough of South Williamsport, and support the continued growth of the program to meet the safety and security needs of students and staff. This will be an Act 93, 200-day position. Rationale for the program change, job description, and resume are attached.

4. Submit Application under Act 67 of 2019

It is recommended the school board submit an application consistent with Act 67 of 2019 to the Court of Common Pleas to appoint Officer Michael Samar as the School Police Officer granting him authority to issue citations, make arrests, and carry a firearm in the performance of his duties.

5. Employment

Resignations

It is recommended the school board accept the resignation of Denise Smith, for retirement purposes, as an 8th Grade English teacher, effective June 4, 2021.

It is recommended the school board accept the resignation from Jessica Bower from her lunch room monitor position at Central Elementary, effective February 7, 2021.

It is recommended the school board accept the resignation from Kenneth Pittinger from his Bus Aide position effective February 16, 2021.

English Teacher Position

It is recommended the school board recall Brooke Cohick as a secondary English teacher at the Junior/Senior High School beginning with the 2021-22 school year. This position will be a 182-day position. Her pay will be based on step M-14 at an annual salary of \$73,603.

Instructional Paraprofessional/Bus Aide

It is recommended the school board approve Alicia Porter as an Instructional Paraprofessional at Central Elementary for 3.5 hours per day at a rate of \$12.99 per hour and as a Bus Aide for 2 hours per day at a rate of \$10.00 per hour in accordance with the Education Support Professionals Association.

Lunch Monitor

It is recommended the school board approve Holly Lyons as a Lunch Monitor at Central Elementary for the 2020-2021 school year. Rate of pay will be \$11.29 per hour in accordance with the Education Support Professionals Association.

Assistant Track Coach

It is recommended that the board appoint Keenan Michael as an assistant track coach for the 2021 season. The starting range for this position is \$2,006 – \$2,861. Mr. Michael has extensive track athletic and coaching experience including: four years of track coaching experience, three at the high school varsity level and one at college level, four years of track athletic experience at Michigan State University, and multiple regional, district, and state qualifiers while serving as a track coach. Given these qualifications, it is recommended that his starting salary is \$2,500.

Spring Athletic Coaches and Stipends

Mr. Rob Houseknecht, Athletic Director, is recommending school board approval for the employment of the following coaches/volunteers for the 2021 spring season:

Track:

- Matt DeBlander – Assistant Coach - \$2,674
- Dave Weaver – Assistant Coach - \$2,006
- Sam Buck – Volunteer
- Kerry Taylor - Volunteer

Varsity Softball:

- Chris Schuler - Volunteer

Guest Teacher List 2020-2021

It is recommended the school board add Dominick Bragalone, Thomas Gargiulo, Cammy Hemenway (Stevens), Sarah Keiser, Chelsea Miller, Griffin Molino, Bryan Patel, Amanda Pollari, and Carly Rogers to the list of Guest Teachers as submitted by BLaST IU 17 for the 2020-2021 school year.

6. 2021-2022 School District Calendar – Second Reading – Attachment #3

It is recommended the school board approve the second reading of the district's proposed 2021-2022 school calendar with the following changes: (1) added an additional Act 80 day in October to accommodate teacher data review and training related to student learning, (2) moved the weather make-up day in January to March, and (3) adjusted the last day of school to June 2.

7. Approve Policies – Second Readings

It is recommended the school board approve the second reading of the following policies:

- Policy No. 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- Policy No. 103 – Discrimination/Title IX Sexual Harassment Affecting Schools

To comply with Act 110 (2020), it is recommended that the board approve the first reading of policies 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault (NEW) and 103 Discrimination/Title IX Sexual Harassment Affecting Schools (REVISED).

Act 110 of 2020 on November 3, 2020, creating a new section of the PA School Code 24 P.S. Sec. 13-1318.1 Act 110 requires schools to remove any student **convicted or adjudicated** delinquent of sexual assault against another student enrolled at the same school. The school entity is required to expel, transfer or reassign the offender to another school or educational program. The school entity must ensure that the **convicted or adjudicated** student is not educated in the same school building, transported on the same school vehicle, or permitted to participate in the same school-sponsored activities as the student victim. This law was designed to endure that students who are the victim of a sexual assault by another student at their school are not re-victimized by seeing their attacker every day at school.

BOARD INFORMATION
March 1, 2021

BOARD MEETING DATES

March 01 – School Board Meeting - 7:00 p.m.
April 12 – School Board Meeting - 7:00 p.m.
May 03 – School Board Meeting - 7:00 p.m.
May 24 – School Board Meeting – 7:00 p.m.

BOARD COMMITTEE DATES

July 12 – Vision and Leadership Committee Meeting - 6:00 p.m.
August 02 – Operations Committee Meeting - 6:00 p.m.
September 13 – Vision and Leadership Committee Meeting - 6:00 p.m.
October 04 – Operations Committee Meeting - 6:00 p.m.

ADDITIONAL INFORMATION

Athletic Compensation Plan Review Minutes from February 8, 2021

Athletic Compensation Plan Review Minutes from February 22, 2021

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JANUARY 31, 2021**

GENERAL FUND - Checking Account

Book Balance December 31, 2020 4,689,970.25

Receipts

Real Estate Taxes, Face	6111	288,219.46	
Real Estate Taxes, Penalty	6311	23,570.29	
Earned Income Tax, less Commission	6151	158,028.05	
Real Estate Transfer Tax, less Commission	6153	25,465.08	
Delinquent Tax Collection, less Commission	6411	24,551.90	
Interest Income	6510	1,154.30	
Attendance Fine	6990	173.91	
Mary McInroy-Sheffer Trust	6990	600.00	
Special Education Subsidy	7270	131,023.00	
Ready to Learn Block Grant	7500	228,011.00	
COVID-19 SECIM (Spec Ed Grant)	8512	866.94	
Title I	8514	23,109.80	
Title II	8515	3,465.47	
Title IV	8517	1,667.20	
Records Request	Offset Expenses	59.44	
Wellness Incentives	Offset Expenses	975.00	
Football Booster's Share of HUDL Subscription	Offset Expenses	2,000.00	
HI COBRA Payments	Offset Expenses	1,499.44	
Retiree HI Payments	Offset Expenses	3,000.00	
Quarterly HI Premium Share	Offset Expenses	8,885.28	
Dental Ins COBRA Payments	Offset Expenses	561.30	
Online Class	Offset Expenses	930.00	
National Lunch & Breakfast Program	Transfer to Café Fund	24,911.90	952,728.76

Payments

Payments Issued in January 2021 (1,381,017.71)

Book Balance January 31, 2021 4,261,681.30

Note: The Real Estate Transfer Tax is 2 months worth of payments that were both deposited in Jan 2021.

GENERAL FUND - PLGIT Investment Account

Book Balance December 31, 2020 63,385.33

Interest Income 1.15

Book Balance January 31, 2021 63,386.48

GENERAL FUND - 2020 SINKING FUND

Book Balance December 31, 2020 2.66

Interest Income -

Book Balance January 31, 2021 2.66

GENERAL FUND - TECHNOLOGY INSURANCE FUND

Book Balance December 31, 2020	17,278.64
Receipts	125.00
Interest Income	4.40
Checks Issued in January 2021	(328.00)
Book Balance January 31, 2021	<u>17,080.04</u>

CAFETERIA FUND

Book Balance December 31, 2020	41,087.38
Receipts	
Cafeteria Deposits	755.20
School Nutrition Program	24,911.90
Interest Income	<u>10.78</u>
	25,677.88
Payments	
Checks Issued in January 2021	<u>(16,404.07)</u>
Book Balance January 31, 2021	<u>50,361.19</u>

CAPITAL RESERVE FUND

Book Balance December 31, 2020	388,430.60
Receipts	-
Interest Income	98.97
Checks Issued in January 2021	-
Book Balance January 31, 2021	<u>388,529.57</u>

STUDENT ACTIVITIES - CLUBS

Book Balance December 31, 2020	82,007.72
Receipts	3,116.68
Interest Income	21.52
Checks Issued in January 2021	<u>(89.30)</u>
Book Balance January 31, 2021	<u>85,056.62</u>

STUDENT ACTIVITIES - ATHLETIC BOOSTERS

Book Balance December 31, 2020	65,637.56
Receipts	405.77
Interest Income	16.60
Checks Issued in January 2021	<u>(2,264.91)</u>
Book Balance January 31, 2021	<u>63,795.02</u>

BOARD SUMMARY

Fund: 10 - GENERAL FUND

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REGULAR PROGRAMS						
100 SALARIES	4,547,101.00	4,547,101.00	0.00	2,230,786.90	2,316,314.10	49.06
200 EMPLOYEE BENEFITS	3,019,974.00	3,019,974.00	0.00	1,640,571.14	1,379,402.86	54.32
300 PURCH PROF & TECH SVCS	15,450.00	15,450.00	0.00	6,958.68	8,491.32	45.04
400 PURCHASED PROPERTY SVCS	36,770.00	36,770.00	0.00	16,557.57	20,212.43	45.03
500 OTHER PURCHASED SVCS	602,205.00	602,205.00	0.00	348,286.41	253,918.59	57.84
600 SUPPLIES	177,480.00	177,480.00	0.00	117,422.48	60,057.52	66.16
700 PROPERTY	3,840.00	3,840.00	0.00	2,628.90	1,211.10	68.46
800 OTHER OBJECTS	21,355.00	21,355.00	0.00	2,035.94	19,319.06	9.53
Totals for 1100s	8,424,175.00	8,424,175.00	0.00	4,365,248.02	4,058,926.98	51.82
1200 SPECIAL PROGRAMS						
100 SALARIES	1,165,237.00	1,165,237.00	0.00	607,815.32	557,421.68	52.16
200 EMPLOYEE BENEFITS	821,085.00	821,085.00	0.00	432,397.92	388,687.08	52.66
300 PURCH PROF & TECH SVCS	395,500.00	395,500.00	0.00	161,693.89	233,806.11	40.88
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	10,292.00	10,292.00	0.00	1,930.00	8,362.00	18.75
600 SUPPLIES	18,863.00	18,863.00	0.00	8,443.07	10,419.93	44.76
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Totals for 1200s	2,416,247.00	2,416,247.00	0.00	1,212,280.20	1,203,966.80	50.17
1300 VOCATIONAL EDUCATION						
100 SALARIES	277,941.00	277,941.00	0.00	139,345.78	138,595.22	50.14
200 EMPLOYEE BENEFITS	179,431.00	179,431.00	0.00	100,100.17	79,330.83	55.79
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	65.00	257,975.00	0.03
600 SUPPLIES	8,982.00	8,982.00	0.00	4,830.95	4,151.05	53.78
Totals for 1300s	724,394.00	724,394.00	0.00	244,341.90	480,052.10	33.73
1400 OTHER INSTRUCTION						
100 SALARIES	209,712.00	209,712.00	0.00	97,034.14	112,677.86	46.27

BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	117,156.00	117,156.00	0.00	57,833.42	59,322.58	49.36
300 PURCH PROF & TECH SVCS	30,736.00	30,736.00	0.00	18,437.28	12,298.72	59.99
500 OTHER PURCHASED SVCS	126,000.00	126,000.00	0.00	81,525.86	44,474.14	64.70
600 SUPPLIES	3,978.00	3,978.00	0.00	508.62	3,469.38	12.79
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	164.50	1,035.50	13.71
Totals for 1400s	488,782.00	488,782.00	0.00	255,503.82	233,278.18	52.27
2100 SUPPORT FOR STUDENTS						
100 SALARIES	238,509.00	238,509.00	0.00	133,145.13	105,363.87	55.82
200 EMPLOYEE BENEFITS	162,817.00	162,817.00	0.00	78,211.45	84,605.55	48.04
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	50.00	950.00	5.00
600 SUPPLIES	8,991.00	8,991.00	0.00	3,352.53	5,638.47	37.29
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
Totals for 2100s	411,642.00	411,642.00	0.00	214,979.11	196,662.89	52.22
2200 SUPPORT FOR INSTRUCTION						
100 SALARIES	231,077.00	231,077.00	0.00	116,021.43	115,055.57	50.21
200 EMPLOYEE BENEFITS	247,148.00	247,148.00	0.00	139,184.17	107,963.83	56.32
300 PURCH PROF & TECH SVCS	184,059.00	184,059.00	0.00	122,690.11	61,368.89	66.66
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	1,594.95	3,405.05	31.90
500 OTHER PURCHASED SVCS	25,479.00	25,479.00	0.00	7,518.46	17,960.54	29.51
600 SUPPLIES	54,148.00	54,148.00	0.00	42,968.36	11,179.64	79.35
700 PROPERTY	431,989.00	431,989.00	0.00	475,855.27	(43,866.27)	110.15
Totals for 2200s	1,178,900.00	1,178,900.00	0.00	905,832.75	273,067.25	76.84
2300 ADMINISTRATION						
100 SALARIES	621,592.00	621,592.00	0.00	354,063.62	267,528.38	56.96
200 EMPLOYEE BENEFITS	593,243.00	593,243.00	0.00	380,030.98	213,212.02	64.06
300 PURCH PROF & TECH SVCS	78,375.00	78,375.00	0.00	62,010.38	16,364.62	79.12
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	9,755.47	9,704.53	50.13
600 SUPPLIES	21,465.00	21,465.00	0.00	5,077.11	16,387.89	23.65

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
800 OTHER OBJECTS	16,300.00	16,300.00	0.00	53,245.83	(36,945.83)	326.66
Totals for 2300s	1,351,535.00	1,351,535.00	0.00	864,183.39	487,351.61	63.94
2400 PUPIL HEALTH						
100 SALARIES	115,785.00	115,785.00	0.00	66,874.67	48,910.33	57.76
200 EMPLOYEE BENEFITS	53,584.00	53,584.00	0.00	25,597.30	27,986.70	47.77
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	2,500.00	2,600.00	49.02
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	5,961.00	5,961.00	0.00	3,025.29	2,935.71	50.75
Totals for 2400s	181,008.00	181,008.00	0.00	97,997.26	83,010.74	54.14
2500 BUSINESS OFFICE						
100 SALARIES	159,800.00	159,800.00	0.00	88,580.69	71,219.31	55.43
200 EMPLOYEE BENEFITS	124,625.00	124,625.00	0.00	81,612.42	43,012.58	65.49
300 PURCH PROF & TECH SVCS	20,444.00	20,444.00	0.00	20,432.15	11.85	99.94
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	1,672.74	854.26	66.19
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	6,209.91	9,290.09	40.06
600 SUPPLIES	3,266.00	3,266.00	0.00	1,433.37	1,832.63	43.89
Totals for 2500s	326,162.00	326,162.00	0.00	199,941.28	126,220.72	61.30
2600 PLANT SERVICES						
100 SALARIES	625,165.00	625,165.00	0.00	365,943.13	259,221.87	58.54
200 EMPLOYEE BENEFITS	561,671.00	561,671.00	0.00	354,302.52	207,368.48	63.08
300 PURCH PROF & TECH SVCS	60,000.00	60,000.00	0.00	21,031.78	38,968.22	35.05
400 PURCHASED PROPERTY SVCS	221,671.00	221,671.00	0.00	144,362.93	77,308.07	65.12
500 OTHER PURCHASED SVCS	83,350.00	83,350.00	0.00	84,042.57	(692.57)	100.83
600 SUPPLIES	464,343.00	464,343.00	0.00	493,698.07	(29,355.07)	106.32
700 PROPERTY	1,500.00	1,500.00	0.00	584.10	915.90	38.94
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 2600s	2,017,900.00	2,017,900.00	0.00	1,463,965.10	553,934.90	72.55
2700 STUDENT TRANSPORTATION						
100 SALARIES	18,261.00	18,261.00	0.00	2,824.19	15,436.81	15.47
200 EMPLOYEE BENEFITS	7,699.00	7,699.00	0.00	1,062.98	6,636.02	13.81
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	142,530.15	181,830.85	43.94
600 SUPPLIES	50,000.00	50,000.00	0.00	11,775.52	38,224.48	23.55
Totals for 2700s	403,571.00	403,571.00	0.00	161,442.84	242,128.16	40.00
3100 FOOD SERVICE						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	51,976.80	(51,976.80)	0.00
Totals for 3100s	0.00	0.00	0.00	51,976.80	(51,976.80)	0.00
3200 STUDENT ACTIVITIES						
100 SALARIES	223,442.00	223,442.00	0.00	91,027.36	132,414.64	40.74
200 EMPLOYEE BENEFITS	94,206.00	94,206.00	0.00	35,448.87	58,757.13	37.63
300 PURCH PROF & TECH SVCS	69,391.00	69,391.00	0.00	35,024.85	34,366.15	50.47
400 PURCHASED PROPERTY SVCS	4,500.00	4,500.00	0.00	5,434.07	(934.07)	120.76
500 OTHER PURCHASED SVCS	44,073.00	44,073.00	0.00	21,892.12	22,180.88	49.67
600 SUPPLIES	53,613.00	53,613.00	0.00	26,794.80	26,818.20	49.98
800 OTHER OBJECTS	27,070.00	27,070.00	0.00	8,088.06	18,981.94	29.88
Totals for 3200s	516,295.00	516,295.00	0.00	223,710.13	292,584.87	43.33
3300 COMMUNITY SERVICES						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	422.00	422.00	0.00	0.00	422.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
Totals for 3300s	16,522.00	16,522.00	0.00	0.00	16,522.00	0.00
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	6,670.42	(4,670.42)	333.52
900 OTHER USES OF FUNDS	617,500.00	617,500.00	0.00	2,161,886.84	(1,544,386.84)	350.10
Totals for 5100s	619,500.00	619,500.00	0.00	2,168,557.26	(1,546,057.26)	350.10

BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 5100s	619,500.00	619,500.00	0.00	2,168,557.26	(1,549,057.26)	350.05
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	366,674.00	366,674.00	0.00	0.00	366,674.00	0.00
Totals for 5200s	366,674.00	366,674.00	0.00	0.00	366,674.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	64,799.00	64,799.00	0.00	0.00	64,799.00	0.00
Totals for 5900s	64,799.00	64,799.00	0.00	0.00	64,799.00	0.00
Expenditure Totals	19,508,106.00	19,508,106.00	0.00	12,429,959.86	7,078,146.14	63.72
Fund 10 Totals						
Total Expenditure	18,457,133.00	18,457,133.00	0.00	10,261,402.60	8,195,730.40	55.60
Total Other Expenditure	1,050,973.00	1,050,973.00	0.00	2,168,557.26	(1,117,584.26)	206.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund:

As of: 06/30/2021

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	18,457,133.00	18,457,133.00	0.00	10,261,402.60	8,195,730.40	55.60
Total Other Expenditure	1,050,973.00	1,050,973.00	0.00	2,168,557.26	(1,117,584.26)	206.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000018988	BARR'S HARDWARE	GENERAL SUPPLIES		162.46
0000018989	BEST PLUMBING SPECIALTIES IINC	GENERAL SUPPLIES		55.08
0000018990	BOROUGH OF S WILLIAMSPORT	School Resource Officer		21,031.78
0000018991	CARDMEMBER SERVICES	GENERAL SUPPLIES		262.67
0000018992	CSIU BUSINESS OFFICE	Alternative Ed		584.00
0000018993	CM REGENT LLC	Feb Life Insurance Premiums		733.45
0000018994	DAVE'S PRO AUTO SERVICE	Repairs & Maintenance		25.20
0000018995	W A DEHART INC	GENERAL SUPPLIES		1,602.75
0000018996	DELTA DENTAL OF PA	Feb Dental Insurance Premiums		7,600.00
0000018997	KEVIN ECK	Reimbursement-Books		552.30
0000018998	HILSHER GRAPHICS	Title I Homeless Supplies		95.65
0000018999	KENDALL HUNT PUBLISHING COMPANY	WORKBOOKS		3,704.00
0000019000	Labels By Pulizzi	PBIS Supplies		124.00
0000019001	LANCASTER LEBANON IU 13	Software		630.50
0000019002	LJC JANITORIAL DISTRIBUTORS	GENERAL SUPPLIES		1,555.00
0000019003	LEZZER LUMBER CO	General Supplies		197.00
0000019004	LOWE'S COMPANIES INC	GENERAL SUPPLIES		250.57
0000019005	MADISON NATIONAL LIFE INSURANCE CO INC	Life Insurance Premiums		932.77
0000019006	P.S.B.A.	Unemployment Comp		750.76
0000019007	PARAMOUNT SALES GROUP LLC	GENERAL SUPPLIES		1,214.75
0000019008	PLANKENHORN STATIONERY CO.	GENERAL SUPPLIES		88.50
0000019009	PPL ELECTRIC UTILITIES	Electricity		11,046.49

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000019010	PAYROLL FUND	GROSS 1-29-21	ER RETIRE 1-29-21	450,431.90
0000019011	RESOURCES FOR EDUCATORS	Subscription		164.50
0000019012	SANICO INC	General Supplies		2,628.07
0000019013	ROBERT M. SIDES INC.	GENERAL SUPPLIES		79.00
0000019014	THERAPY SHOPPE INC	General Supplies		120.97
0000019015	TRI DIM FILTER CORP	GENERAL SUPPLIES		8,049.00
0000019016	UGI ENERGY SERVICES	Gas		7,174.50
0000019017	UPMC	Therapy Services	Athletic Trainer	6,349.45
0000019018	VERIZON	TELEPHONE		189.63
0000019019	WM CORPORATE SERVICES INC	Disposal Service		2,625.00
0000019020	XEROX CORP	Repairs & Maintenance		256.36
0000019021	CARA HANNON	Reimbursement-Internet		100.00
0000019022	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,766.00
0000019023	ALBRIGHT STUDIO	Hall of Fame Picture		125.00
0000019024	APPLIED INDUSTRIAL TECH PA LCC	GENERAL SUPPLIES		14.71
0000019025	APR SUPPLY CO	GENERAL SUPPLIES		89.26
0000019026	BARR'S HARDWARE	GENERAL SUPPLIES	Converted Requisition/PO	166.77
0000019027	BAKER TILLY VIRCHOW KRAUSE LLP	ANNUAL AUDIT FEE		7,775.00
0000019028	BLAST INTERMEDIATE UNIT 17	Alternative Ed	EMOTIONAL SUPPORT	108,719.18
0000019029	BRASS ALIGNMENT INC	Repairs & Maintenance		118.61
0000019030	CAFETERIA FUND	South Tickets		35.50
0000019031	COLLINS SPORTS MEDICINE	GENERAL SUPPLIES		277.16
0000019032	COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL			24,251.83

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000019033	W A DEHART INC	GENERAL SUPPLIES		890.00
0000019034	J C EHRLICH	Repairs & Maintenance		175.00
0000019035	ENCOVA INSURANCE	WORKERS COMP		5,277.00
0000019036	GBM	Repairs & Maintenance		304.78
0000019037	INDUSTRIAL PIPING SYSTEMS	Repairs & Maintenance	GENERAL SUPPLIES	565.43
0000019038	LCWSA	STORM WATER		1,775.00
0000019039	MCCLURE COMPANY	Repairs & Maintenance		9,046.75
0000019040	MEIER SUPPLY CO INC	GENERAL SUPPLIES		113.92
0000019041	MURPHY BUTTERFIELD & HOLLAND P.C.	Professional Services		1,050.00
0000019042	MARY SMITH	PIMS Consulting		143.75
0000019043	NIITTANY OIL	Diesel	Gasoline	3,609.49
0000019044	PASBO	WORKSHOP		75.00
0000019045	PA PRINCIPALS ASSOCIATION	Dues and Fees		595.00
0000019046	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		1,792.18
0000019047	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		4,623.48
0000019048	PAYROLL FUND	GROSS 2-12-21	ER RETIRE 2-12-21	456,454.52
0000019049	RICOH USA INC	Repairs & Maintenance		731.47
0000019050	ROMMELT ELEM IMPREST FUND	Holiday Luncheon		190.00
0000019051	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		87.42
0000019052	LAURA SCHRECKENGAST	Contracted Services		631.25
0000019053	SHI International Corp	Webcam	Logitech Crayon	8,485.50
0000019054	ROBERT M. SIDES INC.	GENERAL SUPPLIES		263.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000019055	THE SIGN SHOP	GENERAL SUPPLIES		275.00
0000019056	R.C. STAHLNECKER CO	Repairs & Maintenance		335.00
0000019057	SUN GAZETTE CO	Advertising		148.02
0000019058	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		1,741.18
0000019059	UGI UTILITIES INC.	Gas		7,881.84
0000019060	UPMC PRESBYTERIAN SHADYSIDE	Athletic Trainer		220.00
0000019061	EMILY WAGNER	School Counseling Week		77.26
0000019062	WEATHERPROOFING TECHNOLOGIES	Repairs & Maintenance		1,112.25
0000019063	DWIGHT WOODLEY	TRAVEL		27.55
0000019064	XEROX CORP	Repairs & Maintenance		881.24
0000019065	BRANDY LAIR	Internet Reimbursement		100.00
0000019066	MICHAEL RODGERS	CLASS APP		149.99
0000019067	TERESA YOAS	Internet Reimbursement		100.00
0000019068	CARDMEMBER SERVICES	GENERAL SUPPLIES		3,497.90
0000019069	CENTRAL PA ACADEMIC DECATHLON	Dues and Fees		150.00
0000019070	CENTRAL ELEM. ACCOUNT	Holiday Luncheon		700.00
0000019071	COMPASS MARK	Title II		325.00
0000019072	CXTEC	GENERAL SUPPLIES		136.31
0000019073	DELL FINANCIAL SERVICES LLC	Computer Service Equipment		28,609.97
0000019074	RICHARD EDMONSTON	Reimbursement-USB Cable		63.00
0000019075	FOLLETT SCHOOL SOLUTIONS INC	BOOKS	TEXTBOOKS	389.33
0000019076	FRY'S FIRE	Repairs & Maintenance		407.40
0000019077	HURWITZ BATTERIES	GENERAL SUPPLIES		163.80

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000019078	JusticeWorks YouthCare Inc.	Title II	Title I	9,239.13
0000019079	KEYSTONE ADVERTISING SPECIALTIES	District Championship Plaques		66.00
0000019080	LOWE'S COMPANIES INC	GENERAL SUPPLIES		86.51
0000019081	PENNSYLVANIA ACADEMIC DECATHLON	PAAD State Championship		400.00
0000019082	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		10,381.39
0000019083	SUSQUEHANNA TRANSIT CO	Bussing		29,703.66
0000019084	UGI ENERGY SERVICES	NATURAL GAS		7,364.11
0000019085	VERIZON WIRELESS	Wireless		51.80
0000019086	XEROX CORP	Repairs & Maintenance		256.36
0000019087	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,668.00
0000019088	ROBYN RUMMINGS	Reimbursement-Chorus Supplies		253.12
0000019089	WELLS FARGO VENDOR FIN SERV	ORIGINAL EQUIPMENT		16,749.78
* 0000E21124	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E21125	WOODLANDS BANK	Wire Transfer Fee		25.00
* 0000E21126	LYCOMING COUNTY INSURANCE CONSORTIUM	Feb 21 Health Insurance		179,649.81
* 0000E21127	CAFETERIA FUND	TRANSFER NSLP TO CAFE FUND		24,911.90
* 0000E21128	WOODLANDS BANK	Direct Deposit Fee		10.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

10 - GENERAL FUND	1,501,905.63
Grand Total All Funds	1,501,905.63
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	204,606.71
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,297,298.92
Grand Total All Payments	1,501,905.63

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND Payment Dates: 01/27/2021 - 02/23/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006168	PAYROLL FUND	GROSS 1-29-21	ER RETIREMENT 1-29-21	13,816.61
0000006169	NUTRITION INC	INV# 63738	INV# 63782	0.00
0000006170	PAYROLL FUND	GROSS 2-12-21	.	11,286.51
0000006171	NUTRITION INC	INV# 63738	INV# 63782	14,630.82
50 - FOOD SERVICE FUND				39,733.94
Grand Total All Funds				39,733.94
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				(14,627.82)
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				54,361.76
Grand Total All Payments				39,733.94

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

02/23/2021 07:21:29 AM

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Page 1 of 1

February 1, 2021

The regular meeting of the South Williamsport Area School Board was called to order at 7:02 PM on the online Zoom platform by the President, Nathan Miller.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bingham, Cramer, Engel, Fiorini, McGinn, Miller, and Molino.

Others Present: Mark Stamm – Superintendent, Fred Holland & Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Alyson Stoner, Andrea Turner, Ann Neely, Brandi Smith, Brenda Trimble, Carrie Kistner, Cheryl Loudenslager, Connie McLaughlin, Danelle Saxe, Emily Wagner, Hilarie German, John Compton, K S, Lindsay Sartori, Nicholas Ring, Robyn Rummings, Ryan Miller, Steve Rupert, Tammy Miller, Tara McGlensey, Tara Stryker, Tina Pulver, Zack Thompson, Agnes Coder, Amy Pregent, Courtney Lynch, Matt Krach, Melissa Ogden, Lauren Reynolds, Mary Gelse, Kevin & Melissa Stahl, Carlie Gerber, Lisa Arp, Stephanie Trimble, Sara Engel, Andrea Kremser, Michael Reuther – SunGazette.

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for December 2020 was moved by Fiorini, seconded by McGinn. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$597,819.42 as funds become available was moved by Bingham, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE CAFETERIA FUND BILLS

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$2,587.46 as funds become available was moved by Fiorini, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE MINUTES

A motion to approve the minutes of January 11, 2021, as written was moved by Cramer, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

SUPERINTENDENT RECOMMENDATIONS

2019/2020 LOCAL AUDIT REPORT

John Compton and Nicholas Ring from Baker Tilly US, LLP, gave a presentation on the Single Audit of the District as of June 30, 2020. A single audit involves both a financial statement audit and a compliance audit. Both audits resulted in an unmodified opinion which is the best opinion that can be given. When comparing the budget to actual results, revenues were \$70k over budget, expenses were \$824k under budget, leading to a positive budgetary variance of \$739k. Ending fund balance was \$1,631,173 which represents 8.4% of budgeted expenditures or approximately 1 months' worth of operating expenses. The Government Finance Officers Association's (GFOA) recommendation is to have two months' worth of operating expenditures in fund balance which equates to \$3.2 million or 16.7%.

A motion to accept the 2019-2020 Audit Report was moved by Cramer, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVAL OF TITLE I PROGRAMS

A motion to approve the Central Elementary school guidelines for implementation of district Policy 918: Title I Parent and Family Engagement, the Title I Home/School Compact, Memorandum of Understanding with STEP, Inc, Head Start, Parent Right-to-Know, and School-Wide Program Information and Equity Plan was moved by Bachman, seconded by Fiorini. Ann Neely, Title Coordinator, provided information to the Board regarding the roll of each item. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

MOUNTIE CARE CLOSETS

Cheryl Loudenslager and Emily Wagner provided an update to the Board regarding the development of Care Closets within each school building to provide students with resources, such as hygiene products, to eliminate outside stress so that students can learn and thrive in education.

EMPLOYMENT – SABBATICAL LEAVE

A motion to approve a half year medical sabbatical leave of absence for employee #357 from January 21 through June 4, 2021, consistent with Pennsylvania School Code and District Policy #338, was moved by Fiorini, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

EMPLOYMENT – RESIGNATION

A motion to accept the letter of resignation from Deborah Swinehart from her paraprofessional position at Central Elementary effective January 29, 2021 and the letter of resignation for retirement purposes from Kevin Eck from his high school English teaching position effective June 4, 2021 was moved by Bingham, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

EMPLOYMENT – SPRING COACHES

A motion to approve Spring 2021 coaches and their stipends was moved by McGinn, seconded by Cramer.

- Baseball: Steve Sennett as 1st Assistant at \$2,674; Kurt Wertz as JV Head Coach at \$2,241; Dom Harding as a Volunteer; and Chase Waller as a Volunteer.
- Softball: Tom O'Malley as Head Coach at \$4,880; Adam Lorson as 1st Assistant at \$2,674; Corey Goodman as a Volunteer; and Scott Lowery as a Volunteer.
- Boys' Tennis: Kent Young as Head Coach at \$3,373 and Theresa Summerson as 1st Assistant at \$2,586.
- Track – Kim Schwoyer as Head Coach at \$3,455.
- Junior High Girls' Soccer: Jane House as Head Coach at \$2,340 and Marc Lovecchio as 1st Assistant at \$2,006.
- Junior High Boys' Soccer: Adam Rupert at Head Coach at \$2,340, Manny Tsikitas as 1st Assistant at \$2,006; and Chris Vanaskie as a Volunteer.

Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

APPROVE POLICIES – FIRST READING

A motion to approve the first reading of Policy No. 218.3: Discipline of Student Convicted/Adjudicated of Sexual Assault and Policy No. 103: Discrimination/Title IX Sexual Harassment Affecting School was moved by Bingham, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

2021-2022 SCHOOL DISTRICT CALENDAR

A motion to approve the first reading of the 2021-2022 school calendar was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

RECORD MANAGEMENT PLAN

A motion to approve the Records Management Plan as an addendum to Policy No. 800: Records Management was moved by Engel, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

ATHLETIC HEALTH AND SAFETY PLAN – PARENTS OF SENIORS

A motion to amend the Athletic Health and Safety Plan to provide two tickets to each South Williamsport Area School District senior athlete for each home game was moved by McGinn, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Engel-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

2021-2022 IU#17 GENERAL OPERATIONS BUDGET

A motion to approve the 2021-2022 Intermediate Unit #17's General Operations Budget in the amount of \$3,022,418 was moved by Bachman, seconded by Bingham. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

2021 ELECTION OF DIRECTORS TO BLAST IU #17 BOARD

A motion to approve the recommended names to the Blast IU #17 Board to fill unexpired terms to 6/30/22, to fill full three-year terms to 6/30/23, and to fill full three-year terms to 6/30/24 was moved by Cramer, seconded by Bachman. Roll call: Bachman-yes, Bingham-yes, Cramer-yes, Fiorini-yes, McGinn-yes, Miller-yes, and Molino-yes, motion carried.

An executive session will be held after the meeting. No action to follow.

A motion to adjourn the meeting was made by Fiorini, seconded by Bachman. All members present voting yes, the meeting was adjourned at 8:09 PM.

Attest

Jamie Mowrey
Board Secretary



Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
Portland, OR 97209
License Start Date: 04/01/2021
License End Date: 06/30/2022

Created Date: 02/19/2021
Quote Number: 00041889
Partner ID:

Prepared By: Steve Westfall
Phone:
Email: steve.westfall@nwea.org

Contact Name: Mark Stamm
Phone: (570) 327-1581
Email: mstamm@swasd.org

Bill To Name: South Williamsport Area Sd
Bill To Address: 515 W Central Ave
Williamsport, PA 17702-7284

Ship To Name: South Williamsport Area Sd
Ship To Address: 515 W Central Ave
Williamsport, PA 17702-7284

Product	List Price	Sales Price	Quantity	Total Price	Item Discount
MAP Growth K-12	\$13.50	\$0.00	1,000	\$0.00	-\$13,500.00
MAP Growth K-12	\$13.50	\$11.50	1,000	\$11,500.00	-\$2,000.00
Virtual MAP Growth Basics	\$750.00	\$750.00	2	\$1,500.00	-\$0.00
Virtual Technical Consulting (hourly)	\$150.00	\$150.00	2	\$300.00	-\$0.00
Applying Reports Workshop	\$3,500.00	\$3,200.00	2	\$6,400.00	-\$600.00
MAP Growth Science (Add-On)	\$2.50	\$0.00	300	\$0.00	-\$750.00

Quote Discount -\$16,850.00

Quote Subtotal \$19,700.00

Estimated Tax \$0.00

Grand Total \$19,700.00

Notes

\$11.50 per MAP Growth Student License cost contingent upon district testing 65% or more of its total student population and entering into a three (3) year agreement. Training, Technical Consulting and Professional Learning sessions will be invoiced upon delivery of session. MAP Growth Basics Online provided at no cost based on the purchase of onsite and/or virtual training or professional learning sessions. (spw)

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: <https://legal.nwea.org/>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.



Signature

Signature: _____

Printed Name: _____

Date: _____

Title _____



2815 Second Avenue, Suite 400
Seattle, WA 98121-3207 USA
800-634-4449 FAX: 206-343-1445
orders@cfchildren.org

Quote

Quote # 5012635
Date 2/4/2021
Customer ID 10159416

Bill To

South Williamsport Area SD
515 W Central Ave
S Williamsprt PA 17702-7284
United States

Ship To

Mark Stamm
Central Elementary School
555 W Mountain Ave
Williamsport PA 17702
United States

Requested By

Mark Stamm

Ship To

Mark Stamm

Setup Admin

Name: Mark Stamm
Email: mstamm@swasd.org

Entered By

Travis Meng

Item	Description	Months	Start Date	End Date	QTY	Rate	Amount
100876	Grades K-5 Second Step SEL Kits				5	\$2,359.00	\$11,795.00
200099	Grades K-5 Bullying Prevention Unit Notebooks				5	\$1,129.00	\$5,645.00
904105	Second Step Grade K-8 Multi-Site Digital Program, 5 Year		5/1/2021	5/1/2026	1	\$7,342.00	\$7,342.00
904401	SEL for Adults Multi-Site Digital Program, 1 Years		5/1/2021	5/1/2022	1	\$2,259.00	\$2,259.00

Subtotal \$27,041.00
Discount (\$2,704.10)
Shipping & Handling \$0.00
Sales Tax* (%) \$0.00

TOTAL \$24,336.90

Please remit in US Funds.

Make check payable to: Committee for Children

*If tax was included in this quote and your organization is state sales tax exempt, email your state sales tax exemption ID and certificate to orders@cfchildren.org.

Memo: K5 Physical, MS, BPU

Shipping Method: UPS Ground (UPS)

Prices valid for 30 days from quote date.

Please Include quote ID:5012635 on your order to guarantee pricing.

PANORAMA EDUCATION – SERVICE ORDER



Primary Contact Information

Client		Panorama Education, Inc. ("Panorama")	
<i>Client Legal Name ("Client")</i>	South Williamsport Area School District	<i>Company Name</i>	Panorama Education
<i>Primary Contact, Title</i>	Dr. Mark Stamm, Superintendent	<i>Primary Contact, Title</i>	Tommy Graziano, Outreach
<i>Billing / Payment Address</i>	515 West Central Avenue	<i>Billing Address</i>	24 School Street, 4 th Floor
<i>City / State / Zip</i>	South Williamsport, PA 17702	<i>City / State / Zip</i>	Boston, MA 02108
<i>Email</i>	mstamm@swasd.org	<i>Email</i>	Tgraziano@panoramaed.com
<i>Phone</i>	570-327-1581	<i>Phone</i>	617-607-4479

(1) Description of Services and (2) Fees

Description of Services	Fees	
<p>Panorama Single School Platform License: Access to Platform and Support (as defined in the Terms and Conditions): Survey administration, analysis and reporting.</p> <ul style="list-style-type: none"> Student SEL Surveys <p>Project Support Project support package includes:</p> <ul style="list-style-type: none"> Named single Panorama point of contact who provides proactive technical support and guidance on Panorama's best practices Unlimited email support from Panorama's product support team for school / district personnel and survey respondents (where applicable) Membership in the Panorama Community, including client-only training sessions and webinars, newsletters, etc. <p>Virtual Professional Development: Foundations Package</p> <ul style="list-style-type: none"> Unlimited access to Panorama Academy, for on-demand tutorials and training; Access to exclusive Panorama Community professional development events; Custom design and facilitation of 1 virtual PD session up to 2 hours in length for up to 50 participants (larger groups are supported for webinar-style facilitation) 	Effective Date:	Date agreement is countersigned by both parties
	Contract Term: (From Effective Date)	<u>1 Year</u>
	Annual License Fee:	\$2,250
	(\$-10% discount for 5 year license)	(-\$225)
	Annual License Fee Total	\$2,025
	Project Support (required)	\$2,000
	Professional Development	\$750
	Annual Total: (Due on Effective Date for Year 1)	\$4,775
	5 Year Total:	\$23,875

PANORAMA EDUCATION – SERVICE ORDER



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PANORAMA EDUCATION – SERVICE ORDER



Other Terms and Conditions (if any)

Agreement

The agreement by and between the Client and Panorama (this "Agreement") consists of this Service Order (the "SO") and the Terms and Conditions attached to the SO.

Authorization

By signing below, the parties hereto ACCEPT AND AGREE to this Agreement as of the last date executed.

Client Signature:

Print Name, Title:

Date:

Panorama Signature:

Print Name, Title:

Date:

BACKGROUND

Panorama is an education technology company that has developed a cloud-based platform-as-a-service that enables schools and school districts to analyze student and school data, measure social-emotional learning, and design and implement survey programs for students, staff and parents (the "Platform").

Client and Panorama have entered into the SO and, from time to time hereafter, Client and Panorama may enter into additional Service Orders ("Future SOs") pursuant to which Client will purchase rights to use the Platform and receive services. These Terms and Conditions are incorporated by reference into the SO to create this Agreement and will be incorporated by reference into each Future SO to create separate future agreements for the rights and services described in the applicable Future SO, in each case to the exclusion of any other terms or conditions that either party seeks to impose or incorporate or that are implied by course of dealing.

1 RIGHT TO USE PLATFORM

1.1 Platform. Subject to the terms and conditions of this Agreement, Panorama hereby grants Client the limited, nonexclusive, nontransferable, non-sublicenseable right to access and use the Platform via the Internet during the Term solely for Client's use (including use by Client's students, staff and parents, as described in the SO, if applicable ("Authorized Users")).

1.2 Limitations. The following limitations and restrictions will apply to the Platform:

(a) Client will not provide access to the Platform to any person who is not an employee or contractor of Client or an Authorized User.

(b) Except as expressly permitted hereunder, Client will not and will not permit or authorize any third party to: (i) reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas or algorithms of the Platform; (ii) modify, translate or create derivative works based on the Platform; (iii) copy, rent, lease, distribute, pledge, assign or otherwise transfer or allow any lien, security interest or other encumbrance on the Platform; (iv) use the Platform for timesharing or service bureau purposes or otherwise for the benefit of a third party; (v) hack, manipulate, interfere with or disrupt the integrity or performance of or otherwise attempt to gain unauthorized access to the Platform or its related systems, hardware or networks or any content or technology incorporated in any of the foregoing; or (vi) remove or obscure any proprietary notices or labels of Panorama or its suppliers on the Platform.

2 OWNERSHIP; RESERVATION OF RIGHTS

2.1 Client Ownership. Client owns (a) any data Client inputs into the Platform that identifies Client or its students, staff or parents (including Authorized Users) and any Survey responses provided by Client, its students, staff or parents (including Authorized Users) ("Data"), and (b) any other data and content provided by Client or Authorized Users to Panorama or input into the Platform, such as Survey questions ("Other Data", and, together with the Data, "Client Data"). Client hereby grants to Panorama a non-exclusive, worldwide, royalty-free, fully paid up, sublicenseable (through multiple tiers) (i) right and license during the Term to copy, distribute,

display and create derivative works of and use the Client Data to perform Panorama's obligations under this Agreement; (ii) perpetual, irrevocable right and license to copy, modify and use Client Data to create aggregated, non-personally identifiable data or information ("Blind Data") and copy, distribute, display, create derivative works of and use the Blind Data for benchmarking, research or development purposes, including published research, and (iii) perpetual, irrevocable right and license to copy, distribute, display and create derivative works of and use Other Data for any and all purposes, in any form, media or manner. Client reserves any and all right, title and interest in and to the Client Data other than the licenses therein expressly granted to Panorama under this Agreement.

2.2 Panorama Ownership. Panorama retains all right, title and interest in and to the Platform, all copies or parts thereof (by whomever produced) and all intellectual property rights therein. Panorama grants no, and reserves any and all, rights other than the rights expressly granted to Client under this Agreement with respect to the Platform.

2.3 Feedback. Client may from time to time provide suggestions, comments for enhancements or functionality or other feedback ("Feedback") to Panorama with respect to the Platform. Panorama has full discretion to determine whether to proceed with development of the requested enhancements, features or functionality. Client hereby grants Panorama a royalty-free, fully paid-up, worldwide, transferable, sublicenseable, irrevocable, perpetual license to (a) copy, distribute, transmit, display, perform, and create derivative works of the Feedback in whole or in part; and (b) use the Feedback in whole or in part, including without limitation, the right to develop, manufacture, have manufactured, market, promote, sell, have sold, offer for sale, have offered for sale, import, have imported, rent, provide and lease products or services that practice or embody, or are configured for use in practicing, the Feedback in whole or in part.

2.4 Client Responsibilities. Client will (a) use commercially reasonable efforts to prevent unauthorized access to or use of the Platform and notify Panorama promptly of any such unauthorized access or use, and (b) use the Platform only in accordance with the documentation and applicable laws and regulations.

2.5 Data Security. Panorama will implement and maintain reasonable administrative, physical and technical safeguards ("Safeguards") which attempt to prevent any collection, use or disclosure of, or access to Client Data that this Agreement does not expressly authorize, including, without limitation, an information security program that meets commercially reasonable industry practice to safeguard Client Data. Such information security program includes: (a) physical security of all premises in which Client Data will be processed and/or stored; and (b) reasonable precautions taken with respect to the employment of, access given to, and education and training of any and all personnel furnished or engaged by Panorama to perform any part of the services hereunder.

2.6 Privacy Policy. Panorama cares deeply about privacy, and we recognize that it is important to the educators, students, and parents we serve. Please see our Privacy Policy at <https://www.panoramaed.com/privacy> for more information about how we protect the privacy of those we serve.

2.7 Right to Data Destruction. If requested by the Client, during or after the term of this agreement, Panorama will make

Terms and Conditions

reasonable efforts to destroy or otherwise render Client Data inaccessible.

3 FEES; PAYMENT TERMS

3.1 Fees; Payment Terms. Unless otherwise indicated on the SO, Client will pay all fees within thirty (30) days of the invoice date. If payment of any fee is not made when due and payable, a late fee will accrue at the rate of the lesser of one and one-half percent (1.5%) per month or the highest legal rate permitted by law and Client will pay all reasonable expenses of collection. In addition, if any past due payment has not been received by Panorama within thirty (30) days from the time such payment is due, Panorama may suspend access to the Platform until such payment is made.

3.2 Net of Taxes. All amounts payable by Client to Panorama hereunder are exclusive of any sales, use and other taxes or duties, however designated, including without limitation, withholding taxes, royalties, know-how payments, customs, privilege, excise, sales, use, value-added and property taxes (collectively "Taxes"). Client will be solely responsible for payment of any Taxes, except for those taxes based on the income of Panorama. Client will not withhold any Taxes from any amounts due Panorama.

4 TERM, TERMINATION

4.1 Term. The term of this Agreement will commence on the Effective Date and, unless earlier terminated in accordance with this Section 4, will continue through the date set forth on the SO (the "Term").

4.2 Termination; Effect of Termination. In addition to any other remedies it may have, either party may terminate this Agreement if the other party breaches any of the terms or conditions of this Agreement and fails to cure such breach within thirty (30) days' notice (or ten (10) days in the case of nonpayment) after receiving notice thereof. Upon any termination of this Agreement, Client will pay in full for the use of the Platform up to and including the last day on which the Platform is provided. Upon any termination of this Agreement for any reason, Panorama may, but is not obligated to, in its sole discretion and without delivery of any notice to Client, delete any Client Data stored or otherwise archived on the Platform or on Panorama's network. Upon termination of this Agreement, all rights granted hereunder and all obligations of Panorama to provide the Platform will immediately terminate and Client will (a) cease use of the Platform; and (b) return or destroy all other copies or other embodiments of Panorama's Confidential Information.

4.3 Survival. Upon expiration or termination of this Agreement, all obligations in this Agreement will terminate, provided that Sections 2 (Ownership; Reservation of Rights), 3 (Fees; Payment Terms), 4.2 (Termination; Effect of Termination), 4.3 (Survival), 5 (Confidentiality), 6.2 (Disclaimer), 7 (Limitations of Liability; Indemnification), and 8 (General) will survive.

5 CONFIDENTIALITY

5.1 As used herein, "Confidential Information" means, subject to the exceptions set forth in the following sentence, any information or data, regardless of whether it is in tangible form, disclosed by either party (the "Disclosing Party") that the Disclosing Party has either marked as confidential or proprietary, or has identified in writing as confidential or proprietary within thirty (30) days of disclosure to the other

party (the "Receiving Party"); provided, however, that a Disclosing Party's business plans, strategies, technology, research and development, current and prospective Clients, billing records, and products or services will be deemed Confidential Information of the Disclosing Party even if not so marked or identified. Panorama's Confidential Information includes, without limitation, the Platform and the terms of this Agreement. Information will not be deemed "Confidential Information" if such information: (a) is known to the Receiving Party prior to receipt from the Disclosing Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; (b) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party directly or indirectly from a source other than one having an obligation of confidentiality to the Disclosing Party; or (c) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party. Each party acknowledges that the Confidential Information constitutes valuable trade secrets and proprietary information of a party, and each party agrees that it will use the Confidential Information of the other party solely in accordance with the provisions of this Agreement and it will not disclose, or permit to be disclosed, the same directly or indirectly, to any third party without the other party's prior written consent, except as otherwise permitted hereunder. Each party will use reasonable measures to protect the confidentiality and value of the other party's Confidential Information. Notwithstanding any provision of this Agreement, either party may disclose the terms of this Agreement, in whole or in part (i) to its employees, officers, directors, professional advisers (e.g., attorneys, auditors, financial advisors, accountants and other professional representatives), existing and prospective investors or acquirers contemplating a potential investment in or acquisition of a party, sources of debt financing, acquirers and/or subcontractors who have a need to know and are legally bound to keep such Confidential Information confidential by confidentiality obligations or, in the case of professional advisors, are bound by ethical duties to keep such Confidential Information confidential consistent with the terms of this Agreement; and (ii) as reasonably deemed by a party to be required by law (in which case each party will provide the other with prior written notification thereof, will provide such party with the opportunity to contest such disclosure, and will use its reasonable efforts to minimize such disclosure to the extent permitted by applicable law). Each party agrees to exercise due care in protecting the Confidential Information from unauthorized use and disclosure. In the event of actual or threatened breach of the provisions of this Section, the non-breaching party will be entitled to seek immediate injunctive and other equitable relief, without waiving any other rights or remedies available to it. Each party will promptly notify the other in writing if it becomes aware of any violations of the confidentiality obligations set forth in this Agreement. Upon the termination of this Agreement, each Receiving Party agrees to promptly return to the Disclosing Party or destroy all Confidential Information of the Disclosing Party that is in the possession of the Receiving Party and to certify the return or destruction of all such Confidential Information and embodiments thereof.

6 REPRESENTATIONS, WARRANTIES AND DISCLAIMER

6.1 Representations and Warranties. Each party represents and warrants to the other party that (a) such party has the required power and authority to enter into this Agreement and

Terms and Conditions

to perform its obligations hereunder, (b) the execution of this Agreement and performance of its obligations thereunder do not and will not violate any other agreement to which it is a party, and (c) this Agreement constitutes a legal, valid and binding obligation when signed by both parties. Client represents and warrants that it has the right to provide the Client Identifying Data and Client Content for the purposes contemplated by this Agreement.

6.2 Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE PLATFORM IS PROVIDED ON AN "AS-IS" BASIS AND PANORAMA DISCLAIMS ANY AND ALL WARRANTIES. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY MAKES ANY ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), OR STATUTORY, AS TO ANY MATTER WHATSOEVER. ALL OTHER EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES ARE HEREBY EXCLUDED TO THE EXTENT ALLOWED BY APPLICABLE LAW. EACH PARTY EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. NEITHER PARTY WARRANTS AGAINST INTERFERENCE WITH THE ENJOYMENT OF THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY OR AGAINST INFRINGEMENT. NEITHER PARTY WARRANTS THAT THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY ARE ERROR-FREE OR THAT OPERATION OF SUCH PARTY'S PRODUCTS OR SERVICES WILL BE SECURE OR UNINTERRUPTED. NEITHER PARTY WILL HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATION OR WARRANTY ON BEHALF OF THE OTHER PARTY TO ANY THIRD PARTY.

7 LIMITATIONS OF LIABILITY; INDEMNIFICATION

7.1 Disclaimer of Consequential Damages. THE PARTIES HERETO AGREE THAT, NOTWITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT, EXCEPT FOR (A) CLIENT'S USE OF THE PLATFORM OTHER THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM) ABOVE, (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY) ABOVE, AND (C) LIABILITY ARISING FROM A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, RELIANCE, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, LOST OR DAMAGED DATA, LOST PROFITS OR LOST REVENUE, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF A PARTY HAS BEEN NOTIFIED OF THE POSSIBILITY THEREOF.

7.2 General Cap on Liability. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, EXCEPT FOR (A) CLIENT'S USE OF THE PLATFORM OTHER THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM) ABOVE, (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY) ABOVE, AND (C) LIABILITY ARISING FROM A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, AS APPLICABLE, UNDER NO CIRCUMSTANCES WILL EITHER PARTY'S LIABILITY FOR ALL CLAIMS ARISING UNDER OR RELATING TO THIS AGREEMENT

(INCLUDING BUT NOT LIMITED TO WARRANTY CLAIMS), REGARDLESS OF THE FORUM AND REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT, TORT, OR OTHERWISE, EXCEED THE AGGREGATE FEES PAID BY CLIENT TO PANORAMA UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT OR CIRCUMSTANCES GIVING RISE TO SUCH LIABILITY. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT.

7.3 Independent Allocations of Risk. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT, AND EACH OF THESE PROVISIONS WILL APPLY EVEN IF THEY HAVE FAILED OF THEIR ESSENTIAL PURPOSE.

7.4 Indemnification by Panorama. Except for liability for which Client is responsible under Section 7.5, Panorama will indemnify, defend and hold Client and the officers, directors, agents, and employees of Client ("Client Indemnified Parties") harmless from settlement amounts and damages, liabilities, penalties, costs and expenses ("Liabilities") that are payable to any third party or incurred by the Client Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation that the use of the Platform in accordance with the terms and conditions of this Agreement infringes such third party's copyright or results in a misappropriation of such third party's trade secrets. Panorama will have no liability or obligation under this Section 7.4 if such Liability is caused in whole or in part by (a) modification of the Platform by any party other than Panorama without Panorama's express consent; (b) the combination, operation, or use of the Panorama with other product(s), data or services not provided by Panorama where the Platform would not by itself be infringing; or (c) unauthorized or improper use of the Platform. If the use of the Platform by Client has become, or in Panorama's opinion is likely to become, the subject of any claim of infringement, Panorama may at its option and expense (i) procure for Client the right to continue using the Platform as set forth hereunder; (ii) replace or modify the Platform to make it non-infringing so long as the Platform has at least equivalent functionality; (iii) substitute an equivalent for the Platform or (iv) if options (i)-(iii) are not available on commercially reasonable terms, terminate this Agreement. This Section 7.4 states Panorama's entire obligation and Client's sole remedies in connection with any claim regarding the intellectual property rights of any third party.

7.5 Indemnification by Client. Client will indemnify, defend and hold Panorama and the officers, directors, agents, and employees of Panorama ("Panorama Indemnified Parties") harmless from Liabilities that are payable to any third party or incurred by the Panorama Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation arising from or related to (a) any use by Client or Authorized Users of the Platform in violation of this Agreement or (b) the Client Data.

7.6 Indemnification Procedure. If a Client Indemnified Party or a Panorama Indemnified Party (each, an "Indemnified Party") becomes aware of any matter it believes it should be indemnified under Section 7.4 or Section 7.5, as applicable,

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involving any claim, action, suit, investigation, arbitration or other proceeding against the Indemnified Party by any third party (each an "Action"), the Indemnified Party will give the other party (the "Indemnifying Party") prompt written notice of such Action. The Indemnified Party will cooperate, at the expense of the Indemnifying Party, with the Indemnifying Party and its counsel in the defense and the Indemnified Party will have the right to participate fully, at its own expense, in the defense of such Action with counsel of its own choosing. Any compromise or settlement of an Action will require the prior written consent of both parties hereunder, such consent not to be unreasonably withheld or delayed.

8 GENERAL

Client may not remove or export from, or use from outside, the United States or allow the export or re-export of the Platform or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Neither party may assign this Agreement by operation of law or otherwise or assign or delegate its rights or obligations under the Agreement without the other party's prior written consent; provided however, that either party may assign this Agreement to an acquirer of or successor to all or substantially all of its business or assets to which this Agreement relates, whether by merger, sale of assets, sale of stock, reorganization or otherwise. Any assignment or attempted assignment by either party otherwise than in accordance with this Section 8 will be null and void. Both parties agree that this Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and a party does not have any authority of any kind to bind the other party in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. Client acknowledges that any unauthorized use of the Platform will cause irreparable harm and injury to Panorama for which there is no adequate remedy at law. In addition to all other remedies available under this Agreement, at law or in equity, Client further agrees that Panorama will be entitled to injunctive relief in the event Client uses the Platform in violation of the limited license granted herein or uses the Platform in any way not expressly permitted by this Agreement. All notices under this Agreement will be in writing and sent to the recipient's address set forth in the SO and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. Each party agrees that it will not, without prior written consent of the other, issue a press release regarding their business relationship. Notwithstanding anything herein to the contrary, Panorama may identify Client and the relationship between Panorama

and Client in Panorama's marketing collateral, website, and other promotional and marketing materials. Each party will be excused from performance for any period during which, and to the extent that, it is prevented from performing any obligation or service, in whole or in part, as a result of a cause beyond its reasonable control and without its fault or negligence, including, but not limited to, acts of God, acts of war, epidemics, fire, communication line failures, power failures, earthquakes, floods, blizzard, or other natural disasters (but excluding failure caused by a party's financial condition or any internal labor problems (including strikes, lockouts, work stoppages or slowdowns, or the threat thereof)) (a "Force Majeure Event"). Delays in performing obligations due to a Force Majeure Event will automatically extend the deadline for performing such obligations for a period equal to the duration of such Force Majeure Event. Except as otherwise agreed upon by the parties in writing, in the event such non-performance continues for a period of thirty (30) days or more, either party may terminate this Agreement by giving written notice thereof to the other party. Upon the occurrence of any Force Majeure Event, the affected party will give the other party written notice thereof as soon as reasonably practicable of its failure of performance, describing the cause and effect of such failure, and the anticipated duration of its inability to perform. This Agreement will be governed by the laws of the Commonwealth of Massachusetts without regard to its conflict of laws provisions. For all disputes relating to this Agreement, each party submits to the exclusive jurisdiction of the state and federal courts located in Boston, Massachusetts and waives any jurisdictional, venue, or inconvenient forum objections to such courts.

South Williamsport Police officer

Background

In August 2018, the district received a two year \$90,000 competitive implementation grant for a School Resource Officer (SRO) Program. The grant provided \$60,000 in year one and \$30,000 in year two to embed a successful and sustainable SRO program. As a condition of the grant, the district entered into a three year Memorandum of Understanding (MOU) with the South Williamsport Borough to supply a duty officer as the district SRO.

SROs are full-time municipal police officers assigned to the school district as their primary duty station. Their primary responsibilities are to patrol district schools, monitor surveillance systems, assist with investigations, make safety recommendations, enforce the criminal code, train school security staff and crossing guards, and provide trainings to students and staff as needed.

Officer Mike Samar, a 17 year veteran of the department, was assigned to this role. Officer Samar who is also a South Williamsport alumnus, quickly developed a close working relationship with the district administration, students, and staff. He immediately recognized his role to connect with kids and make them comfortable approaching him and trusting his presence in the schools. Monthly meetings are held between Officer Samar and myself to review the program activities, progress, and concerns. Through the determined efforts of Officer Samar, the presence of a uniformed police officer on school property has proved an invaluable asset.

The current MOU expires on June 30, 2021. Given the proven success of the program over the past three years, it is recommended that we transition from a SRO to a School Police Officer (SPO) program and retain Officer Samar in that position. This will ensure the continued growth of the program broadly in school safety and specifically in preventative education programs.

Rationale

The shared SRO program has served the district well for the past three years. However, changes in state law since the inception of the program in 2018 and changes in the district's needs for student safety education and security, support the continued growth of the program.

In 2019, in response to several school-based shootings, the Pennsylvania General Assembly passed Senate Bill 621 (2019) which was signed by Governor Wolf as Act 67. Act 67, among other school safety measures, authorizes the creation of School Police Officers. Appointed by a judge of the Commonwealth, these officers have the same authority as municipal officers, but whose jurisdiction is the school district. They are authorized to issue citations for summary offences (i.e. truancy), conduct criminal investigations (i.e. distribution of narcotics), make arrests, and to carry a firearm on school property. The law also requires that SPOs maintain the same credentials and on-going training as required by any municipal law enforcement officer.

The process will require the district to petition a judge of the Court of Common Pleas to appoint an individual as the South Williamsport Area School District's School Police Officer. The law also requires annual reporting of certifications and trainings of the officer.

To ensure the timely transition of this program, it is necessary to appoint Officer Samar to this role now and they proceed to the Court of Common Pleas for the creation of the South Williamsport School Police.

Benefits to SPO Program

Although Officer Samar has worked deliberately to build an effective SRO program, transitioning Officer Samar to the district SPO will allow for expand breadth of services and increase Officer Samar's presence on campus. In addition to what Officer Samar currently does, the following additional benefits to the district will be seen:

- Expanded jurisdiction over students to encompass all student / school activities regardless of location and on district transportation to respond to incidents and calls for service.
- Increased presence at after school events / activities as a salaried 200 day employee.
- Increased student trainings on internet safety, bullying prevention, drug and alcohol abuse awareness, and general self-safety, as examples.
- Appointment to the stakeholder planning team for Comprehensive School Based Mental Health.
- Appointment as the District Safety Coordinator in charge of the Emergency Response Plan, core safety training programs, and annual reporting requirements.
- Appointment as the Threat Assessment Team coordinator, a new program required by the Commonwealth for all schools.
- Appointment to Elementary and Secondary Student Assistant Program teams.
- Uninterrupted and guaranteed service to the district, students, and staff throughout the school year.
- Direct supervision and training responsibilities of School Security staff.

Because the district has fully budgeted for this position since 2018, the transition to the SPO program will have a minimal impact on the budget.

JOB DESCRIPTION

School Police Officer (SPO)

Status	Act 93	Work Year	200 Days (182 School Calendar Days + 18)
Wages	As per agreement	Supervisor	Superintendent
Benefits	As per agreement	Employer	SWASD

Position Summary

As the Act 44 (2018) District Safety Coordinator and district Emergency Operations Manager, the School Police Officer (SPO) supports and facilitates the educational program of the South Williamsport Area School District by providing a safe and secure environment for students and staff. As a court appointed Law Enforcement Officer for the South Williamsport Area School District, the SPO will protect student / staff safety while under the jurisdiction of the school district, observe personnel and school visitors, coordinate and train school event security, coordinate and train borough crossing guards; investigate possible crimes; issue citations, make arrests, communicate information, observations that have a potential impact of school safety; and provide educational programs in the prevention of crime, alcohol, and drugs. The SPO will be based at the high school, but will maintain a high degree of visibility in all school buildings for the effective performance of this job.

Minimum Requirements

Education / Certification / Work Experience

- Maintain minimum Pennsylvania Police Officer requirements as set forth in PA Code Section 203
- Maintain minimum requirements for SPO as set forth in Act 67.
- Minimum of 5 years of experience as a law enforcement officer.
- Satisfactorily complete all required annual trainings for SRO / SPO (e.g. NASRO, MOPETC, NASSLEO, etc.).
- Maintain current clearances as required by laws of Pennsylvania (24 P.S. § 1-111)
- First Aid / CPR / AED certified

Knowledge / Skills / Abilities

- Perform basic mathematics.
- Read and comprehend proficiently at high school level.
- Understand and communicate effectively both written and orally.
- Assess and solve routine problems and job specific problems.
- Learn and effectively use school software and hardware applications.
- Build and maintain effective relationship with students, staff, and the community.
- Effectively train and coordinate safety and security staff.

Essential Duties:

SPO - General

- Respond to all calls for service on district property, at events, at activities, and on transportation.
- Patrol district property to maintain safety and security.
- Monitor school surveillance systems.
- Document and report safety concerns and security recommendations to the Superintendent.
- Provide regular program instruction in crime prevention, drug/alcohol prevention, internet safety, and personal safety to students, staff, and parents using approved materials.
- Attend and participate at committee meetings and parent groups.
- Communicate possible criminal code violations and school code violations to the administration.
- Receive and act on possible criminal code violations referred from the administration.
- Coordinate adequate security coverage for schools events and activities.
- Coordinate adequate crossing guard staffing and placement for student safety before and after school.

- Provide training for crossing guards on traffic control and applicable PA laws.
- Recommend to the Superintendent equipment and safety apparel purchases as needed.
- Provide training for school security on threat assessment, first aid, crowd control, and applicable district policy and PA laws.
- Recommend annually to the Superintendent names of individuals for hire as school security.
- Recommend to the Superintendent equipment and uniform purchases as needed for SPO, Event Security, and Crossing Guards.

SPO – Act 44 (2018) School Safety and Security Coordinator

- Compile and present an annual school safety report each January.
- Maintain annual school safety trainings for school employees and students.
- Coordinate district safety committee
- Maintain biannual MOU with SWPD
- Oversee Safe2Say Program
- Coordinate district threat assessment team

SPO – Emergency Operations Manager

- Review and recommend revisions to the district approved EOP / All Hazards Plan
- Provide monthly “table-top” trainings to district administration on EOP
- Maintain MOU with evacuation locations and state / county emergency services.

SPO - Other:

- Other duties as assigned by the Superintendent consistent with the nature of the position.

Physical Demands / ADA Requirements

Physical Demands:

- Ability to walk, run, climb, crawl, and sit for extended periods of time.
- Ability to perform all essential duties of an on-duty police officer including handling violent and armed confrontations.
- Significant fine finger dexterity.
- Work in inclement weather.

Accessibility:

- Attend work regularly and maintain leave within contractual limits.
- Attend work including evenings, weekends, as determined to cover school events/activities which are required to maintain minimum levels of safety and security.

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2021-2022 CALENDAR

Jul 4: Independence Day

JULY 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan 1: New Year's Day
Jan 17: Act 80 Day

Attachment 3

21/21
99/101

Aug 26: Professional Day
Aug 30: Act 80 Day
Aug 31: First Student Day

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2/3
2/3

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Feb 18: Weather Day (1)
Feb 21-22: Act 80 Days

19/19
118/120

Sept 6: Schools Closed-
Labor Day

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

21/21
23/24

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mar 18: Weather Day (2)

22/22
140/142

Oct 11: Act 80 Day

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21/21
44/45

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr 14: Weather Day (5)
Apr 15: Schools Closed
Apr 18: Weather Day (4)
Apr 19: Weather Day (3)

17/17
157/159

Nov 22-23: Act 80 Days
Nov 24: Professional Day
Nov 25: Thanksgiving Day
Nov 26: Schools Closed
Nov 29: Schools Closed

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

18/19
62/64

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 30: Schools Closed-
Memorial Day

21/21
178/180

Dec 23-24: Schools Closed
Dec 25: Christmas Day
Dec 27-31: Schools Closed

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

16/16
78/80

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jun 1-2: Act 80 ½ Days
Jun 2: Students Last Day
Jun 2: Commencement

2/2
180/182

Total Days

180 Student Instructional Days
182 Teacher Days
2 Act 80 ½ Days/Student ½ Days
6 Act 80 Full Day
2 Professional Days
5 Weather Days

Student Day
Professional Day
Act 80 Full Days/ No School for Students
Act 80 ½ Days
Weather Day
Schools Closed

Board Approval – 1st Reading:
Feb 1, 2021

Board Approval – 2nd Reading:
Mar 1, 2021

Rev: 2-22-2021

Special Committee – Athletic Compensation Plan Review

February 8, 2021

Members Present:

Mr. Miller, Mrs. Bachman, Mrs. Bowman, Mr. Fiorini, Mrs. Mowrey (Business Manager), Dr. Stamm (Superintendent)

Community Members: Becky Swinehart, Brenda Trimble, Steven Rupert, Todd Engel, Debbie Young, Carlie Gerber, Heather Bower, Airneezer Page, Chris Lusk

Discussion Items:

Dr. Stamm reviewed the results of the coach survey and asked for thoughts and feedback from the Committee members. Mrs. Bowman commented on the participation threshold for an additional paid coach. Mrs. Bachman agreed that it should be set by sport. Mr. Fiorini stated that he believes there should be at least two paid coaches per sport for the safety of the participants and in case of illness of one of the coaches. He also agrees that the number of paid coaches should be set by sport. Mr. Miller agrees, however; he wants to ensure that parameters are set so that the District isn't paying a coach to coach 2 students.

Dr. Stamm then asked for feedback on the current tiered sports structure and the criteria set to assign a sport to a tier. Mrs. Bowman would like to make the tiers more objective and fears that assigning sports to tiers will tell students that their sport is not as important as another sport. Mrs. Bachman stated that students don't know what tier their sport is in and that it is used to assign coach salaries, not the importance of the sport. Mrs. Bachman also questioned whether junior high sports should be assigned to their own tier rather than following the varsity tier. Mr. Fiorini questioned whether the tiers should consider the number of starting positions. He also believes that the number of participants and the length of season should be the primary tier criteria.

Mrs. Bachman asked if the District can obtain comparative salaries from similar schools.

Dr. Stamm then asked for the committees' interpretation of the minimum and maximum thresholds. Is the maximum the highest salary the coach can achieve? Or is the minimum and maximum used for hiring purposes only; with the incremental increase allowing a coach to exceed the maximum after being hired? Mrs. Bachman stated that her interpretation is that it represents the hiring range. Mr. Miller stated that his interpretation is that it represents the hiring range. He would also like to see a longevity payment be put into place for coaches that have been with the District for many years. Mr. Fiorini agreed with Mr. Miller about the hiring range and the longevity payment. Mrs. Bowman asked if the criteria for putting a coach between the minimum and maximum can be put into writing for consistency purposes.

Special Committee – Athletic Compensation Plan Review

February 22, 2021

Members Present:

Mr. Miller, Mrs. Bachman, Mrs. Bowman, Mr. Fiorini, Mrs. Mowrey (Business Manager), Dr. Stamm (Superintendent)

Community Members: Debbie Young, Todd Engel, Jason Wein, Lesa Hennigan and Renee Eiswerth

Discussion Items:

Dr. Stamm presented a draft of a revised compensation plan to the Committee. The revised version made the following changes:

- Tier Assignments
 - Greater specificity of tier assignment description
 - Added PIAA season length/competitions
 - Added student participant numbers and trend.
- Compensation Plan
 - Specific criteria required to the board for initial pay recommendations above minimum
 - No changes to the current pay scale as it allows for continued incremental growth and a review of regional schools show our scale is comparable or higher
- Evaluation Form
 - Revised and attached to the plan
- Post Season Pay
 - Clarified the definition of a “week” for pay
- Longevity Pay Increase
 - New program that adds \$250 to a coaches’ base pay after 10 years of service and then \$250 added each 5-year increment thereafter

The Committee then had a lengthy discussion about the tier assignment criteria and the sports assigned to each tier. Dr. Stamm is to take the committees’ thoughts and suggestions to come back with a final revised draft of the compensation plan.

The Committee also discussed the new longevity pay increase program. Committee members thought the amount should be more than \$250. After much discussion, it was suggested to change the amount to \$500 after 10 years and then \$250 for each 5-year increment thereafter.

An additional committee meeting will be planned to review a final draft of the compensation plan prior to taking the plan to the full board for final approval.