



**February 14, 2022**

6:00 P.M.  
High School Library

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Mr. Sue Bowman**  
Region I

**Mr. Ben Brigandi**  
Region I

**Mrs. Summer Bukeavich**  
Region II

**Mrs. Diane Cramer**  
Region II

**Mr. John Hitesman**  
Region III

**Mr. Nathan Miller**  
Region I

**Dr. Mark Stamm**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### ***Opening***

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

### ***Action Items***

Treasurer's Report

Approval of Bills

- General Fund – \$855,814.20
- Food Service – \$14,753.25

Approval of Minutes

Board Committee Reports

### ***Superintendent's Report & Recommendations***

1. Education Update: Elementary & Secondary
2. Future Ready Comprehensive Strategic Plan 2022-2025
3. Classroom Monitor Program
4. Memorandum of Understanding with Support Personnel Association
5. 2022 Resolution for Charter Funding Reform
6. Adoption of Preliminary 2022-2023 General Fund Budget
7. ESSER Update
8. Unpaid Medical Leave
9. Employment
10. Approve Policy – First Reading
11. 2022-2023 School District Calendar – Second Reading
12. Overnight Field Trip Requests
13. 2022-2023 IU #17 General Operations Budget
14. Ballot for 2022 Election of Directors to BLaST IU #17 Board

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

### **EXECUTIVE SESSION**

There will be an Executive Session after the board meeting regarding personnel.

Adjournment

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**  
**February 14, 2022**

**1. Education Update: Elementary & Secondary**

A report on the Future Ready Comprehensive Strategic Plan (FRCSP) will include a presentation by Dr. Loomis on Elementary programming and a presentation by Dr. Stamm on Secondary programming.

**2. Future Ready Comprehensive Strategic Plan 2022-2025 – Attachment #1**

It is recommended the school board approve the FRCSP as developed by the Stakeholder Committee and presented by the Administration.

**3. Classroom Monitor Program – Attachment #2**

To help meet the needs of additional classroom supervision when certified substitutes are not available, it is recommended that the board approve the use of Classroom Monitors as provided for in Act 91 (HB 412) of 2021. Program details and recommendations are outlined in the attachment provided.

**4. Memorandum of Understanding with Support Personnel Association – Attachment #3**

It is recommended the school board approve the MOU with the Support Personnel Association for the purpose of using currently employed paraprofessionals as Classroom Monitors.

**5. 2022 Resolution for Charter Funding Reform – Attachment #4**

The Superintendent will discuss the resolution with the board.

**6. Adoption of Preliminary 2022-2023 General Fund Budget – Attachment #5**

It is recommended the school board approve the preliminary adoption of the 2022-2023 General Fund Budget with revenues of \$19,889,655 and expenses of \$20,212,578. The preliminary budget includes real estate tax millage of 18.43 mills.

**7. ESSER Update**

Mrs. Jamie Mowrey, Business Manager, will update the Board regarding ESSER Funding.

**8. Unpaid Medical Leave**

It is recommended the school board approve EE #1164 (classified non-professional employee) for unpaid medical leave from March 7 through April 25, 2022 and EE #1251 (classified non-professional employee) for unpaid medical leave from January 5 through March 11, 2022.

## **9. Employment**

### **Resignations**

The superintendent accepted the letter of resignation from the following employee:

- Mary Geise's retirement from her High School Teaching (Reading) position effective June 3, 2022.

### **Substitutes**

It is recommended the school board approve Ian Shoemaker as a student/substitute teacher for Ryan Carper's class for remainder of the 2021-2022 school year.

### **Guest Teacher List 2021-2022**

It is recommended the school board approve Denise Fortin and Jack Johnson as Guest Teachers for the 2021-2022 school year.

### **Spring Athletic Coaches and Stipends**

Mr. Scott Hill, Athletic Director, is recommending school board approval of the employment of the following coaches and their stipends/rate of pay for the 2022 Spring season:

**Baseball** – Steve Sennett as Assistant Varsity Coach at \$2,765; Chase Waller as JV Head Coach at \$2,340; and Kurt Wertz as a Volunteer.

**Boys Tennis** – Kent Young as Head Coach at \$3,971 and Theresa Summerson as Assistant Coach at \$2,665.

**Junior High Boys Soccer** – Adam Rubert as Head Coach at \$2,420; Manny Tsikitas as Assistant Coach at \$2,074; and Chris Vanaskie as a Volunteer

**Junior High Girls Soccer** – Jane House as Head Coach at \$2,420; Marc Lovecchio as Assistant Coach at \$2,074 and Tracy Knoebel as a Volunteer.

**Softball** – Tom O'Malley as Head Coach at \$4,993; Adam Lorson as Assistant Coach at \$2,765; Cory Goodman, Scott Lowery, and Chris Schuler as Volunteers.

**Track** – Kim Schwoyer as Head Coach at \$3,568; Matt DeBlander as 1<sup>st</sup> Assistant Coach at \$3,265; Dave Weaver as Assistant Coach at \$2,074; Jake Lusk as Assistant Coach at \$2,074; and Kerry Taylor as a Volunteer.

## **10. Approve Policy – First Reading – Attachment #6**

It is recommended the school board adopt Policy 620 to provide board guidance on the handling of fund balances. This is a PSBA recommended policy that the District currently does not have in place. The Business Manager will discuss this at the pleasure of the board.

## **11. 2022-2023 School District Calendar – Second Reading – Attachment #7**

It is recommended the school board approve the district's proposed 2022-2023 school calendar, as submitted, for second reading. Superintendent will discuss changes since the first reading.

**12. Overnight Field Trip Requests – Attachment #8**

It is recommended the school board approve Jessica Kaledas' overnight field trip requests to take one student to Dallastown High School on February 24-26, 2022, for the Central Regional Orchestra Festival, and three students to Western Wayne High School on March 10-11, 2022, for the PMEA Region IV Band Festival.

It is recommended the school board approve Patty Schick's overnight field trip request to take FCCLA students to the FCCLA State Conference at Seven Springs on March 20-23, 2022.

It is recommended the school board approve Kevin Eck's overnight field trip request to take Academic Decathlon students to Souderton High School on March 11-12, 2002 for the state finals.

**13. Proposed 2022-2023 IU #17 General Operations Budget – Attachment #9**

It is recommended school board approve the Intermediate Unit #17's 2022-2023 General Operations Budget in the amount of \$3,107,224. There is no assessment to the districts for the General Operations Budget. The district pays a service-based fee model which ensures the IU is developing the highest quality programs based on immediate needs of local school districts.

**14. Ballot for 2022 Election of Directors to BLaST IU #17 Board – Attachment #10**

It is recommended the school board elect the BLaST IU #17 Board of Directors in their annual election to three-year terms of each component school district.

## **BOARD INFORMATION**

**February 14, 2022**

### **Statement of Financial Interests Form**

Please complete the Statement of Financial Interests Form for the 2021 calendar year and return it as soon as possible to Jamie Mowrey, Board Secretary.

### **BOARD MEETING DATES**

February 14 – School Board Meeting - 6:00 p.m.

March 21 – School Board Meeting - 6:00 p.m.

April 25 – School Board Meeting - 6:00 p.m.

May 23 – School Board Meeting – 6:00 p.m.

### **BOARD WORK SESSION DATES**

March 07 – Work Session Meeting - 6:00 p.m.

April 11 – Work Session Meeting - 6:00 p.m.

May 09 – Work Session Meeting - 6:00 p.m.

June 06 – Work Session Meeting - 6:00 p.m.

### **ADDITIONAL INFORMATION**

February 18 – no school (weather make up day not needed)

February 21 – Act 80 day; no students

February 22 – Act 80 day; no students

February 21 & 22 – Kindergarten Registration by appointment only.

For appointments, email Chloe Smith ([csmith@swasd.org](mailto:csmith@swasd.org)) no later than noon on Thursday, February 17

February 23 – High School Showcase – 6:30 p.m.

March 4-5 - MiniTHON

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF JANUARY 31, 2022**

**GENERAL FUND - Checking Account**

Book Balance December 31, 2021 4,348,634.62

**Receipts**

Real Estate Taxes, Face	6111	195,245.44	
Payment in Lieu of Taxes	6114	15,000.00	
Real Estate Taxes, Discount	6211	(202.71)	
Real Estate Taxes, Penalty	6311	13,395.28	
Earned Income Tax, less Commission	6151	203,755.83	
Real Estate Transfer Tax, less Commission	6153	21,944.98	
Delinquent Tax Collection, less Commission	6411	19,532.31	
Interest Income	6510	542.65	
Boys Basketball Ticket Sales	6712	2,952.00	
Girls Basketball Ticket Sales	6713	674.00	
Wrestling Ticket Sales	6714	1,669.00	
Attendance Fine	6990	174.14	
McInroy Sheffer Trust Donation	6990	600.00	
Special Education Subsidy	7270	135,325.00	
Title I	8514	22,926.53	
Title II	8515	3,157.13	
Title IV	8517	1,741.20	
Wellness Incentives	Offset Expenses	1,650.00	
Records Request	Offset Expenses	90.24	
COBRA Payments	Offset Expenses	4,657.43	
Dental Insurance Quarterly Settlement	Offset Expenses	4,471.85	
Quarterly HI Premium Share	Offset Expenses	8,414.04	
P-EBT Local Admin Funds	Transfer to Café Fund	614.00	
National Lunch & Breakfast Program	Transfer to Café Fund	72,264.85	730,595.19

**Payments**

Payments Issued in January 2022 (1,503,622.53)

Book Balance January 31, 2022 3,575,607.28

Note: Real Estate Transfer Tax represents 2 months of payments.

**GENERAL FUND - PLGIT Investment Account**

Book Balance December 31, 2021 63,397.88

Interest Income 0.13

Book Balance January 31, 2022 63,398.01

**GENERAL FUND - 2020 SINKING FUND**

Book Balance December 31, 2021 -

Transfer from General Fund -

Debt Service Payment -

Interest Income -

Book Balance January 31, 2022 -

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance December 31, 2021	24,989.24
Receipts	129.00
Interest Income	3.20
Checks Issued in January 2022	(1,053.00)
Book Balance January 31, 2022	<u>24,068.44</u>

**CAFETERIA FUND**

Book Balance December 31, 2021	139,434.72
Receipts	
Cafeteria Deposits	10,900.92
School Nutrition Program	72,264.85
P-EBT Local Admin Funds	614.00
Interest Income	<u>19.83</u>
	83,799.60
Payments	
Checks Issued in January 2022	<u>(12,367.87)</u>
Book Balance January 31, 2022	<u>210,866.45</u>

**CAPITAL RESERVE FUND**

Book Balance December 31, 2021	762,662.16
Interest Income	96.38
Checks Issued in January 2022	(23,692.26)
Book Balance January 31, 2022	<u>739,066.28</u>

**STUDENT ACTIVITIES - CLUBS**

Book Balance December 31, 2021	88,820.44
Receipts	5,138.72
Interest Income	11.26
Checks Issued in January 2022	(6,364.48)
Book Balance January 31, 2022	<u>87,605.94</u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance December 31, 2021	62,726.12
Receipts	7,259.90
Interest Income	8.02
Checks Issued in January 2022	(11,643.22)
Book Balance January 31, 2022	<u>58,350.82</u>

# BOARD SUMMARY

**Fund: 10 - GENERAL FUND    Encumbrances Included**  
**As of: 06/30/2022**

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,681,490.00	4,681,490.00	0.00	2,267,463.34	2,414,026.66	48.43
200 EMPLOYEE BENEFITS	3,149,152.00	3,149,152.00	0.00	1,656,310.21	1,492,841.79	52.60
300 PURCH PROF & TECH SVCS	15,900.00	15,900.00	0.00	10,640.42	5,259.58	66.92
400 PURCHASED PROPERTY SVCS	33,885.00	33,885.00	0.00	15,319.92	18,565.08	45.21
500 OTHER PURCHASED SVCS	753,756.00	753,756.00	0.00	629,532.51	124,223.49	83.52
600 SUPPLIES	172,342.00	172,342.00	609.88	157,083.10	14,649.02	91.50
700 PROPERTY	6,364.00	6,364.00	0.00	1,032.46	5,331.54	16.22
800 OTHER OBJECTS	11,355.00	11,355.00	11,236.51	11,364.52	(11,246.03)	199.04
<b>Totals for 1100s</b>	<b>8,824,244.00</b>	<b>8,824,244.00</b>	<b>11,846.39</b>	<b>4,748,746.48</b>	<b>4,063,651.13</b>	<b>53.95</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,252,601.00	1,252,601.00	0.00	613,316.54	639,284.46	48.96
200 EMPLOYEE BENEFITS	813,920.00	813,920.00	0.00	414,013.38	399,906.62	50.87
300 PURCH PROF & TECH SVCS	447,600.00	447,600.00	0.00	187,961.48	259,638.52	41.99
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,542.00	7,542.00	0.00	879.30	6,662.70	11.66
600 SUPPLIES	17,171.00	17,171.00	509.39	9,019.71	7,641.90	55.50
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>2,544,104.00</b>	<b>2,544,104.00</b>	<b>509.39</b>	<b>1,225,190.41</b>	<b>1,318,404.20</b>	<b>48.18</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	284,203.00	284,203.00	0.00	137,993.20	146,209.80	48.55
200 EMPLOYEE BENEFITS	182,989.00	182,989.00	0.00	98,919.24	84,069.76	54.06
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	3,422.58	254,617.42	1.33
600 SUPPLIES	11,547.00	11,547.00	0.00	5,344.48	6,202.52	46.28
<b>Totals for 1300s</b>	<b>736,779.00</b>	<b>736,779.00</b>	<b>0.00</b>	<b>245,679.50</b>	<b>491,099.50</b>	<b>33.35</b>
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	201,650.00	201,650.00	0.00	97,701.55	103,948.45	48.45



# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	114,400.00	114,400.00	0.00	58,154.32	56,245.68	50.83
300 PURCH PROF & TECH SVCS	30,215.00	30,215.00	0.00	17,492.50	12,722.50	57.89
500 OTHER PURCHASED SVCS	86,000.00	86,000.00	0.00	6,724.00	79,276.00	7.82
600 SUPPLIES	3,978.00	3,978.00	0.00	1,896.13	2,081.87	47.67
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	149.94	1,050.06	12.50
<b>Totals for 1400s</b>	437,443.00	437,443.00	0.00	182,118.44	255,324.56	41.63
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	295,534.00	295,534.00	0.00	144,122.46	151,411.54	48.77
200 EMPLOYEE BENEFITS	189,573.00	189,573.00	0.00	85,999.73	103,573.27	45.36
300 PURCH PROF & TECH SVCS	19,700.00	19,700.00	0.00	19,700.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
600 SUPPLIES	9,105.00	9,105.00	1,194.82	4,205.10	3,705.08	59.31
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
<b>Totals for 2100s</b>	515,237.00	515,237.00	1,194.82	254,247.29	259,794.89	49.58
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	237,265.00	237,265.00	0.00	106,781.60	130,483.40	45.01
200 EMPLOYEE BENEFITS	250,587.00	250,587.00	0.00	134,321.37	116,265.63	53.60
300 PURCH PROF & TECH SVCS	280,645.00	280,645.00	2,780.25	224,595.10	53,269.65	81.02
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	321.75	4,678.25	6.44
500 OTHER PURCHASED SVCS	17,879.00	17,879.00	925.00	5,752.60	11,201.40	37.35
600 SUPPLIES	48,702.00	48,702.00	1,141.62	29,086.47	18,473.91	62.07
700 PROPERTY	424,161.00	424,161.00	1,589.09	492,033.34	(69,461.43)	116.38
<b>Totals for 2200s</b>	1,264,239.00	1,264,239.00	6,435.96	992,892.23	264,910.81	79.05
<b>2300 ADMINISTRATION</b>						
100 SALARIES	605,121.00	605,121.00	0.00	337,911.41	267,209.59	55.84
200 EMPLOYEE BENEFITS	570,348.00	570,348.00	0.00	332,240.53	238,107.47	58.25
300 PURCH PROF & TECH SVCS	79,300.00	79,300.00	0.00	61,229.82	18,070.18	77.21
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	14,646.01	4,813.99	75.26

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	28,375.00	28,375.00	1,122.86	11,342.10	15,910.04	43.93
700 PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
800 OTHER OBJECTS	16,460.00	16,460.00	0.00	12,848.33	3,611.67	78.06
<b>Totals for 2300s</b>	1,320,064.00	1,320,064.00	1,122.86	770,218.20	548,722.94	58.43
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	116,566.00	116,566.00	0.00	61,862.81	54,703.19	53.07
200 EMPLOYEE BENEFITS	54,979.00	54,979.00	0.00	27,148.57	27,830.43	49.38
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	97.00	206.00	32.01
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	5,558.00	5,558.00	0.00	2,973.78	2,584.22	53.50
700 PROPERTY	746.00	746.00	0.00	746.00	0.00	100.00
<b>Totals for 2400s</b>	183,527.00	183,527.00	0.00	92,828.16	90,698.84	50.58
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	160,500.00	160,500.00	0.00	83,952.71	76,547.29	52.31
200 EMPLOYEE BENEFITS	141,724.00	141,724.00	0.00	98,432.03	43,291.97	69.45
300 PURCH PROF & TECH SVCS	15,169.00	15,169.00	0.00	14,613.00	556.00	96.33
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	1,677.44	849.56	66.38
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	2,412.59	13,087.41	15.57
600 SUPPLIES	3,266.00	3,266.00	0.00	376.85	2,889.15	11.54
<b>Totals for 2500s</b>	338,686.00	338,686.00	0.00	201,464.62	137,221.38	59.48
<b>2600 PLANT SERVICES</b>						
100 SALARIES	696,361.00	696,361.00	0.00	409,048.94	287,312.06	58.74
200 EMPLOYEE BENEFITS	620,610.00	620,610.00	0.00	390,511.29	230,098.71	62.92
400 PURCHASED PROPERTY SVCS	255,871.00	255,871.00	29,890.00	164,934.56	61,046.44	76.14
500 OTHER PURCHASED SVCS	103,950.00	103,950.00	0.00	95,471.69	8,478.31	91.84
600 SUPPLIES	393,918.00	393,918.00	12,000.77	232,036.84	149,880.39	61.95
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

02/09/2022 06:52:49 AM

# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00
<b>Totals for 2600s</b>	2,072,410.00	2,072,410.00	41,890.77	1,292,003.32	738,515.91	64.36
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	18,464.00	18,464.00	0.00	579.13	17,884.87	3.14
200 EMPLOYEE BENEFITS	7,863.00	7,863.00	0.00	44.32	7,818.68	0.56
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	149,353.36	175,007.64	46.05
600 SUPPLIES	50,000.00	50,000.00	0.00	30,196.33	19,803.67	60.39
<b>Totals for 2700s</b>	403,938.00	403,938.00	0.00	183,423.14	220,514.86	45.41
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	49,937.29	(49,937.29)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	49,937.29	(49,937.29)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	272,943.00	272,943.00	0.00	134,678.23	138,264.77	49.34
200 EMPLOYEE BENEFITS	127,049.00	127,049.00	0.00	58,891.39	68,157.61	46.35
300 PURCH PROF & TECH SVCS	73,515.00	73,515.00	0.00	43,115.90	30,399.10	58.65
400 PURCHASED PROPERTY SVCS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
500 OTHER PURCHASED SVCS	44,273.00	44,273.00	0.00	30,871.60	13,401.40	69.73
600 SUPPLIES	51,789.00	51,789.00	0.00	28,526.71	23,262.29	55.08
800 OTHER OBJECTS	25,770.00	25,770.00	0.00	14,873.39	10,896.61	57.72
<b>Totals for 3200s</b>	599,339.00	599,339.00	0.00	310,957.22	288,381.78	51.88
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	426.00	426.00	0.00	0.00	426.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
<b>Totals for 3300s</b>	16,526.00	16,526.00	0.00	0.00	16,526.00	0.00
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	406.38	1,593.62	20.32

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

02/09/2022 06:52:49 AM

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	746,096.00	746,096.00	0.00	742,922.22	3,173.78	99.57
Totals for 5100s	748,096.00	748,096.00	0.00	743,328.60	4,767.40	99.36
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
Totals for 5200s	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Totals for 5900s	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Expenditure Totals	20,344,285.00	20,344,285.00	63,000.19	11,293,034.90	8,988,249.91	55.82
Fund 10 Totals						
Total Expenditure	19,256,536.00	19,256,536.00	63,000.19	10,549,706.30	8,643,829.51	55.11
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	743,328.60	344,420.40	68.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,256,536.00	19,256,536.00	63,000.19	10,549,706.30	8,643,829.51	55.11
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	743,328.60	344,420.40	68.34
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

## Condensed Board Summary Report

Fund: 10  
From 07/01/2021 To 06/30/2022  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(5,860,140.00)	(5,825,129.94)	(5,825,129.94)	0.00	(35,010.06)	99.40
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(7,500.00)	(8,224.71)	(8,224.71)	0.00	724.71	109.66
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(22,095.02)	(22,095.02)	0.00	0.02	100.00
6151	GENERAL FUND - EARNED INCOME TAX	(2,128,420.00)	(1,275,923.15)	(1,275,923.15)	0.00	(852,496.85)	59.95
6153	GENERAL FUND - REAL ESTATE TRANSFER	(125,000.00)	(82,680.03)	(82,680.03)	0.00	(42,319.97)	66.14
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	106,500.00	97,914.95	97,914.95	0.00	8,585.05	91.94
6311	GENERAL FUND - PENALTIES REAL ESTATE	(28,100.00)	(17,872.15)	(17,872.15)	0.00	(10,227.85)	63.60
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(350,000.00)	(143,804.62)	(143,804.62)	0.00	(206,195.38)	41.09
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(15,000.00)	(3,688.25)	(3,688.25)	0.00	(11,311.75)	24.59
6711	GENERAL FUND - FOOTBALL SALES	(19,000.00)	(11,120.00)	(11,120.00)	0.00	(7,880.00)	58.53
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	(5,732.00)	(5,732.00)	0.00	(1,268.00)	81.89
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(3,321.00)	(3,321.00)	0.00	(1,679.00)	66.42
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(2,641.00)	(2,641.00)	0.00	641.00	132.05
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(900.00)	(2,822.00)	(2,822.00)	0.00	1,922.00	313.56
6830	GENERAL FUND - IU REV FEDERAL FUNDS	(193,164.00)	(0.93)	(0.93)	0.00	(193,163.07)	0.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(1,029.61)	(1,029.61)	0.00	(8,970.39)	10.30
6941	GENERAL FUND - TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	(503.38)	(503.38)	0.00	(9,496.62)	5.03
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(2,102.06)	(2,102.06)	0.00	1,102.06	210.21
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	(5,847.22)	(5,847.22)	0.00	2,847.22	194.91
7111	GENERAL FUND - BEF FORMULA	(6,154,310.00)	(2,844,159.00)	(2,844,159.00)	0.00	(3,310,151.00)	46.21
7112	GENERAL FUND - BEF SOCIAL SECURITY	(390,128.00)	(52,876.30)	(52,876.30)	0.00	(337,251.70)	13.55
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
From 07/01/2021 To 06/30/2022  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7270	GENERAL FUND - SPECIAL ED SUBSIDY	(873,486.00)	(541,300.00)	(541,300.00)	0.00	(332,186.00)	61.97
7310	GENERAL FUND - TRANSPORTATION	(182,168.00)	(100,177.00)	(100,177.00)	0.00	(81,991.00)	54.99
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(561,789.00)	(561,144.71)	(561,144.71)	0.00	(644.29)	99.89
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	(228,011.00)	(228,011.00)	0.00	0.00	100.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,847,299.00)	(294,559.61)	(294,559.61)	0.00	(1,552,739.39)	15.95
8512	GENERAL FUND - IDEA, PART B	(495.00)	(420.82)	(420.82)	0.00	(74.18)	85.01
8514	GENERAL FUND - TITLE I	(343,898.00)	(72,415.97)	(72,415.97)	0.00	(271,482.03)	21.06
8515	GENERAL FUND - TITLE II	(47,357.00)	(9,471.39)	(9,471.39)	0.00	(37,885.61)	20.00
8517	GENERAL FUND - TITLE IV	(26,118.00)	(6,340.60)	(6,340.60)	0.00	(19,777.40)	24.28
8741	GENERAL FUND - CARES ESSER	(7,500.00)	(12,496.85)	(12,496.85)	0.00	4,996.85	166.62
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	(1,100.00)	(987.58)	(987.58)	0.00	(112.42)	89.78
8743	GENERAL FUND - ESSER II	(504,738.00)	138,726.18	138,726.18	0.00	(643,464.18)	(27.48)
8744	GENERAL FUND - ESSER III	(452,919.00)	25,223.18	25,223.18	0.00	(478,142.18)	(5.57)
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	(19,150.00)	0.00	0.00	0.00	(19,150.00)	0.00
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	0.00	0.00	0.00	0.00	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 Totals							

### Condensed Board Summary Report

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(11,877,033.59)	(11,877,033.59)	(11,877,033.59)	0.00	58.38
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(11,877,033.59)	(11,877,033.59)	(11,877,033.59)	0.00	(8,467,251.41)



# Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(11,877,033.59)	(11,877,033.59)	0.00	(8,467,251.41)	58.38
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(11,877,033.59)	(11,877,033.59)	0.00	(8,467,251.41)	

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020383	01/20/2022	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL		2,726.34
0000020384	01/20/2022	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,891.57
0000020385	01/20/2022	BAYADA HOME HEALTH CARE	Therapy Services		1,383.75
0000020386	01/20/2022	BUREAU OF EDUCATION & RESEARCH	Title IV		4,335.00
0000020387	01/20/2022	CINTAS	GENERAL SUPPLIES		228.77
0000020388	01/20/2022	FRY'S FIRE	Repairs & Maintenance		451.90
0000020389	01/20/2022	HILSHER GRAPHICS	GENERAL SUPPLIES		231.20
0000020390	01/20/2022	Insight PA Cyber Charter School	CHARTER SCHOOL		940.45
0000020391	01/20/2022	JusticeWorks YouthCare Inc.	Alternative Ed		56.00
0000020392	01/20/2022	JESSICA KALEIDAS	TRAVEL		49.15
0000020393	01/20/2022	NEWZBRAIN EDUCATION	GENERAL SUPPLIES		209.00
0000020394	01/20/2022	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		1,785.89
0000020395	01/20/2022	PMEA DISTRICT 7	Regional Orchestra Festival		393.00
0000020396	01/20/2022	Ransom Quarry Co.	GENERAL SUPPLIES		2,470.92
0000020397	01/20/2022	ROBERT M. SIDES INC.	GENERAL SUPPLIES		38.50
0000020398	01/20/2022	UGI UTILITIES INC.	Gas		6,619.59
0000020399	01/20/2022	UNITED REFRIGERATION INC	GENERAL SUPPLIES		930.00
0000020400	01/20/2022	UPMC	Therapy Services		5,734.50
0000020401	01/27/2022	APPLIED INDUSTRIAL TECH PA LCC	GENERAL SUPPLIES		19.33
0000020402	01/27/2022	AXON ENTERPRISE INC	GENERAL SUPPLIES		1,823.91
0000020403	01/27/2022	BARR'S HARDWARE	GENERAL SUPPLIES		152.79

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020404	01/27/2022	KEN BERGREN INC.	GENERAL SUPPLIES		38.26
0000020405	01/27/2022	CARDMEMBER SERVICES	General Supplies	Disposal Service	3,310.29
0000020406	01/27/2022	CONTRACT PAPER GROUP INC	GENERAL SUPPLIES		9,497.60
0000020407	01/27/2022	DELL MARKETING LP	Dell Mini PC's For Security		1,859.04
0000020408	01/27/2022	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		45.80
0000020409	01/27/2022	J C EHRLICH	Repairs & Maintenance		175.00
0000020410	01/27/2022	GBM	Repairs & Maintenance		33.76
0000020411	01/27/2022	GRAND RENTAL STATION	Repairs & Maintenance		98.00
0000020412	01/27/2022	GRAPHIC EDGE	GENERAL SUPPLIES		1,654.29
0000020413	01/27/2022	HURWITZ BATTERIES	GENERAL SUPPLIES		25.81
0000020414	01/27/2022	JOHNSON CONTROLS INC	Repairs & Maintenance		1,627.98
0000020415	01/27/2022	JESSICA KALEIDAS	Orchestra Audition Fee		15.00
0000020416	01/27/2022	K & S MUSIC	GENERAL SUPPLIES		79.86
0000020417	01/27/2022	KEYSTONE NATURAL TURF	Repairs & Maintenance		4,500.00
0000020418	01/27/2022	LANCASTER LEBANON IU 13	Server - Sophos Intercept X		1,409.50
0000020419	01/27/2022	MEIER SUPPLY CO INC	GENERAL SUPPLIES		31.32
0000020420	01/27/2022	MOUNTIEQUEST	GENERAL SUPPLIES		391.00
0000020421	01/27/2022	PASBO	Professional Development		80.00
0000020422	01/27/2022	P.S.B.A.	Unemployment Comp		2,475.68
0000020423	01/27/2022	PA PRINCIPALS ASSOCIATION	Membership S Hill		595.00
0000020424	01/27/2022	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		940.45
0000020425	01/27/2022	PETTY CASH	TRAVEL		152.87
0000020426	01/27/2022	PPL ELECTRIC UTILITIES	Electricity		13,355.08

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020427	01/27/2022	PAYROLL FUND	GROSS 1-28-22	ER RETIRE 1-28-22	476,937.94
0000020428	01/27/2022	ROMMELT ELEM IMPREST FUND	Rommelt Imprest		170.00
0000020429	01/27/2022	SAFETY LINE LLC	Repairs & Maintenance		1,312.00
0000020430	01/27/2022	SANICO INC	GENERAL SUPPLIES		4,026.96
0000020431	01/27/2022	ROBERT M. SIDES INC.	GENERAL SUPPLIES		95.00
0000020432	01/27/2022	UGI UTILITIES INC.	Gas		24.82
0000020433	01/27/2022	VERIZON	Telephone Service		171.80
0000020434	01/27/2022	WM CORPORATE SERVICES INC	Disposal Service		2,814.00
0000020435	01/27/2022	WEBB WEEKLY	Advertising		456.00
0000020436	01/27/2022	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		22.84
0000020437	01/27/2022	MICHAEL SAMAR	GENERAL SUPPLIES		41.99
0000020438	01/31/2022	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS	Dues and Fees	3,125.00
0000020439	02/02/2022	ALBRIGHT STUDIO	GENERAL SUPPLIES		125.00
0000020440	02/02/2022	BARR'S HARDWARE	GENERAL SUPPLIES		330.60
0000020441	02/02/2022	BAYADA HOME HEALTH CARE	Therapy Services		1,068.75
0000020442	02/02/2022	BLAST INTERMEDIATE UNIT 17	Spam Filter	Internet	16,238.07
0000020443	02/02/2022	CM REGENT LLC	Feb 22 Life Insurance Premiums		770.94
0000020444	02/02/2022	DELTA DENTAL OF PA	Feb 22 Dental Insurance Premiums		7,600.00
0000020445	02/02/2022	GBM	Repairs & Maintenance		742.31
0000020446	02/02/2022	HILSHER GRAPHICS	GENERAL SUPPLIES		281.65
0000020447	02/02/2022	TAMBRA ISENBERG	Professional Development		350.00
0000020448	02/02/2022	MADISON NATIONAL LIFE INSURANCE CO INC	Income Protection Plan		979.86

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020449	02/02/2022	NITTANY OIL	Diesel	Gasoline	8,355.11
0000020450	02/02/2022	J. W. PEPPER & SON INC	GENERAL SUPPLIES		259.49
0000020451	02/02/2022	PA FCCLA	Registration		270.00
0000020452	02/02/2022	ROGERS UNIFORMS	Uniforms		1,141.38
0000020453	02/02/2022	PATRICIA SCHICK	CLASS SUPPLIES		384.18
0000020454	02/02/2022	LAURA SCHRECKENGAST	Music Lessons		1,175.00
0000020455	02/02/2022	SEVEN SPRINGS MOUNTAIN RESORT	Reservations-FCCLA		1,612.58
0000020456	02/02/2022	SHI INTERNATIONAL CORP	Dell Monitor Replacement		945.34
0000020457	02/02/2022	UPMC	Athletic Trainer		2,894.18
0000020458	02/02/2022	DWIGHT WOODLEY	Mileage		26.09
0000020459	02/02/2022	CENTRAL ELEM. ACCOUNT	GENERAL SUPPLIES	TRAVEL	1,073.53
* 0000E22200	01/25/2022	WEX HEALTH INC	HSA Fee for Dec 2021		233.75
* 0000E22201	01/25/2022	CAFETERIA FUND	P-EBT Local Admin Funds		614.00
* 0000E22202	01/27/2022	CAFETERIA FUND	Dec 21 NSLP Claims Subsidy		72,264.85
* 0000E22203	01/28/2022	WOODLANDS BANK	Direct Deposit Fee		10.00
* 0000E22204	01/28/2022	LYCOMING COUNTY INSURANCE CONSORTIUM	Feb 22 Health Insurance Premiums		170,981.04
* 0000E22205	01/28/2022	WOODLANDS BANK	Wire Transfer Fee		25.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

10 - GENERAL FUND	855,814.20
Grand Total All Funds	855,814.20
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	244,128.64
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	611,685.56
Grand Total All Payments	855,814.20

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND    Payment Dates: 01/20/2022 - 02/09/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006234	01/28/2022	PAYROLL FUND	1.28.22 PAYROLL		14,753.25
			50 - FOOD SERVICE FUND		14,753.25
			Grand Total All Funds		14,753.25
			Grand Total Credit Cards		0.00
			Grand Total Direct Deposits		0.00
			Grand Total Manual Checks		0.00
			Grand Total Other Disbursement Non-negotiables		0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
			Grand Total Regular Checks		14,753.25
			Grand Total All Payments		14,753.25

January 24, 2022

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Engel, Hitesman, Miller, and Rupert.

Others Present: Mark Stamm – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Tara Battaglia, Brenda Trimble, Jon Thompson, Elyse Schopfer, Tom O'Malley, and Jonathan Bergmueller – SunGazette.

There was an executive session prior to the board meeting related to a student discipline hearing.

#### **ADJUDICATION OF STUDENT**

A motion to adopt adjudication of student number 28024 for the student discipline hearing held prior to the board meeting was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE TREASURER'S REPORTS**

A motion to approve the Treasurer's Reports for November 2021 and December 2021 was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE GENERAL FUND BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$2,415,930.88 as funds become available was moved by Bachman, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE FOOD SERVICE FUND BILLS**

A motion to approve the payment of bills from the Food Service Fund in the amount of \$76,286.79 as funds become available was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE CAPITAL RESERVE FUND BILLS**

A motion to approve the payment of bills from the Capital Reserve Fund in the amount of \$49,889.05 as funds become available was moved by Hitesman, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of December 6, 2021 and January 10, 2022, as written was moved by Rupert, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

##### **CHILD BEARING/CHILD READING LEAVE**

A motion to approve Employee #1283's child bearing/child rearing leave request from April 14, 2022 until the end of the 2021-2022 school year was moved by Brigandi, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.



### **REAL ESTATE TAX BILL COLLECTION AGREEMENT**

A motion to approve the two-year agreement between the South Williamsport Area School District and Dorothy White Mertz for the collection of Real Estate tax bills at a rate of \$4.00 per bill mailed plus reimbursement for office supplies was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **OVERNIGHT/OUT OF STATE FIELD TRIP REQUEST**

A motion to approve Tom O'Malley's overnight/out-of-state field trip request to take the girls' softball team to Myrtle Beach, SC, from March 26-April 1, 2022 was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Bowman-no, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **EMPLOYMENT – DRAMA STAFF**

A motion to approve the following drama staff and their stipends for the Spring Musical was moved by Miller, seconded by Engel.

- Jared Whitford, Director, Designer and Choreographer - \$3,250
- Miki Rebeck, Assistant Director, Vocal Coach, and Music Director - \$1,800
- Garret Taylor, Music Director and Conductor - \$1,550
- Stefanie Welty, Week of Show Production Coordinator - \$750

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **EMPLOYMENT – WINTER COACHES**

A motion to approve Chad Quimby as a Junior High Boys Basketball Volunteer Coach and Nick Koletar and Chad Quimby as Elementary Girls Basketball Volunteer Coaches was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **EMPLOYMENT – GUEST TEACHERS**

A motion to approve Barth Carson and Lauryn Watkins as Guest Teachers for the 2021-2022 school year was moved by Brigandi, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **SUSQUEHANNA TRANSIT BUS RENEWAL**

A motion to approve the proposal for transportation services for 2022-2027 at rates of \$217.39 per bus per day for 2022-23 & 2023-24, \$226.09 per bus per day for 2024-25 & 2025-26, and \$232.87 per bus per day for 2026-27 was moved by Rupert, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **2022-2023 SCHOOL DISTRICT CALENDAR – FIRST READING**

A motion to approve the first reading of the 2022-2023 school calendar was moved by Bachman, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **DUO SECURITY ACCESS**

A motion to approve the purchase of DUO Security Access for the District at a cost of \$2,780.25 for the year was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **DISCUSSION ON PRELIMINARY BUDGET**

Mrs. Mowrey, Business Manager, discussed the preliminary budget for the 2022-2023 school year. The preliminary budget is required if the District would like the option of raising real estate taxes above the Act 1 Index using exceptions. The District will qualify for a Special Education Exception. The Preliminary Budget must be available for public inspection no later than January 27, 2022 and must be adopted no later than February 16, 2022.

In preparing the preliminary budget, Real Estate Taxes were increased by a total of 1.08 mills which is a 0.83 mill increase as allowed under Act 1 and a 0.25 mill increase for the Special Education Exception. The Basic Education Subsidy was increased to the actual 2021/2022 allocation. The State Share of FICA and PSERS were increased due to increases in FICA and PSERS expenses. Under expenses, salaries were rolled forward based on employment agreements and compensation plans in place. For benefits, health insurance was increased by 3.4% which is the preliminary rate increase; PSERS rate was increased from 34.94% to 35.26%, and other benefit costs increased due to increased salary expense. Under Other Purchased Services, transportation increased related to the new agreement with Susquehanna Transit and increases in outside cyber costs. The 2021-2022 budget has 26 regular education students at \$11,400 each and 6 special education students at \$21,500. For the 2022-2023 preliminary budget, amounts were rolled forward based on current enrollment which is 37 regular education students at \$11,900 and 13 special education students at \$23,300 which is an increase of \$317,800. Debt service was raised back to pre-pandemic amount of \$1,286,143. After these adjustments, the District will have a deficit of \$322,923.

#### **FACILITY RENOVATION PLAN DISCUSSION**

The board discussed the next steps to take in relation to the facility renovation plan. A motion to form a sub-committee to refine the Building Advisory Team's recommendations was moved by Engel, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried. Mrs. Bachman, Mr. Engel, and Mr. Rupert will be members of this committee with room for one additional board member if another member would like to volunteer to serve on this committee.

#### **NEW BUSINESS**

Mr. Engel, Board Present, created an Athletic Committee that will meet with the Athletic Director to talk about potential athletic projects on a quarterly basis. Mrs. Bachman, Mr. Brigandi, and Mr. Rupert will serve on this committee.

#### **COURTESY TO THE FLOOR**

The following individuals spoke about the following topics:

- Elyse Schopfer – substitute teaching rates
- Jon Thompson – building project

There will be an executive session after the meeting regarding personnel. No action to follow.

A motion to adjourn the meeting was made by Miller, seconded by Bachman. All members present voting yes, the meeting was adjourned at 7:01 PM.

Attest

Jamie Mowrey  
Board Secretary

# South Williamsport Area School District

Future Ready Comprehensive Strategic Plan

2022 - 2025

## Plan Development:

A sixteen-member steering committee of district administration, teachers, parents, and student representatives met as a committee through the Fall of 2022 to review district data, discuss needs, and identify priority areas for growth over the next three years. The result of those discussions led to a revised district Mission and Vision, articulation of Educational Values, and development of action plans for meeting priority areas.

## Mission: Our purpose in this community

The South Williamsport Area School District will provide a safe, caring, and challenging learning environment for every student, every day.

## Vision: Our goal for the future

A community of learning where creativity, discovery, exploration, and innovation are supported by:

- A rigorous standards aligned core curriculum and robust career preparation pathways for a changing world
- Strategic investments in facilities and programs that enhance student opportunities, support community involvement, and promote local economic growth
- Routine analysis of academic and financial data to inform decisions
- A balanced commitment to emotional wellbeing, social skills development, critical thinking, and academic achievement

## Strategic Goals

### Academic Achievement

- ✓ Utilizing NWEA MAP assessment data and the Hexagon Exploration Tool, the South Williamsport Area School District will implement a PA CORE aligned math and ELA curriculum in grades 5-8 that meets the learning needs of our students by September 1, 2025.
- ✓ Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District will utilize intervention time to ensure 70% of students in grades 5-8 meet or exceed the PSSA Growth standards by June 2025.
- ✓ Utilizing valid and reliable measures of student achievement, faculty from grades 5-8, will utilize collaborative planning time, to implement researched based academic interventions that meet student learning needs below and above state standards by June 2025.
- ✓ Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District, will allocate resources to ensure that economically disadvantaged students meet or exceed the state growth standard of 70% in math and ELA by June 2025.

### PA Core Curriculum

- ✓ By June 2025, using the PDE Standards Aligned System (SAS), the South Williamsport Area School District, will ensure students receive daily instruction in a PA CORE aligned curriculum in math, ELA, and science.

February 14, 2022

## Social and Emotional Learning (Healthy Me, Healthy Us)

- ✓ By June 2024, the South Williamsport Area School District, will implement with fidelity the Second Step SEL program in grade K-8 by completing 20/20 lessons as documented in the classroom pacing guide and scoring a 3 in 75% of the categories on the Second Step Observation Rubric.
- ✓ By June 2025, the South Williamsport Area School District, will effectively implement a comprehensive strategy for bullying intervention that reduces incidents of bullying in the prior 30 days by 20% annually as measured by the Panorama assessment.

# Measurable Growth Targets

**Priority:** The research – based core curriculum, intervention program, and assessment tools, along with peer collaboration time will be implemented in grade K – 8 successfully.

Outcome Category	Measurable Goal Statement	Measurable Goal Nickname	Target Year 1	Target Year 2	Target Year 3
Essential Practices 1: Focus on Continuous Improvement of Instruction	Utilizing NWEA MAP assessment data and the Hexagon Exploration Tool, the South Williamsport Area School District will implement a PA CORE aligned math and ELA curriculum in grades 5-8 that meets the learning needs of our students by September 1, 2025.	Curriculum and Assessment	Utilizing NWEA MAP assessment data and PSSA scores, make a determination of the program implementation for math in grades 7-8 by June, 2022.	Using the Hexagon Exploration Tool, the district will transition to a new ELA core curriculum for grades K-5 / 6 by June 2023.	Utilizing NWEA MAP assessment data and the Hexagon Exploration Tool, the South Williamsport Area School District will implement a PA CORE aligned math and ELA curriculum in grades 5-8 that meets the learning needs of our students by September 1, 2025.
Essential Practices 3: Provide Student-Centered Support Systems	Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District will utilize intervention time to ensure 70% of students in grades 5-8 meet or exceed the PSSA Growth standards by June 2025.	Interventions	By June 2022, intervention time in grades 5-8 will utilize student achievement data from the NWEA MAP assessments to target student specific learning needs to ensure students meet a growth target of 60%.	By June 2023, intervention time in grades 7-8 will utilize student achievement data from the NWEA MAP assessments to target student specific learning needs to ensure students meet a growth target of 65%	Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District will utilize intervention time to ensure 70% of students in grades 5-8 meet or exceed the PSSA Growth standards by June 2025.
Essential Practices 2: Empower Leadership	Utilizing valid and reliable measures of student achievement, faculty from grades 5-8, will utilize collaborative planning time, to implement researched based academic interventions that meet student learning needs below and above state standards by June 2025.	Peer Collaboration	By June 2022, utilizing training provided by NWEA MAP, faculty will learn to evaluate student assessment data to align with interventions and monitor for growth.	By June 2023, faculty will collaborate utilizing data provided from the NWEA MAP assessments to implement researched based intervention plans for students.	Utilizing valid and reliable measures of student achievement, faculty from grades 5-8, will utilize collaborative planning time, to implement researched based academic interventions that meet student learning needs below and above state standards by June 2025.

**Priority:** Implementation of new programs requires evaluation, monitoring, and leadership. Critical to the success of the SEL program requires the direct involvement of the new Director of Student Services to manage and lead this new initiative.

Outcome Category	Measurable Goal Statement	Measurable Goal Nickname	Target Year 1	Target Year 2	Target Year 3
Social emotional learning	By June 2024, the South Williamsport Area School District, will implement with fidelity the Second Step SEL program in grade K-8 by completing 20/20 lessons as documented in the classroom pacing guide and scoring a 3 in 75% of the categories on the Second Step Observation Rubric.	Program Fidelity	Utilizing the Classroom Pacing Guide, the Director of Student Services, will ensure 16/20 of the lessons are completed by June 2022 in grades K-8 and aggregate observation scores are a 2 in 100% of categories.	Utilizing the Classroom Pacing Guide, the Director of Student Services, will ensure 18/20 of the lessons are completed by June 2022 in grades K-8 and aggregate observation scores are a 3 in 50% of categories.	By June 2024, the South Williamsport Area School District, will implement with fidelity the Second Step SEL program in grade K-8 by completing 20/20 lessons as documented in the classroom pacing guide and scoring a 3 in 75% of the categories on the Second Step Observation Rubric.
School climate and culture	By June 2025, the South Williamsport Area School District, will effectively implement a comprehensive strategy for bullying intervention that reduces incidents of bullying in the prior 30 days by 20% annually as measured by the Panorama assessment.	Bullying Prevention - Second Step	By June 2022, the district will implement the Second Step bullying prevention program including training, reporting, and monitoring.	By June 2023, students will report 20% fewer incidents of bullying in the previous 30 days on the Panorama Assessment.	By June 2025, the South Williamsport Area School District, will effectively implement a comprehensive strategy for bullying intervention that reduces incidents of bullying in the prior 30 days by 20% annually as measured by the Panorama assessment.

**Priority:** There is a need to raise the academic achievement of all students. However, students that are the greatest risk of falling behind must receive additional support and monitoring.

Outcome Category	Measurable Goal Statement	Measurable Goal Nickname	Target Year 1	Target Year 2	Target Year 3
Essential Practices 5: Allocate Resources Strategically and Equitably	Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District, will allocate resources to ensure that economically disadvantaged students meet or exceed the state growth standard of 70% in math and ELA by June 2025.	Reaching At-Risk Learners	Economically disadvantaged students will achieve a growth score of 55% in math and ELA by June 2022.	Economically disadvantaged students will achieve a growth score of 60% in math and ELA by June 2023.	Utilizing valid and reliable measures of student achievement, the South Williamsport Area School District, will allocate resources to ensure that economically disadvantaged students meet or exceed the state growth standard of 70% in math and ELA by June 2025.

**Priority:** District Leadership needs to prioritize a PA CORE aligned curriculum that is accessible to stakeholders, stable through staff transitions, and adaptable based on student achievement data.

Outcome Category	Measurable Goal Statement	Measurable Goal Nickname	Target Year 1	Target Year 2	Target Year 3
Rigorous Courses of Study Section	By June 2025, using the PDE Standards Aligned System (SAS), the South Williamsport Area School District, will ensure students receive daily instruction in a PA CORE aligned curriculum in math, ELA, and science.	PA CORE Alignment, Access, and Stability	By June 2022, district administration and department chairs will create curriculum profiles of PA Core alignment in math, ELA, and science.	By June 2024, district administration will create / publish curriculum scope and sequence for math, ELA, and STEM for grades K-12.	By June 2025, using the PDE Standards Aligned System (SAS), the South Williamsport Area School District, will ensure students receive daily instruction in a PA CORE aligned curriculum in math, ELA, and science.

# CLASSROOM MONITOR PROGRAM RECOMMENDATION



## Classroom Monitor Program

- Act 91 / House Bill 412 (2021) created a new group of substitute teachers called “Classroom Monitors”
- Two pathways: 60 credits hours or 3 years of service as a paraprofessional and currently working as a paraprofessional
- Deliver classroom assignments created by a certified professional
- At least 25 years of age
- Complete a 3-hour web-based training in classroom management provided by the IU. Free to districts.

## How to become a Classroom Monitor?

1. Meet the requirements above for credits or service years and employment
2. Email the Assistant to the Superintendent, Mrs. Chloe Smith at [csmith@swasd.org](mailto:csmith@swasd.org) who will provide you with the training link
3. Complete the online classroom management training
4. Receive a PDE emergency permit for “Classroom Monitor” through the school district
5. Receive board approval and begin!

## Compensation Recommendation

- \$50 in addition to current hourly wages (Range from \$83 - \$107)
- District will compensate any applicant \$50 for completing the classroom management training after they work 5 days in the district

## What is the process to be assigned a classroom to monitor?

After completing steps 1-5 above and receive board approval, Monitors will be added to a list that will be assigned classroom coverage in the event certified substitutes are not available. Monitors will only be assigned to a classroom within their own building unless you indicate otherwise.



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made between the South Williamsport Area School District (District) and South Williamsport Education Support Professionals Association (Association), and relates to the Collective Bargaining Agreement between the parties effective July 1, 2019 through June 30, 2024.

Article VIII.A.4. of the Collective Bargaining Agreement currently provides that Instructional Paraprofessionals shall not be assigned to perform instruction except in the presence of, or under the direction of, a certified professional. Act 91 of 2021 has been signed into law and allows for paraprofessionals to obtain a Classroom Monitor Permit through the Pennsylvania Department of Education beginning on February 4, 2022. It further provides that if there is compliance with the provisions of Act 91, paraprofessionals may act as classroom monitors without being directly supervised by a professional employee.

To the extent that acting as a classroom monitor is inconsistent with the provisions of Article VIII.A.4, District and Association agree that Instructional Paraprofessionals or other qualified members of the Association may seek and receive a Classroom Monitor Permit and may serve as classroom monitors in accordance with the provisions of Act 91. The District will pay all necessary expenses incurred to obtain the permit. When serving as classroom monitors, Instructional Paraprofessionals or other qualified members of the Association shall be paid at the rate of fifty (50) dollars daily in addition to their normal hourly rate for the day.

Nothing in this Memorandum is intended to constitute a binding “past practice” or create a precedent for future situations that may arise that may be considered similar to the current circumstances.

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South Williamsport Education Support  
Professionals Association

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Date

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South Williamsport Area School District

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Date

# RESOLUTION CALLING FOR CHARTER SCHOOL FUNDING REFORM

## BY THE BOARD OF DIRECTORS OF THE South Williamsport Area School District

Attachment 4

**WHEREAS**, the average Pennsylvania school district spends millions of dollars in taxpayer money annually in mandatory payments to brick-and-mortar and cyber charter schools; and these payments are calculated in a manner which requires districts to send more money to charter schools than is needed to operate their programs and places a significant financial burden on districts' resources and taxpayers; and

**WHEREAS**, the current charter school funding formula was established in 1997 under the state's Charter School Law and has not been changed in the 24+ years since it was first created; and the formula for regular education programs is unfair because it is based on a school district's expenditures and not what it actually costs to educate a child in the charter school; and

**WHEREAS**, the calculation for charter special education tuition is unfair because it is also based on the special education expenditures of the school district rather than the charter school; and although the General Assembly revised the special education funding formula in 2014 to more accurately target special education resources for students identified with high, medium and low needs, this formula was applied only to school districts and not to charter schools; and

**WHEREAS**, because the tuition rate calculations are based on the school district's expenses, they create wide discrepancies in the amount of tuition paid by different districts for the same charter school education and result in drastic overpayments to charter schools; and these discrepancies in tuition rates for regular education students can vary by almost \$13,000 per student and by \$35,000 for special education students; and

**WHEREAS**, the latest data from the PA Department of Education (PDE) shows that in 2019-20, total charter school tuition payments (cyber and brick-and-mortar) were nearly \$2.2 billion, with \$694 million of that total paid by districts for tuition to cyber charter schools; and

**WHEREAS**, further analysis of PDE data shows that in 2014-15, school districts paid charter schools more than \$100 million for special education services in excess of what charter schools reported spending on special education; and

**WHEREAS**, the costs of charter schools for school districts continue to grow significantly each year; and on a statewide basis are the most identified source of pressure on school district budgets; and

**WHEREAS**, the need for significant charter school funding reform is urgent; and school districts are struggling to keep up with growing charter costs and are forced to raise taxes and cut staffing, programs and services for their own students in order to pay millions of dollars to charter schools.

**NOW, THEREFORE BE IT RESOLVED** that the South Williamsport Area School Board calls upon the General Assembly to meaningfully revise the existing flawed charter school funding systems for regular and special education to ensure that school districts and taxpayers are no longer overpaying these schools or reimbursing for costs the charter schools do not incur. We, along with the Pennsylvania School Boards Association, are advocating for substantial change.

Adopted this 14<sup>th</sup> day of February, 2022.

Signed,

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Mr. Todd Engel  
School Board President

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Dr. Mark Stamm  
Superintendent of Schools

		2021/22 Final Budget	2022/23 Preliminary Budget	Difference
Local Revenue	6111 Real Estate Taxes	5,781,740	6,685,976	904,236
	6113 Public Utility Realty Taxes	7,500	7,500	-
	6114 Payments in Lieu of Current Taxes	22,095	22,095	-
	6151 Earned Income Taxes	2,128,420	2,128,420	-
	6153 Real Estate Transfer Taxes	125,000	125,000	-
	6400 Delinquent Real Estate Taxes	350,000	350,000	-
	6500 Earnings on Investments	15,000	15,000	-
	6700 Athletic Event Admissions	33,900	33,900	-
	6830 IDEA Funding (from BLAST IU)	193,164	193,164	-
	6910 Facility Rental Fees	3,000	3,000	-
	6920 Private Donations (SWASDF)	10,000	10,000	-
	6944 Receipts from other LEAs	10,000	10,000	-
	6990 Miscellaneous Revenue	1,000	1,000	-
	6992 Energy Incentive Rebate	3,000	3,000	-
State Revenue	7111 Basic Instructional Subsidy	6,154,310	6,340,575	186,265
	7112 State Share of FICA	390,128	399,797	9,669
	7270 Special Education Subsidy	873,486	873,486	-
	7310 Transportation	182,168	182,168	-
	7330 Health Services	20,000	20,000	-
	7340 Property Tax Reduction Allocation	561,789	-	(561,789)
	7505 Ready to Learn Block Grant	228,011	228,011	-
	7820 State Share of PSERS	1,779,322	1,840,190	60,868
Federal	8514 Title I	343,898	343,898	-
	8515 Title II	47,357	47,357	-
	8517 Title IV	26,118	26,118	-
	Total Revenue	19,290,406	19,889,655	599,249

Expenses	100 Salaries	8,499,434	8,710,150	210,716
	200 Employee Benefits	6,012,827	6,065,875	53,048
	300 Purchased Professional & Technical Services	881,494	881,494	-
	400 Purchased Property Services	318,735	318,735	-
	500 Other Purchased Services	1,611,107	1,967,546	356,439
	600 Supplies	793,335	793,335	-
	700 Property	30,415	30,415	-
	800 Other Objects	158,885	158,885	-
	900 Debt Service Payment	746,096	746,096	-
	900 Transfer to Capital Reserve	238,078	540,047	301,969
	Total Expense	19,290,406	20,212,578	922,172

Increase or (Decrease) in Fund Balance	-	(322,923)
Beginning Fund Balance	2,693,706	2,693,706
Ending Fund Balance	2,693,706	2,370,783



Book	Policy Manual
Section	600 Finances
Title	Fund Balance
Code	620
Status	First Reading

### **Purpose**

The Board recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the school district and is fiscally advantageous for both the district and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the district.

### **Definitions**

**Fund balance** is a measurement of available financial resources. Fund balance is the difference between total assets and total liabilities in each fund.

GASB Statement 54 distinguishes fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts shall be reported in the following classifications:

**Restricted** - amounts limited by external parties, or legislation (e.g., debt covenants and grants).

**Committed** - amounts limited by Board policy or Board action (e.g., future anticipated costs). Action must be taken by the Board to commit fund balance for the designated purpose prior to the end of the fiscal year.

**Assigned** - amounts that are intended for a particular purpose. Generally balances in special revenue funds or capital project funds will be designated as assigned.

**Unassigned** - amounts available for consumption or not restricted in any manner.

### **Authority**

An official Board resolution shall be required to establish, modify or rescind a commitment of fund balance.

### **Guidelines**

The school district will strive to maintain an unassigned general fund balance of not less than

\_\_5\_\_ percent (\_\_%)

and not more than

\_\_8\_\_ percent (\_\_%)

of the budgeted expenditures for that fiscal year.

The total fund balance, consisting of several portions including restricted, committed, assigned and unassigned, may exceed

\_\_8\_\_ percent (\_\_%).

If the unassigned portion of the fund balance falls below the threshold of

\_\_8\_\_ percent (\_\_%)

of budgeted expenditures, the Board will pursue options for increasing revenues and decreasing expenditures, or a combination of both until

\_\_8\_\_ percent (\_\_%)

is attained. If the unassigned portion of the fund balance exceeds

\_\_8\_\_ percent (\_\_%)

of budgeted expenditures, the Board may utilize a portion of the fund balance by appropriating excess funds for expenditures. The goal shall be to use any excess fund balance for nonrecurring expenditures; not for normal operating costs.

#### Use of Fund Balance

The restricted fund balance shall be reduced to the extent that the underlying reason for the restriction has been eliminated.

If the district experiences an excess of expenditures over revenues for a given fiscal year, the fund balance shall be consumed in the following order:

1. Restricted fund balance to the extent that expenditures related to the restriction contributed to the excess of expenditures over revenues.
2. Committed fund balance to the extent that expenditures related to the commitment contributed to the excess of expenditures over revenues. If a plan for periodic use of committed fund balance is reviewed and approved by the Board, the committed fund balance will not be reduced by more than the amount designated in the plan.
3. Assigned fund balance to the extent that expenditures related to the assignment contributed to the excess of expenditures over revenues.
4. Unassigned fund balance for any remaining excess of expenditures over revenues.

#### Delegation of Responsibility

The

{ } Superintendent

{ XX } Business Manager

or designee may assign fund balance for items deemed appropriate at any time prior to the issuance of the audited financial statements for a given year.

The

{ } Superintendent

{ XX } Business Manager

or designee shall be responsible for the enforcement of this policy.

#### NOTES:

Per Dr. Davare, there are financial industry recommendations for a fund balance range between certain percentages; however, this is only a recommendation, not law. Due to the volatile economic environment that school entities are faced with, PSBA does not make recommendations for percentages for the ranges in Policy 620.

**New Manuals:** During research we will try to gather the necessary information by providing the Business Manager with a copy of the policy and requesting the Business Manager to fill in the blanks.

**Policy Reviews:** please contact the Business Manager and request that they fill in the percentages.

**\*\*If the district does not have set percentages that they have established, remove the entire first section under the Guidelines. The Guidelines section would begin with the section on Use Of Fund Balance. (11-9-11)**

The definition of **nonspendable** was removed from the PSBA policy guide in 2011 per PASBO's recommendation, but districts may keep it and should check with their Business Manager and solicitor.

Language under Use of Fund Balance and revisions to the language under Delegation of Responsibility were recommendations from PASBO based on GASB 54 to allow flexibility for Superintendents/Business Managers to manage fund balances within the requirements of GASB 54.

#### **PSBA Revision 5/11 © 2015 PSBA**

Legal

24 P.S. 218

24 P.S. 688

# SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2022-2023 CALENDAR

Attachment 7

**Jul 4:** Independence Day

JULY 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Jan 1:** New Year's Day  
**Jan 2:** Schools Closed  
**Jan 16:** Act 80 Day

21/21  
99/101

**Aug 25:** Professional Day  
**Aug 29:** First Student Day

AUGUST 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3/4  
3/4

FEBRUARY 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

19/19  
118/120

**Sept 2:** Act 80 Day  
**Sept 5:** Schools Closed-  
 Labor Day

SEPTEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21/21  
24/25

MARCH 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Mar 17:** Weather Day (2)

22/22  
140/142

**Oct 10:** Act 80 Day

OCTOBER 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21/21  
45/46

APRIL 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Apr 6:** Weather Day (5)  
**Apr 7:** Schools Closed  
**Apr 10:** Weather Day (4)  
**Apr 11:** Weather Day (3)

16/16  
156/158

**Nov 21-22:** Act 80 Days  
**Nov 23:** Professional Day  
**Nov 24:** Thanksgiving Day  
**Nov 25:** Schools Closed  
**Nov 28:** Schools Closed

NOVEMBER 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18/19  
63/65

MAY 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**May 29:** Schools Closed-  
 Memorial Day

22/22  
178/180

**Dec 22-23:** Schools Closed  
**Dec 25:** Christmas Day  
**Dec 26-30:** Schools Closed

DECEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15/15  
78/80

Student Day
Professional Day
Act 80 Days/ No School for Students
Student Half Days
Weather Day
Schools Closed

Board Approval: 1<sup>st</sup> Reading:  
 Jan 24, 2022

JUNE 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**Jun 1-2:** Student ½ Days  
**Jun 2:** Students Last Day  
**Jun 2:** Commencement

2/2  
180/182

Total Days	
180	Student Instructional Days
182	Teacher Days
5	Act 80 Full Day
2	Professional Days
2	Student Half Days
5	Weather Days

Board Approval: 2<sup>nd</sup> Reading:  
 (DATE)

Rev:1-27-2022

# Field Trip Request

Print Form



South Williamsport Area  
School District  
515 West Central Ave.  
South Williamsport, PA  
17702  
Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Teacher: **Jessica Kaledas**  
Grade / Club **Band**  
Building **Jr / Sr High School** ☐  
Date of Application **January 31, 2022**

## General Information

Place to be Visited **Dallastown HS, Central Region Orch**  
Date of Visitation **February 24-26, 2022**  
Number of Students **1**  
Number of Faculty **1**  
Additional Chaperones **1 (Student Teacher)**

## Transportation

Transportation Needs **None Required** ☐  
Departure Time **February 24, 2022 7:40AM**  
Time Leaving Destination **February 26, 2022 6PM**

**Explain how this trip is related to specific course objectives or will enhance other learning outcomes:**

David was selected to attend the festival based on his virtual audition for PMEA District Orchestra. He will be playing with high caliber musicians and have the opportunity to be under the direction of a Gettysburg College professor/conductor.

**Additional information if needed:**

See attached schedule

## Fees

Admission Fees (\$) **\$393 (Budgeted)**

Funding Source for Admission **N/A**

Funding Source for Transportation **Budgeted**

## Substitute Coverage

**Number and duration of coverage needed:**

2 days (Substitute)

Is this an out of state trip? **NO** ☐  
Is this an overnight trip? **YES** ☒

mtk

## Approval / Signature Required

Principal:

*Jesse Smith*

Superintendent:

*Superintendent*

**School board approval is required for all overnight and/or out of state trips.**





## 2022 PMEA Central Region Orchestra Festival

February 24 - 26, 2022

Dr. Cesar Leal, Guest Conductor

Festival Host: Scott Kaliszak, Dallastown Area Intermediate School

717 244- 4021 x3284

[scott.kaliszak@dallastown.net](mailto:scott.kaliszak@dallastown.net)

### Festival Schedule

#### Thursday, February 24, 2021

12:00PM - 1:45PM	Registration – DAIS Aud Lobby * Students with meds, please visit the nurse's table.
1:45 PM	Ensemble Seating/Rehearsal
2:00 PM	Director's Audition Meeting/Business Meeting (DAIS Instrumental Room) (Director Lunch provided by Menchey Music)
4:00 PM	Winds/Brass/Percussion Auditions Strings Sectional on stage
5:00 PM	String Auditions Winds/Brass/Percussion Sectional on stage
6:00 PM	Student Dinner - DAIS Cafe
7:00 PM	Rehearsal resumes (with seating results)
9:00 PM	Load buses for hotel. Students will pick up their luggage from truck upon arrival.
9:15 PM	Bus departs
9:45 PM	Medication distribution by nurse in hotel lobby.
10:30 PM	Room check by chaperones - Security guard on duty, nurse on call

#### Friday, February 25, 2022

7:00-8:15 AM	<b>Breakfast at hotel</b>
8:15 AM	Load buses
8:30 AM	Buses depart for DAIS
9:00 AM	Rehearsal begins
11:00 AM	Snack break
11:20 AM	Rehearsal resumes
1:15 PM	<b>Student lunch – DAIS Cafe</b>
2:00 PM	Rehearsal resumes
4:00 PM	Snack/stretch/bathroom break at conductor's discretion
5:15 PM	<b>Student Dinner - DAIS Cafe</b>
6:30 PM	Rehearsal Resumes
8:30 PM	Ice cream social - DAIS Cafeteria
9:30 PM	Depart for hotel
10:00 PM	Medication distribution by nurse in hotel lobby
10:30 PM	Room check by chaperones - Security guard on duty, nurse on call

#### Saturday, February 26, 2022

7:00-8:15 AM	<b>Breakfast in hotel</b>
7:30-8:00 AM	Load luggage onto truck
8:30 AM	Buses depart for DAIS

9:00 AM	Rehearsal begins
10:45 AM	Break
11:00 AM	Rehearsal resumes
12:00 PM	<b>Student lunch</b> - DAIS Cafe (Change into concert attire)
1:30 PM	Concert dress rehearsal (with photo) - rehearsal ends at conductor's discretion
4:00 PM	<b>Concert - Tickets are required for audience admission. See info below</b> *** Following the concert, pick up luggage from the holding area and head home with your families! Meds can be picked up from the nurse's table in the lobby.

#### Important Additional Information:

##### **Remind 101 (also included in host letter):**

In an effort to stay connected and distribute important info to students and directors prior to, and during the festival, please register for the Regional Orchestra text alerts by doing the following:

1. Open a new text message
2. In the recipient field, enter: **81010**
3. In the message field, enter: **@cro22**
4. Press send. You are now registered for the text alerts.
5. It's that simple. I promise I won't send out any text blasts following the festival.

\*\*\* Students, Parents, and Directors are encouraged to register.

##### **Concert Attire (as per PMEA policy):**

###### **Women:**

A solid black skirt (full length, with no visible slits above the knee), with a long-sleeved, solid black blouse. Shoulders must be covered. OR black slacks with a long-sleeved black blouse. OR a solid black, long-sleeved dress (full length, with no visible slits above the knee).

###### **Men:**

Black suits or black tuxedos with white shirt and black ties. Black socks and black dress shoes.

##### **Concert Tickets:**

Tickets are **required** for admission to the concert: **\$10.00**

Tickets can be purchased at the door.

**\*\*CASH or CHECK** made payable to "DAHS Music Boosters"

Credit/debit cards will not be accepted.

# Field Trip Request

Print Form



South Williamsport Area  
School District  
515 West Central Ave.  
South Williamsport, PA  
17702  
Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Teacher: **Jessica Kaledas**  
Grade / Club **Band**  
Building **Jr / Sr High School**  
Date of Application **January 31, 2022**

## General Information

Place to be Visited **Western Wayne High School**  
Date of Visitation **March 10-11, 2022**  
Number of Students **3**  
Number of Faculty **1**  
Additional Chaperones **1 (Student Teacher)**

## Transportation

Transportation Needs **None Required**  
Departure Time **March 10, 2022 at 7:40AM**  
Time Leaving Destination **March 11, 2022 at 4PM**

**Explain how this trip is related to specific course objectives or will enhance other learning outcomes:**

Lila, Rebekah, & David were selected to attend the festival based on their virtual auditions for PMEA District Band. They will be playing with high caliber musicians and have the opportunity to be under the direction of a collegiate professor/conductor.

## Additional information if needed:

Commuting is possible for the festival but would be significant driving. (2 hours each way)

*See attached schedule*

## Fees

Admission Fees (\$) **\$210 (Budgeted)+hotel**  
Funding Source for Admission **N/A**  
Funding Source for Transportation **Budgeted**

## Substitute Coverage

**Number and duration of coverage needed:**

2 days (Substitute)

Is this an out of state trip? **NO**  
Is this an overnight trip? **YES**

*m/s*

## Approval / Signature Required

Principal:

*Jesse Smith*

Superintendent:

*Michael S.*

**School board approval is required for all overnight and/or out of state trips.**

Welcome,

We are so excited about playing host to the first PMEA Region IV Band since 2019! It will be a different kind of PMEA event since auditions are over and it will simply be a music making event rather than a competition which should make it more enjoyable for everyone.

The festival fee is \$70 and an invoice will be coming shortly from Johanna Reed.

The basic schedule will look like  
Thursday March 10-  
Registration- 9:00 a.m-9:50 a.m.  
Rehearsal Begins at 10:00 a.m.  
Rehearsal Ends at 5:00 p.m.

Friday March 11-  
Rehearsal begins 10:00 a.m.  
5:00 p.m.- Banquet  
7:00 p.m.- Concert. Yes an actual concert, that is open to the public. In order to facilitate this, the concert and all rehearsals will be held in our gymnasium so we can spread out.

Our guest conductor is Mr. Keith Hodgson from the University of the Arts and the current Eastern Division President for PMEA.

We are going to request that all wind players use player's mask while playing and of course use traditional masks at all other times in the buildings. PMEA is asking all wind players to use bell covers. All performers will be at least 5 feet apart. We feel confident that all of these mitigation procedures will make this a safe event for all.

We will be creating a shared Google Drive to submit forms and for further updates. Details will be coming shortly.

### Program

Star Spangled Banner.....arr. Greg Riley  
A Festival Prelude.....Alfred Reed  
A Song for My Children.....Andrew Boysen, Jr.  
Salute to PMEA.....A.D. Davenport  
Twelve Gallon Hat.....Julie Giroux  
Flight!.....Claude T. Smith  
America The Brave!.....Stephen Melillo  
Americans We.....Henry Fillmore/ arr. Fennell

There is a QR Code in all of the Clarinet and Flute folders to access Eb Clarinet parts and Piccolo parts for those who would like them.

# Field Trip Request

Print Form



South Williamsport Area  
School District  
515 West Central Ave.  
South Williamsport, PA  
17702  
Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Teacher: **Patty Schick**  
Grade / Club **FCCLA**  
Building **Jr / Sr High School**  
Date of Application **01/30/22**

## General Information

Place to be Visited **FCCLA State Conf. (Seven Springs)**  
Date of Visitation **03/20/22-03/23/22**  
Number of Students **3**  
Number of Faculty **1**  
Additional Chaperones **0**

## Transportation

Transportation Needs **School Van**  
Departure Time **3 pm**  
Time Leaving Destination **12 pm**

**Explain how this trip is related to specific course objectives or will enhance other learning outcomes:**

Enhances leadership skills and allows students to present a service project for state competition

**Additional information if needed:**

## Fees

Admission Fees (\$) **\$70/student plus hotel pk**  
Funding Source for Admission **FCCLA budget**  
Funding Source for Transportation **FCCLA budget**

## Substitute Coverage

**Number and duration of coverage needed:**

one substitute for 3 days.

Is this an out of state trip? **NO**  
Is this an overnight trip? **YES**

## Approval / Signature Required

Principal:

*[Signature]*

Superintendent:

*[Signature]*

**School board approval is required for all overnight and/or out of state trips.**

# Field Trip Request

Print Form



South Williamsport Area  
School District  
515 West Central Ave.  
South Williamsport, PA  
17702  
Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Teacher: **Eck**  
Grade / Club **Acadec**  
Building **Jr / Sr High School**  
Date of Application **02/04/2022**

## General Information

Place to be Visited **Souderton HS**  
Date of Visitation **March 11-12, 2022**  
Number of Students **9**  
Number of Faculty **1**  
Additional Chaperones **1**

## Transportation

Transportation Needs **Charter Bus(s)** ☐  
Departure Time **6 am March 11**  
Time Leaving Destination **3:30 pm march 12**

**Explain how this trip is related to specific course objectives or will enhance other learning outcomes:**

The State Finals are cross-curricular

**Additional information if needed:**

## Fees

Admission Fees (\$) **N/A**  
Funding Source for Admission **Budget item**  
Funding Source for Transportation **Budget item**

## Substitute Coverage

**Number and duration of coverage needed:**

None required

Is this an out of state trip? **NO**  
Is this an overnight trip? **YES** ☐

*MS*

## Approval / Signature Required

Principal:

*Jim Smith*

Superintendent:

*Michael S...*

**School board approval is required for all overnight and/or out of state trips.**



## **Intermediate Unit 17**

# **Proposed 2022-2023 General Operations Budget**

- **Bradford**
- **Lycoming**
- **Sullivan**
- **Tioga**

## **Board Member Copy**

### **Office Locations:**

- **2400 Reach Road, Williamsport**  
**570-323-8561 Voice / 570-323-1738 Fax**
- **33 Springbrook Drive, Canton**  
**570-673-6001 Voice / 570-673-6007 Fax**

**Recommended by the IU Council on January 13, 2022**

**Approved by the IU 17's Board of Directors on January 19, 2022**



# BLaST IU 17

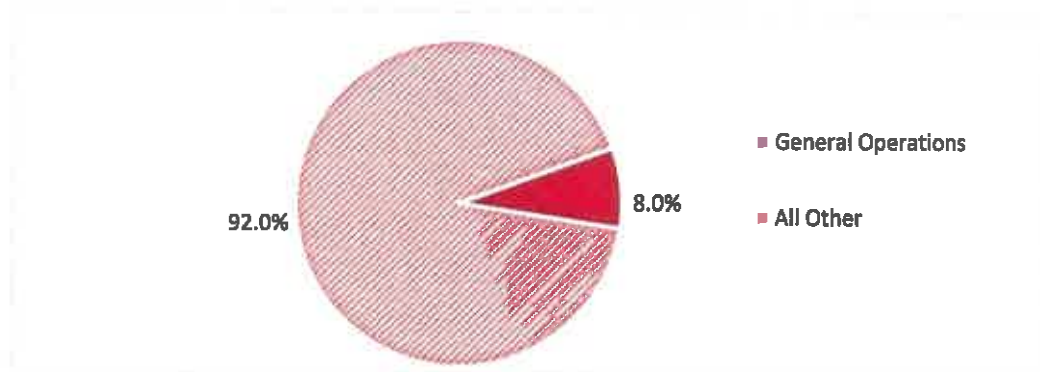
## Proposed Budget

2022/2023

### Executive Summary

**The IU team invites your inquiries and suggestions for its budgets and services and is available to discuss them at any district board meeting or administrative team meeting. Please direct inquiries to Christina Steinbacher-Reed, Executive Director or Sara McNett, Director of Management Services at (570) 673-6001.**

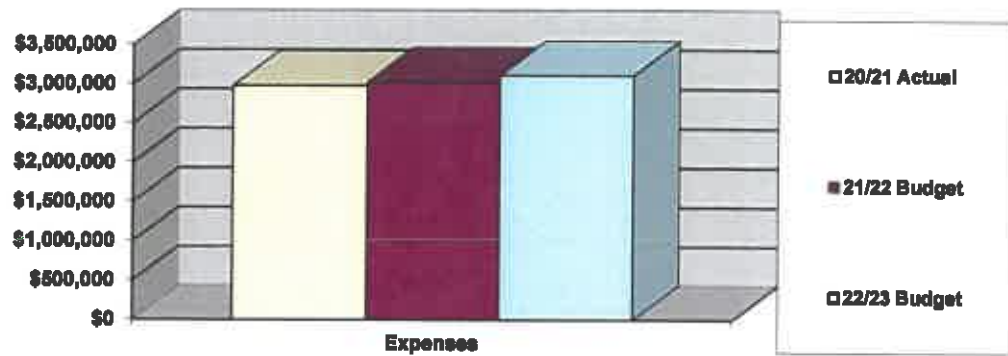
#### Overview:



This budget package contains a balanced budget for the General Operation (Funds 10 and 12) of IU 17. This budget does not include most program budgets for Federal, State, or local sources for specific purposes. Examples of these budgets are IDEA Supplemental Education Services (Individuals with Disability Education Act), Alternative Ed, partial hospitalization, Software consortium, eQUIP, etc. These budgets are governed by IU 17's Board of Directors and are adopted throughout the year. As the pie chart above illustrates, the General Operations Budget (Funds 10 and 12) comprises approximately 8% of the I.U. budgets, as compared to 8.2% last year.

#### General Operations:

Again this year, there is no assessment to the districts being proposed to support the General Operations Budget.



### Expenses:

As the above graph indicates, budgeted expenses are higher than last year's by approximately \$84,806, for an increase of 2.8%. Aside from normal year-over-year growth in employee salaries, a key driver in the increasing expenses is rising employee benefit costs. Early projections for healthcare insurance require a 6.6% budgetary increase for this benefit. Fortunately, growth in required employer share for PSERS retirement contributions has slowed. The current budget reflects estimated 2022-23 salaries, with actual employee salaries to be set by the IU 17 Board of Directors during the Spring of 2022.

We have an anticipated capital transfer amount of \$200,000 in order to continue building a reserve to replace the heating units and fund upgrades and upkeep at both the Canton and Williamsport offices. Also, it is important to note that some expenses are allocated across many IU budgets (utilities, copiers, etc.) As revenue to other budgets diminishes, and salary, health care and PSERS increase, there is an increased pressure on the General Operations budget to absorb these costs.

### Revenue:

The General Operations Subsidy for Intermediate Units remains eliminated from the State budget. IU 17 has been fortunate to receive revenue-generating opportunities from the state in past years, but a change in PDE's procurement strategy for Statewide System of Support initiatives has altered this revenue stream by channeling contracts through larger Intermediate Units that act as a "prime contractor" to PDE. We must continue to be proactive in seeking contracting opportunities outside IU 17 in order to fund our general operations without placing a financial burden on IU 17 member districts. We continue to contract services and products to our districts, as well as to districts and Intermediate Units throughout the state, to generate revenue in support of the General Operations budget.

IU 17 receives a significant portion of its revenue from indirect cost streams related to many of its state and federal programs. As these programs continue to experience flat funding or very small increases, we are struggling to accommodate salary and benefit increases within program grant funds. As a result, the indirect cost pool is being tapped to help cover these expenses, placing additional pressure on General Operations revenue. To the extent these revenues decrease, fund balance will be used, if necessary.

In order to continue providing delivery of training and technical assistance services to our member districts at no charge whenever possible, IU 17 intends to once again apply to PDE for an administrative waiver of 11% of Component 2 funds to support training and consultative (TAC) services.

There is no assessment to the IU 17 member school districts. On the affirmative vote of the IU Superintendents, we will request a \$250 per district contribution to help defer the cost of continuing professional development for school district administrative staff.

## **BUDGET ADOPTION PROCESS**

1. The IU 17 Team prepares the General Operation Budget.
2. The Budget is reviewed by the IU 17 Advisory Council of Superintendents and recommended for adoption to the IU 17 Board of Directors.
3. The Intermediate Unit Board of Directors shall, at least thirty (30) days before May 1st, adopt and advertise the proposed Intermediate Unit budget.
4. Copies of the approved budget are provided to each school board member of each component school district for consideration and approval.
5. The budget approval requires: (a) the affirmative vote of a majority of the nineteen school districts, and (b) a majority of the proportionate weighted votes (as determined by the Pennsylvania Department of Education) calculated from the resolution. This resolution is to be submitted to the Intermediate Unit by each board's secretary no later than April 20, 2022.

**BLaST Intermediate Unit 17  
General Operations (Funds 10 and 12)**

	<b>Revenue</b>		
	<b>20/21 Budget</b>	<b>21/22 Budget</b>	<b>22/23 Budget</b>
<b>Interest</b>	<b>\$131,073</b>	<b>\$70,000</b>	<b>\$72,000</b>
<b>Indirect Cost/transfer from fund</b>	<b>\$1,521,006</b>	<b>\$1,550,943</b>	<b>\$1,311,781</b>
<b>Contracted Services</b>	<b>\$1,042,465</b>	<b>\$1,127,252</b>	<b>\$1,436,548</b>
<b>State Support (Retirement/SS)</b>	<b>\$251,283</b>	<b>\$274,223</b>	<b>\$286,895</b>
	<b>\$2,945,827</b>	<b>\$3,022,418</b>	<b>\$3,107,224</b>

**General Operations - Fund Balance Summary  
2022-2023**

<b>Anticipated June 30, 2022 Fund Balance Fund 10</b>	<b>\$2,000,000</b>
<b>Total Revenue</b>	<b>\$3,107,224</b>
<b>Total Available Resources</b>	<b>\$5,107,224</b>
<b>Total Budgeted Expenses</b>	<b>\$3,107,224</b>
<b>Projected Unreserved Fund Balance - June 30, 2023</b>	<b>\$2,000,000</b>

**BLaST INTERMEDIATE UNIT 17  
GENERAL OPERATIONS FUND 10**

Function	Object		20/21 Actual	21/22 Budget	21/22 Projected Actuals	22/23 Budget
2310	151	Salaries-Board Services	\$1,000	\$1,000	\$1,000	\$1,000
2310	331	Legal Services	\$2,910	\$0	\$4,000	\$4,000
2310	581	Board Travel & Meals	\$521	\$4,500	\$1,000	\$4,500
2350	331	Legal Services	\$0	\$3,000	\$1,500	\$3,000
2360	111/151	Salaries-Office of Exec. Dir.	\$188,055	\$193,466	\$193,696	\$199,272
2360	200's	Benefits-Office of Exec. Dir.	\$127,207	\$136,600	\$134,757	\$139,621
2360	390	Purchased Prof Serv	\$5,030	\$4,000	\$4,000	\$4,000
2360	540	Advertising	\$0	\$850	\$850	\$850
2360	550	Communications	\$0	\$500	\$0	\$500
2360	580	Staff Travel/Other Expenses	\$1,703	\$8,000	\$8,000	\$8,000
2360	611	Administrative Supplies	\$4,248	\$2,500	\$3,000	\$3,000
2360	640	Books/Publications	\$0	\$2,500	\$1,500	\$2,000
2360	810	Dues/Memberships	\$9,849	\$8,500	\$8,500	\$8,500
2500	111/112/151	Salaries- Business Office	\$289,890	\$287,849	\$281,548	\$288,457
2500	200's	Benefits - Business Office	\$235,822	\$247,846	\$238,198	\$256,138
2500	330	Audit/Legal	\$0	\$1,000	\$1,000	\$1,000
2500	340	Contracted Services	\$1,396	\$650	\$1,952	\$2,000
2500	531	Communication - Telephone	\$333	\$750	\$136	\$250
2500	532	Communication - Postage	\$3,439	\$3,500	\$3,500	\$3,550
2500	540	Advertising	\$428	\$0	\$205	\$250
2500	580	Staff Travel/Other Expenses	\$3,886	\$5,000	\$2,550	\$3,500
2500	610	Supplies	\$27,731	\$15,000	\$22,525	\$20,000
2500	750	Equipment-NonInstructional	\$0	\$0	\$0	\$0
2500	810	Dues/Memberships	\$9,994	\$9,000	\$9,000	\$9,000
2600	330	Professional Services	\$0	\$750	\$250	\$500
2600	411	Disposal Service	\$2,163	\$2,500	\$2,500	\$2,500
2600	413	Contracted Serv. Cleaning	\$17,002	\$15,000	\$17,613	\$18,000
2600	432	Contracted Serv. Maint.	\$22,755	\$17,335	\$16,550	\$17,000
2600	442	Rental - Equipment	\$8,305	\$8,300	\$8,300	\$8,300
2600	443	Rental - Office Space	\$0	\$0	\$0	\$0
2600	520	General Insurance	\$9,285	\$2,500	\$2,500	\$3,000
2600	610	Supplies- Cleaning	\$684	\$1,800	\$1,937	\$2,000
2600	620	Energy (Gas & Electric)	\$9,285	\$10,000	\$11,251	\$11,500
2600	750	Equipment-NonInstructional	\$0	\$0	\$0	\$0
2830	151	Salaries - Personnel	\$55,258	\$56,639	\$56,639	\$58,055
2830	200's	Personnel Benefits	\$48,121	\$47,267	\$49,324	\$49,056
2830	540	Advertising (personnel Ads)	\$743	\$500	\$500	\$500
2830	580	Staff Travel	\$531	\$1,000	\$2,000	\$1,500
2830	611	Supplies	\$299	\$650	\$2,000	\$2,000
2840	111/151	Salaries - Technology	\$634,670	\$662,066	\$673,988	\$678,618
2840	200's	Personnel Benefits	\$500,899	\$455,280	\$457,979	\$473,934
2840	330	Contracted Services	\$16,899	\$30,000	\$22,194	\$29,000
2840	530/550	Communications	\$13,311	\$8,000	\$7,656	\$8,000
2840	580	Staff Travel	\$32,744	\$35,000	\$35,000	\$35,000
2840	600's	Supplies	\$216,943	\$235,000	\$235,000	\$236,000
2840	750	Equipment - Non Instructional	\$0	\$0	\$0	\$0
5200	400	Bldg Purch/Renov	\$200,000	\$200,000	\$200,000	\$200,000
5900	840	Budgetary Reserve	\$0	\$25,000	\$25,000	\$25,000
Fund 10 Total (General Operation)			\$2,703,339	\$2,750,598	\$2,750,598	\$2,821,851

**BLaST INTERMEDIATE UNIT 17  
GENERAL OPERATIONS FUND 12**

Function	Object		20/21 Actual	21/22 Budget	21/22 Projected Actuals	22/23 Budget
2890	111/151	Salaries - Office of Prog Spec	\$114,451	\$133,071	\$140,573	\$144,087
2890	200's	Benefits - Office of Prog Spec	\$147,721	\$114,749	\$118,247	\$121,286
2890	330	Workshop	\$0	\$4,000	\$0	\$2,000
2890	580	Staff Travel/Other Expenses	\$3,054	\$10,000	\$5,000	\$6,000
2890	610	Materials & Supplies	\$1,618	\$5,000	\$8,000	\$7,000
2890	750	Equipment	\$5,718	\$0	\$0	\$0
5900	840	Budgetary Reserve	\$0	\$5,000	\$0	\$5,000
Fund 12 Total (Educational Planning)			\$272,562	\$271,820	\$271,820	\$285,373
					.	
<b>Total Fund 10 + 12</b>			<b>\$2,975,901</b>	<b>\$3,022,418</b>	<b>\$3,022,418</b>	<b>\$3,107,224</b>



## **POSITIONS / PERSONNEL -- GENERAL OPERATIONS BUDGET (FUNDS 10 AND 12)**

<b>Position</b>	<b>Personnel</b>
Executive Director	Christina Steinbacher-Reed
Director: Division of Educational Planning	Brooke Beiter
Director: Division of Management Services/Board Secretary	Sara McNett
Educational Funding Coordinator	Colleen Edsell
Personnel Specialist	Cheryl Starr
 Administrative Assistants	 Jana Strong Renee Peluso Debra Holmes Susan Mahserjian-Smith Elizabeth Verbos
 Accounting Personnel	 Gretchen Geer Lori Tice Aimee Pepper
 Technology	 Jon Paulhamus Jason Albright William Dewald Tim Confer Eric Fessler Joseph Rafter Zachary Rowles Lucas Nichols Sarah Smeltz Eric Budd Edward Ploy Tyler Bartlett  Rebecca Gibboney
 Coordinator of Professional Learning	

The proposed 2022 - 2023 General Operations Budget projects costs of maintaining the staff positions listed above. Some positions represent partial FTE's.

**Comprehensive Listing of All BLaST IU 17 Budgets  
Fiscal Year - 2022-2023**

**AUN: 1-17-00-000-0**

<b>Fund</b>	<b>Description</b>	<b>Director</b>	<b>Source</b>	<b>Amount</b>
16	NTIC Health Professional	McNett	NTIC	\$ 96,738
19	Act 89	Coran	State Grant	\$ 522,157
20	Equip	Beiter	Districts	\$ 920,000
21	LCIC Health Professional	McNett	LCIC	\$ 125,181
23	Special Ed Core	Martell	State Grant	\$ 1,584,637
23	Special Ed Contracted	Martell	Districts	\$ 7,050,000
24	Transportation EI	McNett	State	\$ 450,471
25	Institutionalized Child	Martell	State/Districts	\$ 190,000
26	State Early Intervention	Sees	State Grant	\$ 4,330,906
28	PIL Leadership Initiative	Beiter	State Grant	\$ 65,100
33	Preschool 619	Sees	Federal	\$ 252,363
37	T1 New Federal	McNett	Federal	\$ 6,000
40	IDEA Part B-School Age C-2 and C-3	Beiter/Martell	Federal	\$ 6,997,081
40	IDEA ARP 611 C-2 and C3	McNett/Beiter	Federal	\$ 1,387,538
40	IDEA PART B- EI	Sees/Hindman/Tice	Federal	\$ 648,335
41	PATTAN	McNett/Tice	Federal	\$ 1,455,360
50	TI A-District	Edsell	Federal	\$ 30,987
52	Access	McNett/Tice	Federal	\$ 360,601
57	WAN	McNett/Edsell/Paulhamus	State	\$ 95,625
59	ELECT	McNett/Edsell	State	\$ 187,038
66	TI D	McNett/Edsell	Federal	\$ 118,412
64	TI D	McNett/Edsell	Federal	\$ 122,939
60	Data Governance	Beiter/Edsell	Federal/State	\$ 9,200
60	STEM State	Beiter/Edsell	State	\$ 45,345
60	Stem Education-Federal	Beiter/Edsell	Federal	\$ 17,655
60	A-TSI	Beiter/Edsell	Federal/State	\$ 57,792
60	Accelerated Learning Support	Beiter/Edsell	Federal/State	\$ 54,010
60	Accelerated Learning for School District	Beiter/Edsell	Federal/State	\$ 50,017
	ARP IDEA 619 EI	Sees/Hindman/Tice	Federal	\$ 163,388
	ARP IDEA 611 C-1 EI	Sees/Hindman/Tice	Federal	\$ 128,705
18	ARP ESSER N&D 2.5% Set Aside	McNett/Edsell	Federal	\$ 230,543
27	GEER II EANS-Emergency Assistance to Non-Public School	McNett/Edsell	Federal	\$ 597,225
	IU ARP ESSER Funds	McNett/Edsell	Federal	\$ 946,205
	Mobile Science Grant	Edsell/Gibboney	State	\$ 50,000
70	North Partial	Martell	Districts	\$ 532,657
71	Lycoming Partial	Martell	Districts	\$ 346,778
72	South Partial	Martell	Districts	\$ 480,541
73	Tioga Partial	Martell	Districts	\$ 321,315
74	LaSaQuik	Martell	Districts	\$ 142,186
75	Clear Vision	Martell	Districts	\$ 372,226
76	Lycoming Day Treatment	Martell	Districts	\$ 310,899
77	Intergrated Studies South	Martell	Districts	\$ 1,363,970
78	Intergrated Studies North	Martell	Districts	\$ 1,456,787
79	Elkland Partial	Martell	Districts	\$ 113,485
82	Software Resell Budget	Paulhamus	Districts	\$ 855,000
				\$ 35,623,398

## IU 17 Assessment History

The following is a HISTORY OF GENERAL OPERATIONS ASSESSMENT TO DISTRICTS

<b>Fiscal Year</b>	<b>\$ Assessment</b>	<b>Fiscal Year</b>	<b>\$ Assessment</b>
1971-72	0	2011-12	0
1972-73	0	2012-13	0
1973-74	0	2013-14	0
1974-75	10,000	2014-15	0
1975-76	54,218	2015-16	0
1976-77	70,755	2016-17	0
1977-78	12,020	2017-18	0
1978-79	10,080	2018-19	0
1979-80	0	2019-20	0
1980-81	0	2020-21	0
1981-82	20,980	2021-22	0
1982-83	5,000		
1983-84	41,650		
1984-85	43,260		
1985-86	0		
1986-87	39,815		
1987-88	0		
1988-89	0		
1989-90	0		
1990-91	0		
1991-92	0		
1992-93	0		
1993-94	0		
1994-95	0		
1995-96	0		
1996-97	0		
1997-98	0		
1998-99	0		
1999-00	0		
2000-01	0		
2001-02	0		
2002-03	0		
2003-04	0		
2004-05	0		
2005-06	0		
2006-07	0		
2007-08	0		
2008-09	0		
2009-10	0		
2010-11	0	<b>Total</b>	<b>\$309,778</b>

## **BOARD OF DIRECTORS**

Athens Area School District  
Canton Area School District  
East Lycoming School District  
Jersey Shore Area School District  
Loyalsock Township School District  
Montgomery Area School District  
Montoursville Area School District  
Muncy School District  
Northeast Bradford School District  
Northern Tioga School District  
Sayre Area School District  
Southern Tioga School District  
South Williamsport Area School District  
Sullivan County School District  
Towanda Area School District  
Troy Area School District  
Wellsboro Area School District  
Williamsport Area School District  
Wyalusing Area School District

Vacated  
Arica Jennings  
Lisa McClintock  
Jessie Edwards  
Christina Kiessling  
Jonathan DeSantis  
Susan Beery  
Scott Johnson  
Peggy Hughes  
Julie Preston  
Debra Agnew  
Chad Riley  
Cathy Bachman  
Hal Stockdill  
Brady Finogle  
Dan Martin  
  
Lori Baer  
Kelly White

## **ADVISORY COUNCIL OF SUPERINTENDENTS**

Athens Area School District  
Canton Area School District  
East Lycoming School District  
Jersey Shore Area School District  
Loyalsock Township School District  
Montgomery Area School District  
Montoursville Area School District  
Muncy School District  
Northeast Bradford School District  
Northern Tioga School District  
Sayre Area School District  
South Williamsport Area School District  
Southern Tioga School District  
Sullivan County School District  
Towanda Area School District  
Troy Area School District  
Wellsboro Area School District  
Williamsport Area School District  
Wyalusing Area School District

Craig Stage  
Eric Briggs  
Michael Pawlik  
Brian Ulmer  
Gerald McLaughlin  
Daphne Bowers  
Christina Bason  
Craig Skaluba  
William Clark  
Diana Barnes  
Jill Daloisio  
Mark Stamm  
Sam Rotella, Jr.  
Douglas Lindner  
Dennis Peachey  
Janilyn Elias  
Brenda Freeman  
Timothy Bowers  
Jason Bottiglieri

## **IU 17 NONDISCRIMINATION POLICY**

**BLaST INTERMEDIATE UNIT 17, AN EQUAL OPPORTUNITY EMPLOYER, WILL NOT DISCRIMINATE IN EMPLOYMENT, EDUCATIONAL PROGRAMS OR ACTIVITIES, BASED ON RACE, COLOR, RELIGIOUS CREED, NATIONAL ORIGIN, SEX, AGE, ANCESTRY, NON-RELEVANT HANDICAPS AND DISABILITIES, OR UNION MEMBERSHIP. THIS POLICY OF NONDISCRIMINATION EXTENDS TO ALL OTHER LEGALLY PROTECTED CLASSIFICATIONS. PUBLICATION OF THIS POLICY IN BLaST, INTERMEDIATE UNIT 17's DOCUMENTS IS IN ACCORDANCE WITH STATE AND FEDERAL LAWS INCLUDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, SECTIONS 503 AND 504 OF THE REHABILITATION ACT OF 1973, THE AGE DISCRIMINATION ACT OF 1975, AND THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA).**

**FOR INFORMATION REGARDING CIVIL RIGHTS OR GRIEVANCE PROCEDURES, CONTACT CHRISTINA STEINBACHER-REED, TITLE IX, SECTION 503 / 504 COORDINATOR, AT, 2400 REACH ROAD, WILLIAMSPORT, PA. FOR INFORMATION REGARDING THE AMERICANS WITH DISABILITIES ACT PROCEDURES, SERVICES, ACTIVITIES, AND FACILITIES WHICH ARE ACCESSIBLE TO AND USEABLE BY HANDICAPPED PERSONS, CONTACT CHRISTINA STEINBACHER-REED, EXECUTIVE DIRECTOR, AT 2400 REACH ROAD, WILLIAMSPORT, PA 17701.**



2400 Reach Road • P.O. Box 3609  
Williamsport, PA 17701  
570.323.8561 570.323.1738 Fax

33 Springbrook Drive  
Canton, PA 17724  
570.673.6001 570.673.6007 Fax

[www.iu17.org](http://www.iu17.org)

## BALLOT

### 2022 Election of Directors to BLaST IU #17 Board

The BLaST IU #17 Board of Directors is currently comprised of a representative from nineteen of the nineteen component school districts. The PA School Code requires an annual election of I.U. Directors to three-year terms by Board members of each component school district.

The fact that each component school district of IU #17 has the opportunity and responsibility to appoint one of its Directors to the BLaST IU #17 Board creates a situation whereby the election of Directors to the BLaST IU #17 Board of Directors of all nineteen component school districts' boards is in reality a confirmation of the district's appointment. Therefore, your signature affixed to this ballot represents your vote for the Directors as listed.

Thank you.

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#### **Election of Directors to Fill Unexpired Terms to 6/30/22**

EDWARDS, Jessie, Jersey Shore Area School District  
DeSANTIS, Jonathan, Montgomery Area School District  
RILEY, Chad, Southern Tioga School District  
BACHMAN, Cathy, South Williamsport Area School District

#### **Election of Directors to Fill Unexpired Terms to 6/30/23**

JENNINGS, Arica Canton Area School District

#### **Election of Directors to Fill Full Three-Year Terms to 6/30/24**

BEERY, Susan, Montoursville Area School District  
FINOGLE, Brady, Towanda Area School District  
WHITE, Kelly, Wyalusing Area School District

#### **Election of Directors to Fill Full Three-Year Terms to 6/30/25**

McCLINTOCK, Lisa, East Lycoming School District  
EDWARDS, Jessie, Jersey Shore Area School District  
DeSANTIS, Jonathan, Montgomery Area School District  
JOHNSON, Scott, Muncy Area School District  
RILEY, Chad, Southern Tioga School District  
BACHMAN, Cathy, South Williamsport Area School District  
STOCKDILL, Hal, Sullivan County School District

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SIGNATURE

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SCHOOL DISTRICT

BALLOT2022