



December 06, 2021

7:00 P.M.
High School Library

Mr. Todd Engel
President
Region III

Mr. Steve Rupert
Vice President
Region II

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Sue Bowman
Region I

Mrs. Diane Cramer
Region II

Region I

Region I

Region II

Region III

Dr. Mark Stamm
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Regular Board Meeting

Opening

Call to Order

Silent Meditation and Pledge of Allegiance

Roll Call

Reorganization

1. Election of Temporary Board President
2. Election Results Announced by School Board Secretary
3. Administration of Oaths of Office – Elected School Board Members
4. Roll Call with Newly Sworn in Members
5. Acknowledgement of Vacancies for Unseated Board Members
6. Election of Board President
7. Election of Board Vice President
8. Adoption of school board meeting/work session dates for 2022

Preliminary Comments on Agenda Items

Action Items

Treasurer's Report

Approval of Bills

- General Fund – \$2,167,183.76
- Food Service – \$73,787.32

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Approve Policy – First Reading
2. 2021-2022 ARP – American Rescue Plan IDEA Agreement
3. Employment
4. Budget Timeline Discussion
5. Discussion about Open Board Seats
6. Health & Safety Plan Discussion

General Information

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

**REORGANIZATION
December 06, 2021**

The Board is meeting for the purpose of reorganization under the appropriate sections of Article IV of the Pennsylvania School Laws, as amended.

1. ELECTION OF A TEMPORARY BOARD PRESIDENT

The temporary president must be elected from the holdover board members. Holdover members are the members that were not up for election or re-election. Current holdover members are: Mr. Engel, Mrs. Bowman, and Mrs. Cramer.

2. READING OF CERTIFICATES OF ELECTION BY SCHOOL BOARD SECRETARY

3. ADMINISTRATION OF OATH OF OFFICE TO RE-ELECTED AND NEWLY ELECTED BOARD MEMBERS

Oath of office will be administered to: Mrs. Cathy Bachman, Mr. Nathan Miller, and Mr. Steve Rupert.

4. ROLL CALL WITH NEWLY SWORN IN MEMBERS

5. ACKNOWLEDGEMENT OF VACANCIES FOR UNSEATED BOARD MEMBERS

It is recommended that the board acknowledge the following vacancies:

- A vacancy in Region I for the seat won by Airneezer Bingham. Per a verbal conversation between Mrs. Bingham and Jamie Mowrey, Board Secretary, Mrs. Bingham is no longer living in the area and is unable to serve.
- A vacancy in Region II due to a lack of election winner.
- A vacancy in Region III for the seat that was appointed to Jonathan Thompson. He is unable to serve due to employment reasons.

6. ELECTION OF BOARD PRESIDENT

7. ELECTION OF BOARD VICE PRESIDENT

**8. ADOPTION OF SCHOOL BOARD MEETING AND WORK SESSION DATES FOR 2022
– ATTACHMENT #1**

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
December 06, 2021

1. Approve Policy – First Reading– Attachment #2

It is recommended the school board approve the first reading of Policy No. 336 – Personal Necessity Leave.

2. 2021-2022 ARP -American Rescue Plan IDEA Agreement – Attachment #3

It is recommended the school board approve the ARP – American Rescue Plan IDEA Agreement with BLaST Intermediate Unit #17 with an estimated allocation of \$43,908. This is a new allocation of ARP-ESSER funds to be used for allowable activities as specified under IDEA.

3. Employment

Resignations

The superintendent accepted the letters of resignation from the following employees:

- Julie Horning from her Lunch Monitor position effective November 19, 2021.
- Jacquelyn Newlen from her Secondary Special Education Teacher position effective January 14, 2022.

Custodian

It is recommended the school board approve Charles Davis as Full-Time 3rd Shift Custodian at a starting rate of \$12 per hour in accordance with the AFSCME Agreement.

Lunch Room Monitor

It is recommended the school board approve Megan Apker as a Lunch Room Monitor starting November 30, 2021, with a starting rate of \$11.54 per hour in accordance with the Educational Support Professionals Association Agreement.

Classified Substitute

It is recommended the school board approve Janice Ritter as a Classified Substitute.

Winter Coaches

The Athletic Director is recommending school board approval of the following Coaches for the 2021-2022 winter season:

- **Elementary Boys Basketball Volunteer Coach** - Paul McGinn
- **Wrestling:** Scott White; Assistant Jr. High Coach - \$2,006
- **Elementary Wrestling Volunteers:** Don Bower, Joe Engel, Lucas Franzen, Robert Killian, Ernie Naugle, and Kristopher Runner.

Winter Game Workers (\$25/game)

It is recommended that the school board approve the employment of Nancy Bieber, Stacie Bieber, Karen Geise, Jaimee Kopp, Terry Kopp, Fran Kropp, and Jean Lowery as game workers for the 2021-2022 Winter season.

Winter Game Managers (\$35/game)

It is recommended that the school board approve Karen Geise and Fran Kropp as Winter Game Managers for the 2021-2022 Winter season.

Fall Game Worker and Game Managers

It is recommended that the school board approve Emily Wagner as a Volleyball Game Worker and Karen Geise and Fran Kropp as Game Managers for Football and Volleyball for the 2021 Fall Season.

Guest Teacher List 2021-2022

It is recommended the school board approve Jodi Nolan as a Guest Teacher as submitted by BLaST IU 17 for the 2021-2022 school year.

4. Budget Timeline Discussion – Attachment #4

Mrs. Jamie Mowrey, Business Manager, will discuss the budget timeline for the 2022-2023 budget.

5. Discussion about Open Board Seats**6. Health and Safety Plan Discussion**

Dr. Mark Stamm, Superintendent, will discuss the Health and Safety Plan.

BOARD INFORMATION
December 06, 2021

ADDITIONAL DATES

December 06 – Reorganization Meeting – 7:00 p.m.

December 06 – Operations Committee Meeting – 6:00 p.m. - **CANCELED**

December 23 – January 02 – Winter Break – Schools closed

January 10, 2022 – Work Session Meeting – 6:00 p.m. if approved at December 06 meeting

January 17, 2022 – Act 80 Full Day

January 24, 2022 – Regular Board Meeting – 6:00 p.m. if approved at December 06 meeting

ADDITIONAL INFORMATION

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
2022 OPEN SCHOOL BOARD MEETINGS
6:00 P.M.
HIGH SCHOOL LIBRARY

Work Session	Regular Meeting
Monday, January 10, 2022	Monday, January 24, 2022
	Monday, February 14, 2022
Monday, March 7, 2022	Monday, March 21, 2022
Monday, April 11, 2022	Monday, April 25, 2022
Monday, May 9, 2022	Monday, May 23, 2022
Monday, June 6, 2022	Monday, June 20, 2022
	Monday, July 18, 2022
	Monday, August 22, 2022
	Monday, September 12, 2022
Monday, October 3, 2022	Monday, October 17, 2022
Monday, November 7, 2022	Monday, November 21, 2022
Monday, December 5, 2022 – Reorganization Meeting	

Note: If another Board meeting is required within a certain month, a special meeting date will be set.

Board approval: December 06, 2021

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF OCTOBER 31, 2021**

GENERAL FUND - Checking Account

Book Balance September 30, 2021 5,173,263.61

Receipts

Real Estate Taxes, Face	6111	162,301.37	
Public Utility Realty Tax	6113	8,224.71	
Real Estate Taxes, Discount	6211	(2,187.77)	
Earned Income Tax, less Commission	6151	147,499.48	
Real Estate Transfer Tax, less Commission	6153	11,520.88	
Delinquent Tax Collection, less Commission	6411	25,423.47	
Interest Income	6510	621.59	
Football Ticket Sales	6711	2,133.00	
Volleyball Ticket Sales	6724	2,546.00	
IDEA Funds from Blast IU	6830	10,166.56	
Foundation Grant	6920	275.00	
Attendance Fine	6990	113.28	
Basic Education Subsidy	7111	948,053.00	
Transportation Subsidy	7310	36,428.00	
Property Tax Relief	7340	280,572.71	
Copier Refund	Offset Expenses	560.86	
HI COBRA Payments	Offset Expenses	7,540.97	
Bussing Reimbursement	Offset Expenses	2,048.00	
Dental Ins Quarterly Settlement	Offset Expenses	510.10	
National Lunch & Breakfast Program	Transfer to Café Fund	84,425.05	1,728,776.26

Payments

Payments Issued in October 2021 (1,617,795.20)

Book Balance October 31, 2021 5,284,244.67

GENERAL FUND - PLGIT Investment Account

Book Balance September 30, 2021 63,394.38

Interest Income 1.08

Book Balance October 31, 2021 63,395.46

GENERAL FUND - 2020 SINKING FUND

Book Balance September 30, 2021 -

Transfer from General Fund -

Debt Service Payment -

Interest Income -

Book Balance October 31, 2021 -

GENERAL FUND - TECHNOLOGY INSURANCE FUND

Book Balance September 30, 2021	25,807.47
Receipts	645.00
Interest Income	3.33
Checks Issued in October 2021	(561.00)
Book Balance October 31, 2021	<u>25,894.80</u>

CAFETERIA FUND

Book Balance September 30, 2021	24,985.02
Receipts	
Cafeteria Deposits	13,282.00
School Nutrition Program	84,425.05
Interest Income	<u>4.14</u>
	97,711.19
Payments	
Checks Issued in October 2021	<u>(75,616.73)</u>
Book Balance October 31, 2021	<u>47,079.48</u>

CAPITAL RESERVE FUND

Book Balance September 30, 2021	857,687.48
Interest Income	105.86
Checks Issued in October 2021	(69,132.00)
Book Balance October 31, 2021	<u>788,661.34</u>

STUDENT ACTIVITIES - CLUBS

Book Balance September 30, 2021	81,693.21
Receipts	1,815.03
Interest Income	10.62
Checks Issued in October 2021	<u>(762.91)</u>
Book Balance October 31, 2021	<u>82,755.95</u>

STUDENT ACTIVITIES - ATHLETIC BOOSTERS

Book Balance September 30, 2021	57,448.17
Receipts	8,579.00
Interest Income	7.97
Checks Issued in October 2021	<u>(7,822.54)</u>
Book Balance October 31, 2021	<u>58,212.60</u>

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REGULAR PROGRAMS						
100 SALARIES	4,681,490.00	4,681,490.00	0.00	1,405,040.38	3,276,449.62	30.01
200 EMPLOYEE BENEFITS	3,149,152.00	3,149,152.00	0.00	1,045,957.57	2,103,194.43	33.21
300 PURCH PROF & TECH SVCS	15,900.00	15,900.00	0.00	6,864.87	9,035.13	43.18
400 PURCHASED PROPERTY SVCS	33,885.00	33,885.00	0.00	9,576.14	24,308.86	28.26
500 OTHER PURCHASED SVCS	753,756.00	753,756.00	0.00	503,607.15	250,148.85	66.81
600 SUPPLIES	172,342.00	172,342.00	10,696.64	139,278.26	22,367.10	87.02
700 PROPERTY	6,364.00	6,364.00	0.00	1,032.46	5,331.54	16.22
800 OTHER OBJECTS	11,355.00	11,355.00	0.00	284.00	11,071.00	2.50
Totals for 1100s	8,824,244.00	8,824,244.00	10,696.64	3,111,640.83	5,701,906.53	35.38
1200 SPECIAL PROGRAMS						
100 SALARIES	1,252,601.00	1,252,601.00	0.00	384,335.30	868,265.70	30.68
200 EMPLOYEE BENEFITS	813,920.00	813,920.00	0.00	261,371.70	552,548.30	32.11
300 PURCH PROF & TECH SVCS	447,600.00	447,600.00	0.00	122,102.88	325,497.12	27.28
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,542.00	7,542.00	0.00	92.05	7,449.95	1.22
600 SUPPLIES	17,171.00	17,171.00	4,548.79	2,742.50	9,879.71	42.46
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Totals for 1200s	2,544,104.00	2,544,104.00	4,548.79	770,644.43	1,768,910.78	30.47
1300 VOCATIONAL EDUCATION						
100 SALARIES	284,203.00	284,203.00	0.00	84,849.00	199,354.00	29.86
200 EMPLOYEE BENEFITS	182,989.00	182,989.00	0.00	62,045.91	120,943.09	33.91
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	1,540.00	256,500.00	0.60
600 SUPPLIES	11,547.00	11,547.00	0.00	3,661.55	7,885.45	31.71
Totals for 1300s	736,779.00	736,779.00	0.00	152,096.46	584,682.54	20.64
1400 OTHER INSTRUCTION						
100 SALARIES	201,650.00	201,650.00	0.00	61,275.51	140,374.49	30.39

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	114,400.00	114,400.00	0.00	36,727.05	77,672.95	32.10
300 PURCH PROF & TECH SVCS	30,215.00	30,215.00	0.00	11,449.50	18,765.50	37.89
500 OTHER PURCHASED SVCS	86,000.00	86,000.00	0.00	4,480.00	81,520.00	5.21
600 SUPPLIES	3,978.00	3,978.00	95.94	1,800.19	2,081.87	47.67
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	149.94	1,050.06	12.50
Totals for 1400s	437,443.00	437,443.00	95.94	115,882.19	321,464.87	26.51
2100 SUPPORT FOR STUDENTS						
100 SALARIES	295,534.00	295,534.00	0.00	89,256.16	206,277.84	30.20
200 EMPLOYEE BENEFITS	189,573.00	189,573.00	0.00	52,591.02	136,981.98	27.74
300 PURCH PROF & TECH SVCS	19,700.00	19,700.00	0.00	19,700.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
600 SUPPLIES	9,105.00	9,105.00	872.25	2,816.20	5,416.55	40.51
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
Totals for 2100s	515,237.00	515,237.00	872.25	164,583.38	349,781.37	32.11
2200 SUPPORT FOR INSTRUCTION						
100 SALARIES	237,265.00	237,265.00	0.00	61,694.10	175,570.90	26.00
200 EMPLOYEE BENEFITS	250,587.00	250,587.00	0.00	85,046.58	165,540.42	33.94
300 PURCH PROF & TECH SVCS	280,645.00	280,645.00	0.00	193,797.19	86,847.81	69.05
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	17,879.00	17,879.00	0.00	3,191.15	14,687.85	17.85
600 SUPPLIES	48,702.00	48,702.00	5,094.25	23,349.96	20,257.79	58.40
700 PROPERTY	424,161.00	424,161.00	146,312.85	345,085.12	(67,236.97)	115.85
Totals for 2200s	1,264,239.00	1,264,239.00	151,407.10	712,164.10	400,667.80	68.31
2300 ADMINISTRATION						
100 SALARIES	605,121.00	605,121.00	0.00	215,374.58	389,746.42	35.59
200 EMPLOYEE BENEFITS	570,348.00	570,348.00	0.00	220,705.89	349,642.11	38.70
300 PURCH PROF & TECH SVCS	79,300.00	79,300.00	0.00	38,914.15	40,385.85	49.07
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	11,195.85	8,264.15	57.53

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	28,375.00	28,375.00	0.00	9,260.47	19,114.53	32.64
700 PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
800 OTHER OBJECTS	16,460.00	16,460.00	0.00	11,065.83	5,394.17	67.23
Totals for 2300s	1,320,064.00	1,320,064.00	0.00	506,516.77	813,547.23	38.37
2400 PUPIL HEALTH						
100 SALARIES	116,566.00	116,566.00	0.00	39,182.78	77,383.22	33.61
200 EMPLOYEE BENEFITS	54,979.00	54,979.00	0.00	17,225.46	37,753.54	31.33
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	97.00	206.00	32.01
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	5,558.00	5,558.00	0.00	2,973.78	2,584.22	53.50
700 PROPERTY	746.00	746.00	0.00	746.00	0.00	100.00
Totals for 2400s	183,527.00	183,527.00	0.00	60,225.02	123,301.98	32.82
2500 BUSINESS OFFICE						
100 SALARIES	160,500.00	160,500.00	0.00	53,087.26	107,412.74	33.08
200 EMPLOYEE BENEFITS	141,724.00	141,724.00	0.00	69,159.92	72,564.08	48.80
300 PURCH PROF & TECH SVCS	15,169.00	15,169.00	0.00	14,613.00	556.00	96.33
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	952.41	1,574.59	37.69
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	1,801.03	13,698.97	11.62
600 SUPPLIES	3,266.00	3,266.00	0.00	245.15	3,020.85	7.51
Totals for 2500s	338,686.00	338,686.00	0.00	139,858.77	198,827.23	41.29
2600 PLANT SERVICES						
100 SALARIES	696,361.00	696,361.00	0.00	277,347.07	419,013.93	39.83
200 EMPLOYEE BENEFITS	620,610.00	620,610.00	0.00	264,531.59	356,078.41	42.62
400 PURCHASED PROPERTY SVCS	255,871.00	255,871.00	27,390.00	136,064.74	92,416.26	63.88
500 OTHER PURCHASED SVCS	103,950.00	103,950.00	0.00	92,278.55	11,671.45	88.77
600 SUPPLIES	393,918.00	393,918.00	16,614.12	155,819.60	221,484.28	43.77
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

BOARD SUMMARY

Fund: Encumbrances Included
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00
Totals for 2600s	2,072,410.00	2,072,410.00	44,004.12	926,041.55	1,102,364.33	46.81
2700 STUDENT TRANSPORTATION						
100 SALARIES	18,464.00	18,464.00	0.00	558.63	17,905.37	3.03
200 EMPLOYEE BENEFITS	7,863.00	7,863.00	0.00	42.74	7,820.26	0.54
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	88,491.88	235,869.12	27.28
600 SUPPLIES	50,000.00	50,000.00	0.00	12,570.51	37,429.49	25.14
Totals for 2700s	403,938.00	403,938.00	0.00	101,663.76	302,274.24	25.17
3100 FOOD SERVICE						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	32,850.89	(32,850.89)	0.00
Totals for 3100s	0.00	0.00	0.00	32,850.89	(32,850.89)	0.00
3200 STUDENT ACTIVITIES						
100 SALARIES	272,943.00	272,943.00	0.00	112,876.13	160,066.87	41.36
200 EMPLOYEE BENEFITS	127,049.00	127,049.00	0.00	48,426.03	78,622.97	38.12
300 PURCH PROF & TECH SVCS	73,515.00	73,515.00	0.00	29,496.54	44,018.46	40.12
400 PURCHASED PROPERTY SVCS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
500 OTHER PURCHASED SVCS	44,273.00	44,273.00	0.00	16,219.01	28,053.99	36.63
600 SUPPLIES	51,789.00	51,789.00	49.98	19,009.94	32,729.08	36.80
800 OTHER OBJECTS	25,770.00	25,770.00	0.00	12,398.39	13,371.61	48.11
Totals for 3200s	599,339.00	599,339.00	49.98	238,426.04	360,862.98	39.79
3300 COMMUNITY SERVICES						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	426.00	426.00	0.00	0.00	426.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
Totals for 3300s	16,526.00	16,526.00	0.00	0.00	16,526.00	0.00
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	406.38	1,593.62	20.32

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	746,096.00	746,096.00	0.00	742,922.22	3,173.78	99.57
Totals for 5100s	748,096.00	748,096.00	0.00	743,328.60	4,767.40	99.36
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
Totals for 5200s	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Totals for 5900s	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Expenditure Totals	20,344,285.00	20,344,285.00	211,674.82	7,775,922.79	12,356,687.39	39.26
Fund 10 Totals						
Total Expenditure	19,256,536.00	19,256,536.00	211,674.82	7,032,594.19	12,012,266.99	37.62
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	743,328.60	344,420.40	68.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,256,536.00	19,256,536.00	211,674.82	7,032,594.19	12,012,266.99	37.62
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	743,328.60	344,420.40	68.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020113	BARR'S HARDWARE	General Supplies		368.25
0000020114	KEN BERGREN INC.	GENERAL SUPPLIES		171.60
0000020115	KEITH W CREMER	CLASS APP		242.74
0000020116	EPLUS TECHNOLOGY INC	HP Toner - Ashley Wiley	Hp Toner Cartridges	1,626.60
0000020117	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		125.58
0000020118	GBM	Repairs & Maintenance		816.88
0000020119	ERIC GERBER	Wrestling Supplies		31.00
0000020120	GRAINGER	GENERAL SUPPLIES		354.19
0000020121	GRAND RENTAL STATION	Repairs & Maintenance		218.00
0000020122	HURWITZ BATTERIES	GENERAL SUPPLIES		398.10
0000020123	INDUSTRIAL PIPING SYSTEMS	GENERAL SUPPLIES		77.17
0000020124	KEYSTONE ADVERTISING SPECIALTIES	Athletics		54.00
0000020125	KEYSTONE NATURAL TURF	Repairs & Maintenance		4,500.00
0000020126	LCWSA	Sewer Service		100.00
0000020127	LEVIN LEGAL GROUP PC	Professional Services		2,811.00
0000020128	LYCOMING CO RMS	Disposal Service		35.84
0000020129	MEIER SUPPLY CO INC	GENERAL SUPPLIES		27.65
0000020130	OTTO'S BOOK STORE	GENERAL SUPPLIES		364.25
0000020131	J. W. PEPPER & SON INC	GENERAL SUPPLIES		211.47
0000020132	PAYROLL FUND	GROSS 11-5-21	ER RETIRE 11-5-21	463,814.83
0000020133	REALLY GREAT READING COMPANY	GENERAL SUPPLIES		140.00
0000020134	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		439.03
0000020135	LAURA SCHRECKENGAST	Music Lessons		1,250.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020136	ROBERT M. SIDES INC.	GENERAL SUPPLIES	Band Repair	2,508.00
0000020137	WILLIAMSPORT-LYCOMING	Membership		275.00
0000020138	DWIGHT WOODLEY	Mileage		25.87
0000020139	AED SUPERSTORE	GENERAL SUPPLIES		299.25
0000020140	LORRI AMROM	School Supplies		155.80
0000020141	BARR'S HARDWARE	General Supplies		57.96
0000020142	CAFETERIA FUND	South Tickets		133.75
0000020143	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000020144	AGNES CODER	CLASS SUPPLIES		60.16
0000020145	MATT DEBLANDER	Cross Country States Fees		671.33
0000020146	W A DEHART INC	GENERAL SUPPLIES		2,117.58
0000020147	EPLUS TECHNOLOGY INC	Dell 3760 Fuser Kit		141.72
0000020148	ENCOVA INSURANCE	WC CLEARING ACCOUNT		5,165.00
0000020149	GOPHER SPORTS	GENERAL SUPPLIES		140.00
0000020150	GRAINGER	GENERAL SUPPLIES		120.22
0000020151	KEYSTONE SCALE INC	Repairs & Maintenance	Dues and Fees	194.00
0000020152	KIDSPACE CHILDREN'S HOSPITAL	Alternative Ed		360.00
0000020153	KURTZ BROTHERS	GENERAL SUPPLIES		355.20
0000020154	LCWSA	Sewer Service		1,675.00
0000020155	MURPHY BUTTERFIELD & HOLLAND P.C.	Retainer Services	Professional Services	1,410.00
0000020156	NIITTANY OIL	Diesel	Gasoline	6,546.62
0000020157	NOLAND COMPANY	GENERAL SUPPLIES		31.25

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020158	P&A Administrative Services Inc.	COBRA Annual		400.00
0000020159	NCS PEARSON INC	GENERAL SUPPLIES		347.03
0000020160	PSERS	PSERS Pmt		405.97
0000020161	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES		649.40
0000020162	SHI INTERNATIONAL CORP	Active Panels		146,786.28
0000020163	ROBERT M. SIDES INC.	Band Repair		73.50
0000020164	STEVE SHANNON TIRE & AUTO CENTERS	Repairs & Maintenance		1,174.09
0000020165	MARK STAMM	Meetings		51.72
0000020166	SUN GAZETTE CO	Advertising		1,395.12
0000020167	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		37,305.16
0000020168	UGI ENERGY SERVICES	Natural Gas		2,141.23
0000020169	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		218.03
0000020170	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL		3,666.78
0000020171	BAKER TILLY US LLP	Audit		15,000.00
0000020172	CM REGENT LLC	Dec 21 Life Insurance Premiums		766.19
0000020173	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		37,047.86
0000020174	DELTA DENTAL OF PA	Dental Insurance Premiums		7,600.00
0000020175	J C EHRLICH	Repairs & Maintenance		175.00
0000020176	GBM	Repairs & Maintenance		17.79
0000020177	HSLC	TECH SERVICE		230.00
0000020178	Insight PA Cyber Charter School	CHARTER SCHOOL		940.44
0000020179	JusticeWorks YouthCare Inc.	Title II Behavioral Support	Title I Behavioral Support	9,357.13

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020180	KETTERER CHARTER SCHOOL INC	CHARTER SCHOOL		1,309.66
0000020181	KURTZ BROTHERS	GENERAL SUPPLIES		253.31
0000020182	LANCASTER LEBANON IU 13	Adobe Acrobat Pro License		132.10
0000020183	MADISON NATIONAL LIFE INSURANCE CO INC	Life Insurance Premiums		979.86
0000020184	MEIER SUPPLY CO INC	GENERAL SUPPLIES		11.66
0000020185	NIMCO INC	GENERAL SUPPLIES		220.17
0000020186	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		1,785.89
0000020187	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		7,333.57
0000020188	PENNSYLVANIA COLLEGE OF TECHNOLOGY	GENERAL SUPPLIES		185.50
0000020189	PMEA DISTRICT 8	District Band Auditions		20.00
0000020190	PPL ELECTRIC UTILITIES	Electricity		14,276.70
0000020191	PAYROLL FUND	GROSS 11-19-21	ER RETIRE 11-19-21	495,935.69
0000020192	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		1,880.89
0000020193	RESILITE SPORTS PRODUCTS INC	GENERAL SUPPLIES		179.00
0000020194	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		55.28
0000020195	ROBERT M. SIDES INC.	GENERAL SUPPLIES		35.00
0000020196	ALYSON STONER	Grade Level Incentives		14.28
0000020197	UGI UTILITIES INC.	Gas		4,105.54
0000020198	UPMC	Therapy Services		4,687.50
0000020199	VERIZON WIRELESS	Wireless		574.57
0000020200	WEBB WEEKLY	Advertising		71.25
0000020201	BSN SPORTS LLC	GENERAL SUPPLIES		2,476.16

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020202	CARDMEMBER SERVICES	iPad Holders for Classrooms	GENERAL SUPPLIES	8,326.32
0000020203	GBM	Repairs & Maintenance		20.16
0000020204	SCOTT HILL	TRAVEL		447.52
0000020205	JOHNSON CONTROLS INC	Repairs & Maintenance		9,130.00
0000020206	JESSICA KALEDas	CLASS APP	Subscription	186.94
0000020207	KURTZ BROTHERS	GENERAL SUPPLIES		93.55
0000020208	MARKLE'S PLUMBING & HEATING	GENERAL SUPPLIES		4,313.49
0000020209	MEIER SUPPLY CO INC	GENERAL SUPPLIES		83.22
0000020210	JAMIE MOWREY	TRAVEL		268.03
0000020211	MOUNTAINSIDE SCREEN PRINT	GENERAL SUPPLIES		115.50
0000020212	MURPHY BUTTERFIELD & HOLLAND P.C.	Membership		108.33
0000020213	PERMA-BOUND	GENERAL SUPPLIES		212.60
0000020214	PAYROLL FUND	GROSS 12-3-21	ER RETIRE 12-3-21	559,484.03
0000020215	SAGE TECHNOLOGY SOLUTIONS	GENERAL SUPPLIES		738.00
0000020216	CHERYL SCHONEWOLF	GENERAL SUPPLIES		134.99
0000020217	ROBERT M. SIDES INC.	Band Repair		387.50
0000020218	MARK STAMM	TRAVEL		195.88
0000020219	THERESA M SUMMERSON	Girls Tennis Championships		2,133.06
0000020220	SW Social Fund	Holiday Luncheon		460.00
0000020221	TOUCHSTONE MERCHANDISE GROUP	Wrestling Supplies		5,986.00
0000020222	UPMC	Athletic Trainer		2,894.18
0000020223	WM CORPORATE SERVICES INC	Disposal Service		2,808.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020224	WEBB WEEKLY	Advertising		213.75
0000020225	WMWA	Water		3,012.90
* 0000E22183	LYCOMING COUNTY INSURANCE CONSORTIUM	Nov 21 Health Insurance Premiums		176,110.02
* 0000E22184	WOODLANDS BANK	Wire Transfer Fee		25.00
* 0000E22185	CAFETERIA FUND	Oct 21 NSLP Claims		84,741.19
* 0000E22186	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E22187	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E22188	WEX HEALTH INC	HSA Fee for Oct 2021		231.00
10 - GENERAL FUND				2,167,183.76
Grand Total All Funds				2,167,183.76
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				261,127.21
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				1,906,056.55
Grand Total All Payments				2,167,183.76

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND Payment Dates: 10/28/2021 - 12/01/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006225	PAYROLL FUND	11.5.21 PAYROLL		12,406.04
0000006226	PAYROLL FUND	11.19.21 PAYROLL		13,796.68
0000006227	MELISSA SOLOMON	REFUND ACCT 22118	REFUND ACCT 24072	36.68
0000006228	NUTRITION INC	INV 65291	INV 65222	47,547.92
			50 - FOOD SERVICE FUND	73,787.32
			Grand Total All Funds	73,787.32
			Grand Total Credit Cards	0.00
			Grand Total Direct Deposits	0.00
			Grand Total Manual Checks	0.00
			Grand Total Other Disbursement Non-negotiables	0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
			Grand Total Regular Checks	73,787.32
			Grand Total All Payments	73,787.32

November 1, 2021

The regular meeting of the South Williamsport Area School Board was called to order at 7:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Cramer, Engel, LaBarre, Rupert and Shope.

Others Present: Mark Stamm – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Jonathan Thompson, Nate Hicks, A Grace Hicks, Amanda White, Jessica Smith, Ben Brigandi, Elyse Schopfer, Matt Krach, and Mike Reuther – SunGazette.

APPOINTMENT OF BOARD MEMBER FOR REGION I

There were 2 applicants for the vacant Region I position – Ben Brigandi and Jessica Smith. Shope nominated Brigandi. Bowman nominated Smith. There being no additional nominations, Engel closed nominations. Roll call: Bachman: Brigandi, Bowman: Smith, Cramer: Smith, Engel: Brigandi, LaBarre: Smith, Rupert: Brigandi, Shope: Brigandi. Ben Brigandi was appointed to the vacant Region I position.

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for September 2021 was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes; and Shope-yes; motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,597,093.36 as funds become available was moved by Cramer, seconded by Shope. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes; and Shope-yes; motion carried.

APPROVE FOOD SERVICE FUND BILLS

A motion to approve the payment of bills from the Food Service Fund in the amount of \$75,616.73 as funds become available was moved by Rupert, seconded by LaBarre. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes and Shope-yes; motion carried.

APPROVE CAPITAL RESERVE FUND BILLS

A motion to approve the payment of bills from the Capital Reserve Fund in the amount of \$69,132.00 as funds become available was moved by LaBarre, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes and Shope-yes; motion carried.

APPROVE MINUTES

A motion to approve the minutes of October 4, 2021 and October 18, 2021, as written was moved by Bachman, seconded by LaBarre. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes; Rupert-yes; and Shope-yes; motion carried.

SUPERINTENDENT RECOMMENDATIONS

ADOPTION OF PLANNED INSTRUCTION – BRIDGES TO LEARNING

A motion to approve the creation of the Bridges to Learning Program using a Venture Grant with Earned Income Tax Credit (EITC) funds to create a single drop-in center to support students who are participating in cyber learning was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes; Rupert-yes; and Shope-yes; motion carried.

OVERNIGHT FIELD TRIP REQUESTS

A motion to approve Eric Gerber's overnight field trip requests to take wrestling participants to Mount Aloysius College on December 17-18, 2021 and to Tunkhannock High School on December 29-30, 2021 was moved by Rupert, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes; and Shope-yes; motion carried.

EMPLOYMENT

A motion to approve employment of the following individuals was moved by Bachman, seconded by Cramer

- **Event Security Staff** – Frank Zaydell for the 2021-2022 school year.
- **Substitutes** – Heather Rogers as a certified substitute for the 2021-2022 school year.
- **Guest Teachers** – Michael Board, Eric Fraley, Gerald Hammaker, Cheri Ostrom, Jesse Rocco, Matthew Solomon, and Lindsey Tawny for the 2021-2022 school year.
- **Stipends** – Eric Gerber and Brooke Rowles as Freshman Class Advisors at a stipend of \$200 per person.
- **Coaches** – for the 2021-2022 season
 - **Boys Basketball** – JJ Manikowski as a Volunteer
 - **Girls Basketball** – Ryan Brown as JV Coach at \$3,685; Tom Marnon as a Volunteer
 - **Wrestling** – Tyler Watts as Varsity Assistant at \$3,113; Eric Cashera, Nate Jones, & Robert Gardner as Varsity Volunteers; Chris Lusk as Head Jr High Coach at \$2,420; Scott White, Nick Lorson, Paul Gephart, Erick Fortin as Jr High Volunteers

Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes; Rupert-yes; and Shope-yes; motion carried.

PERSONNEL ACTION

A motion to approve to provide a minimum of two paid coaching positions for each sport during their regular season, retroactive to the beginning of the 2021-2022 school term was moved by Bachman, seconded by LaBarre. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes; Rupert-yes; and Shope-yes; motion carried.

BAYADA CONTRACT

A motion to approve the contract with Bayada for In-School Nursing Services for a specific student for the 2021-2022 school year was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes; Rupert-yes; and Shope-yes; motion carried.

APPROVE POLICY – FIRST READING

A motion to approve the first reading of revisions to Policy 004 – Local Board Procedures, Policy 005 – Organization and Committees, and Policy 006 – Local Board Procedures was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Cramer-yes, Engel-yes, LaBarre-yes, Rupert-yes; and Shope-yes; motion carried.

A motion to adjourn the meeting was made by Bachman, seconded by Cramer. All members present voting yes, the meeting was adjourned at 7:47 PM.

Attest

Jamie Mowrey
Board Secretary

November 15, 2021

The work session of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the Vice President, Steve Rupert.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Ben Brigandi, Sue Bowman, Diane Cramer, Micah LaBarre, and Steve Rupert.

Others Present: Jesse Smith – HS Principal, Scott Hill – HS Assistant Principal/Athletic Director, Maria Pierce – Director of Student Services/Rommelt Principal, Michele Loomis – Central Elementary Principal, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Mark Stamm – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Brenda Trimble, Jonathan Thompson, Pam Reifsnyder, and Mike Reuther – Sun Gazette.

APPROVAL OF POLICIES – SECOND READING

A motion to approve the second reading of Policy 004 – Local Board Procedures, Policy 005 – Organization and Committees, and Policy 006 – Local Board Procedures was moved by LaBarre, seconded by Cramer. Roll call: Brigandi-yes, Bowman-yes, Cramer-yes, LaBarre-yes, and Rupert-yes; motion carried.

SUPERINTENDENT'S ITEMS FOR DISCUSSION

STRATEGIC PLAN UPDATE

Dr. Stamm, Superintendent, provided an update on the Strategic Plan including the Mission and Vision. Mr. Smith, High School Principal, spoke about the Teacher Induction Program which was formed using feedback from current teaching staff. Dr. Loomis, Central Elementary Principal, spoke about the Professional Development plan and its four priority areas which were developed by the stakeholder committee.

MAP / DIBELS ASSESSMENT UPDATES

Dr. Loomis, Central Elementary Principal, reviewed the DIBELS data to show the effect of literacy curriculum and the effects of the pandemic. Mrs. Pierce, Director of Student Services, reviewed the MAP assessment data which provides benchmarking data for math and reading.

ATHLETIC UPDATE

Mr. Hill, Athletic Director, provided a recap of the Fall season and a preview of the Winter season.

Cathy Bachman arrived at the meeting at 6:55 PM.

POLICY 702 GIFTS, GRANTS AND DONATIONS

Dr. Stamm provided Administrative Guidelines for the recognition of student or employee deaths.

POLICY 336 PERSONAL NECESSITY LEAVE

Dr. Stamm provided a draft of Policy 336 – Personal Necessity Leave. First reading will occur at the next board meeting.

SCHOOL BUS SAFETY

Dr. Stamm discussed the two bus accidents that occurred and the safety procedures and responses that are in place.

A motion to adjourn the meeting was made by Bachman, seconded by Cramer. All members present voting yes, the meeting was adjourned at 7:35 PM.

Attest

Jamie Mowrey
Board Secretary

DRAFT



Book	Policy Manual
Section	300 Employees
Title	Personal Necessity Leave
Code	336
Status	First Reading
Last Reviewed	November 15, 2021

Authority

This policy shall provide for absences for defined personal necessity leave by administrative, professional and support employees.

The Board has the authority to specify reasonable conditions under which personal necessity leave may be granted, the type of situations in which such leave will be permitted, and the total number of days that may be used by an employee in any school year for such leave.[\[1\]](#)[\[2\]](#)

Guidelines

Personal Leave

Personal leave days with pay shall be granted to district employees in accordance with applicable provisions of the administrative compensation plan, individual contract, collective bargaining agreement or Board resolution.

Bereavement Leave

When a professional, temporary professional, administrative, or confidential employee is absent from duty because of a death in the immediate family, there shall be no deduction in salary in accordance with the guidelines below:

- One (1) day for the death of a near relative (first cousin, aunt, uncle, niece, nephew). If the funeral is on a weekend, the (1) day may be used on the previous Friday or the following Monday.[\[1\]](#)
- Three (3) days for the death of a member of the immediate family/step-family (sister, brother, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandmother, grandfather, daughter-in-law, son-in-law, grandchild, any person with whom the employee makes his/her home or any relative who resides in the same household). The three (3) days must be consecutive unless otherwise approved by the Superintendent.[\[1\]](#)
- Five (5) days for the death of a daughter, son, mother, father, spouse, or domestic partner. The five (5) days must be consecutive unless otherwise approved by the Superintendent.[\[1\]](#)

Where one (1) day is granted, it is implied that it must coincide with the funeral date.

The bereavement days must be taken consistent with the dates of death and burial.

If bereavement leave is not specified in other employment agreements, it shall follow the guidelines described above.

Exceptions for unusual circumstances may be granted by the Superintendent upon request by the employee. A deduction in salary will occur if bereavement exceeds the number of days allowed as outlined above.

NOTES:

Military Leave – SC 1176-1181

51 Pa. C.S.A. Sec. 4102, 7309

38 U.S.C. Sec. 4301 et seq.

(51 Pa. C.S.A. Sec. 7301-7308 does not apply to school district employees) See Stuart Knade's white paper on military leave for guidance - located in P-Policy Documents under Scanned Sample Info.

SC 1154 adds grandchild to the definition of near relative only for professional and temporary professional employees, unless otherwise provided in an ACP, CBA or individual contract.

PSBA Revision 10/16 © 2016 PSBA

Legal

1. 24 P.S. 510

2. 24 P.S. 1154



Department of Student Services

Williamsport, PA 17701
570-323-8561

Canton, PA 17724
570-673-6001

ARP-American Rescue Plan IDEA 21-22

IDEA Agreement-Project # 062-22-0-017—CFDA #84.027

Federal Award # H027X210093

This Agreement entered into this 1st day of July, 2021, by and between the Board of Education of *Bradford, Lycoming, Sullivan and Tioga (BLaST) Intermediate Unit #17*, hereinafter called ("BLaST"), and **South Williamsport Area School** hereinafter called ("School District").

Background

BLaST, on the first day of July 1999, entered into a Contract with the Department of Education of the Commonwealth of Pennsylvania, hereinafter called ("Department"). BLaST agreed to furnish all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in the Grant Agreement and to comply with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines, which contract, grant agreements, and guidelines are set forth as Exhibit 1 of this Agreement and are hereby incorporated by reference into this Agreement.

The Department has authorized BLaST to enter into an Agreement with the School District whereby the furnishing of all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in Grant Agreement and compliance with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines set forth in Exhibit 1 will be the sole obligations of the School District and will no longer be a responsibility of BLaST. BLaST has determined that the estimated IDEA allocation for the School District is **\$43,908** as set forth in Exhibit 2 which is hereby incorporated by reference into this Agreement. The said funds must be used to

supplement the provision of special educational and related services for eligible school age children as set forth in Exhibit 3 which is hereby incorporated by reference into this contract.

Witnesseth

In Consideration of the mutual covenants, and intending to be legally bound, the parties hereto agree as follows:

1. BLaST hereby agrees to transfer the funds (estimated) set forth in Exhibit 2 to the School District to be administered in accordance with Exhibits 1 and 3 of this Agreement.
2. The School District agrees to accept the funds set forth in Exhibit 2 and to comply with the provisions set forth in Exhibits 1 and 3 of this Agreement.
3. The School District agrees and assumes sole responsibility for compliance with all of the terms and conditions set forth in Exhibits 1 and 3 of this Agreement. Upon the execution of this Agreement, the School District consents to a delegation of all duties and responsibilities imposed upon BLaST as set forth in Exhibits 1 and 3, and BLaST is hereby relieved of any and all responsibility for compliance with the terms and conditions of Exhibits 1 and 3 and the duties and responsibilities set forth therein.
4. The undersigned authorized representatives of the School District hereby certify that the School District's governing body has adopted the terms of this Agreement and has authorized the undersigned in its behalf to enter into this Agreement.
5. Upon execution of this Agreement, the School District hereby agrees to indemnify and save and hold harmless BLaST, members of the Board, officers, agents, servants, and employees from any loss, liability, damages, costs (including, without being limited to, court costs or administrative proceedings, and in the amount of any judgment, award, or decision) and expenses (including, but without being limited to, counsel fees) reasonably paid or incurred in connection with any civil action, administrative proceeding, or arbitration proceeding instituted against BLaST, members of the Board, officers, agents, servants, and employees, arising

from duties performed by School District hereunder of from the payment or
administration by BLaST of the District IDEA allocations

The School District agrees that the foregoing is intended to be as broad and inclusive as is
permitted by the law of the Commonwealth of Pennsylvania, and that if any portion thereof is
held invalid, it is agreed that the balance shall; notwithstanding, continue in full legal force and
effect.

The parties hereto, intending to be legally bound hereby, execute this Agreement the 1st day of
July 2021.

BLaST, IU #17 Representative

A handwritten signature in blue ink, reading "Sara McNett", is written over a horizontal line.

**South Williamsport Area School
Representative**

2022-2023

Budget Timeline

Two Budget Timelines

- Act 1 of 2006 establishes an adjusted index for each school district. This adjusted Act 1 index limits the amount that real estate taxes may be increased.
- The District may qualify for Referendum Exceptions to go above the adjusted Act 1 index.
- Depending on which option is chosen will change the budget timeline.

Not to Exceed the Act 1 Index

- If a district chooses to adopt a resolution that it will not raise taxes above the adjusted Act 1 Index, the following dates must be met:
 - No later than January 27, 2022: adopt resolution to not exceed the adjusted Act 1 index
 - No later than May 31, 2022: adopt 2022-2023 proposed version of final budget
 - No later than June 30, 2022: adopt 2022-2023 final budget

Seek Referendum Exceptions

- If a district chooses to seek referendum exceptions, the following dates must be met:
 - No later than January 27, 2022: make 2022-2023 proposed preliminary budget available for public inspection
 - No later than February 16, 2022: adopt the 2022-2023 preliminary budget
 - No later than May 31, 2022: adopt 2022-2023 proposed final budget
 - No later than June 30, 2022: adopt 2022-2023 final budget

Referendum Exceptions

- The District may seek referendum exceptions but then choose not to use them.
- Referendum exceptions will give the District options as we move through the budget process.
- The District currently qualifies for a Referendum Exception related to Special Education Expenditures. The amount of this Exception is \$95,729.