



September 12, 2022

6:00 P.M.
H.S. Library

Mr. Todd Engel
President
Region III

Mr. Steve Rupert
Vice President
Region II

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Sue Bowman
Region I

Mr. Ben Brigandi
Region I

Mrs. Summer Bukeavich
Region II

Mrs. Diane Cramer
Region II

Mr. John Hitesman
Region III

Mr. Nathan Miller
Region I

Dr. Eric Briggs
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Regular Board Meeting

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

Treasurer's Report

Approval of Bills

- General Fund – \$768,939.18
- Food Services – \$40,741.99
- Capital Reserve - \$13,055.00
- GO-Note 2022 - \$4,462.57

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Job Description
2. Agreement to Establish Health Psychiatric School-Based Outpatient Services
3. Baseball and Softball Fields Scoreboard Project - Revised
4. Employment

Principals Spotlight

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

EXECUTIVE SESSION

There will be an Executive Session at 5:45 p.m. BEFORE the regular board meeting regarding safety.

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
September 12, 2022

1. Job Description – Attachment #1

It is recommended the school board approve the Instruction Coach Job Description as submitted.

2. Agreement to Establish Mental Health Psychiatric School-Based Outpatient Services – Attachment #2

It is recommended the school board approve the Agreement to Establish Mental Health Psychiatric School-Based Outpatient Services for the 2022-2023 school year.

3. Baseball and Softball Fields Scoreboard Project – Revised – Attachment #3

It is recommended the school board approve the revised Scope of Services documents from Larson Design Group for the baseball and softball fields scoreboard project. The revisions include removing the time associated with a Zoning Variance and adding the time for Structural design of additional infrastructure to meet Zoning requirements. Project expenses total \$13,150.

4. Employment

Stipend Recommendations

It is recommended the school board approve the following extra duty positions for the 2022-2023 school year and their stipend/rate of pay:

1. Senior Class Advisors: Mike Allison/Karen Fink - \$335/person
2. Junior Class Advisors: Keith Cremer/Ambrelinne Birth - \$307.50/person
3. Sophomore Class Advisors: Eric Gerber/Brooke Rowles - \$230/person
4. Freshmen Class Advisors: Agnes Coder/Mike Steppe - \$220/person
5. Yearbook Advisor: Kelly Shearer - \$1700
6. Yearbook Business Advisor: Kelly Shearer - \$465
7. Builder's Club Advisor: Karen Fink - \$465
8. Jr High Yearbook Advisors: Karen Fink/Mike Rodgers - \$465/person
9. Key Club Advisors: Scott Manning/Jamie Bloom - \$465/person
10. FCCLA Advisor: Amy Vance - \$930
11. FBLA Advisor: Jennifer Kimball - \$1860
12. Mini-Thon Advisors: Mike Allison/Mike Rodgers - \$465/person
13. Academic Decathlon Advisors: Kyle Essick/Adam Rubert - \$525/person
14. Senior High National Honor Society Advisor: Manny Tsikitas - \$930
15. Junior High National Honor Society Advisor: 7th Grade Team - \$465
16. Leo Club Advisor: Stephanie Fay/Hilarie German- \$465/person
17. Coordinator – Audio Visual: Keith Cremer - \$500
18. Academic Department Chairs - \$750/person
 - Jamie Bloom (Math), Matt Eisley (Science), Jessica Kaledas (Non-Core), Josie Kennedy (Social Studies), and Kelly Shearer (English)

Drama Director

It is recommended the school board approve Jared Whitford as Drama Director for the 2022-2023 school year. Stipend for Fall Play is \$1,050. Spring Musical stipends will be approved at a future board meeting.

Game Worker

Scott Hill, Athletic Director, is recommending school board approval of Tony Birch as a game worker for the 2022-2023 season. Game Workers are paid \$25 per game.

Part-Time Custodian

It is recommended the school board approve hiring Cynthia Lowell as a 5hr/day; school-year only, part-time custodian with the rate of pay of \$11.50 per hour in accordance with the AFSCME agreement pending receipt of clearances.

BOARD INFORMATION
September 12, 2022

BOARD MEETING DATES

September 12 – School Board Meeting – 6:00 p.m.
October 03 – Work Session – 6:00 p.m.
October 17 – School Board Meeting – 6:00 p.m.
November 07 – Work Session – 6:00 p.m.
November 21 – School Board Meeting – 6:00 p.m.
December 05 – Reorganization Meeting – 6:00 p.m.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF AUGUST 31, 2022**

GENERAL FUND - Checking Account

Book Balance July 31, 2022 3,514,838.36

Receipts

Real Estate Taxes, Face	6111	3,130,241.47	
Real Estate Taxes, Discount	6211	(60,882.95)	
Payment in Lieu of Taxes (DCNR)	6114	6,311.66	
Payment in Lieu of Taxes (Game Commission)	6114	783.36	
Earned Income Tax, less Commission	6151	182,168.98	
Real Estate Transfer Tax, less Commission	6153	29,996.28	
Delinquent Tax Collection, less Commission	6411	88,785.95	
Interest Income	6510	9,220.41	
Volleyball Ticket Sales	6724	328.00	
IDEA Funds (from Blast IU)	6832	196,559.05	
Mainstream Billing	6944	4,864.89	
Attendance Fine	6990	394.12	
Technology Trade In	6990	1,788.00	
Miscellaneous Revenue	6990	93.44	
Energy Program	6992	2,118.98	
Basic Education Subsidy	7111	998,810.00	
Social Security Subsidy	7112	105,726.69	
SD Transportation	7311	17,474.00	
Property Tax Relief	7340	353,563.00	
Title I	8514	22,922.55	
Title IV	8517	1,746.20	
ESSER II	8743	29,842.98	
ARP ESSER	8744	235,967.25	
ARP ESSER 7% Learning Loss	8751	68,120.00	
ARP ESSER 7% Summer Programs	8752	13,624.00	
ARP ESSER 7% Afterschool	8753	13,624.00	
Due from Cafeteria Fund	Offset Expenses	34,167.42	
Records Request	Offset Expenses	159.70	
Tuition Reimbursement	Offset Expenses	2,145.00	
Wellness Incentives	Offset Expenses	2,840.00	
COBRA Payments	Offset Expenses	1,959.93	
		5,495,464.36	

Payments

Payments Issued in August 2022 (1,565,904.71)

Book Balance August 31, 2022 7,444,398.01

GENERAL FUND - PLGIT Investment Account

Book Balance July 31, 2022 63,563.84

Interest Income 108.58

Book Balance August 31, 2022 63,672.42

GENERAL FUND - 2020 SINKING FUND

Book Balance July 31, 2022	-
Debt Service Payment	-
Interest Income	-
Book Balance August 31, 2022	-

GENERAL FUND - TECHNOLOGY INSURANCE FUND

Book Balance July 31, 2022	18,755.34
Receipts	-
Interest Income	35.84
Checks Issued in August 2022	-
Book Balance August 31, 2022	18,791.18

CAFETERIA FUND

Book Balance July 31, 2022	399,142.07
Receipts	
Cafeteria Deposits	3,978.71
School Nutrition Program	-
Interest Income	702.14
	4,680.85
Payments	
Checks Issued in August 2022	(75,047.56)
Book Balance August 31, 2022	328,775.36

DEBT SVC FUND - GO NOTE 2022

Book Balance July 31, 2022	9,473,305.80
Interest Income	18,102.74
Book Balance August 31, 2022	9,491,408.54

CAPITAL RESERVE FUND

Book Balance July 31, 2022	1,083,730.58
Interest Income	2,030.67
Checks Issued in August 2022	(46,208.48)
Book Balance August 31, 2022	1,039,552.77

STUDENT ACTIVITIES - CLUBS

Book Balance July 31, 2022	55,204.91
Receipts	2,618.43
Interest Income	107.96
Checks Issued in August 2022	-
Book Balance August 31, 2022	57,931.30

STUDENT ACTIVITIES - ATHLETIC BOOSTERS

Book Balance July 31, 2022	39,762.32
Receipts	200.00
Interest Income	74.57
Checks Issued in August 2022	(3,304.97)
Book Balance August 31, 2022	36,731.92

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REGULAR PROGRAMS						
100 SALARIES	4,569,180.00	4,569,180.00	0.00	170,847.67	4,398,332.33	3.74
200 EMPLOYEE BENEFITS	3,084,221.00	3,084,221.00	0.00	340,639.20	2,743,581.80	11.04
300 PURCH PROF & TECH SVCS	16,160.00	16,160.00	0.00	5,158.81	11,001.19	31.92
400 PURCHASED PROPERTY SVCS	34,105.00	34,105.00	0.00	3,382.84	30,722.16	9.92
500 OTHER PURCHASED SVCS	958,447.00	958,447.00	0.00	58,469.57	899,977.43	6.10
600 SUPPLIES	175,172.00	175,172.00	18,746.69	176,975.52	(20,550.21)	111.73
700 PROPERTY	3,058.00	3,058.00	3,158.99	0.00	(100.99)	103.30
800 OTHER OBJECTS	10,705.00	10,705.00	0.00	284.00	10,421.00	2.65
Totals for 1100s	8,851,048.00	8,851,048.00	21,905.68	755,757.61	8,073,384.71	8.79
1200 SPECIAL PROGRAMS						
100 SALARIES	1,232,608.00	1,232,608.00	0.00	51,012.61	1,181,595.39	4.14
200 EMPLOYEE BENEFITS	835,835.00	835,835.00	0.00	85,787.38	750,047.62	10.26
300 PURCH PROF & TECH SVCS	422,900.00	422,900.00	0.00	675.00	422,225.00	0.16
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,487.00	7,487.00	0.00	0.00	7,487.00	0.00
600 SUPPLIES	16,916.00	16,916.00	624.58	894.52	15,396.90	8.98
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Totals for 1200s	2,521,016.00	2,521,016.00	624.58	138,369.51	2,382,021.91	5.51
1300 VOCATIONAL EDUCATION						
100 SALARIES	271,460.00	271,460.00	0.00	10,329.55	261,130.45	3.81
200 EMPLOYEE BENEFITS	188,851.00	188,851.00	0.00	19,486.65	169,364.35	10.32
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	246,495.00	246,495.00	0.00	0.00	246,495.00	0.00
600 SUPPLIES	7,691.00	7,691.00	0.00	376.90	7,314.10	4.90
Totals for 1300s	719,497.00	719,497.00	0.00	30,193.10	689,303.90	4.20
1400 OTHER INSTRUCTION						

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 SALARIES	203,607.00	203,607.00	0.00	7,205.38	196,401.62	3.54
200 EMPLOYEE BENEFITS	116,213.00	116,213.00	0.00	9,432.43	106,780.57	8.12
300 PURCH PROF & TECH SVCS	34,817.00	34,817.00	0.00	0.00	34,817.00	0.00
500 OTHER PURCHASED SVCS	136,500.00	136,500.00	0.00	0.00	136,500.00	0.00
600 SUPPLIES	4,078.00	4,078.00	469.44	1,098.00	2,510.56	38.44
800 OTHER OBJECTS	2,750.00	2,750.00	0.00	0.00	2,750.00	0.00
Totals for 1400s	497,965.00	497,965.00	469.44	17,735.81	479,759.75	3.66
2100 SUPPORT FOR STUDENTS						
100 SALARIES	302,034.00	302,034.00	0.00	32,870.50	269,163.50	10.88
200 EMPLOYEE BENEFITS	183,011.00	183,011.00	0.00	27,914.92	155,096.08	15.25
300 PURCH PROF & TECH SVCS	26,000.00	26,000.00	0.00	26,000.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
600 SUPPLIES	9,313.00	9,313.00	890.00	12,381.00	(3,958.00)	142.50
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
Totals for 2100s	521,683.00	521,683.00	890.00	99,386.42	421,406.58	19.22
2200 SUPPORT FOR INSTRUCTION						
100 SALARIES	243,847.00	243,847.00	0.00	40,079.57	203,767.43	16.44
200 EMPLOYEE BENEFITS	245,559.00	245,559.00	499.00	41,153.88	203,906.12	16.96
300 PURCH PROF & TECH SVCS	203,425.00	203,425.00	0.00	58,987.54	144,437.46	29.00
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	28,879.00	28,879.00	10,800.00	11.00	18,068.00	37.44
600 SUPPLIES	42,196.00	42,196.00	1,763.80	10,030.17	30,402.03	27.95
700 PROPERTY	25,000.00	25,000.00	3,380.03	4,789.60	16,830.37	32.68
Totals for 2200s	793,906.00	793,906.00	16,442.83	155,051.76	622,411.41	21.60
2300 ADMINISTRATION						
100 SALARIES	605,970.00	605,970.00	0.00	145,707.02	460,262.98	24.05
200 EMPLOYEE BENEFITS	568,149.00	568,149.00	0.00	128,171.66	439,977.34	22.56
300 PURCH PROF & TECH SVCS	97,000.00	97,000.00	0.00	20,336.13	76,663.87	20.97

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SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	5,360.66	14,099.34	27.55
600 SUPPLIES	24,813.00	24,813.00	2,323.75	2,648.83	19,840.42	20.04
700 PROPERTY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
800 OTHER OBJECTS	17,060.00	17,060.00	0.00	10,159.04	6,900.96	59.55
Totals for 2300s	1,334,452.00	1,334,452.00	2,323.75	312,383.34	1,019,744.91	23.58
2400 PUPIL HEALTH						
100 SALARIES	118,891.00	118,891.00	0.00	3,015.43	115,875.57	2.54
200 EMPLOYEE BENEFITS	56,232.00	56,232.00	0.00	1,718.84	54,513.16	3.06
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	6,184.00	6,184.00	2,955.48	1,367.88	1,860.64	69.91
Totals for 2400s	186,985.00	186,985.00	2,955.48	6,102.15	177,927.37	4.84
2500 BUSINESS OFFICE						
100 SALARIES	164,350.00	164,350.00	0.00	36,747.24	127,602.76	22.36
200 EMPLOYEE BENEFITS	149,046.00	149,046.00	0.00	41,134.27	107,911.73	27.60
300 PURCH PROF & TECH SVCS	20,259.00	20,259.00	0.00	14,724.96	5,534.04	72.68
400 PURCHASED PROPERTY SVCS	2,482.00	2,482.00	0.00	410.34	2,071.66	16.53
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	200.00	15,300.00	1.29
600 SUPPLIES	3,266.00	3,266.00	737.20	668.30	1,860.50	43.03
Totals for 2500s	354,903.00	354,903.00	737.20	93,885.11	260,280.69	26.66
2600 PLANT SERVICES						
100 SALARIES	709,386.00	709,386.00	0.00	152,748.16	556,637.84	21.53
200 EMPLOYEE BENEFITS	623,197.00	623,197.00	0.00	145,623.44	477,573.56	23.37
400 PURCHASED PROPERTY SVCS	256,115.00	256,115.00	2,000.00	78,606.71	175,508.29	31.47
500 OTHER PURCHASED SVCS	115,820.00	115,820.00	0.00	538.76	115,281.24	0.47
600 SUPPLIES	419,005.00	419,005.00	12,317.49	62,077.32	344,610.19	17.76
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
Totals for 2600s	2,125,223.00	2,125,223.00	14,317.49	439,794.39	1,671,111.12	21.37
2700 STUDENT TRANSPORTATION						
100 SALARIES	19,116.00	19,116.00	0.00	0.00	19,116.00	0.00
200 EMPLOYEE BENEFITS	8,203.00	8,203.00	0.00	0.00	8,203.00	0.00
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
500 OTHER PURCHASED SVCS	363,000.00	363,000.00	0.00	5,468.40	357,531.60	1.51
600 SUPPLIES	58,500.00	58,500.00	0.00	2,988.08	55,511.92	5.11
Totals for 2700s	452,069.00	452,069.00	0.00	8,456.48	443,612.52	1.87
3100 FOOD SERVICE						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	15,373.34	(15,373.34)	0.00
Totals for 3100s	0.00	0.00	0.00	15,373.34	(15,373.34)	0.00
3200 STUDENT ACTIVITIES						
100 SALARIES	284,673.00	284,673.00	0.00	10,279.80	274,393.20	3.61
200 EMPLOYEE BENEFITS	133,121.00	133,121.00	0.00	8,052.85	125,068.15	6.05
300 PURCH PROF & TECH SVCS	74,066.00	74,066.00	0.00	0.00	74,066.00	0.00
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	58,453.00	58,453.00	0.00	10,500.00	47,953.00	17.96
600 SUPPLIES	50,638.00	50,638.00	83.96	22,088.16	28,465.88	43.79
800 OTHER OBJECTS	28,870.00	28,870.00	0.00	7,017.45	21,852.55	24.31
Totals for 3200s	634,821.00	634,821.00	83.96	57,938.26	576,798.78	9.14
3300 COMMUNITY SERVICES						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	430.00	430.00	0.00	0.00	430.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
Totals for 3300s	16,530.00	16,530.00	0.00	0.00	16,530.00	0.00
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	429.80	1,570.20	21.49

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	1,286,143.00	1,286,143.00	0.00	0.00	1,286,143.00	0.00
Totals for 5100s	1,288,143.00	1,288,143.00	0.00	429.80	1,287,713.20	0.03
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Totals for 5900s	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Expenditure Totals	20,399,816.00	20,399,816.00	60,750.41	2,130,857.08	18,208,208.51	10.74
Fund 10 Totals						
Total Expenditure	19,010,098.00	19,010,098.00	60,750.41	2,130,427.28	16,818,920.31	11.53
Total Other Expenditure	1,389,718.00	1,389,718.00	0.00	429.80	1,389,288.20	0.03
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,010,098.00	19,010,098.00	60,750.41	2,130,427.28	16,818,920.31	11.53
Total Other Expenditure	1,389,718.00	1,389,718.00	0.00	429.80	1,389,288.20	0.03
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10
From 07/01/2022 To 06/30/2023
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,112,308.00)	(5,028,452.49)	(5,028,452.49)	0.00	(1,083,855.51)	82.27
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(7,500.00)	0.00	0.00	0.00	(7,500.00)	0.00
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(7,095.02)	(7,095.02)	0.00	(14,999.98)	32.11
6151	GENERAL FUND - EARNED INCOME TAX	(2,217,552.00)	(450,734.55)	(450,734.55)	0.00	(1,766,817.45)	20.33
6153	GENERAL FUND - REAL ESTATE TRANSFER	(150,000.00)	(30,608.45)	(30,608.45)	0.00	(119,391.55)	20.41
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	102,750.00	98,550.37	98,550.37	0.00	4,199.63	95.91
6311	GENERAL FUND - PENALTIES REAL ESTATE	(18,592.00)	(1,237.27)	(1,237.27)	0.00	(17,354.73)	6.65
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(36,194.41)	(36,194.41)	0.00	(338,805.59)	9.65
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(15,000.00)	(14,027.46)	(14,027.46)	0.00	(972.54)	93.52
6711	GENERAL FUND - FOOTBALL SALES	(17,900.00)	(649.00)	(649.00)	0.00	(17,251.00)	3.63
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	0.00	0.00	0.00	(7,000.00)	0.00
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	0.00	0.00	0.00	(5,000.00)	0.00
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(328.00)	(328.00)	0.00	(1,672.00)	16.40
6830	GENERAL FUND - IU REV FEDERAL FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(196,153.00)	0.00	0.00	0.00	(196,153.00)	0.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6941	GENERAL FUND - TUITION	0.00	(1,351.20)	(1,351.20)	0.00	1,351.20	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(2,322.00)	(2,322.00)	0.00	1,322.00	232.20
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	(2,118.98)	(2,118.98)	0.00	(881.02)	70.63
7111	GENERAL FUND - BEF FORMULA	(6,350,088.00)	(998,810.00)	(998,810.00)	0.00	(5,351,278.00)	15.73
7112	GENERAL FUND - BEF SOCIAL SECURITY	(393,352.00)	41,138.00	41,138.00	0.00	(434,490.00)	(10.46)

Condensed Board Summary Report

Fund: 10
From 07/01/2022 To 06/30/2023
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7270	GENERAL FUND - SPECIAL ED SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(901,863.00)	(143,530.00)	(143,530.00)	0.00	(758,333.00)	15.91
7310	GENERAL FUND - TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	GENERAL FUND - S D Transportation	(182,168.00)	(17,474.00)	(17,474.00)	0.00	(164,694.00)	9.59
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7320	GENERAL FUND - RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(707,126.00)	(353,563.00)	(353,563.00)	0.00	(353,563.00)	50.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	0.00	0.00	0.00	(228,011.00)	0.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,845,654.00)	0.00	0.00	0.00	(1,845,654.00)	0.00
8512	GENERAL FUND - IDEA, PART B	0.00	0.00	0.00	0.00	0.00	0.00
8514	GENERAL FUND - TITLE I	(339,232.00)	(45,845.11)	(45,845.11)	0.00	(293,386.89)	13.51
8515	GENERAL FUND - TITLE II	(46,731.00)	(2,797.18)	(2,797.18)	0.00	(43,933.82)	5.99
8517	GENERAL FUND - TITLE IV	(25,705.00)	(3,492.40)	(3,492.40)	0.00	(22,212.60)	13.59
8741	GENERAL FUND - CARES ESSER	0.00	0.00	0.00	0.00	0.00	0.00
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	0.00	0.00	0.00	0.00	0.00	0.00
8743	GENERAL FUND - ESSER II	0.00	(59,685.96)	(59,685.96)	0.00	59,685.96	0.00
8744	GENERAL FUND - ARP ESSER	(287,536.00)	(283,160.70)	(283,160.70)	0.00	(4,375.30)	98.48
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	(70,740.00)	(70,740.00)	0.00	70,740.00	0.00

Condensed Board Summary Report

Fund: 10
From 07/01/2022 To 06/30/2023
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(14,148.00)	(14,148.00)	0.00	14,148.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(14,148.00)	(14,148.00)	0.00	14,148.00	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 Totals							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	(20,399,816.00)	(7,442,824.81)	(7,442,824.81)	0.00	(12,956,991.19)	36.48
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		(20,399,816.00)	(7,442,824.81)	(7,442,824.81)	0.00	(12,956,991.19)	

Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,399,816.00)	(7,442,824.81)	(7,442,824.81)	0.00	(12,956,991.19)	36.48
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,399,816.00)	(7,442,824.81)	(7,442,824.81)	0.00	(12,956,991.19)	

BOARD SUMMARY
Fund: 10 - GENERAL FUND Encumbrances Included
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REGULAR PROGRAMS						
100 SALARIES	4,681,490.00	4,681,490.00	0.00	4,701,380.92	(19,890.92)	100.42
200 EMPLOYEE BENEFITS	3,149,152.00	3,149,152.00	0.00	2,978,368.85	170,783.15	94.58
300 PURCH PROF & TECH SVCS	15,900.00	15,900.00	0.00	15,752.92	147.08	99.07
400 PURCHASED PROPERTY SVCS	33,885.00	33,885.00	0.00	27,723.79	6,161.21	81.82
500 OTHER PURCHASED SVCS	753,756.00	753,756.00	0.00	1,021,144.25	(267,388.25)	135.47
600 SUPPLIES	172,342.00	172,342.00	0.00	189,646.15	(17,304.15)	110.04
700 PROPERTY	6,364.00	6,364.00	0.00	1,032.46	5,331.54	16.22
800 OTHER OBJECTS	11,355.00	11,355.00	0.00	27,752.91	(16,397.91)	244.41
Totals for 1100s	8,824,244.00	8,824,244.00	0.00	8,962,802.25	(138,558.25)	101.57
1200 SPECIAL PROGRAMS						
100 SALARIES	1,252,601.00	1,252,601.00	0.00	1,220,193.64	32,407.36	97.41
200 EMPLOYEE BENEFITS	813,920.00	813,920.00	0.00	738,247.44	75,672.56	90.70
300 PURCH PROF & TECH SVCS	447,600.00	447,600.00	0.00	408,865.43	38,734.57	91.35
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,542.00	7,542.00	0.00	2,791.90	4,750.10	37.02
600 SUPPLIES	17,171.00	17,171.00	0.00	10,343.77	6,827.23	60.24
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Totals for 1200s	2,544,104.00	2,544,104.00	0.00	2,380,442.18	163,661.82	93.57
1300 VOCATIONAL EDUCATION						
100 SALARIES	284,203.00	284,203.00	0.00	300,815.70	(16,612.70)	105.85
200 EMPLOYEE BENEFITS	182,989.00	182,989.00	0.00	181,526.47	1,462.53	99.20
500 OTHER PURCHASED SVCS	258,040.00	258,040.00	0.00	3,588.68	254,451.32	1.39
600 SUPPLIES	11,547.00	11,547.00	0.00	7,720.34	3,826.66	66.86
Totals for 1300s	736,779.00	736,779.00	0.00	493,651.19	243,127.81	67.00
1400 OTHER INSTRUCTION						
100 SALARIES	201,650.00	201,650.00	0.00	205,540.86	(3,890.86)	101.93

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 EMPLOYEE BENEFITS	114,400.00	114,400.00	0.00	110,904.87	3,495.13	96.94
300 PURCH PROF & TECH SVCS	30,215.00	30,215.00	0.00	32,959.30	(2,744.30)	109.08
500 OTHER PURCHASED SVCS	86,000.00	86,000.00	0.00	41,949.52	44,050.48	48.78
600 SUPPLIES	3,978.00	3,978.00	0.00	2,816.86	1,161.14	70.81
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,199.94	0.06	100.00
Totals for 1400s	437,443.00	437,443.00	0.00	395,371.35	42,071.65	90.38
2100 SUPPORT FOR STUDENTS						
100 SALARIES	295,534.00	295,534.00	0.00	284,393.08	11,140.92	96.23
200 EMPLOYEE BENEFITS	189,573.00	189,573.00	0.00	156,181.74	33,391.26	82.39
300 PURCH PROF & TECH SVCS	19,700.00	19,700.00	0.00	19,700.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	80.05	919.95	8.01
600 SUPPLIES	9,105.00	9,105.00	0.00	7,814.85	1,290.15	85.83
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
Totals for 2100s	515,237.00	515,237.00	0.00	468,389.72	46,847.28	90.91
2200 SUPPORT FOR INSTRUCTION						
100 SALARIES	237,265.00	237,265.00	0.00	209,086.12	28,178.88	88.12
200 EMPLOYEE BENEFITS	250,587.00	250,587.00	0.00	215,369.84	35,217.16	85.95
300 PURCH PROF & TECH SVCS	280,645.00	280,645.00	0.00	268,800.07	11,844.93	95.78
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	321.75	4,678.25	6.44
500 OTHER PURCHASED SVCS	17,879.00	17,879.00	0.00	15,420.98	2,458.02	86.25
600 SUPPLIES	48,702.00	48,702.00	0.00	38,927.77	9,774.23	79.93
700 PROPERTY	424,161.00	424,161.00	0.00	755,437.90	(331,276.90)	178.10
Totals for 2200s	1,264,239.00	1,264,239.00	0.00	1,503,364.43	(239,125.43)	118.91
2300 ADMINISTRATION						
100 SALARIES	605,121.00	605,121.00	0.00	577,513.88	27,607.12	95.44
200 EMPLOYEE BENEFITS	570,348.00	570,348.00	0.00	503,819.85	66,528.15	88.34
300 PURCH PROF & TECH SVCS	79,300.00	79,300.00	0.00	90,580.26	(11,280.26)	114.22
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	23,943.38	(4,483.38)	123.04

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund: Encumbrances Included
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	28,375.00	28,375.00	0.00	18,054.99	10,320.01	63.63
700 PROPERTY	1,000.00	1,000.00	0.00	1,000.00	0.00	100.00
800 OTHER OBJECTS	16,460.00	16,460.00	0.00	15,030.92	1,429.08	91.32
Totals for 2300s	1,320,064.00	1,320,064.00	0.00	1,229,943.28	90,120.72	93.17
2400 PUPIL HEALTH						
100 SALARIES	116,566.00	116,566.00	0.00	123,371.20	(6,805.20)	105.84
200 EMPLOYEE BENEFITS	54,979.00	54,979.00	0.00	52,378.50	2,600.50	95.27
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	97.00	206.00	32.01
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	131.04	143.96	47.65
600 SUPPLIES	5,558.00	5,558.00	0.00	3,900.78	1,657.22	70.18
700 PROPERTY	746.00	746.00	0.00	746.00	0.00	100.00
Totals for 2400s	183,527.00	183,527.00	0.00	180,624.52	2,902.48	98.42
2500 BUSINESS OFFICE						
100 SALARIES	160,500.00	160,500.00	0.00	143,201.83	17,298.17	89.22
200 EMPLOYEE BENEFITS	141,724.00	141,724.00	0.00	144,266.19	(2,542.19)	101.79
300 PURCH PROF & TECH SVCS	15,169.00	15,169.00	0.00	14,613.00	556.00	96.33
400 PURCHASED PROPERTY SVCS	2,527.00	2,527.00	0.00	2,507.24	19.76	99.22
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	13,684.37	1,815.63	88.29
600 SUPPLIES	3,266.00	3,266.00	0.00	1,663.82	1,602.18	50.94
Totals for 2500s	338,686.00	338,686.00	0.00	319,936.45	18,749.55	94.46
2600 PLANT SERVICES						
100 SALARIES	696,361.00	696,361.00	0.00	663,783.72	32,577.28	95.32
200 EMPLOYEE BENEFITS	620,610.00	620,610.00	0.00	583,110.73	37,499.27	93.96
400 PURCHASED PROPERTY SVCS	255,871.00	255,871.00	0.00	260,575.24	(4,704.24)	101.84
500 OTHER PURCHASED SVCS	103,950.00	103,950.00	0.00	102,046.29	1,903.71	98.17
600 SUPPLIES	393,918.00	393,918.00	0.00	460,108.74	(66,190.74)	116.80
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included
As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	0.00	200.00	0.00
Totals for 2600s	2,072,410.00	2,072,410.00	0.00	2,069,624.72	2,785.28	99.87
2700 STUDENT TRANSPORTATION						
100 SALARIES	18,464.00	18,464.00	0.00	1,452.78	17,011.22	7.87
200 EMPLOYEE BENEFITS	7,863.00	7,863.00	0.00	157.44	7,705.56	2.00
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	324,361.00	324,361.00	0.00	337,023.19	(12,662.19)	103.90
600 SUPPLIES	50,000.00	50,000.00	0.00	65,302.66	(15,302.66)	130.61
Totals for 2700s	403,938.00	403,938.00	0.00	407,186.07	(3,248.07)	100.80
3200 STUDENT ACTIVITIES						
100 SALARIES	272,943.00	272,943.00	0.00	278,367.75	(5,424.75)	101.99
200 EMPLOYEE BENEFITS	127,049.00	127,049.00	0.00	112,516.92	14,532.08	88.56
300 PURCH PROF & TECH SVCS	73,515.00	73,515.00	0.00	69,181.00	4,334.00	94.10
400 PURCHASED PROPERTY SVCS	4,000.00	4,000.00	0.00	4,724.19	(724.19)	118.10
500 OTHER PURCHASED SVCS	44,273.00	44,273.00	0.00	56,356.70	(12,083.70)	127.29
600 SUPPLIES	51,789.00	51,789.00	0.00	45,476.61	6,312.39	87.81
800 OTHER OBJECTS	25,770.00	25,770.00	0.00	23,064.25	2,705.75	89.50
Totals for 3200s	599,339.00	599,339.00	0.00	589,687.42	9,651.58	98.39
3300 COMMUNITY SERVICES						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	426.00	426.00	0.00	0.00	426.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	12,786.58	2,313.42	84.68
Totals for 3300s	16,526.00	16,526.00	0.00	12,786.58	3,739.42	77.37
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	1,027.10	972.90	51.36
900 OTHER USES OF FUNDS	746,096.00	746,096.00	0.00	746,070.48	25.52	100.00
Totals for 5100s	748,096.00	748,096.00	0.00	747,097.58	998.42	99.87
5200 FUND TRANSFERS						

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
900 OTHER USES OF FUNDS	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
Totals for 5200s	238,078.00	238,078.00	0.00	0.00	238,078.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Totals for 5900s	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
Expenditure Totals	20,344,285.00	20,344,285.00	0.00	19,760,907.74	583,377.26	97.13
Fund 10 Totals						
Total Expenditure	19,256,536.00	19,256,536.00	0.00	19,013,810.16	242,725.84	98.74
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	747,097.58	340,651.42	68.68
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund: Encumbrances Included

As of: 06/30/2022

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,256,536.00	19,256,536.00	0.00	19,013,810.16	242,725.84	98.74
Total Other Expenditure	1,087,749.00	1,087,749.00	0.00	747,097.58	340,651.42	68.68
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10
From 07/01/2021 To 06/30/2022
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(5,860,140.00)	(5,829,695.41)	(5,829,695.41)	0.00	(30,444.59)	99.48
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(7,500.00)	(8,224.71)	(8,224.71)	0.00	724.71	109.66
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(22,095.02)	(22,095.02)	0.00	0.02	100.00
6151	GENERAL FUND - EARNED INCOME TAX	(2,128,420.00)	(2,426,204.59)	(2,426,204.59)	0.00	297,784.59	113.99
6153	GENERAL FUND - REAL ESTATE TRANSFER	(125,000.00)	(166,969.54)	(166,969.54)	0.00	41,969.54	133.58
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	106,500.00	98,006.27	98,006.27	0.00	8,493.73	92.02
6311	GENERAL FUND - PENALTIES REAL ESTATE	(28,100.00)	(17,872.15)	(17,872.15)	0.00	(10,227.85)	63.60
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(350,000.00)	(428,126.65)	(428,126.65)	0.00	78,126.65	122.32
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(15,000.00)	(14,120.37)	(14,120.37)	0.00	(879.63)	94.14
6711	GENERAL FUND - FOOTBALL SALES	(19,000.00)	(11,120.00)	(11,120.00)	0.00	(7,880.00)	58.53
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	(8,501.00)	(8,501.00)	0.00	1,501.00	121.44
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(4,047.00)	(4,047.00)	0.00	(953.00)	80.94
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(2,641.00)	(2,641.00)	0.00	641.00	132.05
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(900.00)	(2,822.00)	(2,822.00)	0.00	1,922.00	313.56
6830	GENERAL FUND - IU REV FEDERAL FUNDS	0.00	(0.93)	(0.93)	0.00	0.93	0.00
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(193,164.00)	(196,559.05)	(196,559.05)	0.00	3,395.05	101.76
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(5,135.86)	(5,135.86)	0.00	(4,864.14)	51.36
6941	GENERAL FUND - TUITION	0.00	(1,600.00)	(1,600.00)	0.00	1,600.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	(5,368.27)	(5,368.27)	0.00	(4,631.73)	53.68
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(3,318.70)	(3,318.70)	0.00	2,318.70	331.87
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	(7,934.97)	(7,934.97)	0.00	4,934.97	264.50
7111	GENERAL FUND - BEF FORMULA	(6,154,310.00)	(6,340,559.78)	(6,340,559.78)	0.00	186,249.78	103.03
7112	GENERAL FUND - BEF SOCIAL SECURITY	(390,128.00)	(386,146.48)	(386,146.48)	0.00	(3,981.52)	98.98

Condensed Board Summary Report

Fund: 10
From 07/01/2021 To 06/30/2022
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7160	GENERAL FUND - SECTION 1305/1306	0.00	(10,824.00)	(10,824.00)	0.00	10,824.00	0.00
7270	GENERAL FUND - SPECIAL ED SUBSIDY	(873,486.00)	(907,097.96)	(907,097.96)	0.00	33,611.96	103.85
7310	GENERAL FUND - TRANSPORTATION	(182,168.00)	(174,737.94)	(174,737.94)	0.00	(7,430.06)	95.92
7312	GENERAL FUND - N P Transportation	0.00	(1,540.00)	(1,540.00)	0.00	1,540.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	(21,885.35)	(21,885.35)	0.00	1,885.35	109.43
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(561,789.00)	(561,144.71)	(561,144.71)	0.00	(644.29)	99.89
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	(228,011.00)	(228,011.00)	0.00	0.00	100.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,847,299.00)	(1,217,476.41)	(1,217,476.41)	0.00	(629,822.59)	65.91
8512	GENERAL FUND - IDEA, PART B	(495.00)	(420.82)	(420.82)	0.00	(74.18)	85.01
8514	GENERAL FUND - TITLE I	(343,898.00)	(301,681.27)	(301,681.27)	0.00	(42,216.73)	87.72
8515	GENERAL FUND - TITLE II	(47,357.00)	(44,199.82)	(44,199.82)	0.00	(3,157.18)	93.33
8517	GENERAL FUND - TITLE IV	(26,118.00)	(22,011.40)	(22,011.40)	0.00	(4,106.60)	84.28
8741	GENERAL FUND - CARES ESSER	(7,500.00)	(12,496.85)	(12,496.85)	0.00	4,996.85	166.62
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	(1,100.00)	(987.58)	(987.58)	0.00	(112.42)	89.78
8743	GENERAL FUND - ESSER II	(504,738.00)	(696,877.26)	(696,877.26)	0.00	192,139.26	138.07
8744	GENERAL FUND - ARP ESSER	(452,919.00)	(163,550.62)	(163,550.62)	0.00	(289,368.38)	36.11
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	(107,868.75)	(107,868.75)	0.00	107,868.75	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	(19,150.00)	(18,932.31)	(18,932.31)	0.00	(217.69)	98.86
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	(10,480.00)	(10,480.00)	0.00	10,480.00	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(2,096.00)	(2,096.00)	0.00	2,096.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(2,096.00)	(2,096.00)	0.00	2,096.00	0.00
Fund 10 Totals							

Condensed Board Summary Report

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(20,297,473.26)	(20,297,473.26)	(20,297,473.26)	0.00	(46,811.74)	99.77
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(20,297,473.26)	(20,297,473.26)	(20,297,473.26)	0.00	(46,811.74)	

Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,344,285.00)	(20,297,473.26)	(20,297,473.26)	0.00	(46,811.74)	99.77
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,344,285.00)	(20,297,473.26)	(20,297,473.26)	0.00	(46,811.74)	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021199	08/19/2022	ARBITERSPORTS LLC	GENERAL SUPPLIES		1,460.00
0000021200	08/19/2022	B E PUBLISHING	GENERAL SUPPLIES		376.90
0000021201	08/19/2022	KEN BERGREN INC.	GENERAL SUPPLIES		6.86
0000021202	08/19/2022	BSN SPORTS LLC	GENERAL SUPPLIES		1,288.25
0000021203	08/19/2022	DELL MARKETING LP	Enc Transfer from FY22 Superintendent Laptop		1,062.24 #
0000021204	08/19/2022	EDMENTUM	Mountie Academy		56,000.00
0000021205	08/19/2022	EXTERIOR CLEANING SERVICES	Repairs & Maintenance		2,014.00
0000021206	08/19/2022	GBM	Repairs & Maintenance		32.82
0000021207	08/19/2022	GRAND RENTAL STATION	Repairs & Maintenance		196.00
0000021208	08/19/2022	HURWITZ BATTERIES	GENERAL SUPPLIES		225.60
0000021209	08/19/2022	JOHNSON CONTROLS INC	Enc Transfer from FY22 Evaporator Coil		6,551.00 #
0000021210	08/19/2022	KENDALL HUNT PUBLISHING COMPANY	Workbooks		14,116.30
0000021211	08/19/2022	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		820.00
0000021212	08/19/2022	KEYSTONE NATURAL TURF	Repairs & Maintenance		1,800.00
0000021213	08/19/2022	KURTZ BROTHERS	GENERAL SUPPLIES		2,102.47
0000021214	08/19/2022	LJC JANITORIAL DISTRIBUTORS	GENERAL SUPPLIES		2,409.00
0000021215	08/19/2022	LEZZER LUMBER CO	GENERAL SUPPLIES		35.30
0000021216	08/19/2022	TARA BATTAGLIA	GENERAL SUPPLIES		105.99
0000021217	08/19/2022	MEIER SUPPLY CO INC	GENERAL SUPPLIES		9.41
0000021218	08/19/2022	MONTGOMERY COUNTY IU #23	TECH SERVICE		491.40
0000021219	08/19/2022	MONTTOURSVILLE SOCCER BOOSTERS	Admission Fee-Soccer Tournament		150.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021220	08/19/2022	JAMIE MOWREY	GENERAL SUPPLIES		98.43
0000021221	08/19/2022	MUSIC IS ELEMENTARY	GENERAL SUPPLIES		1,099.00
0000021222	08/19/2022	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		1,984.00
0000021223	08/19/2022	OTTO'S BOOK STORE	BOOKS		472.83
0000021224	08/19/2022	PARSS	Dues and Fees		890.00
0000021225	08/19/2022	PACE ANALYTICAL SERVICES LLC	Repairs & Maintenance		54.30
0000021226	08/19/2022	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		6,509.13 #
0000021227	08/19/2022	PLANKENHORN STATIONERY CO.	GENERAL SUPPLIES		336.81
0000021228	08/19/2022	PLUMBING MASTERS	Repairs & Maintenance		5,950.00
0000021229	08/19/2022	PPL ELECTRIC UTILITIES	Electricity		15,969.29
0000021230	08/19/2022	REALLY GOOD STUFF INC	GENERAL SUPPLIES		134.53
0000021231	08/19/2022	ROGERS UNIFORMS	GENERAL SUPPLIES		1,250.00 #
0000021232	08/19/2022	ROTO-ROOTER SEWER & DRAIN	Repairs & Maintenance		0.00
0000021233	08/19/2022	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		150.00
0000021234	08/19/2022	SHI INTERNATIONAL CORP	Promethean Mobile Cart		919.60
0000021235	08/19/2022	SUMMIT PRODUCTS	GENERAL SUPPLIES		583.75
0000021236	08/19/2022	UNITED RENTALS (NORTH AMERICA) INC	Repairs & Maintenance		978.82
0000021237	08/19/2022	VERIZON WIRELESS	Wireless		189.11
0000021238	08/19/2022	WELD-TEC SERVICE & SALES	GENERAL SUPPLIES		30.00
0000021239	08/22/2022	SCOTT HILL	Start-Up Monies		2,250.00
0000021240	08/29/2022	AMTRUST FINANCIAL SERVICES INC	WORKERS COMP		4,290.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021241	08/29/2022	CAIU	TECH SERVICE		16,887.50
0000021242	08/29/2022	CARDMEMBER SERVICES	Drama Licensing Fees	Uniforms	10,815.39
0000021243	08/29/2022	CARNEGIE LEARNING	Professional Development		15,136.00
0000021244	08/29/2022	CSIU BUSINESS OFFICE	TECH SERVICE		14,724.96
0000021245	08/29/2022	CINTAS	GENERAL SUPPLIES		230.49
0000021246	08/29/2022	DEMANS SPORTS CENTER	GENERAL SUPPLIES		1,404.50
0000021247	08/29/2022	FOLLETT SCHOOL SOLUTIONS INC	Enc Transfer from FY22 BOOKS		292.39 #
0000021248	08/29/2022	GBM	Repairs & Maintenance		385.49
0000021249	08/29/2022	GRAINGER	GENERAL SUPPLIES		179.61
0000021250	08/29/2022	KURTZ BROTHERS	GENERAL SUPPLIES		157.85
0000021251	08/29/2022	Labels By Pulizzi	GENERAL SUPPLIES		570.00
0000021252	08/29/2022	MEIER SUPPLY CO INC	GENERAL SUPPLIES		49.43
0000021253	08/29/2022	NORTH CENTRAL SIGHT SERVICES	Disposal Service		132.00
0000021254	08/29/2022	PENN COLLEGE CAC	TRAVEL		500.00
0000021255	08/29/2022	PAYROLL FUND	GROSS 8-26-22	ER REITRE 8-26-22	362,957.72
0000021256	08/29/2022	MICHAEL RODGERS	KIT Summit Registration Fee		150.00
0000021257	08/29/2022	SPORTSMAN'S	GENERAL SUPPLIES		1,155.60
0000021258	08/29/2022	VERIZON	Telephone Service		176.07
0000021259	08/29/2022	VOYAGER SOPRIS LEARNING	GENERAL SUPPLIES		780.00
0000021260	08/29/2022	WARDS SCIENCE	GENERAL SUPPLIES		1,969.29
0000021261	08/29/2022	WM CORPORATE SERVICES INC	Disposal Service		2,775.00
0000021262	08/29/2022	WELD-TEC SERVICE & SALES	GENERAL SUPPLIES		20.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021263	08/29/2022	WMWA	Water		5,004.75
0000021264	09/02/2022	CARGILL MEAT SOLUTIONS	GENERAL SUPPLIES		10.00
0000021265	09/02/2022	CM REGENT LLC	Sept 22 Life Insurance Premiums		761.88
0000021266	09/02/2022	COMMONWEALTH UNIVERSITY OF PA	Mountain River Run		230.00
0000021267	09/02/2022	DELTA DENTAL OF PA	Sept 22 Dental Insurance Premiums		7,600.00
0000021268	09/02/2022	RICHARD EDMONSTON	GENERAL SUPPLIES		332.90
0000021269	09/02/2022	FOLLETT SCHOOL SOLUTIONS INC	Data Integration - One Time Fee		878.90
0000021270	09/02/2022	MARGARET FURST	CLASS SUPPLIES		95.45
0000021271	09/02/2022	JOSTENS INC	GENERAL SUPPLIES		31.40
0000021272	09/02/2022	JESSICA KALEIDAS	Subscription		99.99
0000021273	09/02/2022	KURTZ BROTHERS	GENERAL SUPPLIES		327.97
0000021274	09/02/2022	LOWE'S COMPANIES INC	GENERAL SUPPLIES		372.66
0000021275	09/02/2022	MACGILL	GENERAL SUPPLIES		1,245.42
0000021276	09/02/2022	MADISON NATIONAL LIFE INSURANCE CO INC	Sept 22 Income Protection Premiums		913.24
0000021277	09/02/2022	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		4,912.00
0000021278	09/02/2022	NIITANY OIL	Diesel	Gasoline	3,461.88
0000021279	09/02/2022	NORTH CENTRAL SIGHT SERVICES	Disposal Service		44.00
0000021280	09/02/2022	J. W. PEPPER & SON INC	GENERAL SUPPLIES		776.74
0000021281	09/02/2022	ROTO-ROOTER	Repairs & Maintenance		1,050.00
0000021282	09/02/2022	SCHOOL SPECIALTY LLC	Workbooks		252.54
0000021283	09/02/2022	SCHOOLPOSTERS.COM	GENERAL SUPPLIES		167.06

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000021284	09/02/2022	SHI INTERNATIONAL CORP	Duo Access Hardware Token		275.00
0000021285	09/02/2022	THE SIGN SHOP	GENERAL SUPPLIES		240.00
0000021286	09/02/2022	SUSQUEHANNA PAPER & SANITARY	GENERAL SUPPLIES		57.80
* 000E232253	08/26/2022	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E232255	08/25/2022	WEX HEALTH INC	HSA Fee for July 2022		236.50
* 000E232259	08/31/2022	PSERS	PSERS Employer POS		3,448.05
* 000E232260	08/31/2022	PSERS	PSERS Employer POS		145.66
* 000E232261	08/29/2022	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E232262	08/29/2022	LYCOMING COUNTY INSURANCE CONSORTIUM	Aug 22 Health Insurance Premiums		169,089.96
10 - GENERAL FUND					768,939.18
Grand Total All Funds					768,939.18
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					(1,050.00)
Grand Total Other Disbursement Non-negotiables					172,955.17
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					597,034.01
Grand Total All Payments					768,939.18

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006259	08/24/2022	CARDMEMBER SERVICES	General Supplies		6,847.99
0000006260	08/24/2022	NUTRITION INC	Professional Services		33,694.00
0000006261	08/24/2022	TARA STRYKER	GENERAL SUPPLIES		200.00
50 - FOOD SERVICE FUND					40,741.99
Grand Total All Funds					40,741.99
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					40,741.99
Grand Total All Payments					40,741.99

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001177	08/24/2022	Cortez's Flooring America	Carpet Replacement at Central		13,055.00
22 - CAPITAL RESERVE FUND					13,055.00
Grand Total All Funds					13,055.00
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					13,055.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					13,055.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO22 - GO NOTE 2022 Payment Dates: 08/18/2022 - 09/07/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001001	09/06/2022	MCKISSICK ARCHITECTS	June 2022 Invoice		502.50
0000001002	09/06/2022	MCKISSICK ARCHITECTS	July 2022 Invoice		3,960.07
41 - DEBT SERVICE FUND					4,462.57
Grand Total All Funds					4,462.57
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					4,462.57
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					4,462.57

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

09/08/2022 12:30:02 PM

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Page 1 of 1

August 22, 2022

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Jesse Smith – High School Principal, Scott Hill – HS Assistant Principal/Athletic Director, Maria Pierce – Rommelt Elementary Principal/Director of Student Services, Michele Loomis – Central Elementary Principal, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Elyse Schopfer, Dick Knecht, and Brenda Trimble.

APPROVE TREASURER'S REPORT

A motion to approve the treasurer's report from July 2022 was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,768,415.36, Food Service Fund in the amount of \$34,844.02, and Capital Reserve in the amount of \$52,160.56 as funds become available was moved by Miller, seconded by Brigandi. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE MINUTES

A motion to approve the minutes of July 18, 2022 and August 10, 2022 as written was moved by Bachman, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

SUPERINTENDENT RECOMMENDATIONS

EGRANTS SIGNATURE RESOLUTION

A motion to approve the eGrants Signature Resolution allowing Dr. Eric Briggs to sign electronic agreements with the Pennsylvania Department of Education was moved by Bachman, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

PCCD GRANT – TECHNOLOGY EXPENDITURES

A motion to approve the use of expenditures related to security planning and the purchase of security related technology based on safety needs using the 2023 School Mental Health and Safety funding was moved by Brigandi, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

CENTRAL ELEMENTARY BUILDING RENOVATION PROJECT

A motion to approve moving forward with the Central Elementary Renovation Project at a cost not to exceed \$9,100,000 was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-no, and Rupert-yes; motion carried.

BASEBALL AND SOFTBALL FIELDS SCOREBOARD PROJECT

A motion to approve the Scope of Services documents from Larson Design Group for the baseball and softball fields scoreboard project was moved by Rupert, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

NON-RESIDENT TUITION

A motion to approve a non-resident student paying tuition to attend the South Williamsport Area School District was moved by Bachman, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

AGREEMENT WITH COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

A motion to approve the five-year agreement with Commonwealth University of Pennsylvania for Internship/Practicum Pre-Clinical, and Student Teacher experiences to operate experiences at the District from 2022 through 2026 was moved by Cramer, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT - RESIGNATIONS

Dr. Eric Briggs, Superintendent, accepted a letter of resignation from the following employee:

- Amanda (Lili) Crum from her 3rd Grade Long-Term Substitute Teacher position effective August 16, 2022

EMPLOYMENT

A motion to approve the following employment was moved by Miller, seconded by Rupert

- Elementary Art Teacher – Benjamin Foote as Elementary Art Teacher effective the 2022-2023 school year as a Type 01 Emergency Permit requiring the completion of PDE credit coursework as defined under Type 01 Emergency Certification status at a salary of \$46,172 based on step B-1 of the South Williamsport Area Education Association Agreement
- Food Service Workers
 - Lori Harrison at the High School for 6.5 hours per day at \$12.93 per hour in accordance with the Education Support Professionals Association
 - Louise Ferguson at the High School for 3.25 hours per day at \$12.93 per hour in accordance with the Education Support Professionals Association
- Substitutes for the 2022-2023 school year
 - Certified Substitutes – Suzanne Bastian, Jean Cohick, Yvonne Lentz, Phyllis McKernan, Sharon O'Malley, Heather Rogers, Ann Schopfer, and Marjorie Wonderlich
 - Classified Substitutes – Mae Allvord, Megan Apker, Christine Bickel, Chris Gottschall, Johanna Hazel, Heather Henry, Michelle Kemnitz, Ken Mundorff, and Janice Ritter
 - Guest Teachers – Jack Johnson and Lindsey Perry
- Guest Teacher Program through Blast IU
 - Ellen Baysore, Robin Borick, Donna Carey, Barth Carson, Jonathon Correll, John Driscoll III, Elizabeth Haldeman, Ryan Helminiak, Randy Holmes, Wendy Hunter, Christopher Kuriga, Benjamin Landon, Laurie Long, Chelsea Miller, Melissa Mitteer-Bradley, Heidi Mnkandhla, Jodi Nolan, Cheri Ostrom, Matthew Solomon, and Madison VanDuren
- Mentors for the 2022-2023 school year at a stipend of \$500.
 - Sarah Beth Ireland for Marissa Blaise; Tina Pulver for Joella Harvey; Robyn Rummings for Kendra Billman; Jim Girardi for Benjamin Foote; Melanie Rojas for Rena Shively; Kim Bollinger for Rachel Knipe; and Scott Manning for Amy Vance
- Event Security Staff for the 2022-2023 School Year
 - Greg Forsburg, Dick Knecht, Terri Knecht, Ed March, Bob Perry, Frank Zaydell, Cody Strouse, and Brandon Hogue

- Game Workers for the 2022-2023 school year at \$25 per game
 - Nancy Bieber, Stacie Bieber, Karen Geise, Jaimee Kopp, Terry Kopp, Fran Kropp, Christy Pinkerton, Erick Fortin, Ron Hine, Scott Lowery, Craig Kropp, Christy Lusk, Dwight Woodley, Eric Ranck, Heath Barry, Gary Guerrisky, Ned Shaw, Rob Shaw, Emily Wagner, and Cathy Bachman (Volunteer)
- Game Managers for the 2022-2023 school year at \$35 per game
 - Fran Kropp, Karen Geise, Trevor Effen, Matt Bradley, and Manny Tsikitas

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

TRANSPORTATION DRIVERS FOR 2022-2023

A motion to approve the following transportation drivers for the 2022-2023 school year was moved by Rupert, seconded by Hitesman.

- Assigned Drivers: Lee Bernstein, Wesley Robey, Matt Horn, Jeff Dugan, Nancy Bieber, Christine Shifflet, Paul Biblehimer, Charlie Brooks, and Paul Chapman
- Substitute Drivers: Keith Doverspike, Rich Hawk, Shane Heydrich, Keith Jordan, Cam Kephart, Becky Nettleton, Brandon Nettleton, Kristopher Runner, Rex Schrum, Doug Wirth, and Bob Smith.

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

TRANSPORTATION SCHEDULE FOR 2022-2023

A motion to approve the 2022-2023 Transportation Schedules was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

A motion to adjourn the meeting was made by Miller, seconded by Cramer. All members present voting yes, the meeting was adjourned at 6:34 PM.

Attest

Jamie Mowrey
Board Secretary

JOB DESCRIPTION
Instructional Coach

Status	Full-Time	Work Year	June 30 – July 1
Wages	As set by contract	Supervisor	Building Administrator
Benefits	As set by contract	Employer	South Williamsport Area School District

Position Summary

An instructional coach is a member of the teaching staff who is appointed for their strengths in the instructional area of coaching. The coach has varying roles and responsibilities, but the primary focus is always to work collaboratively with staff to improve student learning. The coach will build the capacity of the school and its teacher to meet all students' needs.

Minimum Requirements

Education / Certification / Work Experience

- Valid PA teaching certificate
- 4-year college degree in a field of education
- Master's Degree
- 5 years teaching experience
- Proven ability to work cooperatively and effectively with administration and colleagues.

Knowledge / Skills / Abilities

- Demonstrates leadership qualities and strong interpersonal skills, including giving and receiving constructive feedback.
- Demonstrates ability to use data to guide instructional decisions.
- Demonstrates knowledge of best practices.
- Demonstrates evidence of continuous professional growth.
- Demonstrates strong oral and written communication.

Essential Duties:

Primary

- Provide job-embedded, ongoing professional development to staff, including teachers, paraprofessionals, and administrators
- Provide support to administration in data analysis and professional development choices
- Provide professional learning to teachers to improve content knowledge and instructional strategies
- Model research-based best practices in classrooms
- Co-teach with teachers using district-approved curriculum
- Work with teachers to interpret and use data to benefit students
- Facilitate weekly PLCs with teams to co-plan and provide professional learning opportunities
- Remain knowledgeable about current and past research in the content area and instructional strategies
- Analyze weaknesses and barriers to initiate problem-solving with teachers
- Guide teachers in assessing student work
- Develop lesson plans with teachers based on student need
- Monitor instructional effectiveness of various initiatives
- Build and maintain confidential relationships with teachers
- Monitor fidelity of alignment of practice

Evaluation / Supervision of Employees

- This position will not supervise other staff members

Student / Staff / Safety and Security

- Be knowledgeable of the district emergency operations plan and procedures
- Support the emergency operations plans of the district as assigned

Other Responsibilities:

- None

Physical Demands / ADA Requirements

Physical Demands:

- Frequently sit, lift, carry, move, hear, and speak
- Work extended times at a computer terminal
- Ability to reach above and below the waist.
- Ability to use fingers to pick, feel and grasp objects.
- Some stooping, bending, kneeling, and twisting of the body required.
- Ability to lift and/or carry supplies weighing no more than 20 lbs.
- Ability to mostly sit with some walking and standing.
-

Accessibility:

- Attend work regularly and maintain leave within contractual limits.

Agreement to Establish Mental Health Psychiatric School-based Outpatient Services

This Agreement is made and entered into this 24th day of August 2022 by and between the South Williamsport Area School District (hereinafter the "District") and Community Services Group (hereinafter "CSG") with offices at 1000 Commerce Park Dr., Williamsport, PA 17701.

WHEREAS, the District wishes to establish a partnership with a qualified organization to provide working parents/guardians of District's school-aged students with access to outpatient mental health assessments, therapy, and telepsychiatry services;

WHEREAS, CSG possesses the necessary license and personnel to provide outpatient mental health assessments, therapy, and telepsychiatry services and is willing to partner with District to provide eligible District's school-aged students with those services;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto, intending to be legally bound, agree as follows:

1. Premises. The "Premises" shall mean the location within the South Williamsport Area School District (hereinafter "school" or "schools") being provided to CSG by the District for school-based outpatient mental health assessments and therapy services. The building principal shall designate the areas within the school building that shall be used for outpatient mental health assessments, therapy, and telepsychiatry services.

2. Use of Premises. The Premises will be used by CSG to provide school-based outpatient mental health assessments, therapy, and telepsychiatry services to District school-aged students and their families and for no other purpose. The District shall provide a confidential space for assessment, therapy, and telepsychiatry sessions. CSG's use of Premises is not exclusive, and shall not interfere, disrupt or otherwise impair the District's use of the Premises for its primary intended purpose of operating a public school. The District, in its sole discretion, may specify, change or otherwise modify the dates and times that the premises will be made available to CSG for mental health assessments, therapy, and telepsychiatry services. All CSG personnel entering the premises for any reason must register with the school office and comply with all visitor protocols to ensure the safety and security of the school building, staff and students.

3. Student Referrals. The District is under no obligation to refer school-aged students and their families for outpatient mental health assessments, therapy, and telepsychiatry services with CSG. However, the District agrees that it will take reasonable measures to notify students and their families that outpatient mental health assessments, therapy, and telepsychiatry services are available through CSG. CSG shall not solicit District personnel or otherwise seek to obtain the names of students, student information or student education records without strictly complying with the disclosure requirements set forth in Family Education Right to Privacy Act ("FERPA"), 20 U.S.C. § 1232g, its implementing regulations, 34 C.F.R. Part 99, and any other state and/or federal laws protecting the confidentiality of student information.

4. Confidentiality of Student Information. The District and CSG understand their respective duties to comply with state and federal laws and/or regulations which require each party

to protect the confidentiality of either student or patient information, including the duty to notify individuals of unauthorized access to confidential information that is electronically stored. Each party agrees to respect the other parties' need to comply with such laws.

5. Prior Written Permission for All Mental Health Assessments, Therapy, and Telepsychiatry Services. Prior written permission from the parent and/or legal guardian of any school-aged student receiving outpatient services on the premises. No mental health assessment, therapy, or telepsychiatry sessions shall be scheduled or otherwise occur between CSG personnel and any school-aged student unless the student's parent/legal guardian has prior advance knowledge of such mental health assessment, therapy, or telepsychiatry sessions. The District reserves the right to require CSG, and its personnel, to demonstrate that prior written permission for student mental health assessments, therapy, and telepsychiatry services has been obtained for any mental health assessment, therapy, and telepsychiatry sessions that are taking place on the premises. If the student is 14 years of age or older, that student can consent to mental health treatment services without parental/personal representative consent. However, it is the practice of CSG to try to secure the consent from both the minor and the personal representative.

6. Cost for Mental Health Assessments, Therapy, and Telepsychiatry Services. The District and CSG understand and agree that any and all mental health assessments, therapy, and telepsychiatry services provided to District students and/or their parents or guardians shall be provided without cost to the District. CSG may make arrangements to obtain local, state or federal grant to pay for such mental health assessments, therapy, and telepsychiatry services, as well as to seek payment directly from health care insurers, managed care organizations or other legal entities that offer District students and/or their parents or guardians health care and/or mental health assessments, therapy, and telepsychiatry services that fall within the parameters of the services contemplated by this Agreement.

7. Term of Agreement. The initial term of this Agreement shall be one (1) year, beginning August 24, 2022 and ending August 23, 2023 unless sooner terminated as herein provided. This Agreement may be renewed for successive terms of one (1) year each, upon such terms and conditions that the parties may mutually agree; however, if either party does not wish to renew this agreement, said party shall provide the other party written notice of non-renewal at least thirty (30) days prior to the end of the then-current term. The District or CSG further reserves the right to terminate this agreement at any time for any reason, so long as thirty (30) days advance written notice to be provided the party. If such termination occurs, both the District and CSG understand and agrees the other party, its directors, employees, and agents shall not be liable for any claims or damages alleged stemming from the decision to terminate this Agreement.

8. Suspension/Termination of Agreement for Cause. The District reserves the right to immediately suspend or permanently terminate this Agreement, if it reasonably believes that CSG, its employees, contractors or agents have engaged in behavior that is detrimental to the well-being of the District's education program, interferes with the District's operations or otherwise threatens the safety or well-being of District students and/or staff. If the District exercises its right pursuant to this paragraph, it shall immediately provide CSG with written notice of that decision as contemplated in paragraph 21 of this Agreement.

9. Duties to Keep Premises Clean. CSG shall keep the Premises in a clean, orderly and safe condition to the reasonable satisfaction of the District. CSG shall promptly report to the District any damage to and/or unsafe condition within the Premises that is observed while providing outpatient mental health assessments, therapy, or telepsychiatry services. CSG shall be responsible for removal of any of its personal property, files or records from the Premises at the end of each day, unless the parties mutually agreed in writing to allow such items to be stored on the Premises. The District shall not be liable for the loss of or damage to any items CSG may intentionally or unintentionally leave on the Premises.

10. Insurance.

- (a) CSG shall purchase and maintain, at CSG's sole expense, insurance against claims for personal injury and professional liability claims under a single policy and/or separate policies providing general, liability, professional liability and excess/umbrella liability insurance with limits of (1) at least \$1,000,000 for claims to any one person; (ii) and (ii) with aggregate amounts of \$2,000,000 of coverage. Such policy or policies shall name both CSG and District as insured and shall be with a company authorized to issue the same in the Commonwealth of Pennsylvania. CSG shall also purchase and maintain such additional umbrella insurance coverage for said claims in such amounts deemed acceptable by the District.
- (b) CSG shall deliver to District original or duplicate policies, or certificates of insurers evidencing the existence of all insurance which is required to be maintained by CSG hereunder, such delivery to be made (i) promptly after the execution and delivery hereof, (ii) within thirty days prior to the expiration of any such insurance, and (iii) upon the reasonable request of District at any time during the term hereof or any renewal term.

11. District's Right of Access for Inspection. District shall have the right at any reasonable time to enter the Premises where mental health assessment, therapy, and telepsychiatry sessions occur for the purpose of making inspections of the Premises, or for any other purpose related to the safety, protection or improvement of the Premises, or for any other purpose related to District's normal operations of the Premises as a public school.

12. Personal Property. All personal property of CSG of any kind and description including trade fixtures, furniture, furnishings, equipment and supplies situated upon the Premises shall be at CSG's sole risk and District shall not be liable for any damage thereto unless such damage is caused by the willful acts of the District. CSG or its personnel is responsible for securing all CSG property upon the completion of outpatient mental health assessment, therapy, and telepsychiatry sessions each day. Moreover, CSG shall have sole responsibility for maintaining, storing and otherwise keep in confidence any and all records that it creates or otherwise generates while providing outpatient mental health assessments, therapy, and telepsychiatry services to school-aged students and their families.

13. Indemnification. Except for District's own negligent or willful acts, CSG shall defend, indemnify and hold the District free and harmless from any and all claims, judgments, fines, penalties, costs, expenses, attorney fees, damages or liability occasioned by any act of CSG, CSG's agents, contractors, employees, invitees or patients, or by reason of the failure on the part of any such person or persons to perform any act of thing which 3 should have been done or performed hereunder, or

arising out of any accident causing injury, harm or death to any person whomsoever or damage to any property whatsoever and due directly to the use of the Premises, or any part thereof, by CSG, CSG's agents, contractors, employees, invitees or customers.

14. Independent Contractor. The District and CSG intend that an independent contractor relationship will be created by this agreement. CSG and its employees, contractors or agents performing services contemplated by this Agreement are not employees or agents of the District. CSG will not hold itself out as, nor claim to be, an officer or employee of the District as a result of this Agreement, nor will CSG make any claim or right, privilege or benefit which would accrue to such employee under law.

15. Assignment. CSG shall not assign or subcontract this Agreement or CSG's right or obligations hereunder, in whole or in part, without the prior written consent of the District, and any assignment or subcontract not consented to by the District shall be void. Except as provided above, this Agreement shall bind and benefit CSG and the District, and their respective successors and permitted assigns.

16. Permitted Changes. In recognition of the likelihood that the fundamental nature of the work to be accomplished under this Agreement may involve changes from time to time, CSG and the District hereby agree that the District may, by written direction, at any time during the course of this Agreement, make changes in any one or more of the following items: times, places of performance or delivery of the Services or other documents to be provided under this Agreement.

17. Nondiscrimination. CSG and its employees and agents are prohibited from engaging in discrimination or retaliation against any person because of religion, age, ancestry, race, color, national origin, gender, marital, or parent status, religious creed, sexual orientations, disability, handicap, genetics or veteran status in providing services contemplated by this Agreement.

18. Sexual Harassment Clause. CSG must establish and maintain a written sexual harassment policy and shall inform their employees of such policy. The policy must contain a notice that sexual harassment will not be tolerated and employees who practice it will be disciplined and otherwise prohibited from providing services at the District.

19. Special Provisions. The following special provisions shall apply with regard to CSG's operations of the school-based outpatient mental health assessment, therapy, and telepsychiatry center:

- (a) CSG agrees to obtain all necessary permits and licenses required to operate a school-based outpatient mental health assessment, therapy, and telepsychiatry center and will insure that all such permits and licenses relating to the operation of a school-based outpatient mental health assessment, therapy, and telepsychiatry center shall remain in compliance with any and all federal, state or local statutes, rules, and regulations.
- (b) CSG warrants that any employee, contractor or agent that provides outpatient mental health assessment, therapy, or telepsychiatry services on the District's premises, or accessing such premises for such purposes, is of good moral character and does not have a reputation or condition which would endanger or otherwise harm the physical or mental well-being of school-aged students.

All CSG contractors and employees shall be properly licensed, credentialed, certified and/or otherwise qualified to provide outpatient mental health assessments, therapy, and telepsychiatry services in accordance with all federal, state and local statutes, regulations, and government policies. All CSG contractors and employees shall obtain criminal background checks and child abuse clearance checks according to current and future laws of the Commonwealth of Pennsylvania governing school employees in order to have access to school-aged students on the premises. CSG shall provide the District with copies of all criminal background checks and child abuse clearance checks for contractors or employees that enter the premises to provide services.

- (c) Additionally, throughout the terms of this Agreement, CSG and its employees must provide the District with written notice, on the form designated by the Pennsylvania Department of Education, within 72 hours of any arrest or conviction of an offense enumerated within 24 P.S. § 1-111, as amended (the "Act 24 Notice").
- (d) CSG shall be required to comply with all District Policies and Procedures while on District property or interacting with its students and/or their parents or guardians in furtherance of the services contemplated by this Agreement.
- (e) Hours of operation per day and days per week will be mutually agreed upon from time to time between the District and CSG. Outpatient mental health assessments, therapy, and telepsychiatry services will generally occur between 7:30 AM to 3:30 PM Monday through Friday. NO MENTAL HEALTH ASSESSMENTS, THERAPY, OR TELEPSYCHIATRY SESSIONS SHALL BE SCHEDULED DURING THE STUDENTS' INSTRUCTIONAL DAY WITHOUT THE PRIOR WRITTEN PERMISSION OF THE STUDENT'S PARENT/LEGAL GUARDIAN IF THE STUDENT IS UNDER THE AGE OF 14.
- (f) When the District delays the start of the school day due to inclement weather, CSG shall alter their scheduled mental health assessment, therapy, and telepsychiatry sessions to mirror District's shortened school day. CSG shall not have access to the Premises on dates that the Premises is closed by the District due to non-student days, scheduled holidays, snow days or other reason. CSG may operate on non-student days during the summer, except holidays with prior written permission from the Superintendent of Schools.
- (g) CSG shall comply with District's expectations and deliveries to ensure all the safety, security and well-being of all children receiving services.
- (h) CSG personnel is only authorized to access the premises when a District employee is present. The District, in its sole discretion, may elect to issue CSG personnel District

identification cards used for its employees. If issued, the identification card must be worn at all times.

20. Confidentiality. The District understands that any mental health assessments, therapy, and telepsychiatry sessions are confidential and that the results of any assessment and or the content of any therapy or telepsychiatry session will not be shared with the District unless express written permission is secured from the student or in the event that the student is under 14 years of age, the student's parent or legal guardian.

21. Notices. All notices hereunder shall be in writing and shall be deemed to have been given when delivered by hand or by first class U.S. mail, as follows:

If to District, to: Dr. Eric Briggs
515 W. Central Ave.
South Williamsport, PA 17702

If to CSG, to: Aimee Tsikitas, LCSW
Director of Treatment Services
1000 Commerce Park Dr., Suite 110
Williamsport, PA 17701

22. Waiver. No waiver of any of the obligations, covenants and conditions of this Agreement, or the breach of any obligations, covenants or conditions shall be taken to constitute a waiver of any subsequent breach of such obligations, covenants or conditions, or to justify or authorize the non-observance of any other occurrence of the same or of any other obligations, covenants and conditions.

23. Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. The venue for any litigation regarding the terms set forth in this agreement shall be the Court of Common Pleas for Lancaster County, Pennsylvania.

24. Entire Agreement. This Agreement sets forth all of the understandings between District and CSG relative to the use of the premises and there are no other promises, agreements, conditions or understandings, either oral or written, between them with respect to the use of the premises other than as set forth herein. Except as otherwise provided herein, no subsequent alteration, amendment or addition to this agreement shall be binding upon District or CSG unless reduced to writing and signed by both District and CSG.

IN WITNESS WHEREOF, the District and CSG have caused this Agreement to be signed as of the day and year first above written.

Signed in the presence of:

SOUTH WILLIAMSPORT SCHOOL DISTRICT:

COMMUNITY SERVICES GROUP:

By: _____

By: _____

Name: _____

Name: Aimee Tsikitas, LCSW

Title: _____

Title: Director of Treatment Services



September 6, 2022

Dr. Eric Briggs
South Williamsport Area School District
515 West Central Ave
South Williamsport, PA 17702

**Re: Baseball and Softball Field Scoreboards - Revised
South Williamsport Community Park
South Williamsport, PA 17702**

Dear Eric,

Please review the attached revised Scope of Services document defining the services that we will be providing on this project along with the fee for the work. The revisions include removing the time associated with a Zoning Variance and adding the time for Structural design of additional infrastructure to meet Zoning requirements. If the proposal is acceptable, please sign and return a copy to me.

We look forward to working with your team in completion of this project. If you have any questions regarding this proposal or require additional information, please feel free to contact me at 570-244-3378 or via email to jrodgers@larsondesigngroup.com. Thanks for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer C. Rodgers", written in a cursive style.

Jennifer Rodgers, PE, LEED AP
Project Engineer – Site
Larson Design Group

cc: Brad Aurand (w/enclosure)

File 22-0551

JAR/jar

Larson Design Group

1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701
570.323.6603 | larsondesigngroup.com



SCOPE OF SERVICES
CIVIL ENGINEERING SERVICES
FOR
BASEBALL AND SOFTBALL FIELD SCOREBOARDS PROJECT
ARMSTRONG TOWNSHIP, LYCOMING COUNTY, PENNSYLVANIA

We understand that the project consists of creating construction documents for installing new electrical service to support proposed athletic scoreboards at both the baseball and softball fields located off East Mountain Ave adjacent to the South Williamsport Community Park in Armstrong Township. Larson Design Group (LDG) has met with you to understand your project needs, and anticipates following the process summarized below:

- | | |
|--------|--|
| Task 1 | Existing Conditions and Preliminary Design |
| Task 2 | Final Design and Municipal Coordination |

A detailed scope of work, schedule, anticipated fees, and price are provided below:

1. EXISTING CONDITIONS AND PRELIMINARY DESIGN:

- 1.1. **Existing Conditions:** LDG will gather information such as Lidar contours, aerials, FEMA FIRM Map, and site photos to map approximate locations of existing features. LDG will use GIS data collection to gather the existing elevation within the floodplain of the proposed scoreboard locations.
- 1.2. **Preliminary Design:** LDG will estimate future load calculations to assist the District with the decision to install single phase or 3 phase power to the site. LDG will coordinate with SWASD and the utility company to show a location for both scoreboards and associated utility lines. Reviewing the Armstrong Township Floodplain Ordinance reveals that additional infrastructure, including a ladder and a platform, will be necessary due to ordinance height requirements for electrical distribution panels.
- 1.3. **Client Coordination/Design Revision:** LDG will provide the plans and cost estimate to the Client for review and comment. We anticipate making one revision to the plans after client review.

2. FINAL DESIGN AND MUNICIPAL COORDINATION:

- 2.1. **Final Design:** Following client agreement with the Preliminary Design, LDG will commence Final Design of the electrical service and scoreboards. The foundations will be designed to

An employee-owned company

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570.323.6603 | larsondesigngroup.com



meet the Armstrong Township Floodplain Ordinance. A steel platform and access ladder will be integrated into one of the scoreboard support structures for electrical panel mounting out of the floodplain. LDG will create Final Plans to be submitted to Armstrong Township.

- 2.2. **Elevation Certification:** LDG will use GIS data collection to gather the elevation of the constructed scoreboards and submit the required floodplain elevation certification to the Township.

3. CONDITIONS, ASSUMPTION, AND EXCLUSIONS:

The following items are not included in this scope of work, but can be provided for an additional fee:

- It is assumed that the District will select a pre-fabricated scoreboard, including any graphics. LDG will be provided with cut-sheets and specifications for use in the design of the electrical supply and structural foundations.
- It is assumed that the District will provide a list of appliances that are anticipated to be installed within the future concession stand(s).
- No additional permitting beyond what is outlined above is anticipated or included, including but not limited to NPDES, Land Development, Building, HOP, etc.
- No geotechnical report or investigation is part of this scope of work.
- No permit fees typically charged by review agencies such as Planning Commissions, Municipal review engineers, building permit fees, etc. They must be paid separately by the owner or can be a reimbursable expense to the consultant.
- No fees are included for detailed utility design or coordination outside of those associated with the proposed scoreboard.
- Environmental or Phase 1 site assessment is not included.
- No fees are included for detailed wetland delineation. If during design development it appears wetland areas will be affected, a design change order will be prepared to properly delineate.
- No stormwater management or conveyance design is included.
- Material testing of concrete, compaction, etc is not included
- Specifications will be provided as notes and details on the plans. Written technical specifications are not included
- Based on conversation with the Zoning Officer of Armstrong Township, it is assumed that there are no required municipal meetings for project approval and therefore there are no municipal meetings included in the fee.



4. FEE & REIMBURSABLE EXPENSES:

Based upon the above outlined Scope of Services and associated assumptions and qualifications, we propose the following lump sum fee for a feasibility study and concept design:

Task 1: Preliminary Design	\$ 1,640
Task 2: Final Design	\$ 11,510
Total:	\$ 13,150

• SCHEDULE:

The following is a preliminary project schedule:

Notice to proceed	09/13/2022
Preliminary Design	
• Civil design presented to Client	10/07/2022
• Client feedback to LDG	10/14/2022
• Revised design presented to Client	10/21/2022
Final Design	
• Township Approval	11/30/2022

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

Prepared by



and

Issued and Published Jointly by



AMERICAN COUNCIL OF ENGINEERING COMPANIES

ASSOCIATED GENERAL CONTRACTORS OF AMERICA

AMERICAN SOCIETY OF CIVIL ENGINEERS

PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
A Practice Division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

This Agreement has been prepared for use with the Standard General Conditions of the Construction Contract (EJCDC C-700, 2007 Edition) of the Engineers Joint Contract Documents Committee. Their provisions are interrelated, and a change in one may necessitate a change in the other.

SPECIAL NOTE ON USE OF THIS FORM

This abbreviated Agreement form is intended for use only for professional services of limited scope and complexity. It does not address the full range of issues of importance on most projects. In most cases, Owner and Engineer will be better served by the Standard Form of Agreement Between Owner and Engineer for Professional Services (EJCDC E-500, 2008 Edition), or one of the several special purpose EJCDC professional services agreement forms.

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SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of _____ ("Effective Date") between

South Williamsport Area School District ("Owner")

And

Larson Design Group, Inc. (dba Larson Design Group) ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Baseball and Softball Field Scoreboards ("Project").

Engineer's Services under this Agreement are generally identified as follows:

See the Attached Scope of Service

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraphs 7.01 and 7.02.
- B. Engineer shall complete its services within a reasonable time, or within the following specific time period: See Attached Scope of Service
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not exceeding 2 months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.5%

per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension. Payments will be credited first to interest and then to principal. If collection efforts are exercised by Engineer, all costs associated with these efforts will be incurred by Owner.

3.01 Termination

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

b. By Engineer:

1) Upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

2) Upon seven days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Owner agrees, to the fullest extent permitted by law, to indemnify and defend Engineer against all claims asserted by the contractor or subcontractors against Engineer which arise out of or are related to the design or construction phase services provided by Engineer under this agreement.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.

- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition) unless the parties agree otherwise.
- G. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify

and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.

- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. The Owner and Engineer agree that if Engineer's Basic Services under this Agreement do not include (a) Project Observation or other review or examination of contractor performance, and/or (b) any other Construction Phase Services, then the Owner shall assume full and complete responsibility for such services. This includes, but is not limited to, responding to questions regarding the intent of the contract documents, reviewing submittals, transmittals, shop drawings, applications for payment, or any other document prepared or submitted by the contractor or owner during construction, attendance at project meetings, preparation of a punch-list or other itemization of remaining work, preparation of correspondence or any other such duty.
- L. Where Engineer has a duty to review any shop drawings, submittals or other such documents, it is agreed Engineer's review shall be for design intent only. Engineer is not responsible for deficiencies, errors or omissions in the shop drawings, or submittals, or other such documents provided by contractor.
- M. Where Engineer has a duty to review certified payrolls of the Contractor, it is agreed that Engineer's review is only for purpose of determining the approximate value of the work performed by the Contractor. Engineer's recommendations as to payment of applications for payment shall not be construed as Engineer's acceptance of any work.
- N. Changes in Pennsylvania's One-Call law have imposed new responsibilities upon project owners "to utilize sufficient quality levels of subsurface utility engineering or other similar techniques whenever practicable to properly determine the existence and positions of underground facilities when designing known complex projects having an estimated cost of four hundred thousand dollars (\$400,000) or more." In addition, Engineer sometimes makes recommendations to owners that subsurface utility engineering is necessary based upon job conditions, regardless of project cost.

The American Society of Civil Engineers standard which is referenced in the One-Call Law, sets forth four (4) quality levels designated as A (highest), B, C and D (lowest). Engineer typically provides services at level C. This includes requesting line and utility information from the PA One Call System, locating marked utilities and visible above ground utility features, and identifying approximate locations of utility lines on the plans using its professional judgment in correlating the information obtained from the field survey, existing records, oral statements, information from PA One Call System.

Based upon job conditions, Engineer may recommend levels A or B. Engineer does not provide services at level A or B, but has the ability to coordinate a subconsultant that does provide this level. If Engineer recommends level A or B and if the Owner agrees with this recommendation, Engineer will enter into a subconsultant agreement to have this work performed at an additional cost to the Owner.

- O. Engineer will not provide advice as it relates to municipal securities and thus is not a "Municipal Advisor" as defined by the Security and Exchange Commission "Municipal Advisor Rule". However

Engineer may qualify as a municipal representative and if such should apply, will be subject to all benefits accordingly.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.
- B. In the event that Owner and Engineer have not executed this Agreement for Professional Services, Owner's verbal or written authorization to Engineer to proceed with the performance of the services set forth therein, or any payment received from Owner toward this project, shall constitute acceptance by Owner of this Agreement for Professional Services. The parties agree that, notwithstanding its terms, no subsequently executed purchase order or other Owner submitted terms and conditions shall modify, contradict or supplement the terms of this Agreement for Professional Services. In particular, no such subsequently executed document shall create any warranty with regard to the services performed by Engineer and its subconsultants nor shall it create any right of indemnification or any remedy for the benefit of Owner that is not expressly set forth in this agreement.

7.01 *Basis of Payment—Lump Sum.*

- A. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:

- 1. Total **\$ 13,150.00** which includes some reimbursable expenses.

Note: Reimbursable expenses included in this fee are mileage and copies. Anything above beyond those services will be an additional expense.

- B. The portion of the compensation amount billed monthly for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period plus billable reimbursable expenses which are above and beyond the Lump Sum.

- 7.02 *Additional Services:* For additional Services, Engineer shall submit a written change order to the Owner in advance of commencing services. Such change order shall document the additional scope of services and appropriate fee. Upon mutual agreement of said change order, Engineer will commence additional services.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

By: _____

Title: _____

Date Signed: _____

Address for giving notices:

ENGINEER: Larson Design Group, Inc.

By: _____

Title: _____

Date Signed: _____

Engineer License or Firm's
Certificate Number: 23-2615527

State of: PA

Address for giving notices:

Larson Design Group, Inc.
dba Larson Design Group
1000 Commerce Park Drive, Suite 201
Williamsport, PA 17701



This is **Appendix 1, Engineer's Standard Hourly Rates**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated____,____.

Engineer's Standard Hourly Rates

A. Standard Hourly Rates:

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 7.01 and 7.02, and are subject to annual review and adjustment.

B. Schedule of Hourly Rates:

Hourly rates for services performed on or after the Effective Date are:

Billing Class VIII	\$ ____/hour
Billing Class VII	____/hour
Billing Class VI	____/hour
Billing Class V	____/hour
Billing Class IV	____/hour
Billing Class III	____/hour
Billing Class II	____/hour
Billing Class I	____/hour
Support Staff	____/hour