

#### **Background**

Federal regulations at <u>7 CFR 210.31</u> require local education agencies (LEAs) participating in the National School Lunch Program to complete an assessment of their local school wellness policy at least once every three years and make the results available to the public. This triennial assessment must measure the implementation of the local school wellness policy and include:

- The extent to which schools under the jurisdiction of the LEA are in compliance with the local school wellness policy;
- The extent to which the LEA's local school wellness policy compares to model local school wellness policies;
   and
- A description of the progress made in attaining the goals of the local school wellness policy.

LEAs may use a variety of methods to assess compliance and determine progress of their goals and objectives. Action planning documents that contain timelines, goals, and key tasks may assist in assessing changes over time. For example, the <a href="School Health Index">School Health Index</a> (SHI) is a comprehensive self-assessment tool that helps with action planning and recordkeeping (a shorter version of the SHI is available from <a href="Alliance for a Healthier Generation">Alliance for a Healthier Generation</a>), and the <a href="WellSAT 2.0">WellSAT 2.0</a> is an online tool that indicates the strengths and weaknesses of your written policy.

### **Triennial Assessment Tool and Report Template**

When completed in full, this form may serve as both an assessment tool and triennial assessment report template to meet the requirements in federal regulations and prepare for the Administrative Review by the Pennsylvania Department of Education (PDE), Division of Food and Nutrition. This document is intended to be completed using LEA-level information; however, the LEA may determine that a report from each school site, or alternatively, each school level (i.e., elementary, middle, high school) works better in assessing compliance and progress over time. For larger school districts, reporting on a district level may be challenging due to variation in sites' programs and progress in attaining wellness goals. If completing this report for the entire LEA, answer questions using the best available information and consider noting individual building variations or concerns in the "notes" sections.

In the left columns, indicate whether the listed goal or practice is included in your local school wellness policy. **Bolded** policy elements are required by federal regulation to be included in the written policy. When bolded items are not in the local policy, include an explanation. This tool uses the Pennsylvania School Board Association's school wellness policy template (#246) as the model wellness policy for comparison purposes, but it can be used regardless of the template used to develop your local policy.

In the right columns, indicate implementation of the goal or practice at schools within the LEA. LEAs are always encouraged to develop additional policy elements and goals for schools under their jurisdiction to create a supportive environment for student nutrition and physical activity.

Space is provided at the bottom of the form for the LEA to describe the progress made in attaining the goals of the local school wellness policy as required.

LEA/	Distric	ct Name: South Williamsport Area SD Reporting Timeframe (month/	Reporting Timeframe (month/year to month/year):			
Name	(s) of	Reviewer(s): Dr. Mark Stamm School Name (if applicable): I	NA			
Select	grade					
PK_	] K [	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	10 📝 1	1 12	$\checkmark$	
writte	ded in en poli				nented in building Partially in Place	
Yes	No	Public Involvement, Notification, and Ass	sessmen		III I Idoo	1 1400
•	0	We have LEA official(s)/designee(s) in charge of wellness policy compliance.  Name(s)/Title(s): Dr. Mark Stamm, Superintendent		· ©	0	0
•	0	We complete an assessment of the local school wellness policy a every three years ("triennial assessment").	at least	<b>©</b>	0	0
•	0	Triennial assessment results are made available to the public in a accessible manner.  Website address and/or description of how to access copy: www.swasd.org	an easily	<b>©</b>	0	0
0	0	At least every three years we use the results of the triennial assemble update or modify the wellness policy as needed.  The LEA informs and updates the public about the contents, upd		•	0	0
•	0	implementation of the wellness policy at least annually and the p accessible to the public. Website address for policy and/or description of how to access copy: www.swasd.org	olicy is	<b>©</b>	0	0
<b>©</b>	0	<ul> <li>We retain records as required by federal regulations including:</li> <li>☑ The written school wellness policy,</li> <li>☑ Documentation of making the wellness policy publicly available,</li> <li>☑ Documentation of outreach efforts inviting stakeholders to participa</li> </ul>	te in the	•	0	0
0	0	wellness committee / wellness policy process, and  Copy of triennial assessment and documentation of reporting result  The LEA utilizes a wellness committee that includes these comm  stakeholders in the development, implementation, review, and up  wellness policy:	nunity	•	0	0
	Ü	<ul> <li>☑ Administrators</li> <li>☑ Food service staff</li> <li>☑ School health profest</li> <li>☑ PE teachers</li> <li>☑ Stu</li> <li>☑ Public</li> </ul>				
		Other stakeholders (describe):				
Note	es on	public involvement, notification, and assessment:				
		Nutrition Education*				
0	0	Nutrition education is provided within PDE's sequential, comprehensive education standards.  We teach, model, encourage, and support healthy eating through nutring through nu		<b>⊙</b>	0	0
$\odot$	$\mathbf{O}$	education.		_	-	- 1 <del>-30</del> -5

Included in the written policy?					s)? Not in
Yes	No	We provide all students with knowledge and skills for healthy lives via nutrition	Place	in Place	Place
<b>©</b>	0	education.  We offer age-appropriate nutrition education and activities to students in:	<b>©</b>	0	0
<b>©</b>	0	☑ Elementary School ☑ Middle School ☑ High School	<b>©</b>	0	0
0	0	Our nutrition education curriculum teaches behavior-focused skills such as menu- planning, reading nutrition labels, and media awareness.	<b>©</b>	0	0
0	0	School food service and nutrition education classes work together to create a learning laboratory.	0	0	0
0	0	In addition to meeting academic standards for nutrition education, we integrate nutrition education into a variety of subjects (e.g., math, science, language arts).	<b>©</b>	0	0
0	0		<b>O</b>	0	0
0	0	Staff providing nutrition education receive standards-based training and	<b>O</b>	0	0
0	0	professional development.  We engage and involve families and the community in nutrition education efforts.  Other goal (describe):	•	0	0
Grea	ter coll	goals for nutrition education: aboration between the Food Service program and district staff would strengthen the messaging to sition education.	students	and famili	es
		Nutrition Promotion*			
0	0	We use evidence-based techniques and nutrition messages in school and encourage participation in school meal programs.	<b>©</b>	0	0
0	0	We participate in Farm to School activities such as having a school garden, tastetesting local products, incorporating local foods into school meals, and educating students in the classroom and on field trips about local agriculture.	•	0	0
•	0	We cooperate with community agencies and organizations to provide opportunities for student projects related to nutrition.	<b>©</b>	0	0
•	0	We implement behavioral economics techniques in the cafeteria to encourage consumption of whole grains, fruits, and vegetables and to decrease plate waste.	<b>©</b>	0	0
<b>©</b>	0	We display and disseminate consistent nutrition messages in schools, classrooms, cafeterias, homes, community, and media.	<b>©</b>	0	0
0	0	Our staff model healthy eating in front of students and avoid using unhealthy foods in classroom lesson plans.	<b>©</b>	0	0
•	0	We offer health and nutrition resources to parents to help them provide healthy meals for their children.	<b>©</b>	0	0
		Other goal (describe):			
Not	es on	goals for nutrition promotion:			
		Physical Activity*			
•	0	We provide a variety of developmentally appropriate opportunities for physical activity during the school day for all students.	<b>o</b>	0	0
•	0	We contribute to the effort to provide students daily opportunities to accumulate at least sixty minutes of age-appropriate physical activity daily as recommended by the CDC.	0	0	0

Included in the written policy?			Implemented in the school building(s)?  Fully in Partially Not in		
Yes	No		Place	in Place	Place
•	0	In addition to planned physical education, we offer activities such as indoor and outdoor recess, before and after school programs, intramurals, interscholastic athletics, and clubs to meet the needs and interests of our students.	•	0	0
0	0	We maintain a physical and social environment that encourages safe and enjoyable activity for all students.	<b>O</b>	0	0
00	00	We discourage extended periods of inactivity (two hours or more) for students.  We provide physical activity breaks in the classroom.	<b>©</b>	00	00
0	•	We offer before and/or after-school programs that include physical activity for participating children.	0	0	0
0	0	We partner with parents/guardians and community members and organizations (e.g., YMCA, Boys & Girls Clubs, local parks, hospitals, etc.) to offer programs supporting lifelong physical activity.	0	0	0
000	000	We do not use physical activity as a punishment (e.g., running laps). We do not withhold physical activity as a punishment (e.g., taking away recess). We encourage walking and biking to school.	000	000	000
0	0	We encourage students and families to use our physical activity facilities, such as playgrounds and ball fields, outside of school hours in accordance with school rules.	•	0	0
		Other goal (describe):			

Notes on goals for physical activity:

The Wellness Committee discussed several strategies to collaborating again with outside agencies and groups.

		Physical Education (PE)			
0	0	We implement a PE program consistent with state academic standards. All students participate in PE.	<b>©</b>	0	0
0	0	PE instruction promotes skills and knowledge necessary for lifelong physical activity.	<b>©</b>	0	, 0
0	0	PE classes provide the means for students to learn, practice, and be assessed on developmentally appropriate skills.	<b>©</b>	0	0
0	0	Our curriculum promotes both team and individual activities.	$\odot$	0	0
0	0	We offer a comprehensive PE course of study with planned instruction time for students to meet standards at the proficient level.	<b>O</b>	0	0
0	0	We use a local assessment system to track student progress on state standards.	0	0	0
<b>©</b>	0	Students are moderately to vigorously active as much time as possible during PE class. Accommodations are made in class for documented medical conditions and disabilities.	<b>©</b>	0	0
0	0	We provide safe and adequate equipment, facilities, and resources for PE class.	00	00	0
0	00	Certified health and PE teachers teach our classes.  We provide professional development for PE staff.	Ö	ŏ	ŏ
O	0	PE classes have a teacher-student ratio similar to other courses for safe and effective instruction.	ŏ	Ö	Ö
0	0	We do not use or withhold physical activity as a form of punishment in PE class. Other goal (describe):	<b>©</b>	0	0

Notes on goals for physical education:

Although the PE program meets state standards, there the committee discussed a need for increasing PE requirements for students 9-12.

Included in the written policy?			Implemented in the school building(s)? Fully in Partially Not in			
Yes	No		Place	in Place	Place	
		Other School-Based Wellness Activities*				
0	0	Free drinking water is available and accessible to students during meal periods and throughout the school day.	<b>©</b>	0	0	
0	0	School nutrition staff meet local hiring criteria and in compliance with federal regulations.	<b>©</b>	0	0	
0	0	We provide continuing education to school nutrition staff as required by federal regulations.	<b>O</b>	0	0	
00	8	We provide adequate space for eating and serving school meals.  We provide a safe and clean meal environment for students.	00	00	00	
0	0	We offer students enough time to eat (10 minutes sit down time for breakfast; 20 minutes sit down time for lunch) and schedule meal periods at appropriate hours.	0	0	0	
0	0	We implement alternate school breakfast service models to increase participation, such as "grab & go," breakfast served in the classroom, and breakfast after first period.	<b>©</b>	0	0	
0000	0000	Students have access to hand washing or sanitizing before meals.  Only authorized staff have access to the food service operation.  We provide the nutrition content of school meals to the school community.  We include students/parents in menu selections through taste-testing and	0000	0000	0000	
00000	000	surveys.  We utilize outside funding and programs to enhance school wellness.  We train all staff on the components of the school wellness policy.  School based activities are planned with wellness policy goals in mind.  Fundraising projects submitted for approval are supportive of healthy eating and	0000	0000	0000	
<b>©</b>	0	We encourage administrators, teachers, school nutrition professionals, students,	<b>©</b>	0	0	
0	0	We communicate information to parents/guardians to support their efforts to provide a healthy diet and daily physical activity for their children.	<b>©</b>	0	0	
0	0	Indoor air quality is in accordance with our healthy learning environment program and applicable laws and regulations.  Other goal (describe):	•	0	0	
		goals for other school-based activities: ecommended adding nutritional information as well as ingredients to classroom snacks.				
		Nutrition Guidelines for All Foods and Beverages at So	chool			
0	0	We consider promoting student health and reducing obesity when offering foods and beverages to students at school.	<b>©</b>	0	0	
<b>©</b>	0	Foods and beverages provided through the National School Lunch and School Breakfast Programs comply with federal meal standards.	<b>©</b>	0	0	
0	0	We offer healthy food and beverage options at school-sponsored events, such as dances and sporting events.  Foods and beverages outside of the school meal, which are sold to students	0	<b>©</b>	0	
<b>©</b>	0	at school during the school day, meet or exceed the established federal competitive food standards (USDA Smart Snacks in School). Venues include vending, school stores, non-exempt fundraisers, and a la carte items	<b>©</b>	0	0	

Included in the written policy?		Implemented in the school building(s)?			
Yes	No		Fully in Place	Partially in Place	Not in Place
•	0	We limit the number of food fundraisers at school and have procedures in place for requesting a fundraiser exemption (i.e., selling foods that do not meet Smart Snacks) in accordance with limits set by PDE.	<b>©</b>	0	0
0	0	We have local standards in our written policy for foods and beverages offered for free to students at school, including food rewards, items offered at classroom parties and celebrations, and foods/beverages provided to the class as shared classroom snacks.	0	•	0
0	0	We provide a list of nonfood ideas and healthy food/beverage alternatives to staff and parents/guardians.	0	<b>©</b>	0
0	0	Only foods and beverages that meet or exceed federal nutrition standards (USDA Smart Snacks in School) are permitted to be marketed or promoted to students during the school day. Examples: posters, vending machines, menu boards, cups for beverage dispensing, coolers, trash cans.	•	0	0
Note	es on	nutrition guidelines for foods and beverages at school:			

\* At least one goal for these categories <u>must</u> be included in the written policy per federal regulations.

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Report on the progress made in attaining the goals of the wellness policy (REQUIRED):
During the 22-23 school term, district administration will develop a new process for classroom snacks that ensures nutritional information is provided as well as ingredients and clearer communication to parents for days and times snacks will be provided.

# Wellness Committee Meeting

Virtual April 7, 2022 3:30PM

	Dr. Mark Stamm, Superintendent
	John Hitesman, School Board
	Cheryl Schonewolf, School Nurse
	Tara Styker, Food Service Manager
	Dr. Michele Loomis, Principal
	James Girardi, Elementary PE
	Ambreelinne Birth, Secondary PE / Health
	Angela King, Parent / Community
П	Addisyn King, Student – Grade 6

Thank you for volunteering your time to help us review our district wellness program and policy. Your input is important and I look forward to hearing your ideas.

To help frame our discussion, I am asking that each of you give some preliminary thoughts to how you either teach or how you experience each of these in the school district. The purpose of this review is to identify both areas we are doing well and areas we need to change or improve upon.

#### **Nutrition Education**

1. How do we promote healthy nutrition to students?

Elementary PE and High School PE discussed their different strategies for incorporating nutrition education, meal planning, and portion control into fun activities and meaning learning experiences.

2. How well are we communicating healthy child nutrition and the meal options to families?

Food Service publishes all student meal options for breakfast and lunch on the district web site through Nutri-Slice. This also provides ingredients and nutritional information. Parents indicated that it is helpful for planning especially for students how are diabetic.

3. Are there areas of this that we can improve?

The Wellness policy currently requires ingredients lists on classroom snacks brought from home. Parent and principal input suggested including nutritional information like carbohydrates also and more notice when these snacks will be in school and at what time. Critical information for diabetic students. It is not recommended that the policy be changed to address this yet, but that building principals and classroom teachers work on a system that meets these objectives for the 22-23 school year and then re-evaluate.

#### **Physical Activity**

1. How well do we provide a variety of physical activities for students K-4, 5-6, 7-8, and 9-12?

Physical activity for students is adequate and age appropriate. There was some committee discussion around increasing the current high school requirement but recognition that this would require hiring additional PE staff.

2. Do we collaborate with outside groups (YMCA, hospitals, etc.) to promote life-long physical activity for students?

Staff changes and the pandemic has prevented the district from maintaining these connections.

3. Are there areas of this that we can improve?

There was committee discussion on returning to the Health Fair that was done pre-pandemic along with creating opportunities for professionals from these fields to participate in select PE / Health classes.

#### **Daily Wellness for Kids**

1. Do students have access to free water all day?

Yes. The district has used ESSERs funds to install water bottle filling stations throughout the schools for students and staff.

2. Do we ensure students have adequate time to sit-down and eat breakfast (10 minutes) and lunch (20 minutes)?

Yes. This has been a challenge in the past, but the committee stated that those minimums were being met now.

3. Do we provide nutrition content on school meals to students and families?

Yes. This information for schools' meals is accessible for students and families.

4. Do we ensure students are receiving safe and healthy snack options for classroom parties and events?

All snacks brought from home are required to be store purchased with ingredient lists. District policy for limiting parties and non-competitive food fund raisers is followed.

5. Are there areas of this that we can improve?

None noted.