

November 21, 2022

The regular meeting of the South Williamsport Area School Board was called to order at 6:13 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Vern McKissick – McKissick Associates, Jennifer Kimball, Holly Niven, and Mike Reuther – Williamsport SunGazette.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the treasurer's report from October 2022 was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$1,839,774.54, Food Service Fund in the amount of \$32,280.47, Capital Reserve in the amount of \$39,505.75, and GO Note 2022 in the amount of \$16,516.23 as funds become available was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of October 17, 2022 and November 7, 2022 as written was moved by Rupert, seconded by Brigandi. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

##### **ADVANCED EQUIPMENT BIDDING/PROCUREMENT**

A motion to approve the advanced bidding of elements of the HVAC mechanical equipment and electrical equipment so that construction is not delayed while waiting for the arrival of these items, with an estimated cost of \$2,257,600 for HVAC and \$313,800 for electrical was moved by Rupert, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

##### **HEALTH AND SAFETY PLAN**

A motion to approve the Health and Safety Plan was moved by Bachman, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

##### **SPECIAL EDUCATION DUE PROCESS SETTLEMENT AGREEMENT**

A motion to approve the settlement agreement and release related to disputes involving student educational services was moved by Rupert, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-no, Miller-no, and Rupert-yes; motion carried.

### **CYBER RISK MANAGEMENT INSURANCE POLICY**

A motion to approve the purchase of a Cyber Risk Management Insurance Policy with a maximum limit of \$1,000,000 through Ace/Chubb at a cost of \$10,096 plus a \$450 fee was moved by Cramer, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **CENTRAL ELEMENTARY PROJECT**

A motion to authorize McKissick Associates to proceed with the design of the baseline project, and design project options E-1 and E-3 for alternate bids was moved by Cramer, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **SCHOLARSHIP**

A motion to approve the Adriana Grace Memorial Scholarship for a graduating senior who has chosen a career in nursing at a post-secondary institution was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **EMPLOYMENT - RESIGNATIONS**

Dr. Eric Briggs, Superintendent, accepted letters of resignation from the following employees:

- Louise Ferguson from her Food Service position effective November 7, 2022
- Jayne McLaughlin from her Food Service position effective November 9, 2022.
- Melissa Smith from her Instructional Paraprofessional position at Central Elementary effective November 10, 2022

### **EMPLOYMENT**

A motion to approve the following employment was moved by Miller, seconded by Cramer.

- School Counselor – Mallee Hornberger for the 200-day School Counselor position for grades 9-12 effective December 5, 2022, with a salary of \$50,739 based on step B-1 of the South Williamsport Area Education Association Agreement.
- Substitute – Alicia Rossitto as a student/substitute teacher for Melinda Rodarmel's class for the remainder of the 2022-2023 school year.
- Guest Teacher Program through Blast IU for the 2022-2023 School Year – Jennifer Bender, Deborah Derby and Tammy Palmatier
- Transportation Driver through Susquehanna Transit – Joel Henderson as bus driver for bus #2124 to replace Christine Shifflet who resigned in October.
- Winter Coaches
  - Boys Basketball – Art Hengler as 7<sup>th</sup> Grade Coach at \$2,674 and James Moser as a volunteer
  - Girls Basketball – Amy Kriebel and John Neylon Jr as volunteers
  - Elementary Wrestling Volunteers – Donald Bower, Joe Engel, Lucas Franzen, Josh Hakes, Robert Killian, Ernie Naugle, and Kristopher Runner.
- Game Workers – Curtis Anthony, Gregg Anthony, Jean Lowery, and Shane Reeder at \$25 per game

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **APPROVE POLICY – SECOND READING**

A motion to approve the second reading of Policy No. 246 – School Wellness was moved by Bachman, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

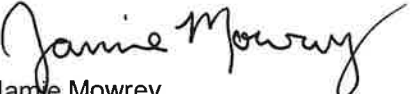
**RETIRE POLICIES**

A motion to retire Policy No. 248 – Unlawful Harassment – Students and Policy No. 348 – Unlawful Harassment – Staff due to those policies being replaced by Policy No. 103 and Policy No. 104 was moved by Bachman, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

There was an executive session prior to the meeting regarding legal matters.

A motion to adjourn the meeting was made by Miller, seconded by Hitesman. All members present voting yes, the meeting was adjourned at 6:39 PM.

Attest

  
Jamie Mowrey  
Board Secretary