

October 17, 2022

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Brigandi, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Jesse Smith – HS Principal, Scott Hill – HS Assistant Principal/Athletic Director, Maria Pierce – Rommelt Elementary Principal/Director of Student Services, Michele Loomis – Central Elementary Principal, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Matthew Krach, Dottie Mertz, Tax Collector, and Bethany Barrett – Williamsport SunGazette.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the treasurer's report from September 2022 was moved by Miller, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$2,875,855.24, Food Service Fund in the amount of \$32,901.58, and GO Note 2022 in the amount of \$877.86 as funds become available was moved by Bachman, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of September 12, 2022 and October 3, 2022 as written was moved by Brigandi, seconded by Cramer. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

##### **OUT OF STATE AND OVERNIGHT FIELD TRIP REQUESTS**

A motion to approve the following out of state and overnight field trip requests was moved by Rupert, seconded by Miller.

- Overnight field trip for FBLA students to Kalahari Resort on October 30-31, 2022 for the State Leadership Workshop
- Overnight field trip for wrestling students to Mount Aloysius College on December 16-17, 2022 for a wrestling tournament
- Out of state field trip for high school chorus students to New York City, NY on May 17, 2023 to attend the Making Music workshop and a Broadway show.

Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

##### **UNPAID LEAVE REQUESTS**

A motion to approve the unpaid leave requests for EE #1255 for September 15-16, 2022 and EE #1292 for September 22-23, 2022 was moved by Bachman, seconded by Hitesman. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **EMPLOYMENT - RESIGNATIONS**

Dr. Eric Briggs, Superintendent, accepted a letter of resignation from the following employees:

- Billee Robbins from her Accountant position effective October 20, 2022 with last day worked on September 30, 2022
- Edward March from his Events Security Staff position effective October 10, 2022.

## **EMPLOYMENT**

A motion to approve the following employment was moved by Cramer, seconded by Bachman.

- Van Driver/Stock Room Attendant – Norman (Ed) Williams at a rate of \$11.79 per hour in accordance with the Education Support Professionals Association
- Guest Teacher Program through Blast IU for the 2022-2023 School Year – Kylie Crawford
- Substitutes for the 2022-2023 School Year
  - Certified Substitutes – Kevin Eck
  - Classified Substitutes – Stacy Barr, Connie Sciacca, Dodi Gower, and Christine Kennedy
- Winter Coaches
  - Boys Basketball – Joe Simon as Head Varsity Coach at \$5,056; Nick Koletar as JV Coach at \$3,565; Scott Lowery as 8<sup>th</sup> Grade Coach at \$4,335; and Pat McCormick as a volunteer
  - Elementary Boys Basketball – Jesse Manikowski and Paul McGinn as volunteers
  - Girls Basketball – Ryan Brown as JV Coach at \$3,805; Aaron Green as 8<sup>th</sup> Grade Coach at \$3,330; Gregg Anthony as 7<sup>th</sup> Grade Coach at \$2,854
  - Wrestling – Eric Gerber as Head Coach at \$5,470; Tyler Watts as Assistant Varsity Coach at \$3,204; Chris Lusk as Head Junior High Coach at \$2,500; and Scott White as Assistant Junior High Coach at \$2,074
  - Wrestling Volunteers – Eric Caschera, Erick Fortin, Robert Gardner, Paul Gephart, Nate Jones, and Nick Lorson

Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **TRANSFER TO CAPITAL RESERVE FUND**

A motion to approve the transfer of \$238,078 from the General Fund to the Capital Reserve Fund related to the 2021-2022 school year was moved by Rupert, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **LIQUIDATION OF WORKBOOKS**

A motion to liquidate unused/unneeded math workbooks due to a curriculum change was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **ACT 57 OF 2022**

A motion to approve the Resolution for Act 57 of 2022 which authorizes the waiver of additional charges for the late payment of real estate taxes in certain circumstances was moved by Cramer, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **COMMONWEALTH OF PENNSYLVANIA GUARANTEED ADMISSIONS AGREEMENT**

A motion to approve the 5 Year Agreement for Guaranteed Admissions with Commonwealth University of Pennsylvania was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **AGREEMENT WITH LYCOMING COLLEGE FOR STUDENT TEACHING PLACEMENT**

A motion to approve the 5 Year Agreement with Lycoming College regarding student teaching placement within the South Williamsport Area School District was moved by Cramer, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**LETTER OF AGREEMENT WITH SUSQUEHANNA COMMUNITY HEALTH**

A motion to approve the Letter of Agreement with Susquehanna Community Health for dental care services to students for the 2022-2023 school year was moved by Brigandi, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**AGREEMENT WITH GH HARRIS ASSOCIATES INC**

A motion to approve the agreement with GH Harris Associates Inc for debt collection services was moved by Miller, seconded by Engel. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**LARSON DESIGN GROUP AGREEMENT FOR BASEBALL AND SOFTBALL FIELDS**

A motion to take from the table the revised Scope of Services Agreement from Larson Design Group for the baseball and softball fields scoreboard project was moved by Bachman, seconded by Engel. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

A motion to not approve the revised Scope of Services Agreement with Larson Design Group for the baseball and softball fields scoreboard project was moved by Engel, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**BASEBALL AND SOFTBALL FIELDS SCOREBOARD PROJECT – PHASE 1**

A motion to approve Phase I of running electricity to the baseball and softball fields at a cost not to exceed \$10,000 which includes work performed by PPL and by James Wacker LLC to install a pole, run wires from a pole on E Mountain Avenue to a new pole on our property, and run wires underground from the new pole to a junction box was moved by Rupert, seconded by Cramer.

A revised motion to approve Phase I of running electricity to the baseball and softball fields at a cost not to exceed \$3,000 for PPL and at a cost not to exceed \$7,000 for James Wacker LLC was moved by Miller, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**APPROVE POLICY – FIRST READING**

A motion to approve the first reading of Policy No. 246 – School Wellness was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**ELEMENTARY WRESTLING TOURNAMENT/POLICY 707**

A motion to waive Policy 707 for the Elementary Wrestling Tournament being held in January 2023 was moved by Miller, seconded by Engel. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

**SAFETY COMMITTEE**

A motion to approve the Safety Committee By-Laws was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Brigandi-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

There will be an executive session after the meeting regarding student discipline. No action to follow.

A motion to adjourn the meeting was made by Miller, seconded by Rupert. All members present voting yes, the meeting was adjourned at 6:33 PM.

Attest

  
Jamie Mowrey  
Board Secretary