



**July 18, 2022**

6:00 P.M.  
H.S. Library

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Mrs. Sue Bowman**  
Region I

**Mr. Ben Brigandi**  
Region I

**Mrs. Summer Bukeavich**  
Region II

**Mrs. Diane Cramer**  
Region II

**Mr. John Hitesman**  
Region III

**Mr. Nathan Miller**  
Region I

**Dr. Eric Briggs**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### **Regular Board Meeting**

#### ***Opening***

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

#### ***Action Items***

Treasurer's Report

Approval of Bills

- General Fund - \$1,881,952.58
- Food Service – \$8,477.49
- Capital Reserve - \$45,924.91

Approval of Minutes

Board Committee Reports

#### ***Superintendent's Report & Recommendations***

1. ELA Elementary Curriculum Update
2. Discussion on ADA Ramp (Central Elementary)
3. Scoreboard – Baseball and Softball Fields
4. Employment
5. Justice Works YouthCare Behavioral Analyst Agreement
6. 2022-2023 BLaST IU 17 Website Hosting Agreement
7. Disposal of Records

#### ***General Information***

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**  
**July 18, 2022**

**1. ELA Elementary Curriculum Update – Attachment #1**

Dr. Michele Loomis will present the board with an update on the ELA Elementary Curriculum.

**2. Discussion on ADA Ramp (Central Elementary) – Attachment #2**

Larson Design has created two different preliminary plans for the ramp design. The goal of the two different designs was to show the board two different cost and location options. Cost options will vary based on the materials used to construct the ramp. Attached are the two design options of the ramp. Larson Design is still waiting to hear back from vendors on the costs and therefore cannot give us a cost on the two options at this point. Therefore, we will be unable to take board action at this point due to not having cost numbers. Once a location and material option is picked, if the District would like LDG to move into the final design, LDG would give us a proposal to survey the area where the ramp would be located. LDG would fully design the ramp that was chosen including necessary grading and foundations.

**3. Scoreboard – Baseball and Softball Fields – Attachment #3**

It is recommended the school board approve the proposal for a scoreboard at the baseball and softball field. Because Armstrong Township has not replied to requests for permits and fees from Larson Design, the proposal has assumptions for what the permits would cost. Ms. Rodgers was very clear that she believes there will be little variation in the cost but wanted the board to be aware of the potential change in cost. She will communicate with us if there is any change based on the permit fees.

**4. Employment  
Transfer Request**

It is recommended the school board approve the following transfer request by staff for the 2022-2023 school year:

- Cheryl Loudenslager from Elementary Education to Special Education at Central Elementary

**Resignations**

The superintendent accepted letters of resignation from the following employees:

- Frances Stetts from her High School Food Service Position, for retirement purposes, effective July 7, 2022
- Danny Reaser Sr. from his Event Security Position, for retirement purposes, effective July 1, 2022

**5. Justice Works YouthCare Behavioral Analyst Agreement – Attachment #4**

It is recommended that the board approve the Behavioral Analyst Agreement between Justice Works YouthCare and the school district for the 2022-2023 school year. The need for this professional support service is based on specific student needs that require a more intensive therapeutic level of intervention. This service works to support the PBIS program, the elementary counselor, and the elementary administration to provide intensive behavioral support for students at school and in the home. In addition, Justice Works YouthCare will provide professional development to staff on supporting students with more significant behavioral challenges. The position has specific data monitoring requirements to evaluate its effectiveness at meeting district needs. This contract is funded through Federal program grants.

**6. 2022-2023 BLaST IU 17 Website Hosting Agreement – Attachment #5**

It is recommended the school board approve the attached Website Hosting Agreement with BLaST IU 17 to host the District's website for the 2022-2023 year. Cost of this service is \$1,000.

**7. Disposal of Records**

It is recommended the school board approve the business manager's request for disposal of all receipts, invoices, purchase orders, and related documents from the 2014-2015 school year in accordance of our Records Retention Policy.

**BOARD INFORMATION**  
**July 18, 2022**

**BOARD MEETING DATES**

June 20 – School Board Meeting – 6:00 p.m.  
July 18 – School Board Meeting – 6:00 p.m.  
August 22 – School Board Meeting – 6:00 p.m.  
September 12 – School Board Meeting – 6:00 p.m.  
October 3 – Work Session – 6:00 p.m.  
October 17 – School Board Meeting – 6:00 p.m.  
November 7 – Work Session – 6:00 p.m.  
November 21 – School Board Meeting – 6:00 p.m.  
December 5 – Reorganization Meeting – 6:00 p.m.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF JUNE 30, 2022**

**GENERAL FUND - Checking Account**

Book Balance May 31, 2022 3,009,184.70

**Receipts**

Earned Income Tax, less Commission	6151	209,802.72	
Real Estate Transfer Tax, less Commission	6153	14,095.04	
Interest Income	6510	3,965.84	
Summer School Payments	6941	1,600.00	
Attendance Fine	6990	293.78	
Basic Education Subsidy	7112	1,600,296.78	
Section 1305/1306	7160	10,824.00	
Special Education Subsidy	7270	230,518.96	
Transportation Subsidy	7310	29,024.94	
Nonpublic Transportation Subsidy	7312	1,540.00	
Retirement Subsidy	7820	428,635.10	
Title I	8514	22,926.53	
Title II	8515	3,157.13	
Title IV	8517	1,741.20	
ESSER II	8743	29,842.98	
ARP ESSER	8744	47,193.45	
ARP ESSER 7% Learning Loss	8751	2,620.00	
ARP ESSER 7% Summer Programs	8752	524.00	
ARP ESSER 7% Afterschool	8753	524.00	
Blast IU Fair Share Payment	Offset Expenses	8,769.23	
Records Request	Offset Expenses	63.88	
Wellness Incentives	Offset Expenses	3,225.00	
COBRA Payments	Offset Expenses	2,163.80	
Expense Reimbursement	Offset Expenses	969.45	
Staff iPad Purchases	Offset Expenses	628.00	
Transportation Reimbursement	Offset Expenses	4,859.45	
Quarterly HI Premium Share	Offset Expenses	10,831.88	
National Lunch & Breakfast Program	Transfer to Café Fund	100,810.63	2,771,447.77

**Payments**

Payments Issued in June 2022 (1,876,543.61)

Book Balance June 30, 2022 3,904,088.86

**GENERAL FUND - PLGIT Investment Account**

Book Balance May 31, 2022 63,445.18

Interest Income 46.73

Book Balance June 30, 2022 63,491.91

**GENERAL FUND - 2020 SINKING FUND**

Book Balance May 31, 2022	-
Transfer from General Fund	-
Debt Service Payment	-
Interest Income	-
Book Balance June 30, 2022	<u>-</u>

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance May 31, 2022	20,265.79
Receipts	169.00
Interest Income	18.87
Checks Issued in June 2022	-
Book Balance June 30, 2022	<u>20,453.66</u>

**CAFETERIA FUND**

Book Balance May 31, 2022		361,746.31
Receipts		
Cafeteria Deposits	9,730.85	
School Nutrition Program	100,810.63	
Interest Income	<u>342.10</u>	110,883.58
Payments		
Checks Issued in June 2022		<u>(73,490.79)</u>
Book Balance June 30, 2022		<u>399,139.10</u>

**CAPITAL RESERVE FUND**

Book Balance May 31, 2022	714,177.93
Interest Income	660.37
Checks Issued in June 2022	<u>(2,922.30)</u>
Book Balance June 30, 2022	<u>711,916.00</u>

**STUDENT ACTIVITIES - CLUBS**

Book Balance May 31, 2022	88,708.13
Receipts	9,355.28
Interest Income	67.28
Checks Issued in June 2022	<u>(42,258.67)</u>
Book Balance June 30, 2022	<u>55,872.02</u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance May 31, 2022	41,225.07
Receipts	3,529.85
Interest Income	39.18
Checks Issued in June 2022	<u>(4,287.22)</u>
Book Balance June 30, 2022	<u>40,506.88</u>

# BOARD SUMMARY

## Fund: 10 - GENERAL FUND    Encumbrances Included

### As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,681,490.00	4,681,490.00	0.00	4,687,334.28	(5,844.28)	100.12
200 EMPLOYEE BENEFITS	3,149,152.00	3,149,152.00	0.00	2,977,323.73	171,828.27	94.54
300 PURCH PROF & TECH SVCS	15,900.00	15,900.00	0.00	15,752.92	147.08	99.07
400 PURCHASED PROPERTY SVCS	33,885.00	33,885.00	0.00	27,505.59	6,379.41	81.17
500 OTHER PURCHASED SVCS	753,756.00	753,756.00	0.00	1,012,609.86	(258,853.86)	134.34
600 SUPPLIES	172,342.00	172,342.00	0.00	188,252.16	(15,910.16)	109.23
700 PROPERTY	6,364.00	6,364.00	0.00	1,032.46	5,331.54	16.22
800 OTHER OBJECTS	11,355.00	11,355.00	0.00	16,672.40	(5,317.40)	146.83
<b>Totals for 1100s</b>	<b>8,824,244.00</b>	<b>8,824,244.00</b>	<b>0.00</b>	<b>8,926,483.40</b>	<b>(102,239.40)</b>	<b>101.16</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,252,601.00	1,252,601.00	0.00	1,208,382.36	44,218.64	96.47
200 EMPLOYEE BENEFITS	813,920.00	813,920.00	0.00	731,839.63	82,080.37	89.92
300 PURCH PROF & TECH SVCS	447,600.00	447,600.00	0.00	407,920.43	39,679.57	91.14
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,542.00	7,542.00	0.00	2,791.90	4,750.10	37.02
600 SUPPLIES	17,171.00	17,171.00	0.00	10,343.77	6,827.23	60.24
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>2,544,104.00</b>	<b>2,544,104.00</b>	<b>0.00</b>	<b>2,361,278.09</b>	<b>182,825.91</b>	<b>92.81</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	284,203.00	284,203.00	0.00	300,815.70	(16,612.70)	105.85
200 EMPLOYEE BENEFITS	182,989.00	182,989.00	0.00	181,640.19	1,348.81	99.26
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	3,588.68	254,451.32	1.39
600 SUPPLIES	11,547.00	11,547.00	0.00	7,720.34	3,826.66	66.86
<b>Totals for 1300s</b>	<b>736,779.00</b>	<b>736,779.00</b>	<b>0.00</b>	<b>493,764.91</b>	<b>243,014.09</b>	<b>67.02</b>
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	201,650.00	201,650.00	0.00	205,540.86	(3,890.86)	101.93

# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

## Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	114,400.00	114,400.00	0.00	110,466.81	3,933.19	96.56
300 PURCH PROF & TECH SVCS	30,215.00	30,215.00	0.00	32,959.30	(2,744.30)	109.08
500 OTHER PURCHASED SVCS	86,000.00	86,000.00	0.00	38,358.26	47,641.74	44.60
600 SUPPLIES	3,978.00	3,978.00	0.00	2,540.86	1,437.14	63.87
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,199.94	0.06	100.00
<b>Totals for 1400s</b>	437,443.00	437,443.00	0.00	391,066.03	46,376.97	89.40
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	295,534.00	295,534.00	0.00	284,393.08	11,140.92	96.23
200 EMPLOYEE BENEFITS	189,573.00	189,573.00	0.00	156,089.35	33,483.65	82.34
300 PURCH PROF & TECH SVCS	19,700.00	19,700.00	0.00	19,700.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	80.05	919.95	8.01
600 SUPPLIES	9,105.00	9,105.00	0.00	7,814.85	1,290.15	85.83
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
<b>Totals for 2100s</b>	515,237.00	515,237.00	0.00	468,297.33	46,939.67	90.89
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	237,265.00	237,265.00	0.00	209,086.12	28,178.88	88.12
200 EMPLOYEE BENEFITS	250,587.00	250,587.00	0.00	215,455.14	35,131.86	85.98
300 PURCH PROF & TECH SVCS	280,645.00	280,645.00	0.00	263,414.19	17,230.81	93.86
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	321.75	4,678.25	6.44
500 OTHER PURCHASED SVCS	17,879.00	17,879.00	0.00	13,802.84	4,076.16	77.20
600 SUPPLIES	48,702.00	48,702.00	0.00	37,956.44	10,745.56	77.94
700 PROPERTY	424,161.00	424,161.00	0.00	753,591.32	(329,430.32)	177.67
<b>Totals for 2200s</b>	1,264,239.00	1,264,239.00	0.00	1,493,627.80	(229,388.80)	118.14
<b>2300 ADMINISTRATION</b>						
100 SALARIES	605,121.00	605,121.00	0.00	577,513.88	27,607.12	95.44
200 EMPLOYEE BENEFITS	570,348.00	570,348.00	0.00	503,997.09	66,350.91	88.37
300 PURCH PROF & TECH SVCS	79,300.00	79,300.00	0.00	87,581.69	(8,281.69)	110.44
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	22,370.78	(2,910.78)	114.96

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	28,375.00	28,375.00	0.00	17,877.02	10,497.98	63.00
700 PROPERTY	1,000.00	1,000.00	0.00	1,000.00	0.00	100.00
800 OTHER OBJECTS	16,460.00	16,460.00	0.00	14,797.17	1,662.83	89.90
<b>Totals for 2300s</b>	<b>1,320,064.00</b>	<b>1,320,064.00</b>	<b>0.00</b>	<b>1,225,137.63</b>	<b>94,926.37</b>	<b>92.81</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	116,566.00	116,566.00	0.00	123,371.20	(6,805.20)	105.84
200 EMPLOYEE BENEFITS	54,979.00	54,979.00	0.00	52,239.45	2,739.55	95.02
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	97.00	206.00	32.01
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	131.04	143.96	47.65
600 SUPPLIES	5,558.00	5,558.00	0.00	3,900.78	1,657.22	70.18
700 PROPERTY	746.00	746.00	0.00	746.00	0.00	100.00
<b>Totals for 2400s</b>	<b>183,527.00</b>	<b>183,527.00</b>	<b>0.00</b>	<b>180,485.47</b>	<b>3,041.53</b>	<b>98.34</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	160,500.00	160,500.00	0.00	143,201.83	17,298.17	89.22
200 EMPLOYEE BENEFITS	141,724.00	141,724.00	0.00	144,357.06	(2,633.06)	101.86
300 PURCH PROF & TECH SVCS	15,169.00	15,169.00	0.00	14,613.00	556.00	96.33
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	2,507.24	19.76	99.22
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	13,684.37	1,815.63	88.29
600 SUPPLIES	3,266.00	3,266.00	0.00	1,663.82	1,602.18	50.94
<b>Totals for 2500s</b>	<b>338,686.00</b>	<b>338,686.00</b>	<b>0.00</b>	<b>320,027.32</b>	<b>18,658.68</b>	<b>94.49</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	696,361.00	696,361.00	0.00	663,783.72	32,577.28	95.32
200 EMPLOYEE BENEFITS	620,610.00	620,610.00	0.00	583,572.95	37,037.05	94.03
400 PURCHASED PROPERTY SVCS	255,871.00	255,871.00	0.00	251,124.78	4,746.22	98.15
500 OTHER PURCHASED SVCS	103,950.00	103,950.00	0.00	101,190.51	2,759.49	97.35
600 SUPPLIES	393,918.00	393,918.00	0.00	427,088.64	(33,170.64)	108.42
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# BOARD SUMMARY

Fund: Encumbrances Included  
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00
<b>Totals for 2600s</b>	2,072,410.00	2,072,410.00	0.00	2,026,760.60	45,649.40	97.80
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	18,464.00	18,464.00	0.00	1,452.78	17,011.22	7.87
200 EMPLOYEE BENEFITS	7,863.00	7,863.00	0.00	157.44	7,705.56	2.00
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	332,199.19	(7,838.19)	102.42
600 SUPPLIES	50,000.00	50,000.00	0.00	63,412.81	(13,412.81)	126.83
<b>Totals for 2700s</b>	403,938.00	403,938.00	0.00	400,472.22	3,465.78	99.14
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	69,150.27	(69,150.27)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	69,150.27	(69,150.27)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	272,943.00	272,943.00	0.00	278,367.75	(5,424.75)	101.99
200 EMPLOYEE BENEFITS	127,049.00	127,049.00	0.00	112,531.14	14,517.86	88.57
300 PURCH PROF & TECH SVCS	73,515.00	73,515.00	0.00	66,286.80	7,228.20	90.17
400 PURCHASED PROPERTY SVCS	4,000.00	4,000.00	0.00	4,724.19	(724.19)	118.10
500 OTHER PURCHASED SVCS	44,273.00	44,273.00	0.00	56,356.70	(12,083.70)	127.29
600 SUPPLIES	51,789.00	51,789.00	0.00	44,047.10	7,741.90	85.05
800 OTHER OBJECTS	25,770.00	25,770.00	0.00	23,064.25	2,705.75	89.50
<b>Totals for 3200s</b>	599,339.00	599,339.00	0.00	585,377.93	13,961.07	97.67
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	426.00	426.00	0.00	0.00	426.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
<b>Totals for 3300s</b>	16,526.00	16,526.00	0.00	0.00	16,526.00	0.00
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	1,027.10	972.90	51.36

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	746,096.00	746,096.00	0.00	746,070.48	25.52	100.00
Totals for 5100s	748,096.00	748,096.00	0.00	747,097.58	998.42	99.87
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
Totals for 5200s	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Totals for 5900s	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Expenditure Totals	20,344,285.00	20,344,285.00	0.00	19,689,026.58	655,258.42	96.78
Fund 10 Totals						
Total Expenditure	19,256,536.00	19,256,536.00	0.00	18,941,929.00	314,607.00	98.37
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	747,097.58	340,651.42	68.68
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,256,536.00	19,256,536.00	0.00	18,941,929.00	314,607.00	98.37
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	747,097.58	340,651.42	68.68
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

## Condensed Board Summary Report

Fund: 10  
From 07/01/2021 To 06/30/2022  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(5,860,140.00)	(5,829,695.41)	(5,829,695.41)	0.00	(30,444.59)	99.48
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(7,500.00)	(8,224.71)	(8,224.71)	0.00	724.71	109.66
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(22,095.02)	(22,095.02)	0.00	0.02	100.00
6151	GENERAL FUND - EARNED INCOME TAX	(2,128,420.00)	(2,426,204.59)	(2,426,204.59)	0.00	297,784.59	113.99
6153	GENERAL FUND - REAL ESTATE TRANSFER	(125,000.00)	(145,840.81)	(145,840.81)	0.00	20,840.81	116.67
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	106,500.00	98,006.27	98,006.27	0.00	8,493.73	92.02
6311	GENERAL FUND - PENALTIES REAL ESTATE	(28,100.00)	(17,872.15)	(17,872.15)	0.00	(10,227.85)	63.60
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(350,000.00)	(337,391.29)	(337,391.29)	0.00	(12,608.71)	96.40
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(15,000.00)	(11,169.58)	(11,169.58)	0.00	(3,830.42)	74.46
6711	GENERAL FUND - FOOTBALL SALES	(19,000.00)	(11,120.00)	(11,120.00)	0.00	(7,880.00)	58.53
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	(8,501.00)	(8,501.00)	0.00	1,501.00	121.44
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(4,047.00)	(4,047.00)	0.00	(953.00)	80.94
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(2,641.00)	(2,641.00)	0.00	641.00	132.05
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(900.00)	(2,822.00)	(2,822.00)	0.00	1,922.00	313.56
6830	GENERAL FUND - IU REV FEDERAL FUNDS	(193,164.00)	(0.93)	(0.93)	0.00	(193,163.07)	0.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(5,135.86)	(5,135.86)	0.00	(4,864.14)	51.36
6941	GENERAL FUND - TUITION	0.00	(1,600.00)	(1,600.00)	0.00	1,600.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	(503.38)	(503.38)	0.00	(9,496.62)	5.03
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(3,318.70)	(3,318.70)	0.00	2,318.70	331.87
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	(7,934.97)	(7,934.97)	0.00	4,934.97	264.50
7111	GENERAL FUND - BEF FORMULA	(6,154,310.00)	(6,340,559.78)	(6,340,559.78)	0.00	186,249.78	103.03
7112	GENERAL FUND - BEF SOCIAL SECURITY	(390,128.00)	(245,918.16)	(245,918.16)	0.00	(144,209.84)	63.04
7160	GENERAL FUND - SECTION 1305/1306	0.00	(10,824.00)	(10,824.00)	0.00	10,824.00	0.00

# Condensed Board Summary Report

Fund: 10  
From 07/01/2021 To 06/30/2022  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7270	GENERAL FUND - SPECIAL ED SUBSIDY	(873,486.00)	(907,097.96)	(907,097.96)	0.00	33,611.96	103.85
7310	GENERAL FUND - TRANSPORTATION	(182,168.00)	(174,737.94)	(174,737.94)	0.00	(7,430.06)	95.92
7312	GENERAL FUND - N P Transportation	0.00	(1,540.00)	(1,540.00)	0.00	1,540.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	(21,885.35)	(21,885.35)	0.00	1,885.35	109.43
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(561,789.00)	(561,144.71)	(561,144.71)	0.00	(644.29)	99.89
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	(228,011.00)	(228,011.00)	0.00	0.00	100.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,847,299.00)	(1,246,172.89)	(1,246,172.89)	0.00	(601,126.11)	67.46
8512	GENERAL FUND - IDEA, PART B	(495.00)	(420.82)	(420.82)	0.00	(74.18)	85.01
8514	GENERAL FUND - TITLE I	(343,898.00)	(301,681.27)	(301,681.27)	0.00	(42,216.73)	87.72
8515	GENERAL FUND - TITLE II	(47,357.00)	(44,199.82)	(44,199.82)	0.00	(3,157.18)	93.33
8517	GENERAL FUND - TITLE IV	(26,118.00)	(22,011.40)	(22,011.40)	0.00	(4,106.60)	84.28
8741	GENERAL FUND - CARES ESSER	(7,500.00)	(12,496.85)	(12,496.85)	0.00	4,996.85	166.62
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	(1,100.00)	(987.58)	(987.58)	0.00	(112.42)	89.78
8743	GENERAL FUND - ESSER II	(504,738.00)	(696,877.26)	(696,877.26)	0.00	192,139.26	138.07
8744	GENERAL FUND - ARP ESSER	(452,919.00)	(163,550.62)	(163,550.62)	0.00	(289,368.38)	36.11
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	(107,868.75)	(107,868.75)	0.00	107,868.75	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	(19,150.00)	(18,932.31)	(18,932.31)	0.00	(217.69)	98.86
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	(10,480.00)	(10,480.00)	0.00	10,480.00	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(2,096.00)	(2,096.00)	0.00	2,096.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(2,096.00)	(2,096.00)	0.00	2,096.00	0.00
Fund 10 Totals							

### Condensed Board Summary Report

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(19,869,702.60)	(19,869,702.60)	(19,869,702.60)	0.00	(474,582.40)	97.67
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(19,869,702.60)	(19,869,702.60)	(19,869,702.60)	0.00	(474,582.40)	

## Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(19,869,702.60)	(19,869,702.60)	0.00	(474,582.40)	97.67
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(19,869,702.60)	(19,869,702.60)	0.00	(474,582.40)	



# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020945	06/16/2022	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS	Dues and Fees	930.00
0000020946	06/16/2022	BARR'S HARDWARE	GENERAL SUPPLIES		31.10
0000020947	06/16/2022	BAYADA HOME HEALTH CARE	Therapy Services		315.00
0000020948	06/16/2022	BLAST INTERMEDIATE UNIT 17	Para Assessment		75.00
0000020949	06/16/2022	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		41,915.22
0000020950	06/16/2022	COOPER ELECTRIC	GENERAL SUPPLIES		194.14
0000020951	06/16/2022	CRATE AND FREIGHT	GENERAL SUPPLIES		114.00
0000020952	06/16/2022	DAVE'S PRO AUTO SERVICE	Repairs & Maintenance		125.84
0000020953	06/16/2022	DELL MARKETING LP	Chloe Smith Laptop		1,014.23
0000020954	06/16/2022	DEMCO INC.	Gifted Program		39.83
0000020955	06/16/2022	J C EHRLICH	Repairs & Maintenance		175.00
0000020956	06/16/2022	GRAND RENTAL STATION	Repairs & Maintenance		98.00
0000020957	06/16/2022	SCOTT HILL	Mileage		398.97
0000020958	06/16/2022	TAMBRA ISENBERG	CLASS SUPPLIES		47.90
0000020959	06/16/2022	JOHNSON CONTROLS INC	GENERAL SUPPLIES		1,214.12
0000020960	06/16/2022	JusticeWorks YouthCare Inc.	Title II Behavioral Support	Title I Behavioral Support	7,757.13
0000020961	06/16/2022	KETTERER CHARTER SCHOOL INC	CHARTER SCHOOL		1,677.39
0000020962	06/16/2022	KEYSTONE NATURAL TURF	Repairs & Maintenance		1,900.00
0000020963	06/16/2022	KNARR BOILER SERVICE	Repairs & Maintenance		4,605.00
0000020964	06/16/2022	KURTZ BROTHERS	GENERAL SUPPLIES		1,891.65
0000020965	06/16/2022	LYCOMING LAWN AND GARDEN	GENERAL SUPPLIES		103.96
0000020966	06/16/2022	MEIER SUPPLY CO INC	GENERAL SUPPLIES		62.44

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020967	06/16/2022	ELERY W NAU INC	GENERAL SUPPLIES		1,759.45
0000020968	06/16/2022	PAYROLL FUND	GROSS 6-17-22	ER RETIRE 6-17-22	801,216.45
0000020969	06/16/2022	QBS	GENERAL SUPPLIES		8.00
0000020970	06/16/2022	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		469.37
0000020971	06/16/2022	MELANIE B ROJAS	CLASS SUPPLIES		216.83
0000020972	06/16/2022	ROBERT M. SIDES INC.	GENERAL SUPPLIES	CREDIT	18.00
0000020973	06/16/2022	JAMES STECKLEY HOOD & DUCT CLEANING	Repairs & Maintenance		640.00
0000020974	06/16/2022	SUSQUEHANNA PAPER & SANITARY	GENERAL SUPPLIES		42.38
0000020975	06/16/2022	UPMC	Therapy Services		6,107.50
0000020976	06/16/2022	VERIZON WIRELESS	Wireless		188.88
0000020977	06/16/2022	WELLS FARGO VENDOR FIN SERV	Computer Service Equipment		234,672.00
0000020978	06/16/2022	WELD-TEC SERVICE & SALES	GENERAL SUPPLIES		40.00
0000020979	06/16/2022	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		661.05
0000020980	06/16/2022	DWIGHT WOODLEY	Mileage		20.59
0000020981	06/17/2022	MARK STAMM	Luncheon		55.88
0000020982	06/24/2022	PA DEPT of COMMUNITY & ECONOMIC DEVELOPMENT	Dues and Fees		362.34
0000020983	06/29/2022	ALBRIGHT STUDIO PHOTOGRAPHY	All State Pictures		250.00
0000020984	06/29/2022	APPLE INC	Superintendent iPad		1,167.95
0000020985	06/29/2022	BLAST INTERMEDIATE UNIT 17	Internet	Phone Service	1,405.07
0000020986	06/29/2022	CARDMEMBER SERVICES	Professional Development	GENERAL SUPPLIES	1,343.80
0000020987	06/29/2022	FOLLETT SCHOOL SOLUTIONS INC	BOOKS		246.54

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000020988	06/29/2022	GBM	Repairs & Maintenance		412.26
0000020989	06/29/2022	HILSHER GRAPHICS	GENERAL SUPPLIES		1,451.70
0000020990	06/29/2022	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		573.73
0000020991	06/29/2022	LCWSA	Sewer Service		5,940.00
0000020992	06/29/2022	MACGILL	GENERAL SUPPLIES		927.00
0000020993	06/29/2022	MEIER SUPPLY CO INC	GENERAL SUPPLIES		67.11
0000020994	06/29/2022	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		2,290.00
0000020995	06/29/2022	NORTH CENTRAL SIGHT SERVICES	Disposal Service		44.00
0000020996	06/29/2022	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		990.93
0000020997	06/29/2022	J. W. PEPPER & SON INC	GENERAL SUPPLIES		242.99
0000020998	06/29/2022	PETTY CASH	TRAVEL		178.86
0000020999	06/29/2022	PERMA-BOUND	BOOKS		366.74
0000021000	06/29/2022	MARIA PIERCE	Staff Incentives		30.89
0000021001	06/29/2022	PPL ELECTRIC UTILITIES	Electricity		15,867.99
0000021002	06/29/2022	KIM SCHWOYER	Track Supplies		554.79
0000021003	06/29/2022	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS	FIELD TRIPS	20,483.28
0000021004	06/29/2022	SUSQUEHANNA VALLEY SOUND	Repairs & Maintenance		675.00
0000021005	06/29/2022	UPMC	Athletic Trainer		2,894.18
0000021006	06/29/2022	VERIZON	Telephone Service		168.73
0000021007	06/29/2022	WM CORPORATE SERVICES INC	Disposal Service		52.00
0000021008	06/29/2022	SUSAN ZAYDELL	Mileage		34.81
* 000E222237	06/17/2022	WOODLANDS BANK	Direct Deposit Fee		10.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000E222238	06/25/2022	WEX HEALTH INC	HSA Fee for May 2022		228.25
* 000E222239	06/22/2022	CAFETERIA FUND	May 22 NSLP Claims Subsidy		100,810.63
* 000E222240	06/21/2022	PSERS	PSERS Employer POS		7.41
10 - GENERAL FUND					1,270,881.28
Grand Total All Funds					1,270,881.28
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					101,056.29
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					1,169,824.99
Grand Total All Payments					1,270,881.28

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 07/01/2022 - 07/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021009	07/01/2022	PAYROLL FUND	GROSS 7-1-22	ER RETIRE 7-1-22	357,937.43
0000021010	07/01/2022	ALBRIGHT STUDIO PHOTOGRAPHY	GENERAL SUPPLIES		125.00 #
0000021011	07/01/2022	AMPLIFY EDUCATION INC	GENERAL SUPPLIES	WORKBOOKS	85,682.40
0000021012	07/01/2022	AMTRUST FINANCIAL SERVICES INC	WORKERS COMP		5,416.00
0000021013	07/01/2022	RICHARD H BAKER INSURANCE CO.	Accident/Sports Insurance		10,500.00
0000021014	07/01/2022	ClassLink Inc.	TECH SERVICE		5,063.00
0000021015	07/01/2022	CLASSWORK CO DBA CLASSKICK	TECH SERVICE		1,599.00
0000021016	07/01/2022	CM REGENT LLC	Life Insurance Premiums		766.63
0000021017	07/01/2022	Cybersoft Technologies	TECH SERVICE		3,080.00
0000021018	07/01/2022	W A DEHART INC	GENERAL SUPPLIES		291.54 #
0000021019	07/01/2022	DELTA DENTAL OF PA	July 22 Dental Premiums		7,600.00
0000021020	07/01/2022	EMS LINQ INC	TECH SERVICE		3,500.00
0000021021	07/01/2022	FOLLETT SCHOOL SOLUTIONS INC	TECH SERVICE		3,385.89
0000021022	07/01/2022	FRONTLINE TECHNOLOGIES GROUP LLC	Automated Calling System		5,158.81
0000021023	07/01/2022	HSLC	TECH SERVICE		825.00
0000021024	07/01/2022	JOHNSON CONTROLS INC	Repairs & Maintenance		4,560.57
0000021025	07/01/2022	KEYSTONE NATURAL TURF	Repairs & Maintenance		5,460.00
0000021026	07/01/2022	LEZZER LUMBER CO	GENERAL SUPPLIES		127.80 #
0000021027	07/01/2022	MADISON NATIONAL LIFE INSURANCE CO INC	July 22 Income Protect Premiums		971.32
0000021028	07/01/2022	MARCIA BRENNER ASSOCIATES	TECH SERVICE		779.50

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 07/01/2022 - 07/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021029	07/01/2022	MID-PENN ATHLETIC CONFERENCE	Midd-Penn Athletic Conf Fee		1,106.00
0000021030	07/01/2022	MOUNTIEQUEST	GENERAL SUPPLIES		10,000.00
0000021031	07/01/2022	NASSP	Jr/Sr Nat'l Honor Soc Affiliation Fees		770.00
0000021032	07/01/2022	ELERY W NAU INC	Repairs & Maintenance		1,154.65 #
0000021033	07/01/2022	NWEA	Student Services Tech Services		26,000.00
0000021034	07/01/2022	P.S.B.A.	Dues and Fees	Unemployment Comp	14,637.29
0000021035	07/01/2022	PMEA	Membership		142.00
0000021036	07/01/2022	PORTA PHONE	GENERAL SUPPLIES		2,250.00
0000021037	07/01/2022	PAYROLL FUND	MEDICAL INSURANCE		37,661.00
0000021038	07/01/2022	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		756.00 #
0000021039	07/01/2022	SHERWIN WILLIAMS	GENERAL SUPPLIES		164.47 #
0000021040	07/01/2022	SUSQUEHANNA PAPER & SANITARY	GENERAL SUPPLIES		13,600.00
10 - GENERAL FUND					611,071.30
Grand Total All Funds					611,071.30
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					611,071.30
Grand Total All Payments					611,071.30

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND    Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006254	06/17/2022	PAYROLL FUND	6.17.22 PAYROLL		8,477.49
			50 - FOOD SERVICE FUND		8,477.49
			Grand Total All Funds		8,477.49
			Grand Total Credit Cards		0.00
			Grand Total Direct Deposits		0.00
			Grand Total Manual Checks		0.00
			Grand Total Other Disbursement Non-negotiables		0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
			Grand Total Regular Checks		8,477.49
			Grand Total All Payments		8,477.49

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE    Payment Dates: 06/16/2022 - 06/30/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001171	06/23/2022	MCKISSICK ARCHITECTS	Feasibility Study		5,657.91 #
			22 - CAPITAL RESERVE FUND		5,657.91
			Grand Total All Funds		5,657.91
			Grand Total Credit Cards		0.00
			Grand Total Direct Deposits		0.00
			Grand Total Manual Checks		5,657.91
			Grand Total Other Disbursement Non-negotiables		0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
			Grand Total Regular Checks		0.00
			Grand Total All Payments		5,657.91



# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE    Payment Dates: 07/01/2022 - 07/14/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001170	07/07/2022	MCNERNEY PAGE VANDERLIN & HALL	Purchase of Property		40,267.00
			22 - CAPITAL RESERVE FUND		40,267.00
			Grand Total All Funds		40,267.00
			Grand Total Credit Cards		0.00
			Grand Total Direct Deposits		0.00
			Grand Total Manual Checks		40,267.00
			Grand Total Other Disbursement Non-negotiables		0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
			Grand Total Regular Checks		0.00
			Grand Total All Payments		40,267.00

June 20, 2022

The regular meeting of the South Williamsport Area School Board was called to order at 6:09 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, and Rupert.

Others Present: Maria Pierce – Director of Student Services/Rommelt Principal, Bill Reifsnyder – Director of Buildings & Grounds, Mark Stamm – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Hilarie German, Melissa Stahl, Amanda White, Lisa Arp, Elyse Shopfer, and Pat Crossley – Williamsport SunGazette.

There was an executive session prior to the meeting regarding student discipline.

#### **APPROVE GENERAL FUND BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$1,653,148.60 as funds become available was moved by Bachman, seconded by Brigandi. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

#### **APPROVE FOOD SERVICE FUND BILLS**

A motion to approve the payment of bills from the Food Service Fund in the amount of \$78,919.03 as funds become available was moved by Bukeavich, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

#### **APPROVE CAPITAL RESERVE FUND BILLS**

A motion to approve the payment of bills from the Capital Reserve Fund in the amount of \$2,922.30 as funds become available was moved by Cramer, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of May 23, 2022 and June 6, 2022, as written was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

#### **STUDENT SERVICES PRESENTATION**

Mrs. Maria Pierce, Director of Student Services, presented information to the Board regarding student services such as the "Healthy Me, Health Us" Comprehensive School Based Mental Health Program, the "Second Step" Social and Emotional Learning Program, the District's Bullying Prevention Program, the District's Positive Behavior Programs, and the Multi-Tiered System of Supports.

#### **ADJUDICATION OF STUDENT DISCIPLINE**

A motion to adopt adjudication for the student discipline hearing held prior to the board meeting was moved by Brigandi, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **ADA ACCESSIBLE RAMP – ENGINEERING DESIGN PROPOSAL**

A motion to approve the engineering proposal from Larson Design Group for \$4,000 for feasibility study and concept design, cost options, final design, and construction documents for bid for an ADA Ramp at Central Elementary was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **FINAL BUDGET FOR 2022-2023**

A motion to approve the 2022-2023 final budget with budgeted revenues of \$20,399,816 and budgeted expenses of \$20,399,816 with 1.0 mill real estate tax increase was moved by Rupert, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-no, Hitesman-yes, and Rupert-yes; motion carried.

### **ADOPTION OF THE 2022-2023 TAX LEVY RESOLUTION**

A motion to approve the Tax Levy Resolution to support the 2022-2023 General Fund Budget with real estate taxes at 18.35 mills, earned income tax rate at 1.1% and realty transfer tax rate at 0.5% was moved by Rupert, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-no, Hitesman-yes, and Rupert-yes; motion carried.

### **2022 HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION**

A motion to approve the 2022 Homestead and Farmstead Exclusion Resolution at an assessed value of \$16,211 which calculates to a \$297.47 tax credit was moved by Bachman, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **COMMITTED FUND BALANCE**

A motion to remove the remaining \$50,000 of Committed Fund Balance for PSERS increases was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **2022-2023 CAPITAL RESERVE BUDGET**

A motion to approve the 2022-2023 Capital Reserve Budget not to exceed \$76,191 was moved by Cramer, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **BANK LOAN RESOLUTION**

A motion to approve the Bank Loan Resolution for the financing of the school district's capital projects was moved by Rupert, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **APPROVAL OF 2022-2023 AGREEMENTS**

A motion to approve the following 2022-2023 agreements was moved by Rupert, seconded by Bachman.

- 2022-2023 IDEA Agreement with Blast IU 17
- 2022-2023 Special Education Services Agreement with Blast IU 17
- 2022-2025 Technology Services Agreement for Data Hosting with Blast IU 17
- 2022-2023 Technology Services Agreement for Network Engineer/Other Technology Services with Blast IU 17
- 2022-2023 DaRTS Software Agreement with Blast IU 17
- 2022-2023 Service Agreement with MCIU for Report Card Creator PowerSchool Plug-In
- 2022-2023 Contract for Pediatric Therapy Services with UPMCW Williamsport d/b/a UPMC Pediatric Rehabilitation

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

### **HEALTH AND SAFETY PLAN**

A motion to approve the Health and Safety Plan for the 2022-2023 school year was moved by Brigandi, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

## **EMPLOYMENT – INFORMATIONAL**

Dr. Stamm, Superintendent, accepted letters of resignation from the following employees:

- Laura Miller's resignation from her Paraprofessional position at Rommelt Elementary effective June 3, 2022
- Scott Shaffer's resignation from his Crossing/Security Guard position effective June 3, 2022
- Johanna Hazel's resignation from her Food Service position at the High School effective June 6, 2022
- Ryan Carper's resignation from his High School Social Studies Teacher and Social Studies Department Chair positions at the High School effective August 13, 2022

## **EMPLOYMENT – ATHLETIC COACHES**

A motion to approve the following coaches and their stipends/rates of pay for the 2022-2023 season moved by Bachman, seconded by Brigandi.

- Football – Chris Lusk as 1<sup>st</sup> Assistant at \$4,759; Chris Engler as 2<sup>nd</sup> Assistant at \$3,003; Randy Boone as 3<sup>rd</sup> Assistant at \$2,854; Connor Rutan as 4<sup>th</sup> Assistant at \$2,854; Ryan Barnes as a volunteer; Gideon Green as a volunteer; Rich Schonewolf as a volunteer; Tyler Schonewolf as a volunteer; Scott White as Junior High Assistant at \$2,764; Matt Bartholomew as a JH volunteer; Bill Giles as a JH volunteer; and Shane Miller as a JH volunteer.
- Marching Band – Jessica Kaledas as Director at \$5,326; Robyn Rummings as Assistant Director at \$3,265; Tina Pulver as Band Front Instructor at \$3,265; Ellen Benfer as Percussion Director at \$1,037; and Marcus Loner as Percussion Director at \$1,037.
- Girls Soccer – Jane House as Assistant at \$2,856; Tracy Knoebel as a volunteer.
- Cross Country – Kerry Taylor as a volunteer.
- Junior High Cross Country – Julie Pentico as Head Coach at \$2,027 and Tracy Knoebel as a volunteer.
- Cheerleading – Christine Miller as Head Coach at \$3,681; Mackenzie Miller as Assistant at \$2,856; Aubrey Quimby as JH Head Coach as \$2,500; and Monica Boone as JH Assistant at \$2,074.
- Junior High Softball – Tom O'Malley as Head Coach at \$2,500; Adam Lorson as Assistant at \$2,142; Cory Goodman as a volunteer; Scott Lowery as a volunteer; and Chris Schuler as a volunteer.
- Girls Tennis – Kent Young as Assistant at \$2,475
- Boys Soccer – Michael Gonzalez as Assistant at \$2,856.

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

## **MINI VAN DISPOSAL**

A motion to dispose of the district's mini-van was moved by Bachman, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

## **BASEBALL FIELD USE BY LYCOMING COLLEGE**

A motion to approve the use of the baseball field by Lycoming College for 16 dates between September 5 and October 1, 2022 was moved by Rupert, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, and Rupert-yes; motion carried.

## **COURTESY TO THE FLOOR**

The following individuals spoke about the following topics:

- Lisa Arp – 5<sup>th</sup> classroom for Grade 3

A motion to adjourn the meeting was made by Rupert, seconded by Cramer. All members present voting yes, the meeting was adjourned at 7:04 PM.

Attest

Jamie Mowrey  
Board Secretary

# Elementary ELA Curriculum

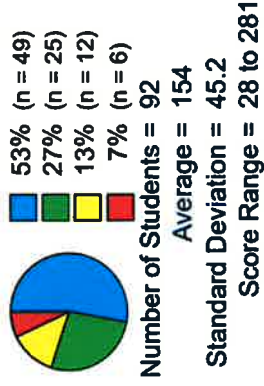
Summer Update 2022

## Objectives:

- Present and explain data from the end of year Acadience Benchmarks for each grade level
- Describe the plan for 2022 – 23 school year for grade K – 6 ELA Curriculum

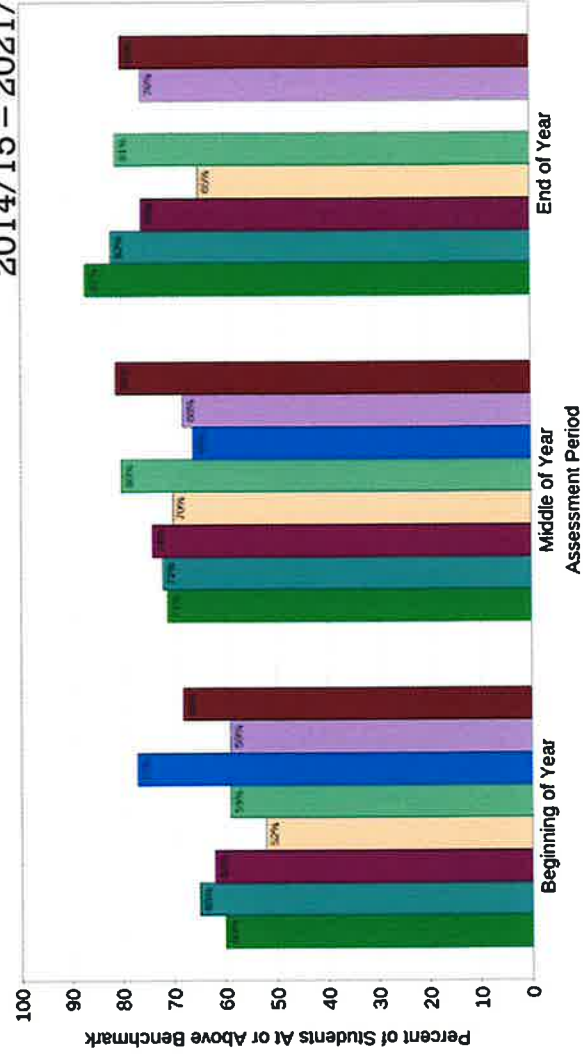
# Kindergarten Data 2021/22 EOY (End of Year) Composite Score

## End of Year



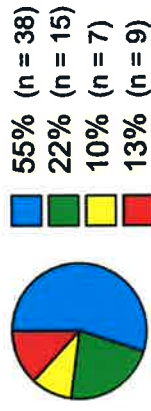
## Reading Composite Score

2014/15 – 2021/22



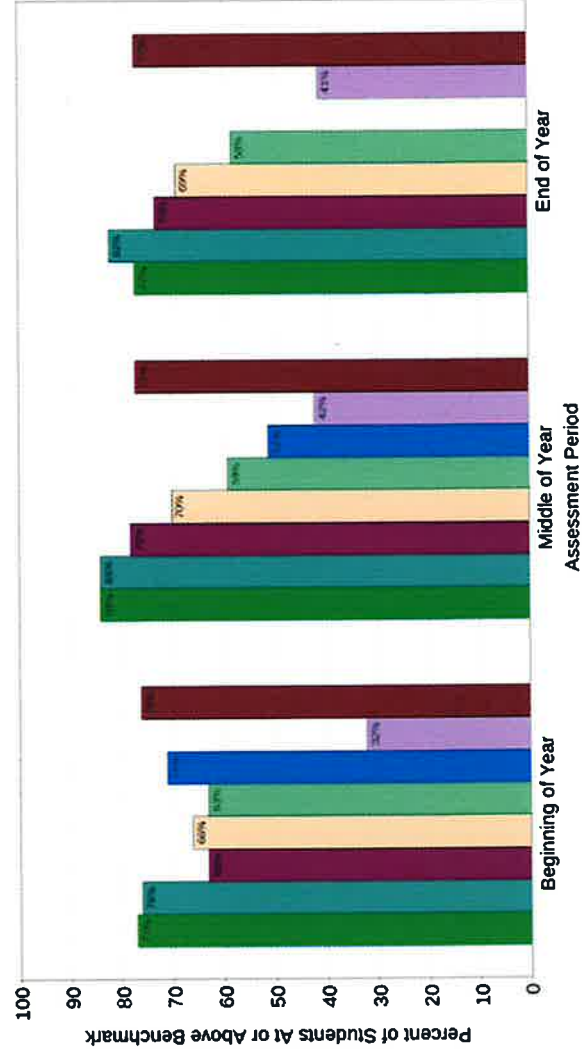
# First Grade Data 2021/22 EOY (End of Year) Composite Score

## End of Year



Number of Students = 69  
Average = 207.9  
Standard Deviation = 75.9  
Score Range = 19 to 352

## Reading Composite Score 2014/15 – 2021/22



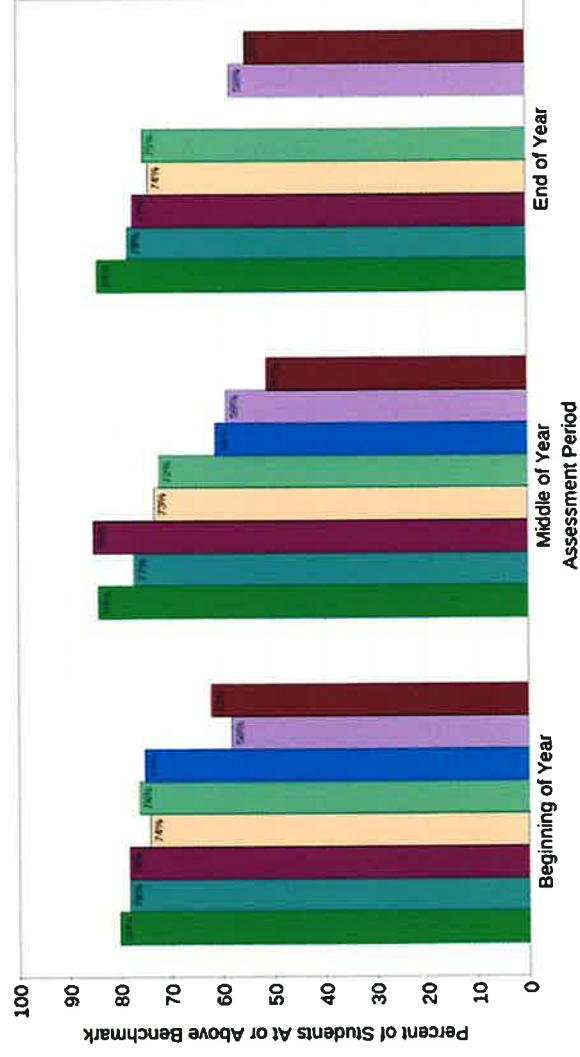


# Second Grade Data 2021/22 EOY (End of Year) Composite Score

## End of Year

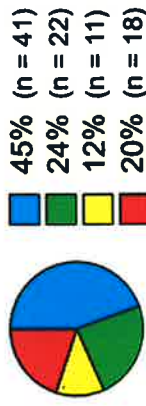


## Reading Composite Score 2014/15 – 2021/22



# Third Grade Data 2021/22 EOY (End of Year) Composite Score and Trends

## End of Year



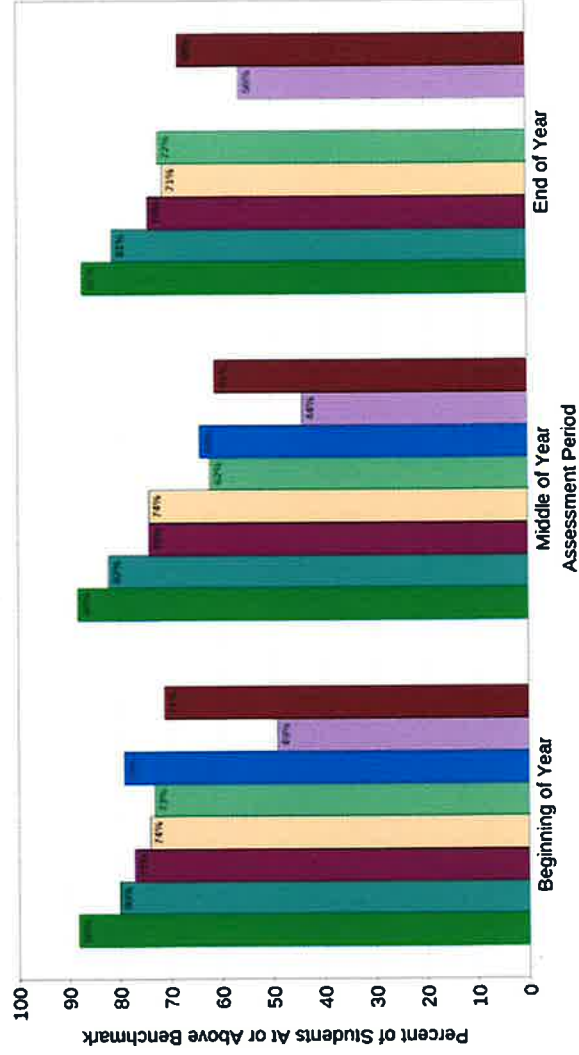
Number of Students = 92

Average = 368.8

Standard Deviation = 123.9

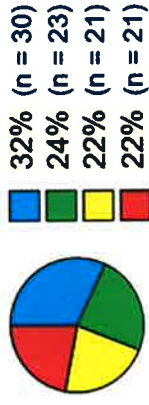
Score Range = 10 to 576

## Reading Composite Score 2014/15 – 2021/22



# Fourth Grade Data 2021/22 EOY (End of Year) Composite Score and Trends

## End of Year



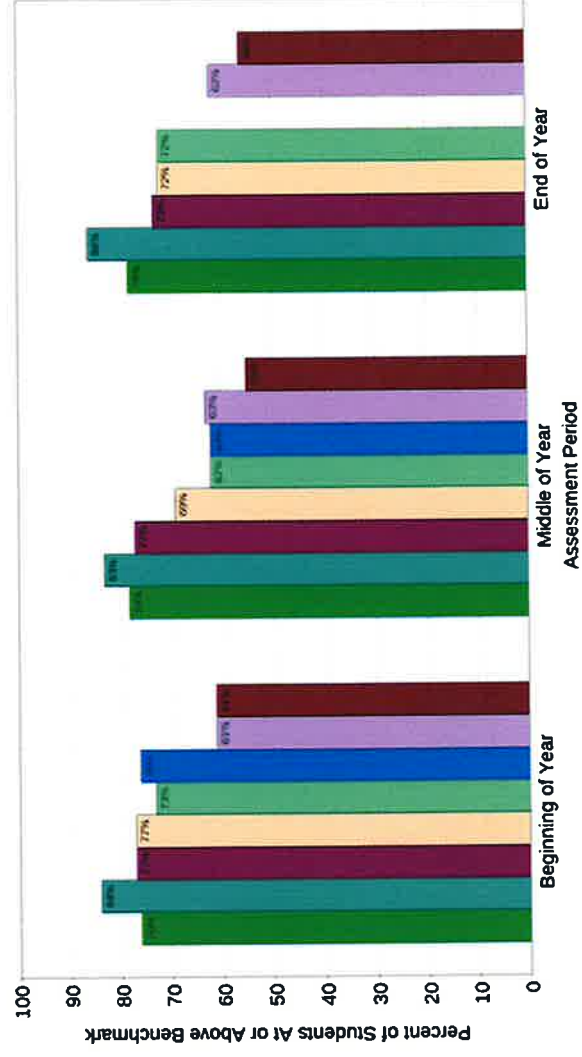
Number of Students = 95

Average = 399.2

Standard Deviation = 99.2

Score Range = 126 to 676

## Reading Composite Score 2014/15 – 2021/22



## Grade K - 2

2022/23 School Year

- Literacy Coach – Tambra Isenberg will work with students in high needs intervention 15% of her time and with teachers and their students as a literacy coach 85% of the time.
- Teachers in grades K, 1, and 2 will fully implement Amplify CKLA, as was board approved.
- Teachers in these grades have been trained and given their teacher materials.
- Student materials will be distributed as the rooms are cleaned.
- Weekly each of the teams K – 2 will meet with the literacy coach to plan and ensure fidelity/alignment of program.

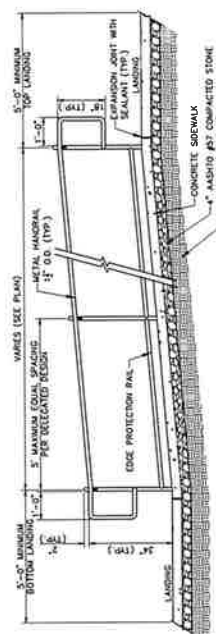
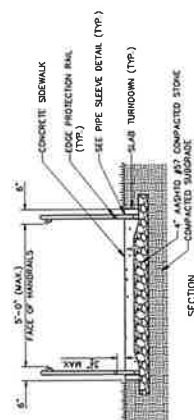
## Grades 3 & 4 2022/23 School Year

- Amplify CKLA was approved for the 2023/24 school year with the literacy coach adding these two grades in the 2023/24 school year.
- Teachers of ELA in grades 3 & 4 wanted to pilot the free version of CKLA during the 2022/23 school year because they feel it makes more sense than continuing to piecemeal curriculum for their students. Because there is currently not a board approved curriculum for these grades (until 2023/24), I approved their use of the free version for the school year.
- Coaching for these grade levels will be on a consult basis with Mrs. Isenberg.

## Grades 5 & 6 2022/23 School Year

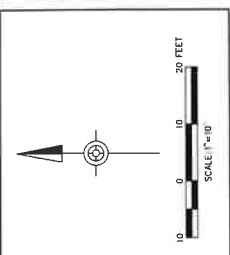
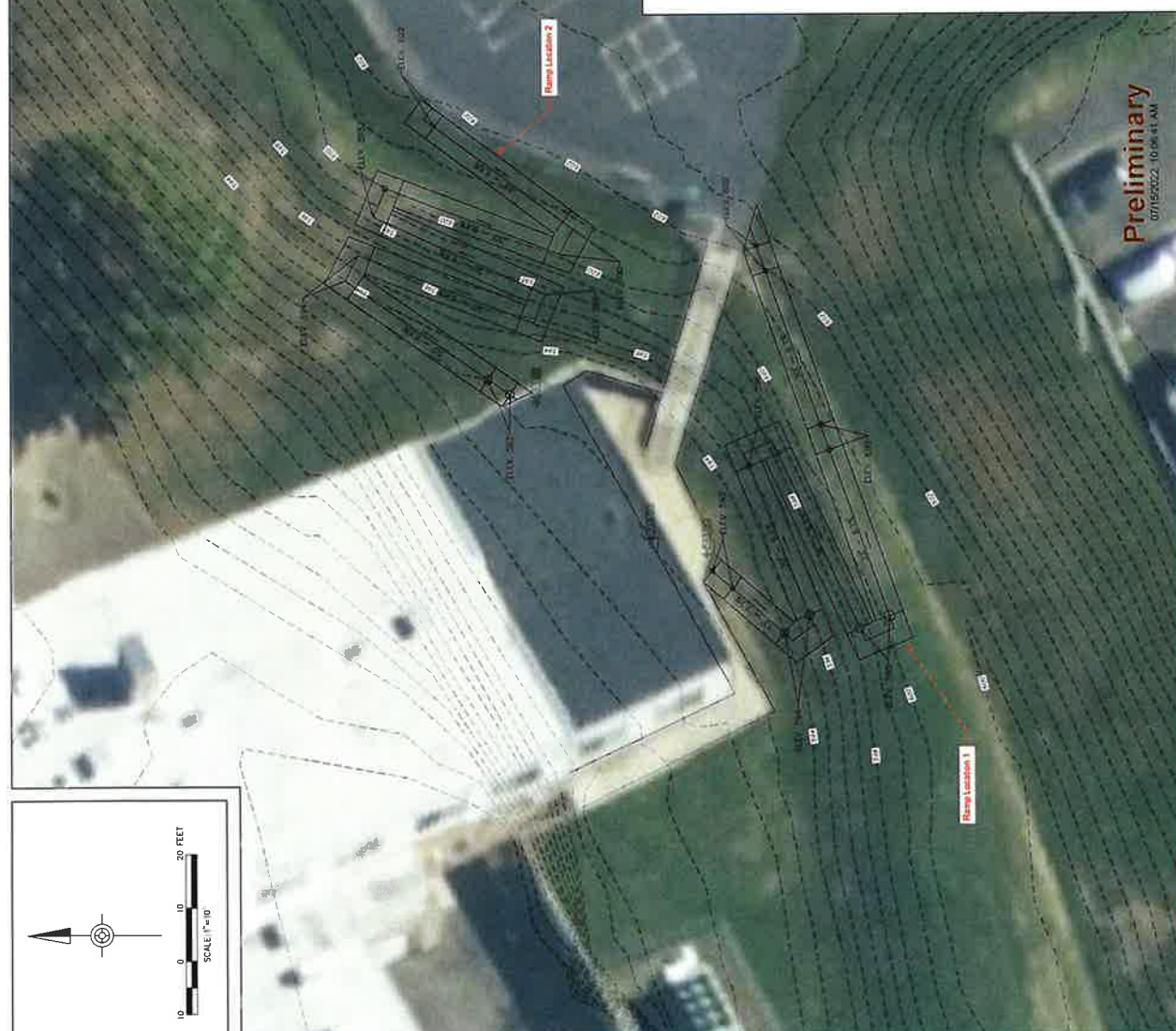
- On the final two approved Act 80 Days of the 2021/22 school year, Dr. Pam Kastner and Mrs. Tammy Anderson came to Rommelt to begin training in the Science of Reading with our Rommelt ELA and content teachers.
- The sessions were productive and led to the request from the teachers to have two specific sessions of LETRS on vocabulary and comprehension during the 2022/23 school year. I have set up three potential dates with Dr. Kastner during Act 80 Days in our calendar for her to teach these modules to both Central and Rommelt ELA and content teachers by the end of next school year.
- Grades 5 and 6 will each teach one unit from the free version of CKLA during the 2022/23 school year in order to get an idea of what is in the future, as long as you approve the curriculum for these grades in the future.





NOTES:  
1. HANDRAILS TO BE CONTINUOUS ACROSS INTERMEDIATE LANDINGS.

ACCESSIBLE RAMP WITH HANDRAILS





July 15, 2022

Dr. Eric Briggs  
South Williamsport Area School District  
515 West Central Ave  
South Williamsport, PA 17702

**Re: Baseball and Softball Field Scoreboards  
South Williamsport Community Park  
South Williamsport, PA 17702**

Dear Eric,

Please review the attached Scope of Services document defining the services that we will be providing on this project along with the fee for the work. If the proposal is acceptable, please sign and return a copy to me.

We look forward to working with your team in completion of this project. If you have any questions regarding this proposal or require additional information, please feel free to contact me at 570-244-3378 or via email to [jroddgers@larsondesigngroup.com](mailto:jroddgers@larsondesigngroup.com). Thanks for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer C. Rodgers". The signature is stylized with a large, flowing "J" and "R".

Jennifer Rodgers, PE, LEED AP  
Project Engineer – Site  
Larson Design Group

cc: Brad Aurand (w/enclosure)

File 22-0551

JAR/jar

---

**Larson Design Group**

1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701  
570.323.6603 | [larsondesigngroup.com](http://larsondesigngroup.com)





**SCOPE OF SERVICES**  
**CIVIL ENGINEERING SERVICES**  
**FOR**  
**BASEBALL AND SOFTBALL FIELD SCOREBOARDS PROJECT**  
**ARMSTRONG TOWNSHIP, LYCOMING COUNTY, PENNSYLVANIA**

---

We understand that the project consists of creating construction documents for installing new electrical service to support proposed athletic scoreboards at both the baseball and softball fields located off East Mountain Ave adjacent to the South Williamsport Community Park in Armstrong Township. Larson Design Group (LDG) has met with you to understand your project needs, and anticipates following the process summarized below:

- |        |   |
|--------|---|
| Task 1 | Existing Conditions and Preliminary Design    |
| Task 2 | Final Design and Municipal Coordination       |
| Task 3 | Construction Documents and Bidding Assistance |
| Task 4 | Construction Administration                   |

A detailed scope of work, schedule, anticipated fees, and price are provided below:

**1. EXISTING CONDITIONS AND PRELIMINARY DESIGN:**

---

- 1.1. **Existing Conditions:** LDG will gather information such as Lidar contours, aerials, FEMA FIRM Map, and site photos to map approximate locations of existing features. LDG will use GIS data collection to gather the existing elevation within the floodplain of the proposed scoreboard locations.
- 1.2. **Preliminary Design:** LDG will coordinate with SWASD and the utility company to show a location for both scoreboards and associated utility lines. Reviewing the Armstrong Township Floodplain Ordinance reveals that additional infrastructure, possibly including stairs and a platform surrounding the scoreboards, may be necessary due to ordinance requirements. LDG will coordinate with Armstrong Township and assumes that a Variance will be issued for the distribution panel elevation requirement which would then eliminate the need for additional infrastructure. If a variance is not granted, then LDG can offer the design of the necessary infrastructure as an additional service. ***Please note: We recommend SWASD provide legal representation in support of any variance application. LDG will support as technical experts but are not allowed to support SWASD as the applicant.***
- 1.3. **Client Coordination/Design Revision:** LDG will provide the plans and cost estimate to the Client for review and comment. We anticipate making one revision to the plans after client review.

---

**An employee-owned company**

1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701  
570.323.6603 | [larsondesigngroup.com](http://larsondesigngroup.com)



## **2. FINAL DESIGN AND MUNICIPAL COORDINATION:**

---

- 2.1. **Final Design:** Following client agreement with the Preliminary Design, LDG will commence Final Design of the electrical service and scoreboards. The foundations will be designed to meet the Armstrong Township Floodplain Ordinance. LDG will create Final Plans to be submitted to Armstrong Township.
- 2.2. **Municipal Meetings:** It is assumed that LDG will attend one (1) Zoning Hearing Board meeting for the Zoning Variance and one (1) Supervisors' meeting for approval.

## **3. CONSTRUCTION DOCUMENTS AND BIDDING ASSISTANCE:**

---

- 3.1. **Construction Documents:** LDG will provide the following plans and documents for inclusion in a bidding package:
  - **Cover Sheet**
  - **Existing Conditions Plan**
  - **Proposed Site Plan**
  - **Typical Construction Details**
  - **Technical Specifications as notes on the plan**
- 3.2. LDG will prepare an advertisement for bids and supply to the District.
- 3.3. LDG will address contractor questions and issue clarification of the design and issue project addenda throughout the project bidding.
- 3.4. LDG will assist the District in the bid evaluation/selection.
- 3.5. LDG will assist in preparing and sending the Notice of Award, executing contract agreements, and issuing the Notice to Proceed.

## **4. CONSTRUCTION ASSISTANCE:**

---

- 4.1. LDG will review shop drawing submittals from the contractors. Our fee provides for an initial review of the shop drawings and one re-submittal review. Copies of the approved shop drawings will be distributed to the Contractor and Client. LDG will retain one copy of the shop drawings for our file.
- 4.2. LDG will schedule and conduct the following construction meetings with the awarded contractor and District:
  - Kick-off
  - Project Punchlist
  - Project Closeout
- 4.3. LDG will provide construction administration, including review of project with contractor, review of progress payments, review of submittals and shop drawings, preparation of change orders, preparation of punch lists, final inspection, and closeout.



- 4.4. **Elevation Certification:** LDG will use GIS data collection to gather the proposed elevation of the constructed scoreboards and submit the required floodplain elevation certification to the Township.

## **5. CONDITIONS, ASSUMPTION, AND EXCLUSIONS:**

---

The following items are not included in this scope of work, but can be provided for an additional fee:

- It is assumed that the District will select a pre-fabricated scoreboard, including any graphics. LDG will be provided with cut-sheets and specifications for use in the design of the electrical supply and structural foundations.
- No additional permitting beyond what is outlined above is anticipated or included, including but not limited to NPDES, Land Development, Building, HOP, etc.
- No geotechnical report or investigation is part of this scope of work.
- No permit fees typically charged by review agencies such as Planning Commissions, Municipal review engineers, building permit fees, etc. They must be paid separately by the owner or can be a reimbursable expense to the consultant.
- No fees are included for detailed utility design or coordination outside of those associated with the proposed scoreboard.
- Environmental or Phase 1 site assessment is not included.
- No fees are included for detailed wetland delineation. If during design development it appears wetland areas will be affected, a design change order will be prepared to properly delineate.
- No stormwater management or conveyance design is included.
- Material testing of concrete, compaction, etc is not included
- Specifications will be provided as notes and details on the plans. Written technical specifications are not included

## **6. FEE & REIMBURSABLE EXPENSES:**

---

Based upon the above outlined Scope of Services and associated assumptions and qualifications, we propose the following lump sum fee for a feasibility study and concept design:

Task 1: Preliminary Design	\$ 3,675
Task 2: Final Design	\$ 6,750
Task 3: Construction Docs & Bidding	\$ 1,450
Task 4: Construction Assistance	\$ 2,000

**Total:** **\$ 13,875**



- **SCHEDULE:**

---

The following is a preliminary project schedule:

Notice to proceed	07/19/2022
Preliminary Design	
• Civil design presented to Client	08/22/2022
• Client feedback to LDG	08/29/2022
• Revised design presented to Client	09/05/2022
• Variance Submission	09/09/2022
Final Design	
• Township Approval	09/30/2022
Construction Documents	
• Bid Project	10/17/2022
• Construction	TBD

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

**SHORT FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR  
PROFESSIONAL SERVICES**

Prepared by



and

Issued and Published Jointly by



AMERICAN COUNCIL OF ENGINEERING COMPANIES

---

ASSOCIATED GENERAL CONTRACTORS OF AMERICA

---

AMERICAN SOCIETY OF CIVIL ENGINEERS

---

PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE  
*A Practice Division of the*  
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

This Agreement has been prepared for use with the Standard General Conditions of the Construction Contract (EJCDC C-700, 2007 Edition) of the Engineers Joint Contract Documents Committee. Their provisions are interrelated, and a change in one may necessitate a change in the other.

#### **SPECIAL NOTE ON USE OF THIS FORM**

This abbreviated Agreement form is intended for use only for professional services of limited scope and complexity. It does not address the full range of issues of importance on most projects. In most cases, Owner and Engineer will be better served by the Standard Form of Agreement Between Owner and Engineer for Professional Services (EJCDC E-500, 2008 Edition), or one of the several special purpose EJCDC professional services agreement forms.

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American Council of Engineering Companies  
1015 15th Street N.W., Washington, DC 20005  
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American Society of Civil Engineers  
1801 Alexander Bell Drive, Reston, VA 20191-4400  
(800) 548-2723  
[www.asce.org](http://www.asce.org)

Associated General Contractors of America  
2300 Wilson Boulevard, Suite 400, Arlington, VA 22201-3308  
(703) 548-3118  
[www.agc.org](http://www.agc.org)

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**SHORT FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR  
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of \_\_\_\_\_ ("Effective Date") between

South Williamsport Area School District ("Owner")

And

Larson Design Group, Inc. (dba Larson Design Group) ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Baseball and Softball Field Scoreboards ("Project").

Engineer's Services under this Agreement are generally identified as follows:

See the Attached Scope of Service

Owner and Engineer further agree as follows:

**1.01 Basic Agreement and Period of Service**

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraphs 7.01 and 7.02.
- B. Engineer shall complete its services within a reasonable time, or within the following specific time period: See Attached Scope of Service
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not exceeding 2 months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

**2.01 Payment Procedures**

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.5%

per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension. Payments will be credited first to interest and then to principal. If collection efforts are exercised by Engineer, all costs associated with these efforts will be incurred by Owner.

### 3.01 *Termination*

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

b. By Engineer:

1) Upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

2) Upon seven days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.



- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

#### 4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Owner agrees, to the fullest extent permitted by law, to indemnify and defend Engineer against all claims asserted by the contractor or subcontractors against Engineer which arise out of or are related to the design or construction phase services provided by Engineer under this agreement.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.

- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition) unless the parties agree otherwise.
- G. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify

and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.

- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. The Owner and Engineer agree that if Engineer's Basic Services under this Agreement do not include (a) Project Observation or other review or examination of contractor performance, and/or (b) any other Construction Phase Services, then the Owner shall assume full and complete responsibility for such services. This includes, but is not limited to, responding to questions regarding the intent of the contract documents, reviewing submittals, transmittals, shop drawings, applications for payment, or any other document prepared or submitted by the contractor or owner during construction, attendance at project meetings, preparation of a punch-list or other itemization of remaining work, preparation of correspondence or any other such duty.
- L. Where Engineer has a duty to review any shop drawings, submittals or other such documents, it is agreed Engineer's review shall be for design intent only. Engineer is not responsible for deficiencies, errors or omissions in the shop drawings, or submittals, or other such documents provided by contractor.
- M. Where Engineer has a duty to review certified payrolls of the Contractor, it is agreed that Engineer's review is only for purpose of determining the approximate value of the work performed by the Contractor. Engineer's recommendations as to payment of applications for payment shall not be construed as Engineer's acceptance of any work.
- N. Changes in Pennsylvania's One-Call law have imposed new responsibilities upon project owners "to utilize sufficient quality levels of subsurface utility engineering or other similar techniques whenever practicable to properly determine the existence and positions of underground facilities when designing known complex projects having an estimated cost of four hundred thousand dollars (\$400,000) or more." In addition, Engineer sometimes makes recommendations to owners that subsurface utility engineering is necessary based upon job conditions, regardless of project cost.

The American Society of Civil Engineers standard which is referenced in the One-Call Law, sets forth four (4) quality levels designated as A (highest), B, C and D (lowest). Engineer typically provides services at level C. This includes requesting line and utility information from the PA One Call System, locating marked utilities and visible above ground utility features, and identifying approximate locations of utility lines on the plans using its professional judgment in correlating the information obtained from the field survey, existing records, oral statements, information from PA One Call System.

Based upon job conditions, Engineer may recommend levels A or B. Engineer does not provide services at level A or B, but has the ability to coordinate a subconsultant that does provide this level. If Engineer recommends level A or B and if the Owner agrees with this recommendation, Engineer will enter into a subconsultant agreement to have this work performed at an additional cost to the Owner.

- O. Engineer will not provide advice as it relates to municipal securities and thus is not a "Municipal Advisor" as defined by the Security and Exchange Commission "Municipal Advisor Rule". However

Engineer may qualify as a municipal representative and if such should apply, will be subject to all benefits accordingly.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.
- B. In the event that Owner and Engineer have not executed this Agreement for Professional Services, Owner's verbal or written authorization to Engineer to proceed with the performance of the services set forth therein, or any payment received from Owner toward this project, shall constitute acceptance by Owner of this Agreement for Professional Services. The parties agree that, notwithstanding its terms, no subsequently executed purchase order or other Owner submitted terms and conditions shall modify, contradict or supplement the terms of this Agreement for Professional Services. In particular, no such subsequently executed document shall create any warranty with regard to the services performed by Engineer and its subconsultants nor shall it create any right of indemnification or any remedy for the benefit of Owner that is not expressly set forth in this agreement.

7.01 *Basis of Payment—Lump Sum.*

- A. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:

- 1. Total **\$ 13,875.00** which includes some reimbursable expenses.

Note: Reimbursable expenses included in this fee are mileage and copies. Anything above beyond those services will be an additional expense.

- B. The portion of the compensation amount billed monthly for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period plus billable reimbursable expenses which are above and beyond the Lump Sum.

- 7.02 *Additional Services:* For additional Services, Engineer shall submit a written change order to the Owner in advance of commencing services. Such change order shall document the additional scope of services and appropriate fee. Upon mutual agreement of said change order, Engineer will commence additional services.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ENGINEER: Larson Design Group, Inc.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Engineer License or Firm's

Certificate Number: 23-2615527

State of: PA

Address for giving notices:

Larson Design Group, Inc.  
dba Larson Design Group  
1000 Commerce Park Drive, Suite 201  
Williamsport, PA 17701



1500 ARDMORE BOULEVARD  
SUITE 410  
PITTSBURGH, PA 15221

TEL: 877-525-5992  
FAX: 412 241-6675  
www.justiceworksyouthcare.com

CONTRACT AGREEMENT  
August 1, 2022 through July 31, 2023

AGREEMENT BETWEEN  
South Williamsport Area School District  
515 W. Central Ave  
South Williamsport, PA 17702

AND

JusticeWorks YouthCare, Inc.  
1500 Ardmore Blvd.  
Suite 410  
Pittsburgh, PA 15221

**THIS CONTRACT** is made this \_\_\_ DAY of \_\_, 2022, between South Williamsport School District and JusticeWorks YouthCare (JWYC), a Pennsylvania Corporation, with its principal place of business located at 1500 Ardmore Blvd., Suite 410, Pittsburgh, Pennsylvania, 15221.

**WHEREAS**, South Williamsport School District and JWYC will enter into an agreement, with a term extending from August 1, 2022 through July 31, 2023, for the provision of **Behavioral Analyst** as described in the JWYC Behavioral Analyst Proposal to the students of South Williamsport School District; and

**WHEREAS**, JWYC has proposed services to South Williamsport School District related to the provision of **Behavioral Analyst** and South Williamsport School District is willing to purchase those additional services as offered by JWYC; and

**NOW, THEREFORE**, in consideration of the mutual promises made herein, the parties, intending to be legally bound, hereby agree to services as follows;

#### **BEHAVIORAL ANALYST AGREEMENT**

**Approved Private Provider** JUSTICE WORKS YOUTH CARE, INC.  
**Public School District** SOUTH WILLIAMSPORT SCHOOL DISTRICT

AND NOW, this \_\_\_ of \_\_\_\_\_, 2022 JUSTICEWORKS YOUTHCARE INC. (JWYC) with a principal place of operations located at 1500 Ardmore Blvd., Suite 410, Pittsburgh, PA 15221 Enter into this Behavioral Analyst Program Placement Agreement, as follows:

**WHEREAS**, JUSTICEWORKS YOUTHCARE INC. primary operations is a private for-profit organization; and **WHEREAS**, JUSTICEWORKS YOUTHCARE INC. has been in the business of providing EDUCATIONAL SERVICES; and **WHEREAS**, JUSTICEWORKS YOUTHCARE INC. has become an approved private provider of educational services for disruptive youth under Act 48 and Act 30 (collectively the Act), whereby JUSTICEWORKS YOUTHCARE INC. is authorized to enter into contractual arrangements with local School Districts to provide educational services to disruptive youth as that term is defined in the aforesaid Act; and

**WHEREAS**, JUSTICEWORKS YOUTHCARE INC. has developed a specific educational program (the Program); **WHEREAS**, SOUTH WILLIAMSPORT SCHOOL DISTRICT and JUSTICEWORKS YOUTHCARE INC. have entered into a contractual arrangement, as further described herein, wherein SOUTH WILLIAMSPORT SCHOOL





DISTRICT will have certain placement rights regarding the targeted youth, that SOUTH WILLIAMSPORT SCHOOL DISTRICT desires to utilize JUSTICEWORKS YOUTHCARE INC. services in the Program; NOW THEREFORE, in accordance with the aforesaid recitals, JUSTICEWORKS YOUTHCARE INC. and SOUTH WILLIAMSPORT SCHOOL DISTRICT, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply regarding the text of this agreement:

- a) TERM. For purposes of this Agreement, the term shall cover the 2021-2022 school year.
- b) PROGRAM. For purposes of this Agreement, Program shall be defined as the JUSTICEWORKS YOUTHCARE INC. Behavioral Analyst program;
- c) SCHOOL DISTRICT. For purposes of this Agreement, SOUTH WILLIAMSPORT SCHOOL DISTRICT shall collectively be defined as Central and Rommelt Elementary Schools of the community, acting by and through their authorized employees, agents and representatives;
- d) STUDENT. For purposes of this Agreement, Student shall be defined as an enrolled student at SOUTH WILLIAMSPORT SCHOOL DISTRICT who has been designated by SOUTH WILLIAMSPORT SCHOOL DISTRICT as a targeted youth for JWYC support services;

2. MATRICULATION RIGHTS. SOUTH WILLIAMSPORT SCHOOL DISTRICT shall have the right to matriculate up to 30 students at one time into the JUSTICE WORKS YOUTH CARE Program, under the following terms and conditions:

- a) SOUTH WILLIAMSPORT SCHOOL DISTRICT shall certify to JUSTICEWORKS YOUTHCARE INC. that the Student is appropriate for services by completing the JWYC referral form and providing all pertinent information to JUSTICEWORKS YOUTHCARE INC. regarding said Student;

3. COST/PAYMENT. SOUTH WILLIAMSPORT SCHOOL DISTRICT shall compensate JWYC for the Program services rendered to Students as follows:

- a) JWYC will submit a monthly invoice to SOUTH WILLIAMSPORT SCHOOL DISTRICT for the following:  
Behavioral Analyst  
Program funded rate of \$7,989.76 per month for the 10 months of August 2022 - May 2023, totaling \$79,897.55.

4. DURATION: One calendar school year August 1, 2022 - July 31, 2023. School year shall at a minimum equal 180 days.

5. COMPLIANCE - P.D.E GUIDELINES. During the entire term of this Agreement, JUSTICEWORKS YOUTHCARE INC. and SOUTH WILLIAMSPORT SCHOOL DISTRICT warrant to each other that they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the Act 48 Program referenced herein. In addition, the following specific warranties and assurances apply:

- a) JUSTICEWORKS YOUTHCARE INC. warrants that it shall be and remain an approved private provider of alternative educational services for disruptive youth, as defined in the Act, during the entire term of this Agreement (Appendix three (3) of the 2003/2008 Guidelines regarding Private Alternative Educational Institutions).
- b) JUSTICEWORKS YOUTHCARE INC. warrants that all members of its staff are of good moral character and are at least 18 years of age, that they have been examined by a physician, have had tuberculosis testing, and that each member of the staff has a certificate from a physician on file verifying the examination and results of said examination in accordance with the aforesaid representation (Appendix three (3) of the 2003/2008 Guidelines regarding Private Alternative Educational Institutions; (age 33, item E4a-E4d).
- c) JUSTICEWORKS YOUTHCARE INC. warrants that all employees and members of its staff are citizens of the United States (Appendix three (3) of the 2003/2008 Guidelines regarding Private Alternative Educational Institutions; Page 33, item E4a-E4d)
- d) JUSTICEWORKS YOUTHCARE INC. warrants that all employees and members of its staff have applied for and received all applicable and appropriate background information, including Criminal History Records as required by 24 P.S. 1-111 and Pennsylvania Child Abuse History Clearances as required by 23 P.S. 6354, Cogent FBI Fingerprint Background Check as required by Act 114 of 2006, Section 111 and that all records received show no evidence of a criminal background or a background of child abuse which would exclude an individual from



employment (Appendix three (3) of the 2003/2008 Guidelines regarding Private Alternative Educational Institutions; Page33, itemE4a - E4d.). JUSTICEWORKS YOUTHCARE also requires that all staff comply with Act 168 of 2014, which requires completion of the Act 168 Commonwealth of PA Sexual Misconduct/Abuse Disclosure Release. JWYC staff will also receive Suicide Awareness training. SWASD also agrees to offer JWYC relevant district trainings and meetings as they pertain to JWYC's role within the district. SWASD will also provide JWYC all applicable Positive Behavioral Intervention and Supports (PBIS) resources and training.

6. INSURANCE: JUSTICEWORKS YOUTHCARE INC. and SOUTH WILLIAMSPORT SCHOOL DISTRICT agree to provide mutual proof of liability and risk insurance in an amount equal to or greater than \$1,000,000.00 which names each other as an additional insured and is deemed acceptable by JWYC, the SOUTH WILLIAMSPORT SCHOOL DISTRICT and the SOUTH WILLIAMSPORT SCHOOL DISTRICT Board of School Directors. For purposes of this Agreement, a well- rated insurance carrier, protected by the Pennsylvania Guaranty Fund or other deemed secure and stable by another similar and well recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, JWYC agrees to provide at all times during the term of this Agreement and to maintain worker's compensation insurance. JWYC does not have any volunteer employees, but to the extent any volunteers are utilized by JWYC, JWYC shall procure mutually acceptable volunteer insurance. JWYC and SOUTH WILLIAMSPORT SCHOOL DISTRICT further agree to provide each other with proof of said insurance during the entire term of this Agreement, which shall include a Certificate of Insurance naming both entities as additional insured and setting forth the respective applicable insurance coverage and the policy term.

7. OUTPUTS: (As youth are appropriate) JUSTICEWORKS YOUTHCARE INC. will utilize the McMaster Family Assessment Device (FAD) and The Columbia Scale (C.I.S.) tools to measure student progress through pre testing at the beginning of services, and post testing near closure of services or at the end of school year. The WhyTry pre and post assessment and Nowicki Strickland Locus of Control (NSLOC) assessments will be utilized for youth participating in the WhyTry curriculum. JWYC will also track instances of significant behavioral issues within the academic setting.

8. INSOLVENCY OF SCHOOL DISTRICT: If SOUTH WILLIAMSPORT SCHOOL DISTRICT is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of JWYC and all payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to JWYC within ten (10) days. If said payment is not received, all SOUTH WILLIAMSPORT SCHOOL DISTRICT students and related records shall not be entitled to continue to be matriculated at JWYC and said records shall be forwarded by JWYC to SOUTH WILLIAMSPORT SCHOOL DISTRICT. If said payment is received, the matriculated SOUTH WILLIAMSPORT SCHOOL DISTRICT students shall be entitled to remain for the remainder of the applicable Term.

9. TERMINATION - SOUTH WILLIAMSPORT SCHOOL DISTRICT: JWYC agrees that the SOUTH WILLIAMSPORT SCHOOL DISTRICT retains the right to terminate this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by JWYC, for any of the following reasons:

- a) One or more material violations of this Agreement;
- b) Failure to timely comply with SOUTH WILLIAMSPORT SCHOOL DISTRICT requests for information regarding any matriculated students, or failure to cooperate with SOUTH WILLIAMSPORT SCHOOL DISTRICT staff regarding matriculation procedures set forth herein;
- c) Violations of any provision in Act 48 of the Pennsylvania School Code;
- d) Violations of any provisions of state or federal law from which JWYC has not been exempted;

10. TERMINATION - JUSTICEWORKS YOUTHCARE INC. retains the right to terminate or not to renew Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by SOUTH WILLIAMSPORT SCHOOL DISTRICT, for any of the following reasons:

- a) One or more material violations of this Agreement;





- b) Failure to timely comply with JWYC requests for information regarding any matriculated students, or failure to cooperate with JWYC staff regarding matriculation procedures set forth herein;
- c) Failure to make any payment hereunder or pay any JWYC invoice when due;
- d) Violations of any provision in Act 48 of the Pennsylvania School Code;
- e) Violations of any provisions of state or federal law from which SOUTH WILLIAMSPORT SCHOOL DISTRICT has not been exempted;
- f) The SOUTH WILLIAMSPORT SCHOOL DISTRICT or the SOUTH WILLIAMSPORT SCHOOL DISTRICT Board of School Directors has been indicted for and convicted of fraud;

11. ASSIGNMENT: JUSTICEWORKS YOUTHCARE INC. agrees that this Agreement may not be assigned by JWYC or SOUTH WILLIAMSPORT SCHOOL DISTRICT and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the SOUTH WILLIAMSPORT SCHOOL DISTRICT.

12. COMPLIANCE: JUSTICEWORKS YOUTHCARE INC. agrees that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government;

13. SEPARABILITY: JUSTICEWORKS YOUTHCARE INC. agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

14. MISCELLANEOUS: This Agreement may be executed in counterpart. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 11 or 12 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth below:

15. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties. No delay or forbearance by JWYC in exercising any right or remedy hereunder or in undertaking or performing any act or matter which is not expressly required to be undertaken by JWYC shall be construed, respectively, to be a waiver of JWYC's rights or to represent any agreement by JWYC to undertake or perform such act or matter thereafter.

16. NONDISCRIMINATION: JWYC agrees that the PAEI will abide by all federal and state laws prohibiting discrimination admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to JWYC's right to receive waivers from the same or JWYC's rights of noncompliance as set forth in Act 48 or other legal standard.



IN WITNESS THEREOF, the parties hereto have executed this Contract as of the day and year first above written.

ATTEST:

South Williamsport School District Representative

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

JusticeWorks YouthCare  
1500 Ardmore Blvd.  
Suite 410  
Pittsburgh, PA 15221

\_\_\_\_\_

BY: \_\_\_\_\_  
JusticeWorks YouthCare's Authorized Signatory

\_\_\_\_\_  
PRINT NAME/TITLE

2400 Reach Road, PO Box 3609  
Williamsport, PA 17701  
Phone: (570) 323-8561  
FAX: (570) 323-1738



33 Springbrook Drive  
Canton, PA 17724  
Phone: (570) 673-6001  
Fax: (570) 673-6007

Web address: <http://www.iu17.org>

## BLaST Intermediate Unit 17 Website Hosting Agreement

The background of this Agreement is as follows:

- I. **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "**BLaST**"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724.
- II. **South Williamsport Area School District** referred to throughout this Agreement as "**Purchaser**"), is a school district, with its principle place of business at 515 West Central Avenue, South Williamsport, PA 17702.
- III. **BLaST Technology Group** provides various technology services to numerous entities, primarily public school districts.
- IV. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** **BLaST** shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** **BLaST** shall use its best efforts to assure reliability and security of its services.

**BLaST** shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of **BLaST**.

6. **Additional Services.** **BLaST** shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.

7. **Ownership.** All programs, systems, and special form designs, which may be made available by BLaST to Purchaser as a part of the services provided under this Agreement, shall remain the property of BLaST unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.
8. **Entire Written Agreement.** BLaST HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.
9. **Entire Agreement.** This document represents the entire Agreement between BLaST and Purchaser and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
10. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
11. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
12. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
13. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
14. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.
15. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
16. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.
17. **Nondisclosure:** Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or

potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Licensee shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Licensee, except as necessary for the operation of Licensee's business and under non-disclosure agreement between Licensee and third parties, or as required by law.

Such information shall also include (without limitation) the following information of Licensee and/or Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Licensee's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.

**IN WITNESS WHEREOF**, the parties have set their hands and seals on the dates indicated.

Jon Paulhamus  
Director of Technology

Dr. Christina Steinbacher-Reed  
Executive Director

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

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DATE

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DATE

WITNESS:

South Williamsport Area School District:

\_\_\_\_\_  
PRINTED NAME

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PRINTED NAME

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**Website Hosting Services**



## **EXHIBIT – 1**

### **Specification for Website Hosting Services to be provided: 2022 - 2023 Fiscal Year.**

**Scope:** BLaST Intermediate Unit #17 shall provide **South Williamsport Area School District** with website design and content migration services and an annual hosting agreement as outlined below:

- BLaST will create and host a custom designed website, formatted utilizing the Wordpress CMS platform with premium tier 2 services including:

- Multi-site WordPress Configuration
- ADA Accessibility Tool Included
- 500GB of Storage
- SSL (secure data transfer to protect user information such as passwords)
- Premium Wordfence Threat Protection
- Digital Kiosk Signage \*
- 24/7 Outage Alerts of any interruptions in service

\* Additional one-time \$150 charge per individual signage display configured device - required for each physical display location.

- BLaST will migrate the district's existing website content including district information, individual school content, calendars, media, etc.
- BLaST will provide initial CMS training for administrators and support staff for content creation and data entry as needed.
- The one-time setup cost from BLaST is \$3500.00 for site creation and content migration applies *only* to the first year of hosting.
- The annual charge for website hosting is \$1,000.00, to be invoiced upon approval of website design and in advance of each annual renewal thereafter.

Expansion as follows:

- For additional modifications after initial site approval and launch, support fee will be billed at \$80 per hour with prior approval. Any additional website capability plugins outside of the included initial design that require purchasing will only be done so with prior written authorization.

**Effective date: July 1, 2022**

**Completion date: June 30, 2023**

Alterations to this contract shall be agreed upon in writing by both parties.