



**June 19, 2023**

6:00 P.M.  
High School Library

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Mrs. Sue Bowman**  
Region I

**Mr. Ben Brigandi**  
Region I

**Mrs. Summer Bukeavich**  
Region II

**Mrs. Diane Cramer**  
Region II

**Mr. John Hitesman**  
Region III

**Mr. Nathan Miller**  
Region I

**Dr. Eric Briggs**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### **Regular Board Meeting**

#### ***Opening***

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

#### ***Action Items***

Treasurer's Report

Approval of Bills

- General Fund – \$1,470,673.22
- Cafeteria Fund - \$26,857.00
- GO-NOTE 2022 - \$228,501.99

Approval of Minutes

Board Committee Reports

#### ***Superintendent's Report & Recommendations***

1. Loretta Woodson Awards
2. Resolution Adopting the 2023-2024 General Fund Budget
3. Adoption of the 2023-2024 Tax Levy Resolution
4. 2023 Homestead/Farmstead Exclusion Resolution
5. Fund Balance
6. 2023-2024 Capital Reserve Budget
7. Approval of 2023-2024 Agreements
8. Central Elementary Project Update
9. Special Board Meeting Dates
10. Approve Expenditures
11. Attendance Policy – 204.4 – Second Reading
12. Employment
13. Child Bearing/Child Rearing Leave
14. Disposal of Records
15. Disposal/Donation of Books

#### ***General Information***

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

#### **EXECUTIVE SESSION**

There will be an Executive Session BEFORE the board meeting regarding the Safety and Security.

Adjournment

## SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

June 19, 2023

### 1. Loretta Woodson Awards

Diane Cramer will present the Loretta Woodson Support Staff Award for Lycoming County to Cassandra Engel and the Loretta Woodson Teacher of the Year Finalist Award to Jenna McWilliams.

### 2. Resolution Adopting the 2023-2024 General Fund Budget – Attachment #1

It is recommended the school board approve the final 2023-2024 budget resolution which includes revenues of \$23,004,431 and expenditures of \$23,437,500. The budget includes a 0.25 mill real estate tax increase.

### 3. Adoption of the 2023-2024 Tax Levy Resolution – Attachment #2

It is recommended the school board approve the Tax Levy Resolution to support the 2023-2024 General Fund Budget as follows:

Real Estate	18.60 mills
Earned Income Tax	1.1 %
Realty Transfer Tax	0.5%

### 4. 2023 Homestead/Farmstead Exclusion Resolution – Attachment #3

It is recommended the school board approve the 2023 Homestead and Farmstead Exclusion Resolution.

### 5. Fund Balance

Board Policy No. 620 discusses the various types of Fund Balance in accordance to GASB Statement 54. Per the policy, Assigned Fund Balance may be made by the Business Manager. As of June 30, 2022, Assigned Fund Balance was \$1,100,000. Mrs. Jamie Mowrey, Business Manager, will be increasing Assigned Fund Balance by \$1,000,000, for a total of \$2,100,000 at June 30, 2023. This balance is assigned for the purposes of future technology upgrades/replacements or unforeseen PSERS increases.

### 6. 2023-2024 Capital Reserve Budget – Attachment #4

It is recommended the school board approve the attached Capital Reserve Project Budget for 2023-2024 not to exceed \$370,250.

### 7. Approval of 2023-2024 Agreements

#### a. 2023-2024 IDEA Agreement – Attachment #5

It is recommended the school board approve the IDEA Agreement with BLaST Intermediate Unit #17 for the 2023-2024 school year. This provides federal funding for special education programs that qualify under IDEA Component III.

#### b. 2023-2024 Special Education Services Agreement – Attachment #6

It is recommended the school board approve the 2023-2024 Special Education Agreement between South Williamsport Area School District and BLaST Intermediate Unit #17. This contract covers services rendered to exceptional students who are enrolled in IU programs and/or receiving services through the Intermediate Unit. This agreement is for needs currently known and is subject to change; the district will only pay for services used.

**c. 2023-2024 BLaST IU 17 Tech Agreement for Network Engineering/Other Tech Services – Attachment #7**

It is recommended the school board approve the attached Technology Services Agreement with BLaST IU 17 effective July 1, 2023 through June 30, 2024. The agreement provides Standard Service at \$85 per hour, High Level Service at \$115 per hour or After Hour/Unscheduled Service at \$125 per hour. The District only pays for services used.

**d. 2023-2024 BLaST IU 17 DaRTS Software Agreement – Attachment #8**

It is recommended the school board approve the DaRTS Software Agreement with BLaST IU 17. This agreement will provide secured access to the DaRTS application for the 2023-2024 school year and provides ability for electronic signing of IEPs.

**e. 2023-2024 Hope Enterprises Inc. Agreement – Attachment #9**

It is recommended the school board approve the Hope Enterprises Inc. Agreement for the rental of the TeenLink facility located at McCall Middle School, 612 Willow Street, Montoursville. TeenLink provides resources to secondary Life Skills students such as learning to cook, do laundry, and navigate the city transit system. The cost for a day rental is \$125 and the total rental cost is \$1,125.

**f. Contract for Pediatric Therapy Services – Attachment #10**

It is recommended the school board approve the contract with UPMCW Williamsport d/b/a UPMC Pediatric Rehabilitation (“UPMCW”) for Occupational and Physical Therapy services that our students need in the school setting for the 2023-2024 school year.

**g. Approval of Athletic Training Services Agreement – Attachment #11**

It is recommended the school board approve the Athletic Training Services Agreement with UPMC Susquehanna. This is a 3-year agreement that provides a Full-Time Athletic Trainer for home and away varsity football games and scheduled home varsity and junior varsity PIAA interscholastic events, and extended as needed availability for on campus junior high events. The cost of this service is \$32,791 for 2023/24, \$33,774 for 2024/25, and \$34,787 for 2025/26 and \$50 per hour for per diem requests.

**8. Central Elementary Project Update**

SitelogIQ will present a revised bid schedule and cost estimate for the Central Elementary Renovation Project. It is recommended the school board approve the new bid schedule.

**9. Special Board Meeting Dates**

It is recommended the school board approve cancelling the Tuesday, July 25, 2023 Special Board Meeting and replacing the date with Thursday, August 3, 2023. The meeting will be held at 6PM in the High School Library.

**10. Approve Expenditures – Attachment #12**

It is recommended the school board approve to allow the Superintendent and Business Manager to approve expenditures and/or change orders not to exceed \$25,000 for the school building projects and work in the auditorium.

## **11. Attendance Policy 204.4 – Second Reading**

It is recommended the school board approve the second reading of Policy No. 204.4 – Attendance.

## **12. Employment**

### **Resignations**

The superintendent accepted letters of resignation from the following employees:

- Barb McLaughlin from her Building Secretary position at Central Elementary effective June 23, 2023

### **Cafeteria Manager Position**

It is recommended the school board approve the transfer of Marquelle LaBarre from her 6.5 hour per day Food Service Worker position at Central Elementary to the open 8-hour per day Food Service Manager position at Rommelt Elementary starting in the 2023-2024 school year. Her new rate of pay will be \$16.55 per hour with benefits.

### **Food Service Position**

It is recommended the school board approve the transfer of Dodi Gower from her 3.25 hour/day Food Service Worker position at the High School to the vacant 6.5 hour/day Food Service Worker position at Central Elementary for the 2023-2024 school year.

### **Athletic Coaches**

Scott Hill, Athletic Director, is recommending school board approval of the following coaches and their stipends/rate of pay for the 2023-2024 season.

#### **Football**

Chris Eiswerth – Head Coach	\$6,825
Chris Lusk - 1st Assistant	\$4,879
Chris Engler - 2nd Assistant	\$3,593
Randy Boone - 3rd Assistant	\$2,944
Rhett Smith - 4th Assistant	\$2,674
Ryan Barnes - Volunteer	
Gideon Green - Volunteer	
Rich Schonewolf – Volunteer	
Jason Wein – JH Head Coach	\$3,995
Bill Giles – JH Assistant	\$2,674
Scott White – JH Volunteer	

#### **Marching Band**

Jessica Kaledas – Director	\$5,439
Robyn Rummings – Assistant Director	\$3,606
Tina Pulver – Band Front Instructor	\$3,356
Ellen Benfer – Percussion Director	\$1,071
Marcus Loner – Percussion Director	\$1,071
Krislin Banzhof – Volunteer Band Front	

#### **Girls Soccer**

Marc Lovecchio – Head Coach	\$3,794
Jane House – Assistant Coach	\$2,947
Tracey Knoebel - Volunteer	

#### **Cross Country**

Matt DeBlander – Head Coach	\$3,269
Kerry Taylor - Volunteer	

#### **Junior High Cross Country**

Julie Pentico – Head Coach	\$2,096
Tracy Knoebel – Volunteer	

#### **Cheerleading**

Christine Miller – Head Coach	\$3,794
Mackenzie Miller – Assistant Coach	\$2,947
Lindsay Duhaine - Volunteer	
Aubrey Quimby – JH Head Coach	\$2,580
Monica Boone – JH Assistant Coach	\$2,142
Katie Knoop – JH Volunteer	

#### **Junior High Softball**

Tom O'Malley – Head Coach	\$2,580
Cory Goodman – Assistant Coach	\$2,074
Adam Lorson – Volunteer	
Scott Lowery – Volunteer	
Chris Schuler - Volunteer	

#### **Girls Tennis**

Theresa Summerson – Head Coach	\$3,870
Kent Young - Assistant Coach	\$2,554

**Varsity Softball**

Tom O'Malley – Head Coach

\$5,219

**Boys Soccer**

Chris Vanaskie - Head Coach

\$3,888

**Girls Basketball**

Dean Kriebel – Head Coach

\$4,906

**Baseball**

Casey Waller – Head Coach

\$5,219

**Junior High Girls Basketball**Gregg Anthony – 7<sup>th</sup> Grade Coach

\$2,944

**Boys Basketball**

Joe Simon – Head Coach

\$5,206

Aaron Green – 8<sup>th</sup> Grade Coach

\$3,435

**Boys Tennis**

Kent Young – Head Coach

\$4,167

**Wrestling**

Eric Gerber – Head Coach

\$5,583

**13. Child Bearing/Child Rearing Leave**

It is recommended the school board approve EE #1002 child bearing/child rearing leave request. Employee is requesting leave from August 28, 2023 through October 6, 2023; returning to work on October 9, 2023.

It is recommended the school board approve EE #1143 child bearing/child rearing leave request. Employee is requesting leave from August 28, 2023 through December 31, 2023; returning to work on January 2, 2024.

**14. Disposal of Records**

It is recommended the school board approve the business manager's request for disposal of all receipts, invoices, purchase orders, and related documents from the 2015-2016 school year in accordance of our Records Retention Policy.

**15. Disposal/Donation of Books**

Dr. Michele Loomis is recommending the school board approve the disposal and/or donation of books related to prior curriculum materials but not textbooks. Examples include children's books that went with Journey's and leveled readers that are no longer being used.

**BOARD INFORMATION**  
**June 19, 2023**

**BOARD MEETING DATES**

June 19 – School Board Meeting – 6:00 p.m.

July 17 – School Board Meeting – 6:00 p.m.

August 21 – School Board Meeting – 6:00 p.m.

September 11 – School Board Meeting – 6:00 p.m.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF MAY 31, 2023**

**GENERAL FUND - Checking Account**

Book Balance April 30, 2023 6,521,178.02

Receipts

Real Estate Taxes, Face (Interim)	6111	1,034.67
Real Estate Taxes, Discount (Interim)	6211	(20.69)
Earned Income Tax, less Commission	6151	182,552.92
Real Estate Transfer Tax, less Commission	6153	5,012.70
Delinquent Tax Collection, less Commission	6411	80,702.07
Interest Income	6510	23,744.75
Attendance Fines	6990	65.90
Sale of old technology	6990	50.00
Social Security Subsidy	7112	91,544.13
Title I	8514	22,615.47
Title II	8515	9,346.40
Title IV	8517	3,427.34
Reimbursements/Refunds	Offset Expenses	646.20
Record Request	Offset Expenses	103.20
COBRA Payments	Offset Expenses	1,648.59
Wellness Incentives	Offset Expenses	2,625.00
School Nutrition Program	Transfer to Café Fund	51,986.99

477,085.64

Payments

Payments Issued in May 2023 (1,628,594.76)

Book Balance May 31, 2023 5,369,668.90

**GENERAL FUND - PLGIT Investment Account**

Book Balance April 30, 2023 65,316.11

Interest Income 272.84

Book Balance May 31, 2023 65,588.95

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance April 30, 2023 24,749.14

Receipts -

Interest Income 99.34

Checks Issued in May 2023 -

Book Balance May 31, 2023 24,848.48

**CAFETERIA FUND**

Book Balance April 30, 2023		519,845.30
Receipts		
Cafeteria Deposits	21,178.40	
School Nutrition Program Funds	51,986.99	
Interest Income	<u>2,054.76</u>	75,220.15
Payments		
Checks Issued in May 2023		<u>(62,308.18)</u>
Book Balance May 31, 2023		<u><u>532,757.27</u></u>

**DEBT SVC FUND - GO NOTE 2022**

Book Balance April 30, 2023	8,949,216.45
Interest Income	35,835.96
Checks Issued in May 2023	<u>(57,277.93)</u>
Book Balance May 31, 2023	<u><u>8,927,774.48</u></u>

**CAPITAL RESERVE FUND**

Book Balance April 30, 2023	1,247,962.12
Interest Income	5,010.03
Checks Issued in May 2023	-
Book Balance May 31, 2023	<u><u>1,252,972.15</u></u>

**STUDENT ACTIVITIES - CLUBS**

Book Balance April 30, 2023	92,525.52
Receipts	9,462.90
Interest Income	375.53
Checks Issued in May 2023	<u>(11,282.85)</u>
Book Balance May 31, 2023	<u><u>91,081.10</u></u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance April 30, 2023	56,517.83
Receipts	12,469.51
Interest Income	254.07
Checks Issued in May 2023	<u>(11,895.64)</u>
Book Balance May 31, 2023	<u><u>57,345.77</u></u>



# BOARD SUMMARY

## Fund: 10 - GENERAL FUND

### As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,569,180.00	4,569,180.00	0.00	3,741,528.51	827,651.49	81.89
200 EMPLOYEE BENEFITS	3,084,221.00	3,084,221.00	0.00	2,586,992.26	497,228.74	83.88
300 PURCH PROF & TECH SVCS	16,160.00	16,160.00	0.00	18,002.98	(1,842.98)	111.40
400 PURCHASED PROPERTY SVCS	34,105.00	34,105.00	0.00	27,389.02	6,715.98	80.31
500 OTHER PURCHASED SVCS	958,447.00	958,447.00	0.00	827,198.61	131,248.39	86.31
600 SUPPLIES	175,172.00	175,172.00	0.00	233,363.50	(58,191.50)	133.22
700 PROPERTY	3,058.00	3,058.00	0.00	1,929.99	1,128.01	63.11
800 OTHER OBJECTS	10,705.00	10,705.00	0.00	22,779.49	(12,074.49)	212.79
<b>Totals for 1100s</b>	<b>8,851,048.00</b>	<b>8,851,048.00</b>	<b>0.00</b>	<b>7,459,184.36</b>	<b>1,391,863.64</b>	<b>84.27</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,232,608.00	1,232,608.00	0.00	1,075,582.73	157,025.27	87.26
200 EMPLOYEE BENEFITS	835,835.00	835,835.00	0.00	701,113.45	134,721.55	83.88
300 PURCH PROF & TECH SVCS	422,900.00	422,900.00	0.00	425,182.34	(2,282.34)	100.54
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,487.00	7,487.00	0.00	2,341.35	5,145.65	31.27
600 SUPPLIES	16,916.00	16,916.00	0.00	17,572.73	(656.73)	103.88
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>2,521,016.00</b>	<b>2,521,016.00</b>	<b>0.00</b>	<b>2,221,792.60</b>	<b>299,223.40</b>	<b>88.13</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	271,460.00	271,460.00	0.00	246,788.85	24,671.15	90.91
200 EMPLOYEE BENEFITS	188,851.00	188,851.00	0.00	176,846.59	12,004.41	93.64
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SVCS	246,495.00	246,495.00	0.00	297.00	246,198.00	0.12
600 SUPPLIES	7,691.00	7,691.00	0.00	9,367.16	(1,676.16)	121.79
<b>Totals for 1300s</b>	<b>719,497.00</b>	<b>719,497.00</b>	<b>0.00</b>	<b>433,299.60</b>	<b>286,197.40</b>	<b>60.22</b>
<b>1400 OTHER INSTRUCTION</b>						

# BOARD SUMMARY

Fund:

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 SALARIES	203,607.00	203,607.00	0.00	176,416.29	27,190.71	86.65
200 EMPLOYEE BENEFITS	116,213.00	116,213.00	0.00	97,704.23	18,508.77	84.07
300 PURCH PROF & TECH SVCS	34,817.00	34,817.00	0.00	30,993.38	3,823.62	89.02
500 OTHER PURCHASED SVCS	136,500.00	136,500.00	0.00	23,055.00	113,445.00	16.89
600 SUPPLIES	4,078.00	4,078.00	0.00	2,774.33	1,303.67	68.03
800 OTHER OBJECTS	2,750.00	2,750.00	0.00	849.48	1,900.52	30.89
<b>Totals for 1400s</b>	497,965.00	497,965.00	0.00	331,792.71	166,172.29	66.63
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	302,034.00	302,034.00	0.00	276,549.86	25,484.14	91.56
200 EMPLOYEE BENEFITS	183,011.00	183,011.00	0.00	161,545.34	21,465.66	88.27
300 PURCH PROF & TECH SVCS	26,000.00	26,000.00	0.00	26,000.00	0.00	100.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	396.00	604.00	39.60
600 SUPPLIES	9,313.00	9,313.00	0.00	18,643.51	(9,330.51)	200.19
800 OTHER OBJECTS	325.00	325.00	0.00	220.00	105.00	67.69
<b>Totals for 2100s</b>	521,683.00	521,683.00	0.00	483,354.71	38,328.29	92.65
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	243,847.00	243,847.00	0.00	195,492.04	48,354.96	80.17
200 EMPLOYEE BENEFITS	245,559.00	245,559.00	0.00	200,721.77	44,837.23	81.74
300 PURCH PROF & TECH SVCS	203,425.00	203,425.00	0.00	175,324.27	28,100.73	86.19
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	64.50	4,935.50	1.29
500 OTHER PURCHASED SVCS	28,879.00	28,879.00	0.00	27,096.95	1,782.05	93.83
600 SUPPLIES	42,196.00	42,196.00	0.00	28,808.41	13,387.59	68.27
700 PROPERTY	25,000.00	25,000.00	0.00	22,875.39	2,124.61	91.50
<b>Totals for 2200s</b>	793,906.00	793,906.00	0.00	650,383.33	143,522.67	81.92
<b>2300 ADMINISTRATION</b>						
100 SALARIES	605,970.00	605,970.00	0.00	581,154.01	24,815.99	95.90
200 EMPLOYEE BENEFITS	568,149.00	568,149.00	0.00	529,366.74	38,782.26	93.17
300 PURCH PROF & TECH SVCS	97,000.00	97,000.00	0.00	117,698.23	(20,698.23)	121.34
SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT						

# BOARD SUMMARY

Fund:

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SVCS	19,460.00	19,460.00	0.00	21,530.74	(2,070.74)	110.64
600 SUPPLIES	24,813.00	24,813.00	0.00	15,447.55	9,365.45	62.26
700 PROPERTY	2,000.00	2,000.00	0.00	1,758.01	241.99	87.90
800 OTHER OBJECTS	17,060.00	17,060.00	0.00	16,036.29	1,023.71	94.00
<b>Totals for 2300s</b>	<b>1,334,452.00</b>	<b>1,334,452.00</b>	<b>0.00</b>	<b>1,282,991.57</b>	<b>51,460.43</b>	<b>96.14</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	118,891.00	118,891.00	0.00	109,269.43	9,621.57	91.91
200 EMPLOYEE BENEFITS	56,232.00	56,232.00	0.00	46,590.83	9,641.17	82.85
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	262.39	12.61	95.41
600 SUPPLIES	6,184.00	6,184.00	0.00	4,884.33	1,299.67	78.98
<b>Totals for 2400s</b>	<b>186,985.00</b>	<b>186,985.00</b>	<b>0.00</b>	<b>161,006.98</b>	<b>25,978.02</b>	<b>86.11</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	164,350.00	164,350.00	0.00	134,505.03	29,844.97	81.84
200 EMPLOYEE BENEFITS	149,046.00	149,046.00	0.00	129,654.87	19,391.13	86.99
300 PURCH PROF & TECH SVCS	20,259.00	20,259.00	0.00	22,349.96	(2,090.96)	110.32
400 PURCHASED PROPERTY SVCS	2,482.00	2,482.00	0.00	2,458.90	23.10	99.07
500 OTHER PURCHASED SVCS	15,500.00	15,500.00	0.00	10,326.10	5,173.90	66.62
600 SUPPLIES	3,266.00	3,266.00	0.00	3,009.39	256.61	92.14
<b>Totals for 2500s</b>	<b>354,903.00</b>	<b>354,903.00</b>	<b>0.00</b>	<b>302,304.25</b>	<b>52,598.75</b>	<b>85.18</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	709,386.00	709,386.00	0.00	683,474.92	25,911.08	96.35
200 EMPLOYEE BENEFITS	623,197.00	623,197.00	0.00	580,397.50	42,799.50	93.13
400 PURCHASED PROPERTY SVCS	256,115.00	256,115.00	0.00	270,649.27	(14,534.27)	105.67
500 OTHER PURCHASED SVCS	115,820.00	115,820.00	0.00	104,501.28	11,318.72	90.23
600 SUPPLIES	419,005.00	419,005.00	0.00	404,126.54	14,878.46	96.45
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

# BOARD SUMMARY

Fund:

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
<b>Totals for 2600s</b>	2,125,223.00	2,125,223.00	0.00	2,043,349.51	81,873.49	96.15
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	19,116.00	19,116.00	0.00	5,917.77	13,198.23	30.96
200 EMPLOYEE BENEFITS	8,203.00	8,203.00	0.00	452.70	7,750.30	5.52
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	363,000.00	363,000.00	0.00	316,341.49	46,658.51	87.15
600 SUPPLIES	58,500.00	58,500.00	0.00	72,928.66	(14,428.66)	124.66
<b>Totals for 2700s</b>	452,069.00	452,069.00	0.00	398,890.62	53,178.38	88.24
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	54,110.78	(54,110.78)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	54,110.78	(54,110.78)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	284,673.00	284,673.00	0.00	264,867.57	19,805.43	93.04
200 EMPLOYEE BENEFITS	133,121.00	133,121.00	0.00	105,112.92	28,008.08	78.96
300 PURCH PROF & TECH SVCS	74,066.00	74,066.00	0.00	65,467.62	8,598.38	88.39
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	5,084.05	(84.05)	101.68
500 OTHER PURCHASED SVCS	58,453.00	58,453.00	0.00	57,588.32	864.68	98.52
600 SUPPLIES	50,638.00	50,638.00	0.00	56,018.94	(5,380.94)	110.63
800 OTHER OBJECTS	28,870.00	28,870.00	0.00	21,866.25	7,003.75	75.74
<b>Totals for 3200s</b>	634,821.00	634,821.00	0.00	576,005.67	58,815.33	90.74
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	430.00	430.00	0.00	0.00	430.00	0.00
500 OTHER PURCHASED SVCS	15,100.00	15,100.00	0.00	0.00	15,100.00	0.00
<b>Totals for 3300s</b>	16,530.00	16,530.00	0.00	0.00	16,530.00	0.00
<b>4600 4600</b>						
700 PROPERTY	0.00	0.00	0.00	124,272.00	(124,272.00)	0.00

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

06/14/2023 08:38:11 AM

# BOARD SUMMARY

Fund:

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>Totals for 4600s</b>	0.00	0.00	0.00	124,272.00	(124,272.00)	0.00
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	3,184.67	(1,184.67)	159.23
900 OTHER USES OF FUNDS	1,286,143.00	1,286,143.00	0.00	703,859.10	582,283.90	54.73
<b>Totals for 5100s</b>	1,288,143.00	1,288,143.00	0.00	707,043.77	581,099.23	54.89
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
<b>Totals for 5900s</b>	101,575.00	101,575.00	0.00	0.00	101,575.00	0.00
<b>Expenditure Totals</b>	<b>20,399,816.00</b>	<b>20,399,816.00</b>	<b>0.00</b>	<b>17,229,782.46</b>	<b>3,170,033.54</b>	<b>84.46</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>19,010,098.00</b>	<b>19,010,098.00</b>	<b>0.00</b>	<b>16,522,738.69</b>	<b>2,487,359.31</b>	<b>86.92</b>
<b>Total Other Expenditure</b>	<b>1,389,718.00</b>	<b>1,389,718.00</b>	<b>0.00</b>	<b>707,043.77</b>	<b>682,674.23</b>	<b>50.88</b>
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# BOARD SUMMARY

Fund:

As of: 06/30/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	19,010,098.00	19,010,098.00	0.00	16,522,738.69	2,487,359.31	86.92
Total Other Expenditure	1,389,718.00	1,389,718.00	0.00	707,043.77	682,674.23	50.88
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
From 07/01/2022 To 06/30/2023  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,112,308.00)	(6,146,988.10)	(6,146,988.10)	0.00	34,680.10	100.57
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(7,500.00)	(8,416.89)	(8,416.89)	0.00	916.89	112.23
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(22,095.02)	(22,095.02)	0.00	0.02	100.00
6151	GENERAL FUND - EARNED INCOME TAX	(2,217,552.00)	(2,396,200.57)	(2,396,200.57)	0.00	178,648.57	108.06
6153	GENERAL FUND - REAL ESTATE TRANSFER	(150,000.00)	(146,680.24)	(146,680.24)	0.00	(3,319.76)	97.79
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	102,750.00	102,175.59	102,175.59	0.00	574.41	99.44
6311	GENERAL FUND - PENALTIES REAL ESTATE	(18,592.00)	(25,008.90)	(25,008.90)	0.00	6,416.90	134.51
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(260,075.26)	(260,075.26)	0.00	(114,924.74)	69.35
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(15,000.00)	(216,655.66)	(216,655.66)	0.00	201,655.66	1,444.37
6711	GENERAL FUND - FOOTBALL SALES	(17,900.00)	(13,846.00)	(13,846.00)	0.00	(4,054.00)	77.35
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	(8,797.00)	(8,797.00)	0.00	1,797.00	125.67
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(4,562.00)	(4,562.00)	0.00	(438.00)	91.24
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(1,888.00)	(1,888.00)	0.00	(112.00)	94.40
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(2,174.00)	(2,174.00)	0.00	174.00	108.70
6830	GENERAL FUND - IU REV FEDERAL FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(196,153.00)	(196,153.05)	(196,153.05)	0.00	0.05	100.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	(15,354.58)	(15,354.58)	0.00	15,354.58	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	(3,500.00)	(3,500.00)	0.00	500.00	116.67
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(21,296.32)	(21,296.32)	0.00	11,296.32	212.96
6941	GENERAL FUND - TUITION	0.00	(506.70)	(506.70)	0.00	506.70	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6961	GENERAL FUND - TRANSPORTATION SERVICES	0.00	(6,897.01)	(6,897.01)	0.00	6,897.01	0.00
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(13,454.20)	(13,454.20)	0.00	12,454.20	1,345.42
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	(3,614.27)	(3,614.27)	0.00	614.27	120.48
7111	GENERAL FUND - BEF FORMULA	(6,350,088.00)	(6,676,129.78)	(6,676,129.78)	0.00	326,041.78	105.13

# Condensed Board Summary Report

Fund: 10  
From 07/01/2022 To 06/30/2023  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7112	GENERAL FUND - BEF SOCIAL SECURITY	(393,352.00)	(247,030.79)	(247,030.79)	0.00	(146,321.21)	62.80
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7270	GENERAL FUND - SPECIAL ED SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(901,863.00)	(956,845.68)	(956,845.68)	0.00	54,982.68	106.10
7310	GENERAL FUND - TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	GENERAL FUND - S D Transportation	(182,168.00)	(139,790.00)	(139,790.00)	0.00	(42,378.00)	76.74
7312	GENERAL FUND - N P Transportation	0.00	(1,540.00)	(1,540.00)	0.00	1,540.00	0.00
7320	GENERAL FUND - RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	(21,529.93)	(21,529.93)	0.00	1,529.93	107.65
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(707,126.00)	(707,126.29)	(707,126.29)	0.00	0.29	100.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	(228,011.00)	(228,011.00)	0.00	0.00	100.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,845,654.00)	(768,788.46)	(768,788.46)	0.00	(1,076,865.54)	41.65
8512	GENERAL FUND - IDEA, PART B	0.00	0.00	0.00	0.00	0.00	0.00
8514	GENERAL FUND - TITLE I	(339,232.00)	(252,536.17)	(252,536.17)	0.00	(86,695.83)	74.44
8515	GENERAL FUND - TITLE II	(46,731.00)	(40,500.40)	(40,500.40)	0.00	(6,230.60)	86.67
8517	GENERAL FUND - TITLE IV	(25,705.00)	(17,607.77)	(17,607.77)	0.00	(8,097.23)	68.50
8741	GENERAL FUND - CARES ESSER	0.00	0.00	0.00	0.00	0.00	0.00
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	0.00	0.00	0.00	0.00	0.00	0.00
8743	GENERAL FUND - ESSER II	0.00	(91,530.62)	(91,530.62)	0.00	91,530.62	0.00
8744	GENERAL FUND - ARP ESSER	(287,536.00)	(282,409.60)	(282,409.60)	0.00	(5,126.40)	98.22
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00



# Condensed Board Summary Report

Fund: 10  
From 07/01/2022 To 06/30/2023  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	(84,760.07)	(84,760.07)	0.00	84,760.07	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(19,912.00)	(19,912.00)	0.00	19,912.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(9,766.55)	(9,766.55)	0.00	9,766.55	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 Totals							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	(20,399,816.00)	(19,957,803.29)	(19,957,803.29)	0.00	(442,012.71)	97.83
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		(20,399,816.00)	(19,957,803.29)	(19,957,803.29)	0.00	(442,012.71)	

# Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(20,399,816.00)	(19,957,803.29)	(19,957,803.29)	0.00	(442,012.71)	97.83
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(20,399,816.00)	(19,957,803.29)	(19,957,803.29)	0.00	(442,012.71)	

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022268	05/18/2023	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL		3,838.61
0000022269	05/18/2023	AIR FILTER MAINTENANCE INC	GENERAL SUPPLIES		622.78
0000022270	05/18/2023	ART OF EDUCATION UNIVERSITY	Tuition - K Billman		1,197.00
0000022271	05/18/2023	BAYADA HOME HEALTH CARE	Therapy Services		1,496.25
0000022272	05/18/2023	21st CENTURY CYBER CHARTER SCHOOL	CHARTER SCHOOL		986.88
0000022273	05/18/2023	GRAND RENTAL STATION	Repairs & Maintenance		316.00
0000022274	05/18/2023	HERITAGE PRINTING & DESIGN	GENERAL SUPPLIES		79.50
0000022275	05/18/2023	JOSTENS INC	GENERAL SUPPLIES		33.50
0000022276	05/18/2023	JUSTICEWORKS YOUTHCARE INC	Purchase Service Tech		7,989.76
0000022277	05/18/2023	JESSICA KALEDAS	Band Festival		66.01
0000022278	05/18/2023	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		194.00
0000022279	05/18/2023	Labels By Pulizzi	GENERAL SUPPLIES		988.75
0000022280	05/18/2023	PPL ELECTRIC UTILITIES	Electricity		15,277.93
0000022281	05/18/2023	PAYROLL FUND	GROSS 5-19-23	ER RETIRE 5-19-23	605,181.30
0000022282	05/18/2023	SHI INTERNATIONAL CORP	HP Toner		722.96
0000022283	05/18/2023	ROBERT M. SIDES INC.	GENERAL SUPPLIES		25.00
0000022284	05/18/2023	SMART SOURCE LLC	GENERAL SUPPLIES		115.21
0000022285	05/18/2023	VERIZON WIRELESS	Wireless		198.68
0000022286	05/18/2023	WASTEWATER LOGISTICS	Repairs & Maintenance		300.00
0000022287	05/25/2023	ALBRIGHT STUDIO PHOTOGRAPHY	GENERAL SUPPLIES		50.00
0000022288	05/25/2023	APR SUPPLY CO	GENERAL SUPPLIES		30.35

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022289	05/25/2023	BAYADA HOME HEALTH CARE	Therapy Services		1,575.00
0000022290	05/25/2023	KENDRA BILLMAN	GENERAL SUPPLIES		511.90
0000022291	05/25/2023	CARDMEMBER SERVICES	GENERAL SUPPLIES	Conference	5,285.32
0000022292	05/25/2023	CHEMEDUCATOR LLC	GENERAL SUPPLIES		349.00
0000022293	05/25/2023	CM REGENT LLC	Life Insurance Premiums		745.76
0000022294	05/25/2023	DELTA DENTAL OF PA	Dental Insurance Premiums		7,600.00
0000022295	05/25/2023	FLINN SCIENTIFIC INC	GENERAL SUPPLIES		450.00
0000022296	05/25/2023	GBM	Repairs & Maintenance		14.58
0000022297	05/25/2023	JOHNSON CONTROLS INC	GENERAL SUPPLIES		1,363.61
0000022298	05/25/2023	KEYSTONE NATURAL TURF	Repairs & Maintenance		750.00
0000022299	05/25/2023	KURTZ BROTHERS	GENERAL SUPPLIES		63.21
0000022300	05/25/2023	LEZZER LUMBER CO	GENERAL SUPPLIES		328.68
0000022301	05/25/2023	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		916.58
0000022302	05/25/2023	MATH FOR LOVE	GENERAL SUPPLIES		800.00
0000022303	05/25/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		131.66
0000022304	05/25/2023	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		1,144.34
0000022305	05/25/2023	NORTH CENTRAL SIGHT SERVICES	Disposal Service		46.00
0000022306	05/25/2023	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		986.88
0000022307	05/25/2023	J. W. PEPPER & SON INC	GENERAL SUPPLIES		87.99
0000022308	05/25/2023	PPL ELECTRIC UTILITIES	Electricity		3,893.34
0000022309	05/25/2023	CHERYL SCHONEWOLF	TRAVEL		88.81

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022310	05/25/2023	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		74.79
0000022311	05/25/2023	UPMC	Therapy Services		5,046.00
0000022312	05/25/2023	WMWA	Water		1,353.24
0000022313	06/01/2023	LORRI AMROM	South Ticket Prizes		51.94
0000022314	06/01/2023	BAYADA HOME HEALTH CARE	Therapy Services		1,507.50
0000022315	06/01/2023	BLAST INTERMEDIATE UNIT 17	Internet	Phone Service	1,379.07
0000022316	06/01/2023	COLUMN SOFTWARE PBC	Advertising		57.86
0000022317	06/01/2023	DEMCO INC.	GENERAL SUPPLIES		193.05
0000022318	06/01/2023	STEPHANIE FAY	CLASS SUPPLIES		75.00
0000022319	06/01/2023	GBM	Repairs & Maintenance		779.24
0000022320	06/01/2023	MALLEE HORNBERGER	Senior Awards Night		330.24
0000022321	06/01/2023	LOWE'S COMPANIES INC	GENERAL SUPPLIES		52.45
0000022322	06/01/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		335.74
0000022323	06/01/2023	NITTANY OIL	Diesel	Gasoline	8,309.15
0000022324	06/01/2023	THE POTTING BENCH	Teacher Appreciation		532.22
0000022325	06/01/2023	AMY PREGENT	CLASS SUPPLIES		382.00
0000022326	06/01/2023	PAYROLL FUND	GROSS 6-2-23	ER RETIRE 6-2-23	511,755.55
0000022327	06/01/2023	SCHOOL OUTLET	GENERAL SUPPLIES		1,758.01
0000022328	06/01/2023	LAURA SCHRECKENGAST	Music Lessons		912.50
0000022329	06/01/2023	KARRIE TILLOTSON	Student Incentives		53.67
0000022330	06/01/2023	UPMC	Athletic Trainer		2,894.18
0000022331	06/01/2023	AMY VANCE	CLASS SUPPLIES		263.19

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022332	06/01/2023	VERIZON	Telephone Service		173.05
0000022333	06/01/2023	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000022334	06/01/2023	WTI	Repairs & Maintenance		2,507.08
0000022335	06/02/2023	SWHS YEARBOOK	BOOKS		200.34
0000022336	06/08/2023	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL		1,663.41
0000022337	06/08/2023	BARR'S HARDWARE	GENERAL SUPPLIES		305.19
0000022338	06/08/2023	BAYADA HOME HEALTH CARE	Therapy Services		1,822.50
0000022339	06/08/2023	ERIC BRIGGS	TRAVEL		143.97
0000022340	06/08/2023	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000022341	06/08/2023	CENTRAL ELEM. ACCOUNT	Central-Imprest		3,052.60
0000022342	06/08/2023	DEMCO INC.	GENERAL SUPPLIES		1,313.79
0000022343	06/08/2023	JOSTENS INC	GENERAL SUPPLIES		43.45
0000022344	06/08/2023	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		56.00
0000022345	06/08/2023	LCWSA	Sewer Service		1,940.00
0000022346	06/08/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		110.94
0000022347	06/08/2023	NORTH CENTRAL SIGHT SERVICES	Disposal Service		46.00
0000022348	06/08/2023	P.S.B.A.	Unemployment Comp		4,645.83
0000022349	06/08/2023	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		2,906.17
0000022350	06/08/2023	J. W. PEPPER & SON INC	GENERAL SUPPLIES		296.99
0000022351	06/08/2023	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		209.73
0000022352	06/08/2023	CHERYL SCHONEWOLF	TRAVEL		58.95

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022353	06/08/2023	KIM SCHWOYER	Track - States Meals		101.37
0000022354	06/08/2023	ROBERT M. SIDES INC.	GENERAL SUPPLIES		173.00
0000022355	06/08/2023	SPORTSMAN'S RECONDITIONING INC	GENERAL SUPPLIES		241.25
0000022356	06/08/2023	SUN GAZETTE CO	Advertising		1,243.52
0000022357	06/08/2023	SUSQUEHANNA TRANSIT CO	FIELD TRIPS	CONTRACTED CARRIERS	13,706.56
0000022358	06/08/2023	UPMC PRESBYTERIAN SHADYSIDE	Athletic Trainer		280.00
0000022359	06/08/2023	WM CORPORATE SERVICES INC	Disposal Service		782.68
0000022360	06/08/2023	JEFFREY ARP	Odyssey of the Mind		500.00
* 000E232329	05/25/2023	WEX HEALTH INC	HSA Fee for April 2023		217.25
* 000E232331	05/19/2023	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E232334	05/24/2023	CAFETERIA FUND	April 23 SNP Claims Subsidy		51,986.99
* 000E232335	05/22/2023	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E232336	05/22/2023	LYCOMING COUNTY INSURANCE CONSORTIUM	May 23 Health Insurance Premiums		170,524.58
* 000E232337	06/02/2023	WOODLANDS BANK	Direct Deposit Fee		10.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

10 - GENERAL FUND	1,470,673.22
Grand Total All Funds	1,470,673.22
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	222,773.82
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,247,899.40
Grand Total All Payments	1,470,673.22



# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND    Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
00000006297	05/18/2023	PAYROLL FUND	GROSS 5-19-23	ER RETIRE 5-19-23	13,323.87
00000006298	05/25/2023	NATASHA KLEMICK	Refund of Lunch Balances		43.95
00000006299	06/01/2023	PAYROLL FUND			13,489.18
50 - FOOD SERVICE FUND					26,857.00
Grand Total All Funds					26,857.00
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					26,857.00
Grand Total All Payments					26,857.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO22 - GO NOTE 2022 Payment Dates: 05/18/2023 - 06/14/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001021	06/02/2023	MCKISSICK ARCHITECTS	Central Elem Project		55,695.78
0000001022	06/09/2023	JDM CONSULTANTS LLC	Grant Writing & Advocacy		5,000.00
0000017342	06/07/2023	MCCORMICK LAW FIRM	Purchase of W Mountain Ave House		167,806.21
41 - DEBT SERVICE FUND					228,501.99
Grand Total All Funds					228,501.99
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					228,501.99
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					228,501.99

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

06/14/2023 08:36:27 AM

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Page 1 of 1

May 22, 2023

The regular meeting of the South Williamsport Area School Board was called to order at 6:02 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Jesse Smith – High School Principal, Mike Samar – School Police Officer, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Amanda Caldwell, Brenda Trimble, Richard Knecht, Elyse Schopfer, Charles Haefner, Erin Armond, Melissa Daily, Audrey Bear – Piper Sandler & Company, Damion Spahr – SiteLogIQ, Wayne Brookhart – SiteLogIQ, Shannon Manning – Nittany Learning Services, Jon Paul Pietraccini – Nittany Learning Services, and Mike Reuther – Williamsport SunGazette.

## **ACTION ITEMS**

### **APPROVE TREASURER'S REPORT**

A motion to approve the treasurer's report from April 2023 was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$1,656,656.25, Food Service Fund in the amount of \$60,858.91, Capital Reserve in the amount of \$270.00, and GO Note 2022 in the amount of \$206,093.08 as funds become available was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **APPROVE MINUTES**

A motion to approve the minutes of April 17, 2023 and May 1, 2023 as written was moved by Brigandi, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **STATEMENT**

Dr. Briggs read a statement regarding a potential threat and rumors that occurred during the prior week.

### **NITTANY LEARNING SERVICES**

Shannon Manning and Jon Paul Pietraccini from Nittany Learning Services gave a presentation about a Customized Learning Program (CLP) for 7<sup>th</sup> through 12<sup>th</sup> grade students. This CLP is a voluntary in-house program that follows the school calendar, provides Tier 1 and Tier 2 supports, and helps foster and enhance the social, emotional, and academic needs of students.

### **DEBT DISCUSSION**

Audrey Bear from Piper Sandler & Company, discussed the next steps needed in order to prepare a resolution which is needed for the issuance of additional debt. The debt resolution will be drafted and presented to the school board for approval at the June 5, 2023 meeting.

### **SITELOGIQ PRESENTATION**

Damion Spahr from SitelogIQ discussed a proposal for Project Management Services for the renovations and additions (alternates) to Central Elementary School.

A motion to accept the proposal from SitelogIQ for Project Management Services at a monthly amount not to exceed \$19,970 was moved by Miller, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **HEALTH AND SAFETY PLAN**

A motion to approve the Health and Safety Plan as required under the ARP ESSER grant reflecting no changes was moved by Bachman, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **FLEXIBLE INSTRUCTION DAY**

A motion to approve the Flexible Instruction Day Application for the South Williamsport Area School District for the 2023-24, 2024-25, and 2025-26 school years was moved by Miller, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **AGREEMENT WITH DIVERSIFIED TREATMENT ALTERNATIVE CENTERS**

A motion to approve the Agreement with Diversified Treatment Alternative Centers, LLC (DTAC), a partial hospitalization program, for students with complex mental health concerns was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **APPROVAL OF 2023-2024 PROPOSED FINAL BUDGET**

A motion to approve the 2023-2024 proposed final budget with budgeted revenues of \$23,364,046 and budgeted expenditures of \$23,904,498, with real estate millage of 18.60 mills, earned income rate of 1.1%, and real estate transfer tax rate of 0.5%, was moved by Rupert, seconded by Hitesman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **ATTENDANCE POLICY 204.4 – FIRST READING**

A motion to approve the first reading of Policy No. 204.4 – Attendance was moved by Bachman, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **REQUEST FOR PROPOSAL FOR SCHOOL VAN**

A motion to approve the authorization of District Administration to create and advertise a Request for Proposal (RFP) for an additional school van was moved by Rupert, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **JUNE BOARD MEETING DATES**

The school board discussed whether board members could attend board meetings via phone call or video call if they are not available to attend the meeting in person.

### **APPOINT BOARD TREASURER**

Board Policy 005 stipulates a treasurer must be appointed in May of each school year to serve for a one-year term beginning the first day in July. Mr. Engel requested nominations for Treasurer. Mr. Miller nominated Mrs. Bachman. Being no other nominations, Mr. Engel closed nominations. All members present voting yes, Mrs. Bachman was elected as Treasurer for the next year beginning in July.

## **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs accepted letters of resignation from the following employees:

- Ellen Koser's retirement from her Cafeteria Manager position at Central Elementary effective June 2, 2023
- Adam Rubert's resignation from his Business teaching position at the Junior Senior High School effective June 2, 2023

## **EMPLOYMENT**

A motion to approve the following employment was moved by Bachman, seconded by Brigandi:

- Rommelt Secretary – Jodi Nolan for a 10 month/200 day/7.5 hours per day position for the 2023-2024 school year with a starting rate of \$18.02 per hour with benefits in accordance with the South Williamsport Education Support Professionals Association
- Cafeteria Manager – Luci Steinbacher's transfer from her Manager position at Rommelt Elementary to the open Manager position at Central Elementary for the 2023-2024 school year
- Long Term Substitute – Alicia Rossitto at Central Elementary for the 2023-2024 school year; filling a position from the start of the school year through February 2024
- Classroom Monitor – Brandi Smith for the 2022-2023 school year
- Spring Coaches – Alexis Schuler as a volunteer assistant softball coach for the 2022-2023 school year.

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **GRADUATION LIST – CLASS OF 2023**

A motion to approve the list of graduate candidates for the Class of 2023 was moved by Miller, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

## **SOUTH CHEER BOOSTER APPROVAL**

A motion to approve the South Cheer Boosters as a school affiliated organization, consistent with district Policy No. 915 – School Affiliated Organizations, was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

There will be an Executive Session after the meeting regarding negotiations and personnel. No action to follow.

A motion to adjourn the meeting was made by Bachman, seconded by Brigandi. All members present voting yes, the meeting was adjourned at 7:22 PM.

Attest

Jamie Mowrey  
Board Secretary

June 5, 2023

The work session of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bowman, Brigandi, Bukeavich, Engel (attended virtually through Microsoft Teams), Hitesman, Miller, and Rupert.

Others Present: Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Brenda Trimble, Ashley Frei, Michelle Gibbs, Cherie Moyer, Jodi Nolan, Audrey Bear – Piper Sandler, and Mike Reuther – Williamsport SunGazette.

## **ACTION ITEMS**

### **SUBMISSION OF ACT 34 MATERIALS**

A motion to approve the submission of Act 34 materials to the PA Department of Education for their review and record keeping was moved by Rupert, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **RESOLUTION TO INCUR DEBT**

A motion to approve a resolution to incur non-electoral debt pursuant to the Local Government Unit Debt Act, and to evidence such indebtedness by the issuance of its General Obligation Bonds, Series of 2023, for the purpose of planning, designing, acquiring, constructing, furnishing and equipping additions, renovations and improvements to the School District's existing school buildings and grounds, renovations and improvements to the athletic fields and any other additional capital projects or capital equipment as may be determined by the School District was moved by Hitesman, seconded by Rupert. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **SPECIAL BOARD MEETING DATES**

A motion to approve adding Tuesday, July 25, 2023 and Tuesday, August 1, 2023, as special board meetings, in regards to reviewing and awarding bids in relation to the Central Elementary building project and any other items that properly come before the board was moved by Bukeavich, seconded by Brigandi. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **DEPOSITORIES**

A motion to approve Woodlands Bank, Pennsylvania Local Government Investment Trust (PLGIT), and Muncy Bank and Trust as depositories of school funds for the 2023-2024 school year was moved by Rupert, seconded by Miller. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **NEWSPAPER OF RECORD**

A motion to designate the Williamsport Sun-Gazette as the newspaper of general circulation for the 2023-2024 school year was moved by Miller, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **MITTANY LEARNING SERVICES**

A motion to approve the two-year contract with Nittany Learning Services to provide a customized learning program to select students in grades 7-12 at a rate of \$59,417 per year was moved by Brigandi, seconded by Miller. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **OVERNIGHT FIELD TRIP**

A motion to approve Christine Miller's overnight field trip request to take South Varsity Cheerleaders to Pine Forest Cheer Camp on June 10-13, 2023 was moved by Hitesman, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **EMPLOYMENT**

A motion to approve Alex Morrow as the Assistant Junior High Boys Soccer Coach at a stipend of \$2,006 and Lindsay Duhaine as a volunteer Cheer Assistant for the 2022-2023 season was moved by Miller, seconded by Brigandi. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **DISPOSAL/SALE OF OLD TECHNOLOGY AND BAND EQUIPMENT**

A motion to approve the disposal/sale of old technology equipment (iPads and Apple TVs), the old timpani set, and old acoustical shells from the High School auditorium was moved by Bukeavich, seconded by Hitesman. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

### **DISCUSSION ITEMS**

#### **APPROVAL OF EXPENDITURES**

Dr. Briggs discussed the adoption of a resolution that would allow the Superintendent and Business Manager to approve expenditures (not to exceed a monetary threshold that the board sets) for the upcoming building projects and work in the auditorium.

#### **2023-2024 FINAL BUDGET DISCUSSION**

Mrs. Jamie Mowrey, Business Manager, discussed the 2023-2024 Final Budget. The 2023-2024 Final Budget contains revenues of \$23,004,431, expenditures of \$23,437,500, and a real estate tax millage increase of .25 mills. The deficit in the budget of \$433,069 is a planned deficit in order to use Assigned Fund Balance for technology expenditures. This version of the final budget will be presented at the June 19, 2023 board meeting for official board approval.

#### **2023-2024 CAPITAL RESERVE BUDGET**

Mrs. Jamie Mowrey, Business Manager, discussed the 2023-2024 Capital Reserve Budget. This budget shows potential expenditures of \$370,250. These funds are separate from the 2023-2024 Final Budget as discussed above.

#### **COURTESY TO THE FLOOR**

The following individuals spoke about the following topics:

- Jodi Nolan – Rommelt Secretary position

There will be an executive session after the meeting regarding personnel and contract negotiations. No action to follow.

A motion to adjourn the meeting was made by Miller, seconded by Brigandi. All members present voting yes, the meeting was adjourned at 6:41 PM.

Attest

Jamie Mowrey  
Board Secretary

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT**

**RESOLUTION ADOPTING THE 2023-2024 GENERAL FUND BUDGET**

**RESOLVED** THAT THE BUDGET OF THE South Williamsport Area School District, Lycoming County, Pennsylvania, as proposed, advertised, and revised with revenues of \$23,004,431, and expenses of \$23,437,500 is finally adopted in the form attached hereto as the annual budget of said school district for the fiscal year beginning July 1, 2023.

**BE IT FURTHER RESOLVED** that the Board of School Directors of the South Williamsport Area School District hereby authorize the appropriation and expenditure of the funds as itemized in said budget during the fiscal year beginning July 1, 2023. The necessary revenue for the same shall be provided by state appropriations; by federal funds; by an 18.60 mill real estate tax, levied herewith, and by the following taxes previous levied by this School Board as continuing taxes under Act 511, and re-levied herewith The Local Tax Enabling Act:

One and one tenth hundredths percent (1.10%) Earned Income and Net Profits  
Tax

One-half of one percent (1/2%) Real Estate Transfer Tax



2023/24 Final Budget  
Presented June 2023

		2023/24 Final Budget	2023/24 COVID Funds Budget	Total 2023/24 Final Budget	
Local Revenue	6111 Real Estate Taxes	6,118,587	-	6,118,587	
	6113 Public Utility Realty Taxes	8,000	-	8,000	
	6114 Payments in Lieu of Current Taxes	22,095	-	22,095	
	6151 Earned Income Taxes	2,400,000	-	2,400,000	
	6153 Real Estate Transfer Taxes	160,000	-	160,000	
	6400 Delinquent Real Estate Taxes	375,000	-	375,000	
	6500 Earnings on Investments	200,000	-	200,000	
	6700 Athletic Event Admissions	33,900	-	33,900	
	6830 IDEA Funding (from BLAST IU)	213,659	-	213,659	
	6910 Facility Rental Fees	3,000	-	3,000	
	6920 Private Donations (SWASDF)	10,000	-	10,000	
	6944 Receipts from other LEAs	10,000	-	10,000	
	6990 Miscellaneous Revenue	1,000	-	1,000	
	6992 Energy Incentive Rebate	3,000	-	3,000	41.55%
State Revenue	7111 Basic Instructional Subsidy	6,675,587	-	6,675,587	
	7112 State Share of FICA	399,399	-	399,399	
	7270 Special Education Subsidy	956,866	-	956,866	
	7310 Transportation	182,168	-	182,168	
	7330 Health Services	20,000	-	20,000	
	7340 Property Tax Reduction Allocation	710,133	-	710,133	
	7360 Mental Health Grant (23/24 proposed)	100,000	-	100,000	
	7362 Mental Health Grant (22/23 allocation)	59,417	-	59,417	
	7505 Ready to Learn Block Grant	228,011	-	228,011	
	7820 State Share of PSERS	1,774,685	19,479	1,794,164	48.36%
Federal	8514 Title I	311,649	-	311,649	
	8514 Title I Carryover	5,191	-	5,191	
	8515 Title II	31,618	-	31,618	
	8517 Title IV	26,984	-	26,984	
	8744 ARP ESSER	-	1,945,003	1,945,003	10.09%
	Total Revenue	21,039,949	1,964,482	23,004,431	100.00%

Expenses	100 Salaries	8,827,394	95,481	8,922,875	38.07%
	200 Employee Benefits	6,107,960	67,919	6,175,879	26.35%
	300 Purchased Professional & Technical Services	1,222,808	-	1,222,808	5.22%
	400 Purchased Property Services	340,632	-	340,632	1.45%
	500 Other Purchased Services	2,040,040	-	2,040,040	8.70%
	600 Supplies	846,978	-	846,978	3.61%
	700 Property	469,875	1,801,082	2,270,957	9.69%
	800 Other Objects	161,830	-	161,830	0.69%
	900 Debt Service Payment	925,000	-	925,000	3.95%
	900 Transfer to Capital Reserve	530,501	-	530,501	2.26%
	Total Expense	21,473,018	1,964,482	23,437,500	100.00%

Increase or (Decrease) in Fund Balance (433,069) - (433,069)

2023/24 Final Budget  
Presented June 2023

Increase or (Decrease) in Fund Balance	(433,069)	(433,069)
Use Assigned Fund Balance for:		
HS Mac Lab lease payment	12,700	12,700
e911 Phone System Upgrades	31,864	31,864
Purchase of iPads for Grades 7-12 and staff	388,505	388,505
Total Planned Use of Assigned Fund Balance	<u>433,069</u>	<u>433,069</u>
Beginning Fund Balance - Assigned	2,100,000	2,100,000
Beginning Fund Balance - Unassigned	<u>1,589,816</u>	<u>1,589,816</u>
Total Beginning Fund Balance	<u>3,689,816</u>	<u>3,689,816</u>
Ending Assigned Fund Balance	1,666,931	1,666,931
Ending Unassigned Fund Balance	<u>1,589,816</u>	<u>1,589,816</u>
Total Ending Fund Balance	<u>3,256,747</u>	<u>3,256,747</u>

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT****2023-2024 Tax Levy Resolution**

**RESOLVED** that the Board of Directors of the South Williamsport Area School District hereby levies taxes for the 2023 – 2024 Fiscal Year at the rates set forth below:

Real Estate	18.60 mills on each dollar (\$18.60 on each \$1,000) of the assessed valuation of real estate established by the Lycoming County Assessment office
Earned Income And Net Profits	1.10% of earned income or net profits
Realty Transfer	½ of 1% of consideration or fair market value of real estate transferred

All of the above levies are in accordance with the standing resolutions enacted approving such taxes, which are incorporated by reference.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT****2023 Homestead and Farmstead Exclusion Resolution**

**RESOLVED**, by the Board of School Directors of South Williamsport Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2023:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$710,133. In addition, there is still \$930 of the amount from last year's gambling receipts that must be returned to the taxpayers.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 2,388.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 2.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 2,390.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) aggregate amount available during the school year for real estate tax reduction of \$711,063 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 2,390 (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$297.52.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$2,949.74 will be available during the school year for real estate tax reduction applicable to approximately 2,378 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$1.23. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$297.52, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$298.75.

**4 Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$298.75 by the School District real estate tax rate of 18.60 mills (.01860), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$16,061, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$16,061.

**5 Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$16,061. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$16,061. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g) (3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

**2023/2024 Capital Reserve Budget****District Buildings**

New garage doors (3) for Maintenance shop and garage door openers	13,900
Garage door for metal shed	1,600
Masonry repair at HS near gymnasium	3,500
Handrail and install cost for HS gym main entrance	3,000
Roof repair at HS	9,250

**Equipment**

Replacement of Rommelt Generator	56,750 *
Fork lift	10,000
Snow Plow replacement	8,500
Salt spreader	9,000
Tractor	12,250
Blue print hangers	2,500
Batting cage improvements	15,000
Athletic Van	75,000
F350 Stake Body Truck	100,000
Football scoreboard	50,000 #

**Total 2023/2024 Capital Reserve Budget****370,250**

\* Replacement parts are not available. We are currently trying to rebuild. This is in case the rebuild doesn't work.

# Football scoreboard could possibly come from Debt Issue if/when we get to renovations at Rodney K. Morgans stadium. We can also look for a donor/sponsor to help cover the cost.



*Department of Student Services*

Williamsport, PA 17701  
570-323-8561

Canton, PA 17724  
570-673-6001

### **IDEA Agreement-Project # 062-23-0017—CFDA #84.027**

*This Agreement* entered into this **1<sup>st</sup> day of July, 2023**, by and between the Board of Education of *Bradford, Lycoming, Sullivan and Tioga (BLaST) Intermediate Unit #17*, hereinafter called ("BLaST"), and **South Williamsport Area School** hereinafter called ("School District").

### **Background**

BLaST, on the first day of July 1999, entered into a Contract with the Department of Education of the Commonwealth of Pennsylvania, hereinafter called ("Department"). BLaST agreed to furnish all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in the Grant Agreement and to comply with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines, which contract, grant agreements, and guidelines are set forth as Exhibit 1 of this Agreement and are hereby incorporated by reference into this Agreement.

The Department has authorized BLaST to enter into an Agreement with the School District whereby the furnishing of all certified personnel, facilities, materials and other services (in consultation with the Department) needed to perform the services described in Grant Agreement and compliance with the terms and conditions of the Grant Agreement and the Department's most current IDEA Application Guidelines set forth in Exhibit 1 will be the sole obligations of the School District and will no longer be a responsibility of BLaST. BLaST has determined that the estimated IDEA allocation for the School District is **\$213,659.79** as set forth in Exhibit 2 which is hereby incorporated by reference into this Agreement. The said funds must be used to supplement the provision of special educational and related services for eligible school age children as set forth in Exhibit 3 which is hereby incorporated by reference into this contract.

## **Witnesseth**

In Consideration of the mutual covenants, and intending to be legally bound, the parties hereto agree as follows:

1. BLaST hereby agrees to transfer the funds (estimated) set forth in Exhibit 2 to the School District to be administered in accordance with Exhibits 1 and 3 of this Agreement.
2. The School District agrees to accept the funds set forth in Exhibit 2 and to comply with the provisions set forth in Exhibits 1 and 3 of this Agreement.
3. The School District agrees and assumes sole responsibility for compliance with all of the terms and conditions set forth in Exhibits 1 and 3 of this Agreement. Upon the execution of this Agreement, the School District consents to a delegation of all duties and responsibilities imposed upon BLaST as set forth in Exhibits 1 and 3, and BLaST is hereby relieved of any and all responsibility for compliance with the terms and conditions of Exhibits 1 and 3 and the duties and responsibilities set forth therein.
4. The undersigned authorized representatives of the School District hereby certify that the School District's governing body has adopted the terms of this Agreement and has authorized the undersigned in its behalf to enter into this Agreement.
5. Upon execution of this Agreement, the School District hereby agrees to indemnify and save and hold harmless BLaST, members of the Board, officers, agents, servants, and employees from any loss, liability, damages, costs (including, without being limited to, court costs or administrative proceedings, and in the amount of any judgment, award, or decision) and expenses (including, but without being limited to, counsel fees) reasonably paid or incurred in connection with any civil action, administrative proceeding, or arbitration proceeding instituted against BLaST, members of the Board, officers, agents, servants, and employees, arising from duties performed by School District hereunder or from the payment or administration by BLaST of the District IDEA allocations

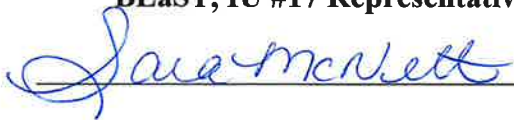


The School District agrees that the foregoing is intended to be as broad and inclusive as is permitted by the law of the Commonwealth of Pennsylvania, and that if any portion thereof is held invalid, it is agreed that the balance shall; notwithstanding, continue in full legal force and effect.

The parties hereto, intending to be legally bound hereby, execute this Agreement the 1st day of July 2023.

**BLaST, IU #17 Representative**

**South Williamsport Area School Representative**

  
\_\_\_\_\_

\_\_\_\_\_

**ESTIMATED 2023-2024 IDEA  
PASSTHROUGH**

**Disbursement Based  
on 12/1 Child Count  
(Direct Dollars Paid to  
School District)**

Exhibit 2

<b>District</b>	<b>City</b>	<b>Amount</b>
Athens Area School District	Athens, PA	\$ 483,108.54
Canton Area School District	Canton, PA	\$ 219,594.79
Northeast Bradford School District	Rome, PA	\$ 161,431.85
Sayre Area School District	Sayre, PA	\$ 213,659.79
Towanda Area School District	Towanda, PA	\$ 276,570.73
Troy Area School District	Troy, PA	\$ 341,855.67
Wyalusing Area School District	Wyalusing, PA	\$ 280,131.73
East Lycoming School District	Hughesville, PA	\$ 307,432.70
Jersey Shore Area School District	Jersey Shore, PA	\$ 427,319.59
Loyalsock Township School District	Montoursville, PA	\$ 275,383.74
Montgomery Area School District	Montgomery, PA	\$ 188,732.82
Montoursville Area School District	Montoursville, PA	\$ 348,977.67
Muncy School District	Muncy, PA	\$ 167,366.84
South Williamsport Area School	South Williamsport, PA	\$ 213,659.79
Williamsport Area School District	Williamsport , PA	\$ 965,030.07
Sullivan County School District	Laporte, PA	\$ 172,114.83
Northern Tioga School District	Elkland, PA	\$ 434,441.58
Southern Tioga School District	Blossburg, PA	\$ 466,490.55
Wellsboro Area School District	Wellsboro, PA	\$ 307,432.70
		\$ 6,250,735.98

### **Allowable/Unallowable Costs**

Costs must be: necessary, reasonable, allocable, and documented.

Guiding questions:

- Is the cost reasonable and necessary for the program?
- Do sound business practices support the expenditure?
- Does the expense support the purpose of the grant?
- Is the expense in compliance with laws, regulations, and grant terms?
- Is the price comparable to that of similar goods or services in the geographic area?
- Is the purchase for excess cost of educating students with disabilities?

For a particular cost to be allowed, it must be an excess cost of providing special education and related services for IDEA Part B.

Costs that are allowed can include, but may not be limited to, the following. However, every effort must be made to allocate ACCESS reimbursable costs to state or local funding whenever possible:

- Extended school year (ESY) programs including ESY transportation and ESY for students with disabilities placed out of state through the Special Education Plan Revision Process (SEPRN)
- Supplemental education costs to support the implementation of the Cordero court decision
- Training programs for parents, teachers and professionals/paraprofessionals who work with students with disabilities
- Occupational and physical therapy
- Hearing impaired services
- Vision impaired services
- Physically impaired services
- Audiology
- Assistive technology specialist
- Orientation and mobility specialists
- Psychiatrists (MD certified for SED)
- Adaptive physical education
- Work experience coordinator and job coaches
- Speech therapy
- Special education teachers
- Clerical staff directly working with allowable professional staff
- Teacher's aides or Paraprofessional personnel
- Bus aides
- Assistive devices
- Psychological services
- Social worker
- IEP specified nursing functions
- Program Monitoring and Evaluation
- Coordinated Early Intervening Services (optional -- available to school districts and public charter schools)

EXHIBIT 3

23-24

Costs that are **not allowed** can include, but may not be limited to, the following:

- Any expenditure made before the beginning date or after the ending date of an approved project
- School transportation (except for field trips, ESY transportation, etc.)
- Operational costs for school owned property (rent, heat, telephones)
- School administrators
- Construction
- Business costs
- Membership in organizations for individuals
- Travel expenses (except for project paid staff or attendance at project paid activities)
- Food, beverages or snacks (there is a high burden of proof, that paying for food, beverages or snacks with federal funds is necessary to meet the goals and objectives of a federal grant)
- Rental costs for IU programs housed in school district operated buildings
- Costs related to legal counsel and/or attorney fees



2400 Reach Road • P.O. Box 3609  
Williamsport, PA 17701  
570.323.8561 570.323.1738 Fax

33 Springbrook Drive  
Canton, PA 17724  
570.673.6001 570.673.6007 Fax

[www.iu17.org](http://www.iu17.org)

**To:** Business Manager  
**District:** South Williamsport Area School  
**From:** Sara McNett  
**RE:** IDEA Agreement

May 9, 2023

As a reminder, IDEA pass-through funds are subject to procurement standards under Uniform Guidance (UG). To assist us in our required monitoring efforts, please indicate the procurement process that you anticipate utilizing while expending IDEA pass-through funds during 2023-24. Please sign and return to us prior to June 30, 2023. Thank you for your assistance.

Please check all that apply:

- ☐ 1. Our school district plans to engage in a competitive RFP or formal bid process in order to procure goods/services that will be funded with federal IDEA funds.
- ☐ 2. Our school district plans to fund our own employees' salaries/benefits with federal IDEA funds and will track time/effort for these employees.
- ☐ 3. Our school district wishes to consider a sole source designation for BLaST IU 17 to provide eligible Special Education services to our school district as in-kind services funded with federal IDEA funds.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
School District

\_\_\_\_\_  
Date



## Inter-Governmental Agreement for shared Special Education Services

This AGREEMENT is made this 1st day of July 2023 between **South Williamsport Area School**, and **BLaST, Intermediate Unit #17**, of Williamsport, Pennsylvania, and Canton, Pennsylvania with its principal business office located at 33 Springbrook Drive, Canton, PA 17724.

WHEREAS, the **School District** desires to obtain **Services** through the **Intermediate Unit**; and  
WHEREAS, the **Intermediate Unit** is desirous of providing such **Services** to the **School District**;

NOW, THEREFORE, in consideration of the foregoing premises, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the **Parties** hereto agree as follow:

### General Terms and Conditions

#### **Article *Contract Documents.***

§ This **Agreement** consists of only the following: (a) these General Terms and Conditions; (b) the following Exhibits that are attached hereto; and (c) each Student Addendum agreed upon and executed by the **Parties**:

§ Exhibit "A," relating to the **Intermediate Unit's** program and services cost projections;

§ Exhibit "B," relating to the **Intermediate Unit's** supervisor job description;

§ Exhibit "C," relating to the **Intermediate Unit's** inter-district classroom(s) hosted by the school district;

§ The intent of the **Parties** is to include in the contract documents all items necessary for the proper execution and completion of the **Services** by the **Intermediate Unit**. The contract documents are complementary, and what is required by one shall be as binding as if required by all. Performance by the **Parties** shall be required only to the extent consistent with the contract documents and reasonably inferable from them.

§ **Employee**” means any person performing **Services** under this **Agreement** on behalf of the **Intermediate Unit** and includes: (a) **Employees**, agents or officials of the **Intermediate Unit**, (b) a subcontractor(s) of the **Intermediate Unit**, or (c) **Employees**, agents or officials of a subcontractor of the **Intermediate Unit**.

§ **“Services”** means the **Services**, work and deliverables described in Exhibit “A” attached hereto, the **Intermediate Unit**’s duties as described in this **Agreement** and the **Services** or deliverables to be provided by the **Intermediate Unit**. The **Intermediate Unit** may substitute virtual services in the event that in-person services can not be performed, with prior notification to the district.

### **RESPONSIBILITIES OF THE IU**

During the **2023-2024** school year, the IU shall provide and operate the programs and services enumerated in **“Exhibit A”** attached hereto. For purposes of this agreement, the phrase “programs and services” shall mean the following:

- a. Professional or paraprofessional staff in such numbers and with such certification, licenser, or training as is required to implement this agreement in accordance with all applicable provisions of state and federal law in effect on the above date.
- b. Supervision, administration, classroom management, and evaluation of all professional and paraprofessional staff used to implement this agreement and other duties as described in the supervisor job description attached to this contract **(Exhibit B)**.
- c. Administrative and clerical support services from departments or programs within the IU other than the Special Education Department, when required in the judgment of the IU for the effective and efficient implementation of this agreement.
- d. Provision of criminal background information on all individuals for whom such information is required by Section III of the Public School Code of 1949, 24 P.S. s 1-111.

The IU shall ensure that the programs and services provided in accordance with paragraph 1 comply with all requirements of state and federal law in effect on the above date, to the extent that such compliance does not depend on the performance or actions of the District, the Commonwealth or federal governments, or any other individual or entity beyond the control of the IU. When compliance with the requirements of state or federal law, including the provision of a free appropriate public education, depends upon the performance, actions, or cooperation of the District, the IU shall make every effort to advise the District accordingly.

On or before May 1, for each ensuing year that the parties renew this agreement, the IU shall establish and shall notify the District in writing of the unit cost of each program or service

enumerated in or added to **Exhibit A** for the ensuing year. The IU shall base the unit cost for a program or service on the actual cost that the IU estimates it will incur to provide the program or service in accordance with Paragraph 1 during the term of this agreement, or any renewal year. These estimated unit costs shall be incorporated into **Exhibit A** and shall thereby be incorporated into this Agreement.

Reconciliations – Immediately upon the cost of the term of this Agreement and upon the conclusion of any renewal year thereafter, the IU shall calculate the total, actual costs that it incurred in the implementation of this Agreement. The cost calculations shall be made by taking the total costs incurred in providing a particular program or service and dividing it by the total number of days or hours of service provided, then multiplying the resultant daily or hourly cost times the number of days or hours of use by the District. On or before November 1, the IU shall issue a statement containing the total thus calculated and the total payments received from the District in accordance with this Agreement during the preceding year. If the amount expended is greater than the amounts received from the District, the statement shall include a bill for the difference. If the amount is less than the amounts received from the District, the statement shall so indicate, and the IU shall reimburse the difference to the District according to the process described in Section D.

For those programs or services provided to local school districts, the IU shall follow the school calendar and schedule adopted by the District in which the service(s) is/are provided.

In the event the **Intermediate Unit** is unable to provide the **Services** as specified in this **Agreement** because of any act: (a) of God, (b) civil disturbance, (c) fire, (d) riot, (e) war, (f) terrorism, (g) pandemic, (h) epidemic, (i) governmental action, (j) resignation, (k) retirement, (l) termination of an **Employee**, or (m) any other condition or cause beyond the **Intermediate Unit's** reasonable control (each a "**Force Majeur Event**"), shall excuse **Intermediate Unit** from performance under this **Agreement**.

### **RESPONSIBILITY OF THE DISTRICT**

On or before April 1, the District shall identify those programs and services that the District wishes the IU to provide in accordance with this agreement.

The District shall pay the IU according to the schedule contained in Section D.

The District shall assure the following for programs or services included in this contract:

- a. Furnished classrooms and other space comparable in size and consideration to classrooms with the District to which non-exceptional students are typically assigned and which are located in reasonable proximity to the regular ebb and flow of building activities, unless the identified needs of the students assigned to the program or service require otherwise (**Exhibit C**).



Allocation of classrooms and other instructional space is the responsibility of the various school districts participating in this Agreement. Fair-share of space and/or compensation for their equal share is the responsibility of the participating school districts. Fair share allocations shall be determined no later than August 1, and not changed thereafter without written consent of all districts participating in this Agreement **(Exhibit C).**

- b. Compliance with all applicable provisions of the Asbestos Hazard Emergency Response Act of 1986 and its implementing regulations, including preparation and maintenance of a management plan covering the building.
- c. Compliance with accessibility and other applicable building standards under any state or federal law in effect on the above date, including but not limited to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, the Americans with Disabilities Act and its implementing regulations, the Pennsylvania Human Relations Act and its implementing regulations, and Act 166 of 1998.
- d. Assistance, cooperation, and participation of District staff in the development and implementation of adaptations and support services necessary to enable students assigned to the program or service to participate to the maximum extent possible in mainstream or integrated educational or extracurricular activities.
- e. The same regular education support and ancillary services as provided to non-exceptional students.
- f. Application of building or district discipline and student conduct policies in a manner consistent with state and federal laws applicable to exceptional students in effect on the above date.
- g. Curriculum development and provision of such in-service programs, training, and mentor programs to IU staff necessary to implement this agreement in accordance with state and federal law and the terms of any applicable labor agreements to which the IU is party.

### **COORDINATED RESPONSIBILITIES**

The District shall remain responsible for the multidisciplinary evaluation and reevaluation (MDE) and IEP development and revision processes for all exceptional or thought-to-be exceptional students who reside within the District. The IU shall make appropriate members of its staff available at reasonable times and locations for participation as needed in MDE's and IEP planning conferences. Nothing in this paragraph, however, shall require the IU to make available any staff member not directly involved in the provision of programs or services in accordance with this agreement. The IU shall adhere to all recommendations of the IEP team to the extent that implementation of those recommendations is within the scope of the programs and services enumerated in this agreement. The District shall adhere to all recommendations of the

IEP team that require the provision of programs, services, accommodations, or support not within the scope of the programs and services enumerated in this agreement.

### **PAYMENT SCHEDULE**

The District agrees to pay the IU a total of **\$340,582.64** for the programs and services provided pursuant to this agreement in five (5) scheduled payments on or before the dates listed below.

1.	August 31, 2023	20%	<b>\$68,116.53</b>
2.	October 31, 2023	20%	<b>\$68,116.53</b>
3.	December 30, 2023	20%	<b>\$68,116.53</b>
4.	February 28, 2024	20%	<b>\$68,116.53</b>
5.	April 28, 2024	20%	<b>\$68,116.53</b>

Final reconciliation of actual costs shall be made on or before November 1 of the following year and subsequent billing if necessary.

### **LIABILITY**

The IU agrees to indemnify, defend, and hold harmless both the District and any director, officer, agent or employee of the District against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this Agreement or from the maintenance or operation of any equipment or vehicles provided or used by the IU under the terms of this Agreement. The IU shall maintain sufficient liability insurance for this purpose.

The District agrees to indemnify, defend, and hold harmless both the IU and any director, officer, agent, or employees of the IU against all claims, damages, losses, or penalties that result either from the acts or omissions of the administrative, professional, paraprofessional or support staff of the District or from the maintenance, use, or operation of any real property, equipment, or vehicles. The District shall maintain sufficient liability insurance for this purpose.

None of the administrative, professional, paraprofessional, or support staff provided by the IU under the terms of this Agreement shall be considered employees or agents of the District for any purpose, and none of the administrative, professional, paraprofessional, or support staff of the District shall be considered employees or agents of the IU for any purpose. The IU agrees to indemnify, defend, and hold harmless the district against all claims, damages, losses, or penalties resulting from any determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the IU under the terms of this Agreement is an employee or agent of the District. The District agrees to indemnify, defend, and hold harmless the IU against all claims, damages, losses, or penalties resulting from the determination, whether judicial, administrative or otherwise, that any of the foregoing staff members provided by the District under the terms of this agreement is an employee or agent of the IU.

This Agreement is intended to and shall be construed as consistent with all applicable state and federal laws in effect on the above date. To the extent that the law is construed as inconsistent with the language of this Agreement, the law shall supersede the language as the contractual expression of the parties' intent and may be enforced as such.

This Agreement constitutes the entire Agreement and understanding between the IU and the District concerning the programs and services to which it applies. It supersedes and repeals all prior or contemporaneous Agreements and understanding, written or oral on this subject. Any modification to this Agreement shall be in writing executed by the legal representatives of the parties.

While it is the intent of both parties to honor the provision of this Agreement, both reserve the right to terminate the Agreement due to any unforeseen actions by non-contract parties such as the Pennsylvania Department of Education. Such termination shall be effected in a manner that maintains the rights of students, parents and IU employees.

**BLaST Intermediate Unit #17**

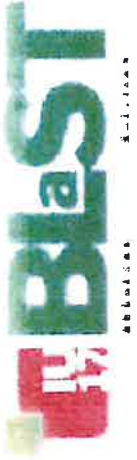
BY: Sara McWitt ATTEST: Aimee Roper

**South Williamsport Area School**

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_

South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cost</u>
Audiologist	Audiology		30.0000	Minutes per Month	0.0195	\$1,893.60
	<b>Audiologist</b>		<b>30.0000</b>		<b>0.0195</b>	<b>\$1,893.60</b>
<b>Audiology</b>						
				1.00	<b>0.0195</b>	<b>\$1,893.60</b>
Sproule-Carithers	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Carithers	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Carithers	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Carithers	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
	<b>Sproule-Carithers</b>		<b>720.0000</b>		<b>0.0494</b>	<b>\$5,242.96</b>
Sproule-Druckenmiller	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Druckenmiller	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Druckenmiller	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
Sproule-Druckenmiller	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
	<b>Sproule-Druckenmiller</b>		<b>720.0000</b>		<b>0.0494</b>	<b>\$5,242.96</b>


South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cost</u>
Sproule-Lair	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
	<b>Sproule-Lair</b>		<b>180.0000</b>		<b>0.0123</b>	<b>\$1,310.74</b>
Sproule-Sponhouse	Autistic Coaching		180.0000	Days	0.0123	\$1,310.74
	<b>Sproule-Sponhouse</b>		<b>180.0000</b>		<b>0.0123</b>	<b>\$1,310.74</b>
<b>Autistic Coaching</b>						
				10.00	<b>0.1235</b>	<b>\$13,107.41</b>
Carithers, Chris	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
Carithers, Chris	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
Carithers, Chris	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
Carithers, Chris	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
	<b>Carithers, Chris</b>		<b>720.0000</b>		<b>0.0494</b>	<b>\$104,060.54</b>
Druckenmiller, Kara	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
Druckenmiller, Kara	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14
Druckenmiller, Kara	Autistic Support Classroom		180.0000	Days	0.0123	\$26,015.14


South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cos</u>
Druckenmiller, Kara	Autistic Support Classroom <b>Druckenmiller, Kara</b>		180.0000	Days	0.0123	\$26,015.14
			<u>720.0000</u>		<u>0.0494</u>	<u>\$104,060.54</u>
Lair, Brandy	Autistic Support Classroom <b>Lair, Brandy</b>		180.0000	Days	0.0123	\$26,015.14
			<u>180.0000</u>		<u>0.0123</u>	<u>\$26,015.14</u>
Sponhouse, Kelly	Autistic Support Classroom <b>Sponhouse, Kelly</b>		180.0000	Days	0.0123	\$26,015.14
			<u>180.0000</u>		<u>0.0123</u>	<u>\$26,015.14</u>
<b>Autistic Support Classroom</b>			10.00		<b>0.1235</b>	<b>\$260,151.36</b>
Thomas, Melanie	COTA		120.0000	Minutes per Month	0.0062	\$1,544.28
Thomas, Melanie	COTA		120.0000	Minutes per Month	0.0062	\$1,544.28
Thomas, Melanie	COTA		90.0000	Minutes per Month	0.0047	\$1,158.21
Thomas, Melanie	COTA		120.0000	Minutes per Month	0.0062	\$1,544.28
Thomas, Melanie	COTA		90.0000	Minutes per Month	0.0047	\$1,158.21
Thomas, Melanie	COTA		90.0000	Minutes per Month	0.0047	\$1,158.21

South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cost</u>
Thomas, Melanie	COTA		120.0000	Minutes per Month	0.0062	\$1,544.28
Thomas, Melanie	COTA		15.0000	Minutes per Month	0.0008	\$193.03
Thomas, Melanie	COTA		90.0000	Minutes per Month	0.0047	\$1,158.21
<b>Thomas, Melanie</b>			<u>855.0000</u>		<u>0.0442</u>	<u>\$11,002.97</u>
<b>COTA</b>				9.00	<b>0.0442</b>	<b>\$11,002.97</b>
Egly, Danielle	Hearing Support		90.0000	Minutes per Month	0.0122	\$3,411.39
<b>Egly, Danielle</b>			<u>90.0000</u>		<u>0.0122</u>	<u>\$3,411.39</u>
<b>Hearing Support</b>				1.00	<b>0.0122</b>	<b>\$3,411.39</b>
Bear, Chris	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40
Bear, Chris	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40
Bear, Chris	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40
Bear, Chris	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40


South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cost</u>
<b>Bear, Chris</b>						
			<b>360.0000</b>		<b>0.0139</b>	<b>\$9,413.60</b>
Kline, Amanda	Speech and Language Support		360.0000	Minutes per Month	0.0139	\$9,413.60
Kline, Amanda	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40
Kline, Amanda	Speech and Language Support		15.0000	Minutes per Month	0.0006	\$392.23
Kline, Amanda	Speech and Language Support		120.0000	Minutes per Month	0.0046	\$3,137.87
Kline, Amanda	Speech and Language Support		90.0000	Minutes per Month	0.0035	\$2,353.40
<b>Kline, Amanda</b>						
			<b>675.0000</b>		<b>0.0262</b>	<b>\$17,650.50</b>
<b>Speech and Language Support</b>						
				9.00	<b>0.0401</b>	<b>\$27,064.11</b>
<b>Heath, Abbe</b>						
	Teacher of the Visually Impaired		30.0000	Minutes per Month	0.0069	\$1,651.85
Heath, Abbe	Teacher of the Visually Impaired		360.0000	Minutes per Month	0.0825	\$19,822.19
Heath, Abbe	Teacher of the Visually Impaired		45.0000	Minutes per Month	0.0103	\$2,477.77
<b>Heath, Abbe</b>						
			<b>435.0000</b>		<b>0.0997</b>	<b>\$23,951.81</b>





South Williamsport Area School District

<u>Provider Name</u>	<u>Provider Title</u>	<u>Student Name</u>	<u>Duration</u>	<u>Description</u>	<u>Student Percentage</u>	<u>Student Cost</u>
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Teacher of the Visually Impaired						
					3.00	0.0997
						\$23,951.81

\$340,582.64
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South Williamsport Area School District

## Exhibit B

### BLaST Intermediate Unit #17

#### Position Description

Position Title: Supervisor, Special Education

Department: Student Services

Reports To: Assistant Executive Director of Student Services

Prepared By: WRM Date: 6/03

Revised By: WRM Date: 4/2010

**SUMMARY:** To use leadership, supervisory and administrative skills to provide sound educational programs for students who require special education services.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** Other *duties may be assigned.*

Develops program recommendations and serves as a liaison between the IU and its constituent Charter Schools

Ongoing evaluation of the Special Education curriculum, procedures, and individual students' needs and progress.

- Supervises and coordinates special education classroom programs.

Responsible for compiling and maintaining all reports, records, IEP's etc. that are legally required and useful to program management.

Interprets the objectives and programs of the Spec. Ed. services to the Board, staff and the public.

Assist in the referral evaluation, placement, assignment, and re-evaluation of students with regard to Special Education programs.

- Consults with parents of students enrolled in the program.

- Implements procedures for purchasing special education equipment and supplies.

Supervises preparation of attendance reports and similar data necessary for reimbursement of funds, collecting of tuition for out-of-district students, and similar fiscal matters.

Periodically observes teachers under their supervision. Evaluates both professional and paraprofessional staff under their supervision.

- Keeps informed of all legal requirements governing Special Education.
- Assists with the professional development of teachers.

Assists in the adaptation of school procedures to assist special education students' needs.

Attends special events held to recognize student achievement, and school sponsored activities.

- Schedules staff assignments.
- Supervises and coordinates home instruction for special students.
  - Establishes and maintains standards of student conduct and assist in student discipline as necessary.
  - Cooperates with college and university officials regarding teacher training and preparation
  - Attends interagency meetings when appropriate.

#### **SUPERVISORY RESPONSIBILITIES:**

Supervise assigned staff in the Department of Student Services. Is responsible for the overall direction, coordination, and evaluation of professionals in their charge. Also directly supervises paraprofessional employees. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

*QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **EDUCATION and/or EXPERIENCE:**

Master's degree or equivalent. Full approval in at least one area of special education. Three years of successful experience in special education and one year of successful experience as a supervisor.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

Valid Teaching Certificate and certification as a Special Education supervisor.

#### **LANGUAGE SKILLS:**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

**MATHEMATICAL SKILLS:**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

**REASONING ABILITY:**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**OTHER SKILLS and ABILITIES:**

Must be able to transport between school buildings, Charter Schools and IU offices. Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of Department of Education, Bureau of Special Education policies.

*PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand and walk. Specific vision abilities required by this job include close vision, and the ability to adjust focus. The position requires meeting deadlines with severe time constraints, interacting with the public and staff, irregular or extended work hours. The employee is responsible for safety, well-being, and work output of others. The supervisor must be able to develop and maintain excellent working relationships with staff, administration, parent's teachers and others. They must be able to effectively meet demands from several people.

*WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is usually quiet. The noise level in this position varies. When visiting a building the noise level will be loud, in the office, quiet and at meetings, moderate.

## Appendix C

### South Williamsport School District Inter-District Classroom Host 2023-2024

The **School District** has agreed to host the following inter-district classroom programs operated by the **Intermediate Unit** for the 2023-2024 school year:

Building Location	Classroom/Service Type
Central Elementary	K-5 Autistic Support
Central Elementary	K-5 Autistic Support

If the district wishes to repurpose this classroom space and/or terminate the agreement to host the **Intermediate Unit** classroom programs in the subsequent school year, notice must be given to the **Intermediate Unit** on or before March 31st of the current agreement year.

2400 Reach Road, PO Box 3609 Williamsport, PA 17701 Phone: (570) 323-8561 FAX: (570) 323-1738		33 Springbrook Drive Canton, PA 17724 Phone: (570) 673-6001 Fax: (570) 673-6007
Web address: <a href="http://www.iu17.org">http://www.iu17.org</a>		

## BLaST Intermediate Unit 17 Technology Services Agreement

The background of this Agreement is as follows:

- I. **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "BLaST"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724. and **South Williamsport School District**, (referred to throughout this agreement as the "**Purchaser**") a school district, with its principle place of business at 515 West Central Avenue, South Williamsport, PA 17702.
- II. **BLaST Technology Group** provides various technology services to other entities.
- III. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** BLaST shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** BLaST shall use its best efforts to assure reliability and security of its services.

BLaST shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of BLaST.

6. **Additional Services.** BLaST shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.
7. **BLaST and Purchaser** shall reach a supplemental Agreement in writing before **BLaST**

resumes its services under this Agreement. If the supplemental Agreement contains a revised estimated maximum cost, it shall be subject to the provisions of this section of this Agreement.

Or, if no such supplemental Agreement is reached, **BLaST** shall bill, and **Purchaser** shall pay **BLaST**, for all services rendered to the date of suspension and this Agreement shall terminate.

The foregoing provisions shall apply when, in the course of **BLaST** providing services at an estimated maximum cost, **Purchaser** requests additional services which will cause the costs to exceed the estimate.

8. **Ownership.** All programs, systems, and special form designs, which may be made available by **BLaST** to **Purchaser** as a part of the services provided under this Agreement, shall remain the property of **BLaST** unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.
9. **Entire Written Agreement.** **BLaST** HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.
10. **Entire Agreement.** This document represents the entire Agreement between **BLaST** and **Purchaser** and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
11. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
12. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
13. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
14. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
15. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.

16. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
17. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.
18. **Nondisclosure:** Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Licensee shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Licensee, except as necessary for the operation of Licensee's business and under non-disclosure agreement between Licensee and third parties, or as required by law.

Such information shall also include (without limitation) the following information of Licensee and/or and Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Licensee's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.



**IN WITNESS WHEREOF**, the parties have set their hands and seals on the dates indicated.

Tim Confer  
Director of Technology

Dr. Christina Steinbacher-Reed  
Executive Director

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

WITNESS:

S. WILLIAMSPORT SCHOOL DISTRICT:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## **EXHIBIT – 1**

### **Specification for Technology Services to be provided for 2023-2024 Fiscal Year.**

Scope: The BLAST Technology Division shall provide network engineering or other related technology services.

Service rates are for one network engineer billable at an hourly rate in agreement with the services provided in accordance to Exhibit - 2. Additional engineer services may be purchased at this same hourly rate.

Clients shall be given the option of requesting specific days of service. However, due to scheduling requirements, BLAST reserves the right to make a final determination in the engineer(s) assignment.

Invoices for engineer(s) service shall be issued at the beginning of each month following the service completion.

Invoicing for parts/materials shall be issued monthly.

The effective date of this Agreement is as follows:

**Effective date: July 1, 2023**

**Completion date: June 30, 2024**

Alterations to this contract shall be agreed upon in writing by both parties.

Transfers of Ownership to Purchaser: None. The purchaser shall retain title to all hardware and software mentioned above.

# EXHIBIT – 2



## Technology Service Fees

### 2023-2024

	<b>Intermediate Unit 17</b> IU17 Districts Northern Tier Career Center Lycoming Career and Technology Center Non-Public Schools	<b>Non-Intermediate Unit 17</b> Government Educational Partners Non-IU17 Districts Intermediate Units
<b>Standard Service Rates</b>		
8am to 4pm based on agency	<b>\$85/hour</b>	<b>\$95/hour</b>

<b>High Level Service Rates</b>		
Core Switching Routing Services Firewalls Virtualization Setup / Integration Point to Point Wi-Fi Site Connectivity Server Migrations Storage Integration – iSCSI SAN's SIP Trunking Configurations Fiber Optic Termination / Splicing	<b>\$115/hour</b>	<b>\$125/hour</b>

<b>After Hours / Unscheduled Service Rates</b>		
Outside of standard hours of operation*		
Unscheduled services during standard hours of operation*	<b>\$125/hour</b>	<b>\$135/hour</b>

\* Standard hours of operation are 8:00am-4:00pm

All services will be logged in the Intermediate Unit Project Tracking System (IUPTS) within the appropriate service category, and invoices will be generated along with appropriate backup for each job.



**Tim Confer**  
Director of Technology  
BLaST IU 17 - Williamsport  
570-323-8561 x1057

**Williamsport Office**  
2400 Reach Road • Williamsport, PA 17701  
570.323.8561 | 570.323.1738 Fax

**Canton Office**  
33 Springbrook Drive • Canton, PA 17724  
570.673.6001 | 570.673.6007 Fax

[www.iu17.org](http://www.iu17.org)

.2400 Reach Road, PO Box 3609  
Williamsport, PA 17701  
Phone: (570) 323-8561  
FAX: (570) 323-1738



33 Springbrook Drive  
Canton, PA 17724  
Phone: (570)673-6001  
Fax: (570) 673-6007

Web address: <http://www.iu17.org>

## **BLaST Intermediate Unit 17 DaRTS Software Agreement**

The background of this Agreement is as follows:

- I. This Software License Agreement is made and entered into as of the date of the last signature below by and between **BLaST Intermediate Unit** (Intermediate Unit 17, referred to throughout this Agreement as "**BLaST**"), is an intermediate unit established by and existing under Chapter 11 of the Public School Code of 1949, as amended, 24 P. S. §9-951 et seq., with its principle place of business at 33 Springbrook Drive, Township of Canton, Bradford County, Pennsylvania 17724. and **South Williamsport School District**, (referred to throughout this agreement as the "**Purchaser**") with its principle place of business at 515 West Central Avenue, South Williamsport, PA 17702.
- II. **BLaST Technology Group** provides various technology services to numerous entities, primarily public school districts and non-profit organizations.
- III. **Purchaser** desires to retain **BLaST** to provide certain technology services.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS AGREEMENT, PURCHASER AND BLaST AGREE THAT:

1. **Effective Date.** The effective date of this Agreement shall be as set forth on Exhibit 1.
2. **Completion Date.** The completion date of this Agreement shall be as set forth on Exhibit 1.
3. **Description of Services.** **BLaST** shall provide **Purchaser** the services as set forth on Exhibit 1.
4. **Cost and Payment.** The cost for the services and the payment schedule shall be as set forth on Exhibit 1.
5. **Best Efforts.** **BLaST** shall use its best efforts to assure reliability and security of its services.

**BLaST** shall not be responsible for work delayed or invalidated because of technological problems, software problems, system failures, or similar problems beyond the control of **BLaST**.

6. **Additional Services.** **BLaST** shall not be obligated to provide to **Purchaser** any additional services unless otherwise set forth in a writing signed by both parties.

7. **Ownership.** All programs, systems, and special form designs, which may be made available by **BLaST** to **Purchaser** as a part of the services provided under this Agreement, shall remain the property of **BLaST** unless otherwise set forth on Exhibit 1 or in some other writing signed by both parties.
8. **Entire Written Agreement.** **BLaST** HAS MADE NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, CONCERNING THE TECHNOLOGY SERVICES OTHER THAN THOSE CONTAINED IN THIS AGREEMENT.
9. **Entire Agreement.** This document represents the entire Agreement between **BLaST** and **Purchaser** and all prior conversations, agreements, or representations related to this Agreement are deemed to have been integrated into it.
10. **Indemnification.** The Parties agree to indemnify, defend and hold harmless each other and each other's respective employees, directors, officers, subcontractors, and agents from and against all claims, actions damages, losses, liabilities, fines, penalties, costs or expenses (including without limitation reasonable attorneys' fees) suffered by the indemnified party arising from or in connection with any breach of this agreement, or any negligent or wrongful acts or omissions in connection with this agreement, by the indemnifying party or by its employees, directors, officers, sub contractors, or agents. The Parties indemnification obligation shall survive the expiration or termination of the agreement. Each party shall hold the other harmless from any liability, including court costs and expenses of litigation, by reason of claims arising out of the use or misuse of the software and hardware products used to provide the technology services, which are subject of this Agreement. Each party waives its right of subrogation against the other with respect to any claim in any way arising out of, or related to, the subject of this Agreement.
11. **Alteration of Agreement.** No alterations of this Agreement shall be binding on either party unless they are in writing signed by both parties.
12. **Severability.** If any clause of this Agreement is declared invalid or unenforceable for any reason, its invalidity shall not affect any other clause or provision the interpretation of which is not affected by the invalid provision.
13. **Notices.** All notices required by this Agreement shall be delivered by certified mail to the parties at the addresses in paragraphs I and II of the background of this Agreement.
14. **Governing Law.** This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.
15. **Survival of Agreement.** This Agreement shall be binding on the successors and assigns of both parties.
17. **Captions.** The underscored captions appearing at the beginning of each section of this Agreement are for reference and convenience only and shall be totally disregarded whenever an interruption of this Agreement is required.

18. **Nondisclosure:** Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, complications, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.

Purchaser shall not disclose to third parties the rates, terms, or conditions of this Agreement or any proprietary or confidential information of the Purchaser, except as necessary for the operation of Purchaser's business and under non-disclosure agreement between Purchaser and third parties, or as required by law.

Such information shall also include (without limitation) the following information of Purchaser and/or and Consortium Participant, regardless of its economic value: course content and design information and procedures, price/fee lists, school and student data and other records, details of Purchaser's operations, contacts, business plans, products and services, and any document or information containing information, data or records relating to any student, his/her education and/or his/her identity.

**IN WITNESS WHEREOF**, the parties have set their hands and seals on the dates indicated.

Tim Confer  
Director of Technology

Dr. Christina Steinbacher-Reed  
Executive Director

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

WITNESS:

South Williamsport School District:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## EXHIBIT - 1

**Specification for DaRTS Software Services to be provided: 2023 - 2024 Fiscal Year.**

**Scope:** The BLaST IU17 Technology Division shall provide **South Williamsport School District** with secured access to the DaRTS application servers running in BLaST's data center.

### License Details and Costs:

☒ Application Use

Penn Data, IEP, Child Accounting, Services Rendered / ACCESS Module

\$2,500.00 per year for the base package and \$175.00 per teacher per year.

- Please fill in: 24 # of teachers/users

*Initial deployment includes 8 hours of training that may be split into 2 sessions.  
Customized software development, reports and data exports \$110.00 per hour.*

☒ E-Signature Module

\$500.00 per year for E-Signature module access and \$1.50 per document requesting signatures.

- There are no limitations on the number of electronic signatures requested per document.
- E-Signature totals are tracked and billed separately at the end of each month.

**Effective date: July 1, 2023**

**Completion date: June 30, 2024**

\* Alterations to this contract shall be agreed upon in writing by both parties.





## CONTRACT FOR TEENLINK RENTAL

This agreement is between South Williamsport School District, 515 West Central Ave, South Williamsport, PA 17702, and Hope Enterprises, Inc., 2401 Reach Rd, Williamsport, PA 17701, for the rental of the TeenLink facility located at 612 Willow Street, Montoursville, PA during the 2023-2024 school year.

The dates requested are the following:

- Tuesday, September 19, 2023
- Tuesday, October 17, 2023
- Tuesday, November 14, 2023
- Tuesday, December 12, 2023
- Tuesday, January 16, 2024
- Tuesday, February 13, 2024
- Tuesday, March 12, 2024
- Tuesday, April 16, 2024
- Tuesday, May 14, 2024

The cost for a day rental is \$125.00. The total cost of rental is: **\$1125.00.**

If McCall Middle School cancels a school day for any reason with a scheduled TeenLink rented day and there will be no charge. South Williamsport School District will be responsible for rescheduling.

By: \_\_\_\_\_

Signature of South Williamsport Area School District

\_\_\_\_\_

Date

By: *April Sun*

Signature of Hope Enterprises, Inc.

2/22/23

Date

## CONTRACT FOR PEDIATRIC THERAPY SERVICES

This contract is made and entered into this 1<sup>ST</sup> day of July, 2023 between UPMCW Williamsport d/b/a UPMC Pediatric Rehabilitation ("UPMCW") located at 700 High Street, Williamsport, PA 17701 and the South Williamsport School District ("District") whose administrative offices are located at 515 West Central Ave, South Williamsport, PA, 17702.

WHEREAS, UPMCW is a Pennsylvania nonprofit membership corporation whose sole member is UPMC (hereinafter referred to as "UPMC"), and is a tax-exempt charitable health care organization described in Section 501(c)(3) of the Internal Revenue Code; and

WHEREAS, UPMCW employs pediatric rehabilitation medicine therapists (Therapists) licensed to practice in the Commonwealth of Pennsylvania, specializing in Occupational Therapy, Physical Therapy and Speech Therapy;

WHEREAS, UPMCW agrees to provide Therapists to the District at locations as the parties may agree upon; and District desires to obtain the services of Therapists for District students.

NOW, THEREFORE, in consideration of the mutual terms, conditions and covenants contained herein, the parties agree as follows:

1. Obligations of UPMCW. UPMCW hereby agrees to provide Therapists to provide physical therapy ("PT") and occupational ("OT") services ("Services") for District's school age students as follows:
  - 1.1 To provide direct PT and/or OT Services based on the individual student's evaluation results and the planned intervention goals on the individual education plan (IEP).
  - 1.2 To provide consultative PT and/or OT Services based on the individual student's evaluation results and the planned intervention goals on the IEP. Evaluations will be completed in a ninety (90) minute session or less.
  - 1.3 To complete observations, screenings and evaluations of referred students and written reports as required by established procedures. The evaluations and corresponding documentation will concentrate on access to and participation in school-based settings.
  - 1.4 To aide in the development of IEPs for students for the 2023-2024 school year based on students' identified needs.
  - 1.5 To attend all parent conferences, team meetings, IEP conferences, and other student related meetings as needed to review evaluation results, therapy services, and assist in the development of the IEPs.

- 1.6 To sign in/out at each site upon arrival and departure based on District protocol and procedure.
- 1.7 To maintain documentation of services provided and outcomes using the DARTS data management system. The District will help define parameters for the access to the system.
- 1.8 To complete all required billing for eligible students per District guidelines.
- 1.9 To provide documentation of professional licensure and liability insurance.

2. Obligations of District.

- 2.1 The District and UPMCW will designate a single point of contact to discuss programming and contract performance.
- 2.2 The District will obtain written parent permission and physician referral for students.

2.3 The District hereby agrees:

Physical Therapy Hourly Fee	\$ 90.00
Physical Therapy Assistant Hourly Fee	\$ 80.00
Physical Therapy Evaluation/Re-Evaluation	\$ 140.00
Occupational Therapy Hourly Rate	\$ 90.00
COTA Hourly Rate	\$ 80.00
Occupational Therapy Full Day Rate	\$ 350.00
Occupational Therapy Half-Day Rate	\$ 175.00
Occupational Therapy Evaluation/Re-Evaluation	\$ 140.00
Hourly Travel	\$ 50.00

3. Term and Termination. The Services described in the contract will be provided on the following date(s): July 1, 2023 through June 30, 2024. This Agreement may be terminated without cause upon thirty (30) days written notice to the other party, except no such termination shall be effective until the date of the end of the District's current school year.
4. Compensation and Method of Payment. UPMCW will submit an invoice for Services within 10 days of the close of the month in which Services were provided. Payment shall be made by District within thirty (30) calendar days of the receipt of the invoice.
5. Indemnity and Insurance Requirements. UPMCW shall indemnify and hold harmless the District, its officers, agents, employees and assigns from and against all third-party claims, losses, costs, damages, expenses, reasonable attorneys' fees and liability that any of them may sustain:

- a. arising out of Therapists' failure to comply with any applicable local state or federal law in the performance of Services under this Agreement; and
- b. arising directly or indirectly out of Therapists' performance or lack of performance of this contract.

UPMCW certifies that it currently has, and agrees to maintain during the term of this Agreement, for itself and the Therapists, professional and general liability insurance in such amounts as may be required by law or in accordance with professional standards in the Commonwealth of Pennsylvania.

Certificates of such insurance shall be furnished by UPMCW to the District and shall contain the provision that the District be given 30 days' written notice of any intent to cancel or terminate by either UPMCW or the insuring company. Failure to furnish insurance certificates or to maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this contract.

6. Contract Transfer. Neither party shall not assign, subcontract, or otherwise transfer any interest in this contract without the prior written approval of the other party.
7. Contract Modifications. This contract may be amended only by written amendments duly executed by and between the District and UPMCW. However, minor modifications may be made to take advantage of unforeseen opportunities that: (a) do not change the intent of the contract or the scope of UPMCW's performance; and (b) do not increase UPMCW's total compensation or method of payment. All such minor modifications to the contract must be recorded in writing and signed by both the District Special Education Coordinator and UPMCW, and placed on file with this contract. No price adjustments will be made unless the procedure has been included in the contract and a maximum allowable amount stipulated.
8. Monitoring and Evaluation. UPMCW shall cooperate with the District, or with any other person or agency as directed by the District, in monitoring, inspecting, auditing, or investigating the Services performed or activities related to this Agreement. UPMCW shall permit the District to evaluate all activities conducted under this contract as dictated by the District.
9. Governing Law and Interpretation. This Agreement shall be made, construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania and shall be interpreted and applied in a manner consistent with UPMCW's status as an organization described in Section 501(c)(3) of the Internal Revenue Code. The venue for any legal proceeding brought pursuant to this Agreement shall be in Lycoming County Pennsylvania.
10. Confidentiality of Student Information. If, during the course of the UPMCW's performance of this contract, UPMCW should obtain any information pertaining to the students' official records, UPMCW agrees that this contract shall not be

construed by either party to constitute a waiver of or to in any manner diminish the provisions for confidentiality of students' official records.

11. Conflict. To the extent that the terms of this Agreement conflict with any plan, policy or procedure of UPMCS or SHMG, the terms of this Agreement shall control.
12. Entire Agreement. This contract constitutes and expresses the entire agreement and understanding between the parties concerning the subject matter of this contract.

**IN WITNESS WHEREOF**, the District and UPMCW have executed this contract on the day and year first written above.

UPMC Williamsport:

By: \_\_\_\_\_  
Patricia Jackson-Gehris, President Date \_\_\_\_\_

Attest: \_\_\_\_\_

South Williamsport School District:

By: \_\_\_\_\_  
Signature Date \_\_\_\_\_

Attest: \_\_\_\_\_

**UPMC SPORTS MEDICINE**  
**ATHLETIC TRAINING SERVICES AGREEMENT**

THIS ATHLETIC TRAINING SERVICES AGREEMENT ("Agreement") is made and entered as of the 19<sup>th</sup> day of June, 2023 ("Effective Date") between UPMC Presbyterian Shadyside, d/b/a/ UPMCSM Sports Medicine ("UPMCSM") and South Williamsport Area School District (the "School"), (the School and UPMCSM each sometimes referred to herein as a "Party" and collectively the "Parties");

WHEREAS, the School desires that UPMCSM provide it with certain athletic training services as defined herein and referred to below as "Services"; and

WHEREAS, the School and UPMCSM now wish to enter into a written agreement setting forth the terms and conditions for the provision and purchase of Services.

NOW, THEREFORE in consideration of the mutual promises set forth herein and intending to be legally bound, the Parties agree as follows:

**1. Term of Agreement.**

- a. Term. The term of this Agreement shall begin on July 1, 2023 ("Commencement Date") and conclude on June 30, 2026 (the "Term").
- b. Renewal Term(s). At the end of the Term, the Parties may renew the Agreement for additional term(s) by entering into a new agreement and/or amendment of this Agreement; provided, however, the Parties agree to discuss the terms of the new agreement/amendment at least ninety (90) days prior to the expiration of this Agreement and the Parties agree that any new agreement/amendment shall be executed at least thirty (30) days prior to the expiration of this Agreement to allow UPMCSM to ensure adequate staffing for Services provided in a subsequent term.
- c. Right of First Refusal. If the School receives a bona fide offer from a third party to procure services similar to either the Services offered hereunder at any time during the Term ("Third Party Services"), then prior to engaging such third party to provide the Third Party Services, the School shall notify UPMCSM in writing of the terms on which such third party has offered to provide the Third Party Services (the "ROFR Notice"). For thirty (30) days following UPMCSM's receipt of such notice, UPMCSM shall have the option to elect to provide the Third Party Services to the School on terms substantially similar to those stated in the ROFR Notice. If UPMCSM elects to provide the Third Party Services to the School, then the School and UPMCSM agree to enter into a written services agreement with respect to such services to be effective upon the expiration of this Agreement.

## **2. Termination of Agreement.**

- a. Either UPMCSM or the School may terminate this Agreement based upon a material breach of the other's obligations under the terms of this Agreement. The terminating Party shall so notify the other Party in writing pursuant to Section 12 (which notice shall specify the breach claimed) and termination shall become effective thirty (30) calendar days after receipt of such written notice; provided, however, the alleged breaching Party shall have such thirty (30) day period to cure the specified breach and cure (or for matters that cannot be fully cured within such time, commenced and continued to diligently pursue appropriate corrective action) shall nullify such termination.
- b. No Party shall be liable to the other Party for any failure or delay in fulfilling or performing any term of this Agreement when such failure or delay is directly caused by or results from acts beyond the impacted Party's ("Impacted Party") control, including, but not limited to, acts of God, natural disasters, flood, fire, earthquake, explosion, war, terrorist threats or acts, riot, civil unrest, travel ban or act of any governmental authority, governmental or judicial action, order, or law, national or regional emergency, disaster, disease, endemic or pandemic, quarantine, strike, lockout, or labor stoppages (each a "Force Majeure Event"). Notwithstanding the foregoing, Impacted Party's financial inability to perform, changes in cost or availability of materials, components, or services, market conditions or supplier actions, or contract disputes will not excuse performance by Impacted Party under this section. Moreover, Impacted Party shall be excused from performance only during the period of the Force Majeure Event, and Impacted Party shall use all diligent efforts to ensure that the effects of any Force Majeure Event are minimized and resume full performance of its obligations under this Agreement upon the cessation or conclusion of the Force Majeure Event.
- c. Also, in consideration of UPMCSM's hiring and dedication of Athletic Trainers, and to allow for a transition of care for Student-Athletes receiving Services, the School, if an Impacted Party, shall provide UPMCSM written notice of a Force Majeure Event and shall be obligated for the payment of Services on a pro rata basis for the period of time that includes the next four weeks after the date such notice is received by UPMCSM and UPMCSM shall be obligated to continue Services during such subsequent four week period. By way of example, without limitation, if the School's fall athletic season is suspended due to the current coronavirus pandemic and the School sends UPMCSM written notice of such Force Majeure Event that is received on October 1<sup>st</sup>, and the current contract year

and Services began July 1<sup>st</sup>, the School shall be responsible for a pro rata payment through the end of October, i.e., 4/12ths of the annual payment obligation. The School will notify UPMCSM in writing when the Force Majeure Event has ended and UPMCSM will restart Services as soon as reasonably practicable, but no less than ten (10) days after receiving such notice, and the School's payment obligations shall resume on a pro rata basis beginning as of the date Services restart. The Parties shall work in good faith to provide coordinate the resumption of Services as soon as possible.

### **3. Pricing and Payment Terms.**

- a. Pricing. The School agrees to pay UPMCSM for the Services on an annual basis in accordance with the Pricing Schedule attached hereto and made a part hereof as Attachment A.
3. Invoices. The Parties acknowledge and agree that the yearly price is broken down in the following percentages.
  - i. 40% first payment;
  - ii. 20% second payment;
  - iii. 20% third payment; and
  - iv. 20% final payment for the current academic year.All invoices will be sent quarterly and shall be paid net thirty (30) days from receipt.
- b. Travel. The School agrees that any request by the School (be it in connection with Services or School Elected Services )defined below)) that requires (i) travel by the Athletic Trainer to away games and any other off-School-site locations (ii) that requires the Athletic Trainer to use his/her personal vehicle is an actual out-of-pocket cost that UPMCSM may elect to collect from the School at its sole discretion pursuant to a separate invoice issued to the School. The Parties agree that such reimbursement will be for total mileage at the current IRS mileage rate and travel expenses including parking and tolls.

### **4. Defined Terms.**

While some terms are defined elsewhere in this Agreement, the following terms shall have the following definitions:

- a. "Student-Athletes" as used herein shall refer to any School student enrolled in the Sports listed on Attachment B.



- b. "Serviced Sports" are those sports listed on Attachment B which shall receive all Services.
- c. "Evaluated Sports" are those sports for which the Athletic Trainer will be expected to only evaluate injured Student-Athletes and recommend a plan of care, it being understood that Student-Athletes in Evaluated Sports shall be provided these limited Services but not all Services.
- d. "Sports" shall refer to both Serviced Sports and Evaluated Sports collectively.
- e. "Athletic Director" shall refer to the main School-designated contact person within the Athletic Department of the School.

#### **5. Athletic Trainer Services.**

- a. AT Services. The Athletic Trainer shall provide those certain athletic training services (collectively "Services") as generally set forth in Subchapter H issued under Section 51.1 of the Medical Practice Act of 1985 (63 P. S. § 422.51a(d)); amended under Sections 8 and 51.1(d) of the Medical Practice Act of 1985 (63 P. S. § 422.8 and 422.51a(d)). The term "Athletic Trainer" as used herein shall refer to any athletic trainer assigned by UPMCSM to provide Services to the School pursuant to this Agreement. The School acknowledges and agrees that UPMCSMSM has recommended the number of athletic trainers appropriate for the School's needs and that the School has the final authority to determine the number of Athletic Trainers to be provided pursuant to this Agreement. The number of agreed-to Athletic Trainers is set forth on Attachment A.
- b. Sports Covered by Services. The Athletic Trainer shall provide Services to Student-Athletes who participate in Serviced Sports"; provided, however, that the School may elect to engage the Athletic Trainer for Evaluated Sports for which the Athletic Trainer will be expected to only evaluate injured Student-Athletes and recommend a plan of care. The Sports covered by Services at home and away locations are set forth in Attachment C; provided, however, the Parties understand and agree that the Athletic Director and the Athletic Trainer will mutually agree as to which Sport and/or Sport athletic event the Athletic Trainer shall provide Services for any given day. The Athletic Trainer agrees to be generally available for assignment by the Athletic Director as set forth in Attachment C; provided, in the event of conflicting events between Sports, the Athletic Trainer shall be assigned to a specific Sport event upon the mutual agreement of the Athletic Trainer and the Athletic Director.

- c. Neurocognitive Baseline Testing. The Athletic Trainer will be available to coordinate and implement neurocognitive baseline testing with the support of the Athletic Director and other necessary personnel from the School. The environment for administration of testing shall conform to UPMCSM standards. In addition, the Athletic Trainer will arrange for testing on an as needed basis for limited contact and noncontact Sport teams covered under this Agreement. All baseline testing as above identified shall be without additional cost to the School, or Student-Athlete. School students involved in sports not covered under this Agreement will be provided an opportunity to be tested by the UPMCSM Concussion Outreach Program at a separate, additional cost to the institution, organization, or the Student-Athlete. A UPMCSM Sports Medicine Concussion Program Neuropsychologist will be available for consultation and shall be consulted by the Athletic Trainer as necessary or appropriate. The Parties acknowledge that the ImPACT baseline testing provided by UPMCSM is not intended to prevent, diagnose, or treat a concussion and is not to be administered following a possible concussion. Based on recommendations from ImPACT® and the UPMCSM Sports Concussion Program, UPMCSM advises bi-yearly testing for contact sport athletes (See Table 1 attached hereto), whereas normative data can be used for all Sports covered under this Agreement.
- d. Medical or Other Equipment. The Athletic Trainer may identify and report to the School any known malfunction or identified problem with any medical or other equipment owned or provided by the School and used for the care and treatment of Student-Athletes at the School. Once a malfunction is reported, the Athletic Trainer will not operate any reported equipment until the unit in question is repaired/replaced. The School shall provide written documentation to the Athletic Trainer as to any equipment repaired by or on behalf of the School. Other than the previously stated reporting obligation, UPMCSM shall have no obligation or liability with respect to personal injury, death or property damage caused by equipment owned or provided by the School and the School shall indemnify and hold harmless UPMCSM Indemnified Parties (defined below) with respect to any such liability pursuant to Section 14(b) of this Agreement.
- e. Medical Supply Orders. The Athletic Trainer may be available upon request to assist the School with inventory, budget, and ordering of athletic training capital and medical supply items for the current and following academic year for Sports. This function will be coordinated with the Athletic Director. Funding of this budget shall be the obligation of the School.

- f. Conditioning Programs. The Athletic Trainer may be available upon request to consult with the School regarding the pre-season, in-season, and off-season conditioning programs for Sports as well as planning for practice sessions and other activities related to Student-Athletes at the School.
- g. Equipment Selection and Fitting. The Athletic Trainer may be available upon request to consult with the School regarding equipment selection and fitting for Student-Athletes at the School.
- h. Standard Operating Procedures and Emergency Action Plan. The Athletic Trainer will be available to assist with the development, implementation, and revision of Standard Operating Procedures (“SOP”) and an Emergency Action Plan (“EAP”) for all athletic facilities within the School. These standing orders and action plan will be reviewed on a yearly basis by both the Athletic Trainer and the School. It is recommended that the SOP and EAP be distributed to all relevant personnel including coaches, administrators, and nurses within the School.
- i. Injury Action Plan. In the event of an injury of a Student-Athlete, upon request, the Athletic Trainer will assist the Student-Athlete and his/her parent/guardian in formulating or recommending a plan of care and coordinate access to medical care from a physician or provider of the parent/guardian's and/or Student-Athlete's choice. It will be the responsibility of the Student-Athlete and/or parent/guardian to determine that the Student-Athlete's medical insurance is accepted by the Student-Athlete's medical provider of choice.
- j. Fast-Track Scheduling for Preferred Patient. If the Student-Athlete's medical insurance is accepted by UPMCSM, the Student-Athlete will be entitled to fast-track scheduling as a “Preferred Patients” at UPMC Susquehanna Divine Providence in Williamsport, UPMC Susquehanna Lock Haven, UPMCSM Susquehanna Muncy, UPMC Susquehanna Soldiers & Sailors in Wellsboro, UPMC Susquehanna Williamsport, UPMC Freddie Fu Sports Medicine Clinic, UPMC Lemieux Sports Complex, and/or UPMC Children's Hospital facilities, as applicable. UPMCSM will work with the School and Student-Athletes to schedule at such locations that are convenient and have timely availability.

## **6. Limitations on Provision of Services.**

- a. Healthcare for Non-Contracted Schools. In the event that a school or organization competing with the School does not provide its own athletic trainer and a student-athlete from that competing school or organization is injured or expresses a need

for treatment at a Sport at which the Athletic Trainer is present, the Parties agree that the Athletic Trainer shall be obligated to evaluate injured student-athlete and recommend a plan of care and such treatment shall be deemed part of the Services provided hereunder.

- b. Unable to Provide Athletic Healthcare. In the event that the Athletic Trainer is unable to provide Services for a certain scheduled event or day due to events beyond his or her control, UPMCSM will make commercially reasonable efforts to provide coverage by substitute Athletic Trainer who will be qualified and provide the Services. If no substitute athletic trainer is available, the Parties understand and agree that such individual non-covered events shall not entitle the School to compensation or reimbursement hereunder.
- c. Out of Season/Extra Services. The School further agrees that UPMCSM will not be required to render Services to “out of season” Sports unless such practice times coincide with “in season” Sports having practices or scheduled competitions. If concurrent Sports are being played, the School will have the option of obtaining the AT Services rendered by an additional athletic trainer (based on availability) at a rate of fifty dollars (\$50.00) per hour. Any additional Athletic Trainer coverage desired by the School for games, events or practices shall initially be requested with a four (4) week advanced notice by the School. Coverage will be mutually agreed upon by UPMCSM and the School based on the availability of UPMCSM staff.

## **7. Elective Services.**

- a. School Elective Service. The School may, in its sole and absolute discretion, elect to engage UPMCSM or another UPMC health system provider to provide any of the following services (“School Elective Services”) which shall be governed by the terms and conditions of this Agreement provided that UPMCSM receives notice of this election pursuant to Section 12 herein; provided however, the School acknowledges and agrees that the School Elected Services are not part of the Services provided hereunder and thus the School may be billed outside of the Pricing Schedule for each School Elected Services selected by the School.
  - i. Behavioral Health and Wellness Program
  - ii. Sports Performance Training;
  - iii. Sports Dietitian;
  - iv. UPMC Concussion Outreach Program; and
  - v. UPMC Sports Medicine Concussion Program

- b. UPMCSM Elective Service. UPMCSM may, in its sole and absolute discretion, elect to provide any of the following services (“UPMCSM Elective Services”) which shall be governed by the terms and conditions of this Agreement but shall not be considered to be part of the “Services.” UPMCSM may opt in or out of participation in any UPMCSM Elective Services at its discretion. UPMCSM’s indemnity obligations regarding UPMCSM Elective Services shall apply only for the actions of the Student Aides to the extent (and during the time period when) the Student Aide is working under the direct supervision of the Athletic Trainer and beyond this time frame; UPMCSM shall not be responsible in any other respect for the actions of the Student Aides (students shadowing Athletic Trainers pursuant to Section 8(b)(i) and 8(b)(ii) are “Student Aides”).
    - vi. Secondary School Student Aide Program. Secondary school student aide program at the School for the training of students interested in athletic training pursuant to the guidelines set forth for such programs by the National Athletic Trainers’ Association; and
    - vii. Clinical Preceptor. The Athletic Trainer may participate in the role of clinical preceptor (which allows college/university athletic training students the opportunity to complete their clinical rotation during the academic year by providing supervised athletic training services at the School at no additional cost to the School) so long as UPMCSM and the college/university supplying such students have entered into an agreement for such.
8. **Marketing and Branding Assets.** The School will provide certain marketing and branding assets to UPMCSM as set forth in Attachment E, the value of which is reasonably equivalent to the difference between the reimbursements to UPMCSM provided for in Section 3 and the arms-length value of Services to be furnished hereunder.
9. **Covenants of UPMCSM.**
- a. Qualifications of Providers
    - i. Athletic Training Services: The Athletic Trainer providing Services to the School will be certified by the Board of Certification, Inc. and licensed by the Commonwealth of Pennsylvania. In addition, the Athletic Trainer will have current clearances required by Pennsylvania law. UPMCSM shall

maintain copies of all clearances and will forward to the School upon request.

- b. Scope of Practice of Athletic Trainers. At all times, the Athletic Trainer will act within the scope of practice permitted by his/her education and training as set forth in the regulations at 49 Pa. Code § 18.501 et seq. under the Medical Practice Act of 1985, 63 P.S. § 422.1 et seq. and/or the Osteopathic Medical Practice Act, 63 P.S. § 271.1 et seq. and as further delineated in the Athletic Training Standards of Practice and the Athletic Training Practice Domains for the Athletic Trainer (BOC): [www.bocatc.org](http://www.bocatc.org). In addition, the Athletic Trainer providing Services will work under the direction of a supervising physician who shall be readily available for consultation and shall be consulted by the Athletic Trainer as necessary or appropriate. The recommendations of the Athletic Trainer concerning a Student-Athlete's injury are advisory in nature and it is recommended that the Student Athlete follow-up with the physician of his or her choice regarding any injuries.
- c. Confidential Health Records. UPMCSM will maintain confidential written paper and/or electronic health records ("EHR") of all injuries/illnesses that are reported to, evaluated and/or treated by the Athletic Trainer working in conjunction with the Athletic Trainer. Such reports will be treated as confidential by UPMCSM and the School and each will maintain such confidentiality in accordance with all legal and regulatory requirements and their respective policies. Copies of the Student-Athlete's medical report will be provided to a designated School administrator upon provision to UPMCSM of a completed and properly executed "Authorization for Release of Protected Health Information" form.
- d. School Related Policy & Procedure. While on the School's premises, the Athletic Trainer shall comply with all the School policies which are previously provided to them in writing, including, without limitation, those proscribing the use or possession of alcohol, tobacco, or weapons on the School premises.

#### 10. Covenants of the School.

- a. Forms and Information. Pursuant to Pennsylvania law, the School agrees that it will be responsible for distribution, collection, and submission of (i) the Interscholastic Athletic Opportunities Disclosure Form to the Pennsylvania Department of Education ("PDE"). In addition, the School shall be responsible for the provision to UPMCSM or the Athletic Trainer of a completed (x) "Authorization for Release of Protected Health Information" form and (y) Consent for Treatment, Payment, and Health Care Operations ((x) and (y) forms

referred to as "Consent Forms"), both of which will be signed by the Student-Athletes and their parents/guardians for each Student-Athletes.

- b. Pre-Participation Physicals. PIAA by-laws specify that prior to any student participating in practices, inter-school practices, scrimmages, and/or contests, at any PIAA member school in any school year, Student-Athletes are required to complete a Comprehensive Initial Pre-Participation Physical Evaluation ("CIPPE"). The School understands and agrees to the following guidelines with regard to CIPPE forms:
- i. The School will assume the responsibility to educate the parents/guardians of Student-Athletes on procedures regarding obtaining and returning CIPPE forms;
  - ii. The School will be responsible for the distribution and collection of such CIPPE forms;
  - iii. The School will be responsible to assure CIPPE forms have all required information completed;
  - iv. The School will be responsible for determining Student-Athlete eligibility and informing the Athletic Director, Student-Athletes and the parents/guardians of Student-Athletes of eligible and ineligible Student-Athletes;
  - v. The School will permit UPMCSM to include Consent Forms as part of the pre-participation physical packet or distribute Consent Forms as part of the pre-participation physical (if applicable hereunder); the School agrees to be amenable to listing Consent Forms on the School's website to facilitate completion by the parents/guardians of Student-Athletes and;
  - vi. UPMCSM will not be held responsible or liable if the aforementioned forms are not submitted prior to established deadlines and ineligible Student-Athletes participate in inter-school practices, scrimmages, and/or contests.
- c. Written Practice/Game Schedules. The School will provide to UPMCSM a written schedule of the dates and times of each team's schedules. Changes in scheduling of practices and/or competitions will be made with reasonable advanced notice and coverage will be mutually agreed upon by UPMCSM and the School based on the availability of the staff at UPMCSM.
- d. Clinical Space. The School will provide the Athletic Trainer a designated and appropriately marked clinical space for the provision of the Services described in this Agreement. The School will not use, permit or condone the use of any non-UPMC health system medical professionals (including but not limited to

chiropractors, neuropsychologists, podiatrists or primary care physicians) to utilize existing or additional clinical space at the School (which shall include, but not limited to, treatment areas or locker rooms) or any space associated with School athletic events or Sports for the provision of medical treatment of Student-Athletes (including, but not limited to, medical treatment, physical therapy and/or athletic training services) without consent of UPMCSM. This restriction applies to parents/guardians of Student-Athletes who elect to provide treatment to Student-Athletes.

- e. Attendance at Athletic Training Staff Meetings. The School agrees to allow the Athletic Trainer to attend scheduled athletic training meetings including quarterly staff meetings and regional staff meetings. The dates and times will be provided in advance to the School by the Athletic Trainer.
- f. Legislation. The School understands and agrees to comply with Pennsylvania law regarding Student-Athletes, including but not limited to the following provisions under Pennsylvania Statutes Title 24 Education:
  - i. Title 24 P.S. Sections 16-1601-C through 16-1605-C, commonly referred to as “Disclosure of Interscholastic Athletic Opportunities”, including, but not limited to:
    - 1. The School will be responsible for distribution, collection, and submission of the Interscholastic Athletic Opportunities Disclosure Form to the Pennsylvania Department of Education (“PDE”);
    - 2. The Athletic Trainer may assist in the completion of the form as it relates to Services;
    - 3. UPMCSM will not be held responsible or liable if the completed form is not submitted prior to established deadlines; and
    - 4. UPMCSM will not be responsible or liable for any information disclosed or not disclosed to the PDE regarding Student-Athletes’ opportunities and treatment of Student-Athletes the preceding year.
  - ii. Title 24 P.S. Sections 5321 through 5323) commonly referred to as the “Safety in Youth Sports Act”, including but not limited to:
    - 1. The School must immediately remove any Student-Athlete suspected of a concussion from play; and
    - 2. Student-Athletes cannot return to play until cleared, in writing, by an appropriate medical professional as defined in the Safety in Youth Sports Act.



iii. Title 24 P.S. Sections 14-1425, titled "Sudden Cardiac Arrest and Electrocardiogram Testing", including but not limited to:

1. The School shall be responsible for the following: A student participating in or desiring to participate in an athletic activity and the student's parent or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student's school an acknowledgment of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet that includes information about electrocardiogram testing developed under this section 14-1425.
2. Once each school year, a coach of an athletic activity shall complete the sudden cardiac arrest training course offered by a provider approved by the Department of Health of the Commonwealth. A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this section 14-1425;
3. The School must immediately remove any Student-Athlete suspected of a cardiac arrest from play; and
4. Student-Athletes cannot return to play until cleared, in writing, by a certified medical professional as defined in this Section 14-1425.

- g. Lockable Storage – Medical Records. The School will provide safe and secure (lockable) storage for all medical records in compliance with HIPAA requirements. Limiting access to keys and pass codes to such locked cabinets and file rooms should be employed by the School. Care shall be given to assure that the area containing medical records is secured during clinic hours from patient or visitor access. Medical records shall be filed in a secure location that is locked during non-clinic hours to safeguard against loss, tampering, or use by unauthorized personnel.
- h. Insurance Authorization. The School understands and agrees that neither UPMCSM nor its Athletic Trainer will secure insurance authorization or verifications of insurance coverage for any Student-Athletes.
- i. FERPA Regulations. The School agrees to allow UPMCSM to communicate with Family Educational Rights and Privacy Act ("FERPA")-regulated School employees to obtain and share health related information of the Student-Athletes at the School.

- j. Internet Access. The School agrees to provide internet access to the Athletic Trainer at appropriate locations on the School site in furtherance of the Services.
- k. Mobile Phone Usage. The School agrees that the personal mobile phone usage of the Athletic Trainer for healthcare coordination of Student-Athletes, emergencies and other services provided for herein is at the discretion of the Athletic Trainer. A School-issued mobile phone for the Athletic Trainer is suggested for improved communication with administration and coaching staffs.

**11. Notice.**

- a. Any notice or other communication contemplated by this Agreement, including but not limited to any waivers hereunder, shall be given by either (x) email or (y) personal delivery, by overnight courier, or by deposit in the United States mail, first class, certified, return receipt requested, postage prepaid, correctly addressed to the intended recipient at the addresses shown below. Any notice or communication shall be deemed to have been given (i) as of the date of receipt, if received by email, (ii) as of the date of receipt, if received by hand delivery, overnight courier, or certified mail on or before 5:00 p.m.; and (iii) as of the next day after receipt, if received by hand delivery, overnight courier, or certified mail after 5:00 p.m. The School and UPMCSM may from time to time designate in writing and deliver in a like manner any changes in address at least ten (10) days before the change becomes effective.

To the School: South Williamsport Area School District

Attn: Scott Hill , Athletic Director  
700 Percy Street  
South Williamsport, PA 17702  
[shill@swasd.org](mailto:shill@swasd.org)

To UPMCSM: UPMC Freddie Fu Sports Medicine Center

Attn: Kathleen Nachazel, Director, Athletic Training &  
Development  
3200 South Water Street, Room 224  
Pittsburgh, PA 15203  
[nachazelkm@upmc.edu](mailto:nachazelkm@upmc.edu)

- b. Performance or Behavior Issues. Notwithstanding anything to the contrary herein, if the School has complaints or concerns regarding the performance or behavior of the Athletic Trainer performing the Services provided for in this Agreement, the School agrees to promptly bring such complaints or concerns to the attention of UPMCSM

in writing and UPMCSM will attempt to resolve the issues in a timely manner and to the reasonable satisfaction of the School. If the issues regarding the performance or behavior are not resolved to the reasonable satisfaction of the School within thirty (30) days from notice of the matter from the School to UPMCSM, UPMCSM will, subject to staff availability, designate a replacement Athletic Trainer to provide Services to the School. UPMCSM's designation of a replacement service provider shall be deemed by both Parties to cure any such existing deficiency.

## **12. Return to Play.**

- a. **Suspected Concussion:** Pursuant to the Safety in Youth Sports Act (24 P.S. §5323) ("SYS Act"), the Athletic Trainer will evaluate Student-Athletes to determine whether they exhibit signs or symptoms of a concussion or traumatic brain injury. Upon being advised of a determination that a Student-Athlete exhibits signs or symptoms of a concussion or traumatic brain injury by a person authorized by the SYS Act (including the Athletic Trainer) (a "Concussion Determination"), the School shall remove such Student-Athlete from play. Once a Student-Athlete has been removed from play due to a Concussion Determination, the Athletic Trainer's advice shall not be deemed to be the requisite clear for return to play decision pursuant to the SYS Act ("Concussion Medical Return To Play Decision"). A licensed physician may evaluate a Student-Athlete following a Concussion Determination and make a written Concussion Medical Return To Play Decision. Communications regarding a Student-Athlete that are not (a) based on evaluation of the Student-Athlete and (b) committed to writing as a medical opinion are not a Concussion Medical Return To Play Decision and may not be relied upon by a School to return to play a Student-Athlete who has been subject to a Concussion Determination.
  
- b. **Suspected Cardiac Arrest:** Pursuant to Title 24 P.S. Section 14-1425, "Sudden Cardiac Arrest and Electrocardiogram Testing (the "SCA Act"), the Athletic Trainer will evaluate Student-Athletes to determine whether they exhibit signs or symptoms of a sudden cardiac arrest. Upon being advised of a determination that a Student-Athlete exhibits signs or symptoms of a sudden cardiac arrest by a person authorized by the SCA Act (including the Athletic Trainer) (a "Cardiac Determination"), the School shall remove such Student-Athlete from play. Once a Student-Athlete has been removed from play due to a Cardiac Determination, the Athletic Trainer's advice shall not be deemed to be the requisite clear for return to play decision pursuant to the SCA Act ("Cardiac Medical Return To Play Decision"). A licensed physician may evaluate a Student-Athlete following a Cardiac Determination and make a written Cardiac Medical Return To Play Decision. Communications regarding a Student-Athlete that are not (a) based on evaluation of the Student-Athlete and (b) committed to writing as a medical opinion are not a Cardiac Medical Return To Play Decision and may not be relied

upon by a School to return to play a Student-Athlete who has been subject to a Cardiac Determination.

- c. Non-Concussion Injuries/Non-Cardiac Injuries: For any Student-Athlete with potential injuries outside the scope of a suspected concussion or traumatic brain injury or a sudden cardiac arrest, an Athletic Trainer may make a decision regarding whether it is medically appropriate for the Student-Athlete to be returned to play by the School.
- d. Indemnification for CMRTPD and Against Advice: A Concussion Determination and Cardiac Determination shall herein be collectively referred to as a "Determination". A Concussion Medical Return To Play Decision and Cardiac Medical Return To Play Decision shall herein be collectively referred to as a "CMRTPD". In addition to indemnity obligations otherwise set forth herein, the School shall indemnify UPMCSM Indemnified Parties (defined below) for any decision made to return a Student-Athlete to play that is made in contravention of a Determination or (following a Determination) without a CMRTPD or made against advice of any licensed physician or Athletic Trainer generally regarding any injury (including, without limitation, cardiac, non-cardiac, concussion or non-concussion). ). All of the School's obligations of indemnity hereunder shall survive the termination or expiration of this Agreement.

### 13. Indemnity.

- a. UPMCSM's Indemnity Obligation. UPMCSM shall indemnify, defend, and hold harmless the School, its affiliates and their respective directors, officers employees and agents (collectively, the "School Indemnified Parties") from and against any and all third party claims, damages, liabilities, losses, amounts paid in settlement, costs, including reasonable attorney's fees, judgments, and causes of action incurred by School Indemnities Parties (collectively, "School Losses") arising out of UPMCSM Indemnified Parties' (defined below) negligence; provided, however, the foregoing indemnity agreement shall not apply to School Losses attributable to a School Indemnified Parties' gross negligence or willful misconduct. All of UPMCSM's obligations of indemnity hereunder shall survive the termination or expiration of this Agreement.
- b. The School's Indemnity Obligation. The School shall indemnify, defend, and hold harmless UPMCSM, its affiliates and their respective directors, officers employees and agents (collectively, the "UPMCSM Indemnified Parties") from and against any and all third party claims, damages, liabilities, losses, amounts

paid in settlement, costs, including reasonable attorney's fees, judgments, and causes of action incurred by UPMCSM Indemnities Parties (collectively, "UPMCSM Losses") arising out of the School Indemnified Parties' negligence; provided, however, the foregoing indemnity agreement shall not apply to School Losses attributable to a UPMCSM Indemnified Parties' gross negligence or willful misconduct. All of the School's obligations of indemnity hereunder shall survive the termination or expiration of this Agreement.

#### 14. Insurance.

- a. UPMCSM Insurance Responsibilities. UPMCSM will maintain medical malpractice liability insurance coverage in an amount not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) annual aggregate. A copy of the UPMCSM Liability Insurance Certificate will be available to the School upon request. UPMCSM will maintain Workers' Compensation coverage not less than the Commonwealth of Pennsylvania's statutory limits.
- b. School Insurance Responsibilities.
  - i. The School will be responsible for maintaining appropriate levels of insurance coverage (excluding professional liability insurance covering the Athletic Trainer) for its facilities, personnel and activities. A copy of the School certificate of liability insurance will be provided to UPMCSM prior to the full execution of this Agreement.
  - ii. The School will follow mutually agreed upon guidelines for the collection of information and completion of necessary forms for school-related secondary insurance;
    1. The School will educate Student-Athletes and their parents/guardians on the availability and procedures regarding school-related secondary insurance;
    2. The School will be responsible for the distribution and collection of such school related insurance forms;
    3. UPMCSM will not be held responsible or liable if the completed forms are not submitted prior to established deadlines; and
    4. The School understands and agrees that UPMCSM will not be responsible or liable for any medical charges incurred by the Student-Athlete that are not covered by the School's secondary insurance policy.

## 15. Miscellaneous.

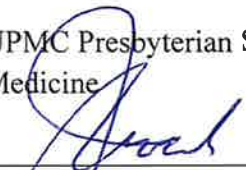
- a. Independent Contractor. The Parties agree and acknowledge that UPMCSM serves as an independent contractor, and under no circumstances shall it be, or be deemed to be, a partner, agent, servant, distributor, or employee of the School in its performance hereunder. All UPMCSM employees providing Services hereunder shall be UPMCSM's employees, servants, or agents, and the entire management, direction, and control of all such employees shall be exclusively vested with UPMCSM. The School understands that it has no authority to act for, bind or obligate UPMCSM.
- b. Governing Law. The construction and interpretation of this Agreement shall be governed by the laws of Pennsylvania, without regard to its conflicts of laws provisions.
- c. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and supersedes all prior agreements, oral or written, relating to such subject matter.
- d. Agreement Supersedes. If the attachments and exhibits to this Agreement conflict with the terms of the Agreement, the terms of this Agreement shall supersede such conflicting terms in the attachments and exhibits.
- e. Counterparts. This Agreement may be executed in any number of counterparts. Each such executed counterpart shall be deemed an original hereof and all such executed counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF and intending to be legally bound, the Parties have executed this Agreement effective as of the date above first written.

WITNESS:

  
\_\_\_\_\_

UPMC Presbyterian Shadyside d/b/a/ UPMC Sports  
Medicine

  
\_\_\_\_\_

John Innocenti  
Senior Vice President, UPMC Health Services  
Division  
President, UPMC Mercy

WITNESS:

\_\_\_\_\_

SOUTH WILLIAMSPORT AREA SCHOOL  
DISTRICT

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **ATTACHMENT A: PRICING SCHEDULE**

One (1) Athletic Trainer

2023 - 2024	\$32,791.00
2024 – 2025	\$33,774.00
2025 – 2026	\$34,787.00



## ATTACHMENT B: SPORTS

### Serviced Sports

Boys' Sports	Girls' Sports
1. Baseball – Varsity and Junior Varsity	1. Basketball – Varsity
2. Basketball – Varsity	2. Cross Country – CoEd Varsity
3. Cross Country – CoEd Varsity	3. Soccer – Varsity
4. Football – Varsity and Junior Varsity	4. Softball – Varsity
5. Soccer – Varsity	5. Tennis – Varsity
6. Tennis – Varsity	6. Track – Coed Varsity
7. track – CoEd Varsity	7. Volleyball - Varsity
8. Wrestling – Varsity	8.

### Evaluated Sports

Boys' Sports	Girls' Sports
1. Basketball - Elementary	1. Basketball – Junior High
2. –Basketball – Junior High	2. Cheerleading
3. Football – Junior High	3. Soccer – Junior High
4. –Soccer – Junior High	4. Softball – Junior High
5. Wrestling – Junior High	5. Wrestling – CoEd Elementary
6. Wrestling – CoEd Elementary	6.

### **ATTACHMENT C: Time of Performance of Services**

The following sets forth the times when Services shall be rendered by the Athletic Trainer:

1. Practices.

- a. Weekday Practices. Unless otherwise set forth herein, the Athletic Trainer will be present on the first day of practice for Sports (as mandated by the state board or organization monitoring such sports) and Services shall continue through the completion of the Sports season during the Term of this Agreement. During the school week (Monday through Friday) when School is in session, the Athletic Trainer will be present approximately one (1) hour prior to the normal dismissal of School and will remain until approximately one (1) hour after completion of the practice/event. The times and dates of the practices will be coordinated between the Athletic Director of the School, the Athletic Training & Development Management Staff at UPMCSM and the Athletic Trainer at UPMCSM.
  - b. Early Morning, Late Evening or Weekend Practices. Attendance by the Athletic Trainer at early morning or late evening practices during the School week (Monday through Friday) and any games or practices during the weekend will be attended at the discretion of the Athletic Training & Development Management Staff at UPMCSM and Athletic Trainer at UPMCSM. If the Athletic Trainer opts to provide Services on weekends, the Athletic Trainer will be entitled to opt for Saturday or Sunday coverage and shall be entitled to at least one day off per week.
2. Home Games. Unless otherwise set forth herein, the Athletic Trainer will be available to attend home games and scrimmages of Serviced Sports.
3. Away Games. Upon the mutual agreement of the Athletic Trainer and the Athletic Director, the Athletic Trainer will be available for away games for football games as long as football is a Services Sport.
4. Playoff Games. Upon the mutual agreement of the Athletic Trainer and the Athletic Director, the Athletic Trainer will be available for away games for Serviced Sports if the Service Sports are in a playoff competition.
5. Junior High/Middle School. For any Junior High/Middle School sports sanctioned by the School, but not cover under Serviced Sports, the Athletic Trainer will be available to evaluate, refer and when time permits, treat in-season junior high/middle school Student-Athletes within the time restraints of the Athletic Trainer's regularly scheduled workday. In addition, the School will

have the option of obtaining the AT Services rendered by an additional athletic trainer (based on availability) at a rate of fifty dollars (\$50.00) per hour. Any additional Athletic Trainer coverage desired by the School for games, events or practices shall initially be requested with reasonable advanced notice by the School. Coverage will be mutually agreed upon by UPMCSM and the School based on the availability of UPMCSM staff.

6. Open Competitions of Serviced Sports at the School. For any open competition of Serviced Sports hosted by the School but not including the School (i.e., other non-covered schools competing against each other at the School location), the Athletic Trainer will not be available to provide Services.
7. Special Events at the School. The Parties agree and understand that special sporting events at the School (including, but not limited to faculty vs student charity games, powder puff football games, sports camps, booster-sponsored events, and fundraisers) are not Sports and are not entitled to receive Services pursuant to this Agreement. Any coverage of such will be at the separate additional cost of the School, team, or booster group. A separate service agreement may be mutually agreed upon for these events and coordinated by the event's representative at the School, the Athletic Training & Development Management Staff at UPMCSM and the Athletic Trainer at UPMCSM.
8. Selected Holiday. Notwithstanding anything to the contrary herein, the School understands and agrees that UPMCSM is not obligated to render services on observed UPMCSM Holidays (New Year's Day, Martin Luther King, Jr Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day) but may elect to do so within UPMCSM's discretion if the School has specific needs on such dates.

## **ATTACHMENT D: MARKETING AND BRANDING ASSETS**

The School will provide certain marketing and branding assets to UPMC Sports Medicine as set forth below, the value of which is reasonably equivalent to the difference between the reimbursements to UPMCSM provided for in Attachment A: Pricing Schedule and the arms-length value of Services to be furnished hereunder.

1. The School will provide the following marketing and branding assets to UPMCSM:
  - a. UPMC Sports Medicine banners will be featured at the practice field(s), in the School gymnasium and at the football field/outdoor track during scrimmages and games/contests;
  - b. UPMC Sports Medicine logo will be featured on the message board of the scoreboard in the School gymnasium and at the football field during scrimmages and games if applicable;
  - c. UPMC Sports Medicine will provide reads for the School appointed announcer to read at least twice during a game/contest of each Sport home game;
  - d. UPMC Sports Medicine will have the option of providing periodic giveaway items at home football and basketball games including free t-shirts, sport specific stress balls, etc.;
  - e. UPMC Sports Medicine logo will be featured on the "Athletics page" of the School website;
  - f. UPMC and the Athletic Training & Development Department will be listed as the exclusive provider of athletic training services on the School website under the Athletics tab and link the School back to the UPMC Sports Medicine website;
  - g. UPMC Sports Medicine may provide quarterly educational information and periodic sports medicine related announcements for the School website to be listed under the Athletic tab;
  - h. UPMC Sports Medicine brochures will be displayed in the school's nurses' offices and athletic office and made available to all interested students; and
  - i. The School will like all UPMC Sports Medicine social media accounts and share applicable UPMCSM's posts to their social pages.

## TABLE 1: IMPACT AND UPMC SPORTS CONCUSSION PROGRAM RECOMMENDATIONS

**TABLE 1** Classification of Sports According to Contact

Contact	Limited-Contact	Noncontact
Basketball	Adventure racing <sup>a</sup>	Badminton
Boxing <sup>b</sup>	Baseball	Bodybuilding <sup>c</sup>
Cheerleading	Bicycling	Bowling
Diving	Canoeing or kayaking (white water)	Canoeing or kayaking (flat water)
Extreme sports <sup>d</sup>	Fencing	Crew or rowing
Field hockey	Field events	Curling
Football, tackle	High jump	Dance
Gymnastics	Pole vault	Field events
Ice hockey <sup>e</sup>	Floor hockey	Discus
Lacrosse	Football, flag or touch	Javelin
Martial arts <sup>f</sup>	Handball	Shot-put
Rodeo	Horseback riding	Golf
Rugby	Martial arts <sup>f</sup>	Orienteering <sup>g</sup>
Skiing, downhill	Racquetball	Power lifting <sup>c</sup>
Ski jumping	Skating	Race walking
Snowboarding	Ice	Riflery
Soccer	In-line	Rope jumping
Team handball	Roller	Running
Ultimate Frisbee	Skiing	Sailing
Water polo	Cross-country	Scuba diving
Wrestling	Water	Swimming
	Skateboarding	Table tennis
	Softball	Tennis
	Squash	Track
	Volleyball	
	Weight lifting	
	Windsurfing or surfing	

<sup>a</sup> Adventure racing has been added since the previous statement was published and is defined as a combination of 2 or more disciplines, including orienteering and navigation, cross-country running, mountain biking, paddling, and climbing and rope skills.<sup>1</sup>

<sup>b</sup> The American Academy of Pediatrics opposes participation in boxing for children, adolescents, and young adults.<sup>2</sup>

<sup>c</sup> The American Academy of Pediatrics recommends limiting bodybuilding and power lifting until the adolescent achieves sexual maturity rating 5 (Tanner stage V).<sup>3</sup>

<sup>d</sup> Extreme sports has been added since the previous statement was published.

<sup>e</sup> The American Academy of Pediatrics recommends limiting the amount of body checking allowed for hockey players 15 years and younger, to reduce injuries.

<sup>f</sup> Martial arts can be subclassified as judo, jujitsu, karate, kung fu, and tae kwon do; some forms are contact sports and others are limited-contact sports.

<sup>g</sup> Orienteering is a race (contest) in which competitors use a map and a compass to find their way through unfamiliar territory.

Source: Rice, Stephen G., and the Council on Sports Medicine and Fitness, **Medical Conditions Affecting Sports Participation**, Pediatrics 2008 121: 841-848

Attachment 12

**Motion to Approve Expenditures – Superintendent and Business Manager**

Approve authorizing the Superintendent and Business Manager to approve expenditures **and/or change orders** not to exceed \$ 25,000 for the school building project, subject to the following conditions and guidelines:

The Superintendent and Business Manager are authorized to approve expenditures related to the school building project within the budgetary limits established by the school board specifically allocated for the project.

Expenditures approved by the Superintendent and Business Manager shall be in accordance with the project plans, specifications, and contractual agreements.

The Superintendent and Business Manager shall exercise their discretion to approve expenditures for routine project expenses, including but not limited to construction materials, labor costs, equipment rentals, permits, inspections, and professional services.

Expenditures exceeding a predetermined threshold, set by the school board, shall require prior approval from the school board itself. The threshold should be determined based on the scale and complexity of the project and be consistent with prudent financial management practices.

The Superintendent and Business Manager shall provide regular reports to the school board, detailing the approved project expenditures, progress updates, and any significant changes or deviations from the original plans. These reports shall be shared during board meetings or as requested by the board.

The school board reserves the right to review, question, and modify any expenditure approval made by the Superintendent and Business Manager during their regular board meetings.

This authorization for the Superintendent and Business Manager to approve expenditures for the school building project shall remain in effect until the completion of the project, unless otherwise modified or revoked by the school board.

## **Principal Spotlight Central Elementary June Board Meeting**

- Lunch monitor positions open
- Secretary position open
- Acadience Data for End of Year – Composite Score (Overall)
  - Kindergarten – 64% at or above benchmark
  - First Grade – 71% at or above benchmark
  - Second Grade – 79% at or above benchmark
  - Third Grade – 64% at or above benchmark
  - Fourth Grade – 68% at or above benchmark
- Year ended well with a successful end of year celebration

## **Principal Spotlight Rommelt Elementary June Board Meeting**

- Learning and Emotional Support students toured the Jr./Sr. High in small groups with Mrs. Finnerty & Mrs. Tillotson in May 2023.
- The high school students completed a Graduation Walkthrough for the student body at the Rommelt auditorium on Awards Day, 5/31/23.
- School-Wide Positive Behavioral Interventions and Support (SWPBIS) Training dates are set for Rommelt staff and select Tier 1 faculty this summer; staff will be reimbursed through the PATTAN grant.
- In Day 1, the entire Rommelt staff created a vision for next year:
  - At Rommelt, we strive to cultivate a safe environment that instills respect, responsibility, motivation and pride in ourselves and our South community.
- Counseling staff will work 2 additional days this summer to update Guidance Curriculum with Monica McCarty from IU 17; staff will be reimbursed through SEL funds.



## Technology Spotlight June Board Meeting

- **iPad collection:** AGIRepair will be here on June 26<sup>th</sup> to back up the old iPads that are being sent back.
- **Security Cameras:** Working on Install Date with Compu-Gen on installation date for additional Cameras
- **EdInsights:** Working on set-up and data connections with EdInsights. EdInsights will provide us a comprehensive program to review all student data in one platform.
- **Blast IU 17:** New phone system scheduled for installation: June 26<sup>th</sup> – July 7<sup>th</sup>
- **Central:** 4<sup>th</sup> Grade wing – Cleaned out all tech from those classrooms
- **SmartPass:** 7<sup>th</sup> & 8<sup>th</sup> Grade Teachers will be piloting a digital hall pass system this coming year. Working on getting this ordered and set-up
- **Routine Summer Projects:**
  - Finalized Report Cards
  - Working on finalizing HS Transcripts
  - Working on year end Reports
  - PowerSchool Rollover scheduled for mid-July
  - End of year Tech processes are being completed.