



April 03, 2023

6:00 P.M.
H.S. Library

Mr. Todd Engel
President
Region III

Mr. Steve Rupert
Vice President
Region II

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Sue Bowman
Region I

Mr. Ben Brigandi
Region I

Mrs. Summer Bukeavich
Region II

Mrs. Diane Cramer
Region II

Mr. John Hitesman
Region III

Mr. Nathan Miller
Region I

Dr. Eric Briggs
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Work Session of the Board

The board may vote on any items that properly come before the board.

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

1. Act 34 Resolution
2. Employment
3. Transportation Driver
4. Unpaid Leave Requests
5. Award of House Demolition Quotes
6. Create New Policies 137.2 and 137.3
7. Approve Updated Policies 137 and 137.1 – First Reading
8. Modification of Electrical Contract

Items for Discussion

1. Food Services Management Company Renewal 2023-2024
2. COPS Grants
3. 2023-2024 District Calendar

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

EXECUTIVE SESSION

There will be an Executive Session after the work session regarding negotiations.

Adjournment

ACTION ITEMS

1. **Act 34 Resolution** – Attachment #1

It is recommended the school board approve the attached Act 34 Resolution related to the Central Elementary School Additions and Alterations.

2. **Employment**

It is recommended the school board approve Shelby Akers as a Classroom Monitor for the remainder of the 2022-2023 school year.

It is recommended the school board approve Brianna Strickland as the Long-Term Substitute for 3rd Grade beginning mid-April through the end of the 2022-2023 school year.

3. **Transportation Driver**

It is recommended the school board approve Sharon Andrade as the bus driver for bus 2155 for the 2022-2023 school year.

4. **Unpaid Leave Requests**

It is recommended the school board approve the following unpaid leave requests:

- EE #1164 for February 27, 2023
- EE #1351 for February 27, 2023
- EE # 1139 for March 6 – 10, 2023
- EE #1229 for March 1, 2023

5. **Award of House Demolition Quotes** – Attachment #2

It is recommended the school board approve Steinbacher Enterprises for the demolition of the house at 421 W Mountain Ave. Dr. Briggs will discuss the difference between the Base Bid and the Base Bid and Parking Lot.

6. **Create New Policies 137.2 and 137.3** – Attachment #3

It is recommended the school board approve the creation of new Policies 137.2 (Participation in Cocurricular Activities and Academic Courses by Home Education Students) and 137.3 (Participation in Career and Technical Education Programs by Home Education Students).

7. **Approve Updated Policies 137 and 137.1 – First Reading** – Attachment #4

It is recommended the school board approve the first reading of the following updated Policies 137 (Home Education Programs) and 137.1 (Extracurricular Participation by Home Education Students).

8. **Modification of Electrical Contract** – Attachment #5

It is recommended the school board approve the modification of electrical contract for a decrease of \$108,123 related to a different generator with a better lead time for delivery.

ITEMS FOR DISCUSSION

1. Food Services Management Company Renewal 2023-2024

Mary Kay Bukeavich from Nutrition Inc. will discuss the renewal for the 2023-2024 school year, including the option of electing Community Eligibility Provision (CEP), which would provide free meals for all students.

2. COPS Grants – Attachment #6

Dr. Briggs will discuss the COPS Grants with the board.

3. 2023-2024 District Calendar – Attachment #7

Dr. Briggs will review the five new options for the 2023-2024 school calendar. These are not all the calendar possibilities just a starting point for discussion.

ACT 34

RESOLUTION

Whereas, the Board of School Directors of this School District has determined that additional and improved facilities are required for this school district and has authorized certain preliminary steps to be taken to undertake renovations and additions to the Central Elementary School for the South Williamsport Area School District (the "Project"); and

WHEREAS, the Pennsylvania Public School Code of 1949, as amended and supplemented, including amendments made pursuant to Act 34 of the Session of 1973 of the General Assembly (the "School Code"), requires, among other things, that a public hearing be held prior to the construction, the entering into a contract to construct, or entering into a contract to lease a new school building; and

WHEREAS, in accordance with the requirements of the School Code, a public hearing is to be held in connection with the Project; and

WHEREAS, the Board of School Directors desires to authorize its Architect, Solicitor, Financial Advisor, and Bond Counsel to take certain action with respect to the Project; and

WHEREAS, the School District wishes to take certain action with respect to the Project.

NOW THEREFORE, BE IT RESOLVED by the Board of School Directors of the South Williamsport Area School District, as follows:

1. The School District hereby authorizes a public hearing to be held in connection with the project, in accordance with, and in compliance with the requirements of the School Code, at the South Williamsport Area High School Library, 700 Percy Street, South Williamsport, PA 17702, **on Monday May 1, 2023 at 6:00 PM** prevailing time.
2. The Secretary of the Board of School Directors is hereby authorized and directed to advertise the Notice of the Public Hearing substantially as set forth in Exhibit "A" which is attached hereto and made a part hereof, in accordance with the requirements thereof and of the School Code.
3. The School District authorizes a **"maximum project cost"** of **\$19,252,568** and a **"maximum new building construction cost"** of **\$7,197,485** in connection with the Project.
4. The Board of School Directors of this School District hereby authorizes and approves preparation of a description of the Project in accordance with prior decisions of this Board and upon approval thereof by the Solicitor and Superintendent of this School District, the Board of Directors hereby directs the Secretary of the Board of Directors of this School District to make copies of such description of the project available to interested citizens

requesting the same at the place and during the reasonable hours stated in the Notice of the Public Hearing.

5. The School District hereby authorizes the firm of McNerney, Page, Vanderlin & Hall of Williamsport, PA, Solicitor for this School District, to perform such acts on behalf of this School District as may be necessary in connection with the Project.
6. The School District hereby authorizes the firm of Saul Ewing Arnstein & Lehr LLP of Philadelphia, PA, Bond Counsel for the School District, to perform such acts on behalf of the School District as may be necessary in connection with the Project.
7. The School District Hereby Authorizes the firm of McKissick Associates Architects, PC, of Harrisburg, PA, Architect for the School District, to perform such acts on behalf of this School District as may be necessary in connection with the Project.
8. The School District hereby authorizes the firm of Piper Sandler & Co. of Camp Hill, PA, Financial Advisor for the School District, to perform such acts on behalf of this School District as may be necessary in connection with the Project.
9. The Secretary is directed to make financial information with respect to the Project available for inspection by interested citizens requesting such inspection at the Office of the Superintendent of the School District.
10. The School District approves, ratifies and confirms all action heretofore taken in connection with the project.

DULY ADOPTED, By the Board of School Directors of this School District this 3rd Day of April, 2023.

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
Lycoming County, Pennsylvania

By: _____
Ms. Jamie Mowrey

NOTICE OF PUBLIC HEARING

TO: ALL RESIDENTS OF THE SOUTH WILLIAMSPORT SCHOOL DISTRICT
Lycoming County, Pennsylvania

Please take notice that a Public Hearing will be held by the South Williamsport School District, in the Library of the South Williamsport Junior Senior High School, 700 Percy Street, South Williamsport, PA 17702 on **Monday, May 1, 2023 at 6:00 PM** prevailing time, for the purpose of reviewing all relevant matters relating to the renovation and additions to the South Williamsport Central Elementary School for the South Williamsport School District (the "Project").

A description of the Project including facts with respect to educational, physical, administrative, budgetary and fiscal matters related to the Project, will be presented and will be available for consideration at such Public Hearing and will be available from **Monday, April 8th** until such public hearing during business hours of the School District at the Administration Office of South Williamsport School District, 515 Central Avenue, South Williamsport, PA 17702.

The Board of School Directors of the School District by resolution duly adopted has authorized a "maximum project cost" of **\$19,252,568** and a "maximum new building construction cost" of **\$7,197,485** in connection with the Project.

The Public Hearing is held pursuant to the requirements of the Pennsylvania School Code of 1949, and approved March 10, 1949, as amended and supplemented, including amendments made pursuant to Act 34 of the Session of 1973 of General Assembly.

Anyone wishing agenda time at the public hearing should contact, by letter, the Superintendent of School on or before **4:00 PM, Thursday, April 27, 2023** as follows:

Dr Eric Briggs
Superintendent of Schools
515 Central Avenue,
South Williamsport, PA 17702

Any and all interested persons may submit written testimony or comments to the Superintendent of Schools at the above address, to be received by **4:00 PM, Thursday, April 27th, 2023** if before the Public Hearing or if submitted after the Public Hearing to be received by **Thursday, June 1, 2023**.

Additional comments and testimony will be received from the floor at the Public Hearing. Comments from the floor shall be subject to a three (3) minute time limit. No person shall be permitted to speak a second time until all parties testifying for the first time have been heard.

If you are a person with a disability and wish to attend this Public Hearing, and require an auxiliary aid, service or other accommodations to participate in the proceedings, please contact Dr. Eric Briggs, Superintendent of South Williamsport School District at (570) 327 - 1581 at least 48 hours in advance of the hearing to discuss how the South Williamsport School District may best accommodate your needs.

For a period of thirty (30) days following the Hearing, School District residents, taxpayers, parents, or employees who wish to have their written comments regarding the project included in the material forwarded to the Pennsylvania Department of Education should mail such statements to Dr. Eric Briggs at the address listed above.

Any such comments must be submitted so as to arrive at the School District no later than **Thursday June 1, 2023**. All comments should include the name and address of the person submitting the request, identification of the sender as a District resident, parent, taxpayers, or employee, and a description of the support or objection to the project.

Jamie Mowrey, Board Secretary

South Williamsport Area School District - House Demolition at Central Elementary School Bid Tabulation - 3/30/23

Line Item	Steinbacher Enterprises	R.L. Steinbacher	Lycoming Supply
Base Bid	\$ 16,300.00	\$ 16,050.00	\$ 17,981.00
Alternate 1 - Parking Area	\$ 4,400.00	\$ 4,750.00	\$ 4,493.00
Alternate 2 - Bond	\$ 525.00	No Bid	\$ 350.00
Base Bid + Bond	\$ 16,825.00	No Bond Given	\$ 18,331.00
Base Bid + Parking Lot and Bond	\$ 21,225.00	No Bond Given	\$ 22,824.00

Recommendation:

Award to Steinbacher Enterprises for Base Bid + Bond for \$16,825.00 or Base Bid, Parking, + Bond for \$21,225.00

Note: Discussion with Steinbacher Enterprises on need for some erosion/sedimentation protection should occur.



Book	Policy Manual
Section	100 Programs
Title	Participation in Cocurricular Activities and Academic Courses by Home Education Students
Code	137.2 Vol I 2023
Status	First Reading

Authority

The Board approves participation in the district's cocurricular activities and academic courses by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Definition

Cocurricular activities - district activities that merge extracurricular activities with a required academic course, including but not limited to, band, orchestra and other activities that include a for-credit component that takes place during the school day.[\[1\]](#)[\[2\]](#)[\[4\]](#)

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district cocurricular activities and academic courses in accordance with Board policy on the same basis as other students enrolled full-time in the district.[\[1\]](#)[\[6\]](#)[\[7\]](#)

{X} including Junior Reserve Officers' Training Corps (JROTC) units offered for credit.[\[8\]](#)

A home education student may participate in cocurricular activities and academic courses only at the school building the student would be assigned to if the student was enrolled in the district.

Prior to trying-out or auditioning for a cocurricular activity or enrolling in an academic course, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records documenting completion of curriculum or other documents demonstrating completion of eligibility criteria.[\[1\]](#)

The following conditions shall govern participation in the district's cocurricular activities and academic courses by home education students, who shall:

1. Be a resident of the district.
2. Meet the required eligibility criteria or their equivalent for the cocurricular activity or the prerequisites for the academic course.[\[1\]](#)[\[2\]](#)[\[9\]](#)
3. Comply with Board policies and school rules and administrative regulations regarding student conduct in school and at school-sponsored activities.[\[1\]](#)[\[2\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)

4. Comply with policies, rules and regulations, or their equivalent, of the cocurricular activity's governing organization, where applicable.
5. Meet attendance and reporting requirements established for all participants of the cocurricular activity or academic course, including any sign-in and sign-out procedures for school building attendance purposes. Home education students must participate in the full class period for an academic course, unless an exception has been granted in accordance with Board policy and school rules.[14]
6. Comply with all Board policies, school rules and requirements and directives of the district staff, activity advisors and administrators involved with the cocurricular activity or academic course.[1]

Academic Courses

Students attending home education programs are eligible to enroll in district academic courses in accordance with law and Board policy, and may participate in academic courses equaling up to one-quarter (¼) of the school day for full-time district students.[1]

{X} Students enrolled in home education programs shall only be eligible to participate in cocurricular activities and/or academic courses that are scheduled in consecutive time periods during the school day if the student's parent/guardian is not able to provide supervision for the student between the scheduled cocurricular activities and/or academic courses.[1]

The district shall provide the student's home education program supervisor with a grade for each cocurricular activity and academic course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.[1][3][15]

Transportation

Parents/Guardians of home education students shall be responsible for transportation of students participating in district cocurricular activities and academic courses, except that a home education student may utilize district transportation to or from school during the times a bus is otherwise already operating, and space is available.[1]

Delegation of Responsibility

The Superintendent or designee shall post information regarding the district's cocurricular activities and academic courses, as well as a copy of this Board policy, on the district's publicly available website and provide participation information upon request by students enrolled in home education programs or their parents/guardians.

The building principal or designee shall request and review verification from the parent/guardian or home education program supervisor that a student has met and continues to meet the established eligibility criteria for a cocurricular activity or academic course.

{ } The Superintendent or designee shall establish administrative regulations for prioritization of enrollment in district cocurricular activities and academic courses based on the established number of allowable participants in designated activities and courses.[1]

{ } Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for enrollment in district activities and courses, in accordance with established administrative regulations.[1][6][7]

Legal

[1. 24 P.S. 1327.1](#)

2. Pol. 122

3. Pol. 137

4. Pol. 137.1

5. Pol. 137.3

6. Pol. 103

7. Pol. 103.1

[8. 10 U.S.C. 2031](#)

9. Pol. 105

10. Pol. 218

11. Pol. 222

12. Pol. 227

13. Pol. 235

14. Pol. 204

15. Pol. 212



Book	Policy Manual
Section	100 Programs
Title	Participation in Career and Technical Education Programs by Home Education Students
Code	137.3 Vol I 2023
Status	First Reading

Authority

The Board approves participation in a career and technical education program by a student enrolled in a home education program who meets all the requirements stated in law and Board policy.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]](#)

Students attending home education programs shall be eligible to participate in a career and technical education program

{X} at **Williamsport Area School District Career and Technical Center**, in accordance with the Articles of Agreement and center admission policy and procedures, on the same basis as other district students.

{ } in this district, based on the requirements for admission to that program and Board policy, on the same basis as other district students.

Guidelines

Students attending home education programs shall be given an equal opportunity to [\[1\]\[3\]\[6\]\[7\]\[8\]](#)

{X} apply for placement in available programs at **Williamsport Area School District Career and Technical Center**.

{ } participate in district career and technical education programs.

Prior to enrolling in a career and technical education program, a home education student shall submit required documents and written verification of eligibility or completion of prerequisites to the building principal or designee. Verification may include, but not be limited to, attendance records, portfolio records documenting completion of curriculum or other documents demonstrating completion of eligibility criteria. [\[1\]](#)

The following conditions shall govern participation in career and technical education programs by home education students, who shall:

1. Be a resident of the district.
2. Meet the required eligibility criteria or their equivalent or the prerequisites for the career and technical education program.[\[1\]\[4\]\[6\]\[9\]](#)

3. Comply with applicable policies and school rules and administrative regulations

{X} of **Williamsport Area School District Career and Technical Center**

{ } of the district

regarding student conduct in school and at school-sponsored activities.[1][10][11][12][13]

4. Meet attendance and reporting requirements established for all participants of the career and technical education program, including any sign-in and sign-out procedures for building attendance purposes. Home education students must participate in the required courses for the program on the same basis as students enrolled in the district, unless an exception has been granted in accordance with applicable Board policy and school or program rules.[14]

The

{X} **Williamsport Area School District Career and Technical Center**

{ } district

shall provide the student's home education program supervisor with a grade for each career and technical education program course completed by a student enrolled in a home education program, in accordance with Board policy and administrative regulations. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.[1][5][15]

Transportation

Students attending home education programs who participate in career and technical education programs may use district transportation to or from the career and technical education program during the times when district transportation is already operating, and space is available in addition to full-time district students.[1]

Delegation of Responsibility

The Superintendent or designee shall post information regarding the district's options for career and technical education programs, as well as a copy of this Board policy, on the district's publicly available website and provide information upon request by students enrolled in home education programs or their parents/guardians.

The building principal or designee shall request and review verification from the parent/guardian or home education program supervisor that a student has met and continues to meet the established eligibility criteria for participation in career and technical education programs.

{X} The Superintendent or designee shall establish administrative regulations for prioritization of enrollment in career and technical education programs, [1]

{X} in accordance with the Articles of Agreement and the established number of allowable participants for designated programs at **Williamsport Area School District Career and Technical Center**.

{ } based on the established number of allowable participants in designated district programs.

{X} Prioritization may be based on academic achievement, demonstration of skills or competencies, record of conduct, and other designated criteria. Students attending home education programs shall have an equal opportunity to compete for program enrollment, in accordance with established administrative regulations. [1][4][7][8]

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Legal

[1. 24 P.S. 1327.1](#)

[2. 24 P.S. 1801](#)

[3. 22 PA Code 4.31](#)

4. Pol. 115

5. Pol. 137

6. Pol. 137.2

7. Pol. 103

8. Pol. 103.1

9. Pol. 105

10. Pol. 218

11. Pol. 222

12. Pol. 227

13. Pol. 235

14. Pol. 204

15. Pol. 212



Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Code	137 Vol I 2023
Status	First Reading

Authority

Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Appropriate education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.[\[2\]](#)

Hearing examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home education program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative regulations for registering home education programs **and maintaining appropriate records in accordance with law.**[\[2\]](#)

Guidelines

Notarized Affidavit

Prior to the commencement of the home education program, and annually thereafter on **or before** August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent, **which contains certification that the supervisor of the home education program and all adults living in the home and persons having legal custody of a child or children in the home education program have not been convicted of criminal offenses enumerated in School Code, in accordance with law.** The affidavit shall include all information required by law.[\[2\]](#)

Instructional Program

The instructional program for home education students shall include such courses as required by law.[2][4][5]

Loan of Instructional Materials

At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.[2]

Student Portfolio and Evaluations

For each student participating in a home education program, the supervisor shall:[2]

1. Maintain a portfolio of records and materials, **in accordance with applicable law.**
2. Provide an annual written evaluation of the student's educational progress, **in accordance with the provisions of applicable law.**

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

Diplomas

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.[2]

Students With Disabilities

A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.[1]

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in **public** schools or in a private school licensed to provide such programs and services.[1]

Appropriate Education/Compliance

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that **they have** ten (10) days to submit the certification.[2]

If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, **the Superintendent** may submit a letter to the supervisor requiring an evaluation **to** be conducted and that an evaluator's certification stating that an appropriate education is occurring **shall** be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.[2]

If the Superintendent has a reasonable belief that the home education program is out of compliance, **the Superintendent** shall submit a letter to the supervisor requiring a certification **to** be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the

Superintendent's reasonable belief.[2]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.[2]

Hearings

If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.[2]

If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a **public** school, a nonpublic school or a licensed private academic school.[2]

If a home education program has been determined to be out of compliance, the supervisor or spouse of the supervisor of the home education program is prohibited by law from supervising a home education program for that child or children for a period of twelve (12) months from the date of such determination.[2]

Appeal

The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.[2]

Transfers

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[2]

The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[2]

The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.[2]

If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If the Superintendent is informed of pending proceedings related to a home education program relocating **from a previous district to this district, the Superintendent** shall continue the home education program until the appeal process **in the previous district** is finalized.[2]

Legal

[1. 24 P.S. 1327](#)

[2. 24 P.S. 1327.1](#)

[3. 22 PA Code 11.31a](#)

4. Pol. 137.2

5. Pol. 137.3

[24 P.S. 111](#)

[22 PA Code 11.33](#)

Pol. 137.1

Pol. 203

Pol. 209



Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Code	137
Status	Active
Adopted	March 6, 2006

Authority

The Board shall approve a program of home education, pursuant to law, permitting students to study at home in accordance with the Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Home Education Program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.[\[2\]](#)

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Hearing Examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Appropriate Education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.

Guidelines

Eligibility/Affidavits

A notarized affidavit of the parent/guardian or person having legal custody of the child shall be filed prior to commencement of the home education program and annually thereafter on August 1 with the Superintendent. The affidavit shall set forth:[\[2\]](#)

1. Name of the supervisor of the home education program who will be responsible for the provision of instruction.
2. Name and age of each child who will participate in the home education program.
3. Address and telephone number of the home education program site.
4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.

5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level.[4][5]

The affidavit shall contain certification signed by the supervisor that the supervisor, all adults in the home and persons having legal custody of a child in the home education program have not been convicted of criminal offenses as enumerated in the School Code.[6]

Transfers

When a home education program is relocating to another school district, the supervisor is responsible to follow the requirements of law.[2]

Program

A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of one hundred eighty (180) days of instruction, or nine hundred (900) hours of instruction per year at the elementary level, or nine hundred ninety (990) hours per year at the secondary level.[2]

At the elementary level, the following courses shall be taught: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.

At the secondary level, the following courses shall be taught: English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires.

Courses of study may include, at the discretion of the supervisor, economics; biology; chemistry; foreign languages; trigonometry; or other age appropriate courses required by the State Board of Education.

Requirements of Supervisor

In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.[2]

The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and in grades three, five and eight results of nationally normed standardized achievement tests in reading, language arts and mathematics or results of statewide tests administered in these grade levels.

The supervisor shall ensure that the nationally normed standardized tests or the statewide tests are not administered by the child's parent/guardian.

The district identifies with the following six (6) nationally normed standardized tests for home education programs:

1. Iowa Test of Basic Skills.
2. California Achievement Test.
3. Stanford Achievement Test.

4. Metropolitan Achievement Test.

5. Science Research Associates.

6. Comprehensive Test of Basic Skills.

Evaluation Requirements

A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.[\[2\]](#)

An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.

Documentation required by this policy shall be provided to the district Superintendent or designee at the conclusion of each school year. The Superintendent shall determine whether the child is receiving appropriate education, as defined in this policy and law, as a program consisting of instruction in the required subjects for the time required and in which the student demonstrates sustained progress in the overall program.

If the Superintendent or designee has a reasonable belief that, at any time during the school year, appropriate education may not be occurring in the home education program, s/he may require documentation pertaining to the portfolio to be submitted to the district by certified mail with return receipt requested within fifteen (15) days, and the evaluation to be submitted within thirty (30) days.

If the Superintendent or designee determines, based on documentation, that appropriate education is not occurring, s/he shall send a letter to the supervisor stating that in his/her opinion appropriate education is not occurring in the home education program and shall return all documentation, specifying what aspect(s) of the documentation are inadequate.

The supervisor of the program shall have twenty (20) days from receipt of the certified letter to submit additional documentation demonstrating that appropriate education is taking place. If documentation is not submitted within that time, the home education program shall be out of compliance; and the student shall be promptly enrolled in the public or a nonpublic school.

Right of Hearing

The Board shall provide for a proper hearing by a duly qualified and impartial hearing examiner within thirty (30) days. The examiner shall render a decision within fifteen (15) days of the hearing, except that s/he may require the establishment of a remedial education plan mutually agreed to by the Superintendent and supervisor of the home education program which shall continue the home education program. The decision of the examiner may be appealed by either the supervisor or the Superintendent to the Secretary of Education or Commonwealth Court.[\[2\]](#)

If the hearing examiner finds that the documentation does not indicate that appropriate education is taking place in the home education program, the home education program shall be out of compliance; and the student shall be promptly enrolled in a public or nonpublic school.

Loan of Instructional Materials

The district shall, at the request of the supervisor, lend to the home education program copies of the school's planned courses, textbooks, and other curriculum materials appropriate to the student's age and grade level.[\[2\]](#)

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; two (2) years of arts and humanities.[2]

Upon return to regular enrollment in the district, students will be given credit for the courses taken as a home education student for credit only; the grades recorded for these courses will be pass/fail and will not be counted toward or against class rank grade point average. Transcripts for students who have been enrolled in a home education program will reflect that credit has been earned for home education courses and the grade report will be attached.

The school district is under no obligation to award a diploma or acknowledge completion of a student's education in a home education program.

Participation in Instructional Activities

Home education students may request the opportunity to participate in specific district classes which require specialized certification, such as driver's education, by submitting a request to the principal prior to the school year during which they wish to take the course. This will permit the principal to schedule the student into the requested class. The student will be considered a regular student of the district during this time of attendance, will be expected to maintain proper attendance, and will be bound by the attendance provisions required by law. The student will also be expected to abide by the discipline policies of the district. Failure to abide by these regulations will be handled as a discipline matter as with any other student. Students should not request to take more than one (1) or two (2) courses per semester, since taking more courses as part of the regular school program may indicate that the student should be enrolled as a regular student rather than a home education student.

Students in home education programs who participate in instructional courses will be included on school attendance rolls for state subsidies and will receive grades for the courses taken.

Transportation

No special transportation accommodation shall be provided to home education students. Home education students shall be eligible to use district transportation according to the established transportation schedules. The participation of home education students shall not increase the burden of student transportation for the district.[8]

Handicapped Students

A home education program shall meet compulsory attendance requirements for a student identified as handicapped only when the program addresses the specific needs of the student and is approved by a teacher with a valid education certificate from the Commonwealth to teach special education, or a licensed clinical or certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the exceptional student's specific needs.

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in the public schools or in a private school licensed to provide such programs and services.

Legal

[1. 24 P.S. 1327](#)

[2. 24 P.S. 1327.1](#)

[3. 22 PA Code 11.31a](#)

4. Pol. 203

5. Pol. 209

[6. 24 P.S. 111](#)

8. Pol. 810



Book	Policy Manual
Section	100 Programs
Title	Extracurricular Participation by Home Education Students
Code	137.1 Vol I 2023
Status	First Reading

Authority

The Board **approves** participation in the district's extracurricular activities and interscholastic athletic programs by a student enrolled in a home education program who meets all the **requirements** stated in **law and** Board policy.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board shall not provide individual transportation for students enrolled in home education programs who participate in the district's extracurricular activities or interscholastic athletic programs. When the district provides transportation to and from an away competition, game, event or exhibition and requires district students to use district transportation, home education students shall be required to use the transportation provided by the district.

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district extracurricular activities and interscholastic athletic programs, including, as applicable, Junior Reserve Officers' Training Corps (JROTC) units.[\[6\]](#)[\[7\]](#)[\[8\]](#)

A home education student may participate in extracurricular activities and interscholastic athletic programs only at the school building the student would be assigned to if the student was enrolled in the district.

Prior to trying-out or joining an activity, a home education student shall submit required documents and written verification of eligibility to the building principal or designee. **Verification may include, but not be limited to, attendance records, weekly grades or academic achievement or other documents demonstrating completion of eligibility criteria.**[\[1\]](#)

To be considered in attendance in accordance with Board policy, the home education student must participate in a full, normally scheduled academic program, in accordance with the planned home education program and submitted documentation.[\[5\]](#)[\[9\]](#)

The following conditions shall govern participation in the district's extracurricular activities and interscholastic athletic programs by home education students, who shall:

1. Be a resident of the district.
2. Meet the required eligibility criteria.[\[3\]](#)[\[4\]](#)
3. Maintain appropriate insurance coverage, consistent with the coverage requirements for district students.[\[4\]](#)

4. Comply with Board policies and school rules and **administrative** regulations regarding extracurricular activities, interscholastic athletics, and student **conduct**.[\[3\]](#)[\[4\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)
5. Comply with policies, rules and regulations, or their equivalent, of the activity's governing organization.[\[1\]](#)[\[2\]](#)
6. Meet attendance and reporting requirements established for all participants of the activity or program.[\[9\]](#)
7. Meet the requirements for physical examinations and physical fitness and any height and/or weight restrictions.[\[1\]](#)[\[4\]](#)
8. Comply with all requirements and directives of the district staff, coaches, **activity advisors** and administrators involved with the extracurricular activity or interscholastic athletic program.

Delegation of Responsibility

The **Superintendent** or designee shall **post information regarding the availability of the district's extracurricular activities and interscholastic athletics programs, as well as a copy of this Board policy, on the district's publicly available website and provide participation** information **upon request by students enrolled in home education programs or their parents/guardians**.[\[1\]](#)

The building principal or designee shall distribute **eligibility criteria** regarding student participation in extracurricular activities and interscholastic athletics, and information **on the dates and times of physical examinations or medical tests provided to students by the district. Such information shall be distributed through student handbooks, other publications and on the district's publicly available website**.[\[1\]](#)

The building principal or designee shall receive and review verification from the parent/guardian **or home education program supervisor** that a student has met and continues to meet the established eligibility criteria for an extracurricular activity or interscholastic athletic program.

PSBA Revision 2/23 © 2023 PSBA

Legal

[1. 24 P.S. 1327.1](#)

[2. 24 P.S. 511](#)

3. Pol. 122

4. Pol. 123

5. Pol. 137

[6. 10 U.S.C. 2031](#)

7. Pol. 103

8. Pol. 103.1

9. Pol. 204

10. Pol. 218

11. Pol. 222

12. Pol. 227

13. Pol. 235

Pol. 137.2



Book	Policy Manual
Section	100 Programs
Title	Extracurricular Participation by Home Education Students
Code	137.1
Status	Active
Adopted	March 6, 2006
Last Revised	July 10, 2006

Authority

The Board shall approve participation in the district's extracurricular activities and interscholastic athletic programs by a student enrolled in a home education program if all of the following conditions are met:[\[1\]](#)
[\[2\]](#)[\[3\]](#)

1. The student is a resident of the school district.

2. The student fulfills all eligibility criteria, or their equivalent, required for participation in an activity or program by district students, in accordance with Board Policy 122 Extracurricular Activities and/or Policy 123 Interscholastic Athletics.[\[4\]](#)[\[5\]](#)

The Board shall not provide individual transportation for students enrolled in home education programs who participate in the district's extracurricular activities or interscholastic athletic programs. When the district provides transportation to and from an away competition, game, event or exhibition and requires district students to use district transportation, home education students shall be required to use the transportation provided by the district.

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district extracurricular activities and interscholastic athletic programs.

A home education student may participate only in extracurricular activities and interscholastic athletic programs at the school building the student would be assigned to if s/he was enrolled in the school district.

If a class for credit held during the school day by the school district is required for participation in an activity that takes place outside of the class, home education students may petition the Superintendent to audit the class in order to meet the eligibility requirement for participation in the activity that takes place outside of the class. Such petitions shall be granted subject to the student meeting any other prerequisites and there is space in the class after students enrolled in the school district have had the first opportunity to enroll in the for-credit class. Continued participation in the activity outside of class shall be dependent on regular attendance at and participation in the for-credit class. The student shall be responsible for all transportation and costs associated with his/her auditing for the for-credit class and participating in the related out-of-class activities.

Prior to trying-out or joining an activity, a home education student shall submit required documents and written verification of eligibility to the building principal or designee.

To be considered in attendance in accordance with Board Policy 204 Attendance, the home education student must participate in a full, normally scheduled academic program, in accordance with the planned home education program.[6]

The following guidelines shall govern participation in the district's extracurricular activities and interscholastic athletic programs by home education students, who shall:

1. Meet the same eligibility criteria, or their equivalent, required of district students, in accordance with applicable Board policies and administrative regulations.[4][5]
2. Maintain appropriate insurance coverage, consistent with the coverage requirements for district students.
3. Comply with Board policies and school rules and regulations regarding extracurricular activities, interscholastic athletics, and student discipline.[4][5][6][7]
4. Comply with policies, rules and regulations, or their equivalent, of the activity's governing organization.[1]
5. Meet attendance and reporting requirements established for all participants of the activity or program.
6. Meet the requirements for physical examinations and physical fitness and any height and/or weight restrictions.
7. Comply with all requirements and directives of the district staff, coaches and administrators involved with the extracurricular activity or interscholastic athletic program.

Delegation of Responsibility

The building principal or designee shall receive and review verification from the parent/guardian that a student has met and continues to meet the established eligibility criteria for an extracurricular activity or interscholastic athletic program.

The district shall distribute information regarding eligibility criteria and student participation in extracurricular activities and interscholastic athletics to all affected by them.

The district shall develop a procedure to ensure that home education students have access to information regarding the district's extracurricular activities and interscholastic athletic programs.

Legal

[1. 24 P.S. 511](#)

[2. 24 P.S. 1327.1](#)

3. Pol. 137

4. Pol. 122

5. Pol. 123

6. Pol. 204

7. Pol. 218



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Advance Materials Procurement at Central Elementary School	CONTRACT INFORMATION: Contract For: Electrical Materials Procurement Date: February 24, 2023	CHANGE ORDER INFORMATION: Change Order Number: E-001 Date: 03/27/2023
OWNER: <i>(Name and address)</i> South Williamsport Area School District 515 West Central Avenue South Williamsport, PA 17702	ARCHITECT: <i>(Name and address)</i> McKissick Associates PC 317 N. Front Street Harrisburg, PA 17101	CONTRACTOR: <i>(Name and address)</i> Turnkey Electrical, Inc. 2440 Lycoming Creek Road Williamsport, PA 17701

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The Advance Procurement materials are intended for installation during a separate upcoming renovation project.

The Electrical Advance Material Procurement Contractor was asked to submit a different generator with a better lead time for delivery. A Generac generator was selected, which reduced cost slightly.

In addition, the Electrical Advance Material Procurement Contractor was asked to modify the main service line from one switch board that included a metering section, main disconnect and two sections of breakers into individual pieces of equipment to reduce the lead time. Instead of one large section of gear the project will include an individual CT cabinet, individual main disconnect and two individual panelboards. Dividing the switchboard into these components will also be beneficial to fit better in the area that will be available in the beginning of construction of the upcoming main project.

Furthermore, panelboard L was removed from the Electrical Advance Material Procurement Contractor's scope of work and will be provided under separate contract for the upcoming main project.

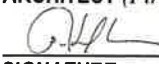
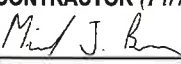
The original Contract Sum was	\$ 302,870.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 302,870.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 108,123.00
The new Contract Sum including this Change Order will be	\$ 194,747.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

McKissick Associates PC ARCHITECT <i>(Firm name)</i>	Turnkey Electrical, Inc. CONTRACTOR <i>(Firm name)</i>	South Williamsport Area School District OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
Trina L. Gribble, AIA PRINTED NAME AND TITLE	Michael J Bower, Vice President PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
03/27/2023 DATE	3/29/23 DATE	DATE

TURN

2440 LYCOMING CREEK ROAD

KEY
Electric INC.

WILLIAMSPORT, PA 17701

PAOAGHC: 000748

Electrical Contractors for
Commercial • Industrial • Institutional

PROPOSAL DATE: 3/14/2023**Submitted To**
MCKISSICK ASSOCIATIONS**JOB/ LOCATION**
SOUTH WILLIAMSPORT MATERIAL
PROCUREMENT

TRINA GRIBBLE

TGRIbble@MCKISSICKASSOCIATES.COM

TurnKey Electric, Inc. is pleased to quote you for the following:**Scope of Work:**

INCLUDES- Providing and delivering Square D Gear, CT cabinet, Meter Socket, GENERAC Generator & ATS for South Williamsport Material procurement project.

PRICE EXCLUDES- Any labor associated with installation and Electrical connections for equipment

SQUARE D GEAR WITH GENERAC GENERATOR & ATS - \$ 194,747.00

Thank you for the opportunity to be of service to you. If there are any questions, please do not hesitate to call. We look forward to working with you on this project.

ACCEPTANCE OF PROPOSAL The prices, specifications and conditions are satisfactory and are hereby accepted. TurnKey Electric Inc. is authorized to do the work as specified.

Proposed By: __MICHAEL BOWER__
MJB

Accepted By: _____

Title: _____

Date: _____

For questions or concerns please email mjb@turnkeyelectric.net.



COPS

Community Oriented Policing Services
U.S. Department of Justice

The COPS Office is pleased to announce that the following grant funding opportunities are now open and accepting applications:

COPS Hiring Program (CHP)

The 2023 COPS Hiring Program is a competitive grant program designed to provide funds directly to law enforcement agencies to hire new or rehire existing career law enforcement officers to increase their community policing capacity and crime prevention efforts. All local, state, territorial, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. Up to \$224.5 million is available for this program.

Applications are due by May 11, 2023 at 4:59 PM ET. Please click [here](#) for more information on the 2023 COPS Hiring Program.



COPS

Community Oriented Policing Services
U.S. Department of Justice

The COPS Office is pleased to announce that the following grant funding opportunities are now open and accepting applications:

School Violence Prevention Program (SVPP)

The 2023 COPS Office School Violence Prevention Program is a competitive program that provides funding directly to States, units of local government, Indian tribes, and their public agencies to be used to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs. Up to \$73 million is available for this program.

Applications are due by May 17, 2023 at 4:59 PM ET. Please click [here](#) for more information on the 2023 School Violence Prevention Program.

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2023-2024 CALENDAR

Jul 4: Independence Day

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: New Year's Day

22/22
100/102

Aug 28: Professional Day
Aug 29: Act 80 Day
Aug 30: Student First Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/4
3/4

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 16: Schools Closed
Feb 19: Weather Day (1)

19/19
119/121

Sept 4: Schools Closed-
Labor Day

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20/20
23/24

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8: Schools Closed
Mar 29: Schools Closed

19/19
138/140

Oct 9: Schools Closed

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21/21
44/45

APRIL 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1: Weather Day (4)
Apr 2: Weather Day (3)

20/20
158/160

Nov 20-21: Act 80 Days
Nov 22: Professional Day
Nov 23: Thanksgiving Day
Nov 24: Schools Closed
Nov 27: Schools Closed

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18/19
62/64

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24: Weather Day (2)
May 27: Schools Closed-
Memorial Day
May 31: Student Last Day
May 31: Commencement

21/21
179/181

Dec 25: Christmas Day
Dec 26-29: Schools Closed

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16/16
78/80

Student Day
Professional Day
Act 80 Days/ No School for Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
01/23/2023

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 3: Act 80 Day

1/1
180/182

Total Days

180 Student Days
182 Teacher Days
4 K-12 Act 80 Full Day
2 Professional Days
4 Weather Days

Board Approval: 2nd Reading:
02/06/2023

Rev:03-22-2023

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2023-2024 CALENDAR

Jul 4: Independence Day

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: New Year's Day

22/22
101/103

Aug 28: Professional Day
Aug 29: Act 80 Day
Aug 30: Student First Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/4
3/4

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 16: Schools Closed
Feb 19: Weather Day (1)

19/19
120/122

**Sept 4: Schools Closed-
Labor Day**

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20/20
23/24

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8: Schools Closed
Mar 29: Schools Closed

19/19
139/141

Oct 9: Act 80 Day

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

22/22
45/46

APRIL 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1: Weather Day (4)
Apr 2: Weather Day (3)

20/20
159/161

Nov 20-21: Act 80 Days
Nov 22: Professional Day
Nov 23: Thanksgiving Day
Nov 24: Schools Closed
Nov 27: Schools Closed

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18/19
63/65

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24: Weather Day (2)
**May 27: Schools Closed-
Memorial Day**
May 31: Student Last Day
May 31: Commencement

21/21
180/182

Dec 25: Christmas Day
Dec 26-29: Schools Closed

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16/16
79/81

Student Day	
Professional Day	
Act 80 Days/ No School for Students	
Weather Day	
Schools Closed	

Board Approval: 1st Reading:
01/23/2023

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

0/0
180/182

Total Days	
180	Student Days
182	Teacher Days
4	K-12 Act 80 Full Day
2	Professional Days
4	Weather Days

Board Approval: 2nd Reading:
02/06/2023

Rev:03-22-2023

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2023-2024 CALENDAR

Jul 4: Independence Day

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: New Year's Day
Jan 15: Schools Closed

21/21
100/102

Aug 28: Professional Day
Aug 29: Act 80 Day
Aug 30: Student First Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/4
3/4

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 16: Schools Closed
Feb 19: Weather Day (1)

19/19
119/121

**Sept 4: Schools Closed-
Labor Day**

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20/20
23/24

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8: Schools Closed
Mar 29: Schools Closed

19/19
138/140

OCTOBER 2023

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

22/22
45/46

APRIL 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1: Weather Day (4)
Apr 2: Weather Day (3)

20/20
158/160

Nov 20-21: Act 80 Days
Nov 22: Professional Day
Nov 23: Thanksgiving Day
Nov 24: Schools Closed
Nov 27: Schools Closed

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18/19
63/65

MAY 2024

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24: Weather Day (2)
**May 27: Schools Closed-
Memorial Day**
May 31: Student Last Day
May 31: Commencement

21/21
179/181

Dec 25: Christmas Day
Dec 26-29: Schools Closed

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16/16
79/81

Student Day
Professional Day
Act 80 Days/ No School for Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
01/23/2023

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 3: Act 80 Day

1/1
180/182

Total Days

180 Student Days
182 Teacher Days
4 K-12 Act 80 Full Day
2 Professional Days
4 Weather Days

Board Approval: 2nd Reading:
02/06/2023

Rev:03-22-2023

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2023-2024 CALENDAR

Jul 4: Independence Day

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: New Year's Day
Jan 15: Act 80 Day

22/22
101/103

Aug 28: Professional Day
Aug 29: Act 80 Day
Aug 30: Student First Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/4
3/4

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 16: Schools Closed
Feb 19: Weather Day (1)

19/19
120/122

**Sept 4: Schools Closed-
Labor Day**

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20/20
23/24

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8: Schools Closed
Mar 29: Schools Closed

19/19
139/141

OCTOBER 2023

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

22/22
45/46

APRIL 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1: Weather Day (4)
Apr 2: Weather Day (3)

20/20
159/161

Nov 20-21: Act 80 Days
Nov 22: Professional Day
Nov 23: Thanksgiving Day
Nov 24: Schools Closed
Nov 27: Schools Closed

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18/19
63/65

MAY 2024

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24: Weather Day (2)
**May 27: Schools Closed-
Memorial Day**
May 31: Student Last Day
May 31: Commencement

21/21
180/182

Dec 25: Christmas Day
Dec 26-29: Schools Closed

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16/16
79/81

Student Day
Professional Day
Act 80 Days/ No School for Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
01/23/2023

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

0/0
180/182

Total Days

180 Student Days
182 Teacher Days
4 K-12 Act 80 Full Day
2 Professional Days
4 Weather Days

Board Approval: 2nd Reading:
02/06/2023

Rev:03-22-2023

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2023-2024 CALENDAR

Jul 4: Independence Day

JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1: New Year's Day

22/22
101/103

Aug 28: Professional Day
Aug 29: Act 80 Day
Aug 30: Student First Day

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/4
3/4

FEBRUARY 2024

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 16: Schools Closed
Feb 19: Weather Day (1)

19/19
120/122

**Sept 4: Schools Closed-
Labor Day**

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20/20
23/24

MARCH 2024

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 8: Schools Closed
Mar 28: Weather Day (3)
Mar 29: Schools Closed

18/18
138/140

OCTOBER 2023

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

22/22
45/46

APRIL 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr 1: Schools Closed
Apr 2: Weather Day (4)

20/20
158/160

Nov 20-21: Act 80 Days
Nov 22: Professional Day
Nov 23: Thanksgiving Day
Nov 24: Schools Closed
Nov 27: Schools Closed

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18/19
63/65

MAY 2024

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 24: Weather Day (2)
**May 27: Schools Closed-
Memorial Day**
May 31: Student Last Day
May 31: Commencement

21/21
179/181

Dec 25: Christmas Day
Dec 26-29: Schools Closed

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16/16
79/81

Student Day
Professional Day
Act 80 Days/ No School for Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
01/23/2023

JUNE 2024

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 3: Act 80 Day

1/1
180/182

Total Days

180 Student Days
182 Teacher Days
4 K-12 Act 80 Full Day
2 Professional Days
4 Weather Days

Board Approval: 2nd Reading:
02/06/2023

Rev:03-22-2023

Calendar Changes:

1st Professional Day: Was 8/31/23 – Now 8/28/23

1st Act 80 Day: Was 9/1/23 – Now 8/29/23

Student 1st Day: Was 9/5/23 – Now: 8/30/23

Result:

3 additional days off added throughout the school year

Day 1: Varies based on calendar options 1-5 (below)

Day 2: 2/16/23

Day 3: 3/8/23

***Days 2 and 3 both align with WASD calendar/tech students**

Option 1:

Schools closed on 10/9/23

Allows for a break between Labor Day and Thanksgiving

Option 2:

Technically only adding 2 days off to the calendar, and ending the year a day sooner

Act 80 Day moved from 6/3/24 to 10/9/23

Give students a break, but not teachers

Allows for construction for the whole month of June

Option 3:

Schools closed on 1/15/23

Leaves students with 54 consecutive school days from 9/4/23 – 11/17/23

Staff will have 57 consecutive days from 9/4/23 – 11/22/23

Option 4:

Technically only adding 2 days off to the calendar, and ending the year a day sooner

Act 80 Day moved from 6/3/24 to 1/15/24

Give students a break, but not teachers

Allows for construction for the whole month of June

Leaves students with 54 consecutive school days from 9/4/23 – 11/17/23

Staff will have 57 consecutive days from 9/4/23 – 11/22/23

Option 5:

Schools closed on 4/1/24

Moving the weather day to 3/28/24

Guaranteed 4-day (up to 6-day) weekend for Spring Break (Easter)

**** Did not look at adding days off between Easter and Memorial Day because of testing windows for Keystones, PSSAs, AP Courses***



2023-2024 Williamsport Area School District Calendar



21-22 New Teacher Induction

23 K-12 Professional Development Day

24 Building Meeting Day

28 Full Day for Students 1st Grade – 12th Grade (Kdg follow schedule that was mailed home for the first week)

AUGUST '23					
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
TD = 6 SD = 4					

SEPTEMBER '23					
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
TD = 20 SD = 19					

4 Labor Day

15 K-12 Professional Development Day

9 Countywide Inservice

27 End of First Marking Period

OCTOBER '23					
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
TD = 22 SD = 21					

NOVEMBER '23					
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		
TD = 19 SD = 16					

20 K-12 Professional Development Day

21-22 K-12 Parent/Teacher Conferences
(Report Cards Issued Grades K-8)

23-27 Thanksgiving Break

22-29 Winter Break

DECEMBER '23					
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
TD = 15 SD = 15					

JANUARY '24					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
TD = 21 SD = 20					

1-2 Winter Break

15 K-12 Professional Development Day/
Martin Luther King Observance Day

19 End of First Semester

16 K-12 Professional Development Day

19 Presidents' Observance Day

FEBRUARY '24					
M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29		
TD = 20 SD = 19					

MARCH '24					
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
TD = 20 SD = 17					

8 K-12 Professional Development Day

22 End of Third Marking Period

27-28 K-12 Parent/Teacher Conferences

29 Spring Break

1-3 Spring Break

22-24 Grades 3-8 English/Language Arts
PSSA Testing

29-30 Grades 3-8 Math & Science PSSA
Testing along with Make-Up
Testing

APRIL '24					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
TD = 19 SD = 19					

MAY '24					
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
TD = 22 SD = 22					

1-10 Grades 3-8 Math & Science PSSA
Testing along with Make-Up
Testing

13-24 Keystone Exams

27 Memorial Day Break

Local School Holidays

-November 23
-December 25
-December 26
-January 1
-April 1

5 Half Day for Students K-12 Last School Day

6 Teacher Record Day and High School
Commencement

School Days and Holidays Board Adopted:
February 14, 2023

Calendar is subject to change with Board
approval.

JUNE '24					
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
TD = 4 SD = 3					

Make-up Days will be utilized in
the following order: 2/19, 4/3,
4/2, 4/1

Additional snow/emergency
days will be added to the end
of the school year, if needed.

Key
☐ No School students
= Assessment dates and
important marking period dates