



HOME EDUCATION GUIDE

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
515 WEST CENTRAL AVENUE,
SOUTH WILLIAMSPORT, PA 17702
(570) 327-1581, EXT. 4466

HOME EDUCATION PROGRAM OVERVIEW

The South Williamsport Area School District Policy 137, Home Education Programs, can be found on the district website www.swasd.org/ under General Information, District Policies. Home Education Programs must be conducted in compliance with Pennsylvania Law, and Policy 137, 137.1, 137.2, and 137.3.

Important Dates:

- Ongoing: All new applications and affidavits to conduct home schooling are requested at least (2) two weeks in advance of beginning home schooling. (Appendix A)
- February 15th: Letter of interest to participate in Career and Technical Education programing for grades 10 – 12 is due. (Appendix B)
- June 30th: Evaluator’s certification must be submitted to the school district certifying appropriate education.
- August 1st: Annually and prior to commencement of the Home Education Program, a new affidavit (Appendix A) is required to be submitted to the South Williamsport Area School District along with academic goals.
- August 1st: All requests for participation in PIAA Interscholastic Athletics are due. (Appendix C)
- August 15th: All requests for SWASD materials are due. (Appendix D)
- August 15th: All requests for participation in academic classes are due. (Appendix E)

Staff Contacts	
Application/Affidavit	Mrs. Chloe Smith 515 West Central Avenue, South Williamsport PA 17702 570-327-1581 ext. 4466 csmith@swasd.org
Superintendent	Dr. Eric Briggs 515 West Central Avenue, South Williamsport PA 17702 570-327-1581 ebriggs@swasd.org
9 th – 12 th Counselor	Miss Mallee Hornberger 700 Percy Street, South Williamsport PA 17702 570-320-4445 mhornberger@swasd.org
Athletic Director	Mr. Scott Hill 700 Percy Street, South Williamsport PA 17702 570-326-2684 shill@swasd.org

Regulations:

Under School Board Policy 137.2, students attending home education programs shall be given an equal opportunity to compete for positions and participate in district cocurricular activities and academic courses in accordance with Board policy on the same basis as other students enrolled full-time in the district. No special transportation accommodations will be provided to home educated students. Home educated students who wish to participate in any SWASD activity will be required to complete a full enrollment registration packet and provide all required documentation. The school principal and staff will be responsible for supervision and discipline of home educated students while participating in school activities. Students will be expected to follow all rules and regulations of the South Williamsport Area School District.

Under School Board Policy 137.3, Students attending home education programs shall be given an equal opportunity to apply for placement in available programs at Williamsport Area School District Career and Technical Center. No special transportation accommodations will be provided to home educated students. Home educated students who wish to participate in any SWASD activity will be required to complete a full enrollment registration packet and provide all required documentation. Home education students must comply with applicable policies and school rules and administrative regulations of Williamsport Area School District Career and Technical Center regarding student conduct in school and at school-sponsored activities. The school principal and staff will be responsible for supervision and discipline of home educated students while participating in school activities. Students will be expected to follow all rules and regulations of the Williamsport Area School District.

Application/Affidavit:

Appendix A is the application and affidavit required by the South Williamsport Area School District for home schooling. The form must be submitted to Mrs. Chloe Smith, at the South Williamsport District Office (address and contact listed above). Once the application has been reviewed and approved by the Superintendent, a letter will be sent confirming approval by the school district. An affidavit is required for each individual child being enrolled in home schooling.

Homeschool Students Participating in SWASD Academics

Home school students enrolling in any SWASD academic classes must complete the district student registration process and provide all necessary documentation. The district registration portal is available via link by emailing Mrs. Chloe Smith at csmith@swasd.org. Students will not be able to start academic classes or co-curricular activities until all documentation and forms have been completed.

Appendix E is used for all requests to participate in curricular academic classes. The request form is used to ensure students are placed in the correct academic class. Requests that are made after the August 15th deadline will still be accepted but will be based on availability in the requested class.

*No special transportation accommodations will be provided for students taking academic classes.

Homeschool Students Participating in Career and Technical Education (CTE) Programs

Home school students wishing to participate in CTE for the upcoming school year must submit a letter of interest (Appendix B) to Miss Mallee Hornberger (contact info above) no later than February 15. All interested students tour the facility in early spring and are able to request CTE enrollment following that tour. The district has a contract with WASD for CTE programming and there are only 60 seats available in

the program per year. Interest in these programs is very high, and often times there are more applicants than seats available. It is important to submit your letter of interest and complete the CTE tour with the district.

If awarded a seat in a CTE program, home education students must complete the district student registration process and provide all necessary documentation. The district registration portal is available via link by emailing Mrs. Chloe Smith at csmith@swasd.org. Students will not be able to start their CTE program until all documentation and forms have been completed.

Materials:

August 15th - Requests to use school materials must be submitted by this date for use in the upcoming school year. Appendix D is used for all requests for materials, one request per student. The request form asks questions to help school staff better understand your interest in materials.

Homeschool Students Participating in SWASD PIAA Interscholastic Athletics

Home school students wishing to participate in PIAA Interscholastic Athletics must complete the district student registration process and provide all necessary documentation. The district registration portal is available via link by emailing Mrs. Chloe Smith at csmith@swasd.org. Students will not be able to start athletics until all documentation and required forms have been completed.

An athletic physical and PIAA paperwork must also be completed for participation. This information is available on swasports.org/

*For all PIAA athletics, all procedures and guidelines enforced by the PIAA and SWASD must be met in order to be eligible to participate.

Appendix C is used for all PIAA Interscholastic athletics requests and is due by August 1st. Requests made after the August 1st deadline will still be accepted, but cannot guarantee participation if sport season has already started.

*No special transportation accommodations will be provided for students participating in athletics.

PIAA Sports Seasons		
<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Boys' Soccer	Boys' Basketball	Baseball
Cross Country (Varsity and Jr. High) *	Girls' Basketball	Boys' Tennis
Football (Varsity and Jr. High)	Boys' Junior High Basketball	Jr. High Boys' Soccer
Girls' Soccer	Wrestling (Varsity and Jr. High)	Softball
Girls' Tennis		Track and Field*
Jr. High Softball		
Girls' Volleyball		
Cheerleading (covers Fall/Winter)		
Girls' Jr. High Basketball (season actually runs Nov – Dec)		*Coed Sport

Appendix A
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702
570-327-1581

AFFIDAVIT OF THE SUPERVISOR OF A HOME EDUCATION PROGRAM

To the superintendent of the South Williamsport Area School District:

1. I attest that I _____ am the parent, guardian, or legal
(name of supervisor)
- custodian of _____, age _____,
(student's full name) (student's age at date of signing)

that I am the supervisor of the home education program and am responsible for the provision of instruction in the home education program, and that I have earned a high school diploma or its equivalent.

The program will be conducted at _____

(address)

The phone number at this site is _____
(phone number)

2. I attest that the home education program will be in compliance with Section 13-1327.1 of Pennsylvania Statutes Annotated.
3. I attest that the subjects listed in paragraphs below will be offered in the English language for a minimum of 180 days of instruction, or for a minimum of 900 hours at the elementary level and 990 hours at the secondary level. Secondary age is considered seventh through twelfth grade
- a. **At the Elementary school level the following courses shall be taught:** English, to include spelling, reading, and writing; arithmetic; science; geography, history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.
 - b. **At the Secondary level the following courses shall be taught:** English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra, and geometry; art; music, physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires. Other courses may be included at the discretion of the supervisor. The following minimum courses in grades nine through twelve are established as a requirement for graduation in a home

education program: 1) Four years of English; 2) Three years of mathematics; 3) Three years of science; 4) Three years of social studies, 5) Two years of arts and humanities.

4. I attest that the education objectives in the home education program are by subject area **as attached** to this affidavit (attach objectives).

5. I attest that _____ has been immunized against
(student's full name)
the following diseases, and I have **attached evidence** thereof or I have **attached a letter** stating that said student has a medical or religious exemption pursuant to Section 13-1303a(c) and (d) of Pennsylvania Statutes Annotated:

a. Diphtheria; b. Tetanus; c. Pertussis; d. Poliomyelitis; e. Measles (Rubeola); f. German Measles (Rubella); g. Mumps; h. Hepatitis B; and i. Chickenpox (varicella) or evidence of immunity.

6. I attest that _____ has received the health and
(student's full name)
medical services required by Article XIV of the Public School Code, and I have **attached evidence** thereof or I have **attached a letter** stating that said student has a religious exemption under Section 14-1419 of Pennsylvania Statutes Annotated.

Article XIV requires that every child of school age be given by methods established by the state's Advisory Health Board, an annual vision test and measurement of height and weight, tests for tuberculosis under medical supervision at when beginning school and 9th grade, and other tests required by the Advisory Health Board. Children when beginning school and in the 6th and 11th grades must have a medical examination and comprehensive appraisal of health by a physician and a hearing test is required when the child begins school and at 2nd, 3rd, 7th and 11th grade levels. Children when beginning school and in the 3rd and 7th grades must have a dental examination by a dentist. A comprehensive health record shall be maintained for each child.

7. I attest that no adult living in the home, including the undersigned supervisor, and no person having legal custody of _____ has been
(student's full name)
convicted within five years of today's date of any of the following offenses under Section 111 of the Pennsylvania Consolidated Statutes.

(1) An offense under one or more of the following provisions of Title 18 of the Pennsylvania Consolidated Statutes:

Chapter 25 (relating to criminal homicide).
Section 2702 (relating to aggravated assault).
Section 2709.1 (relating to stalking).
Section 2901 (relating to kidnapping).
Section 2902 (relating to unlawful restraint).
Section 2910 (relating to luring a child into a motor vehicle or structure).
Section 3121 (relating to rape).
Section 3122.1 (relating to statutory sexual assault).
Section 3123 (relating to involuntary deviate sexual intercourse).
Section 3124.1 (relating to sexual assault).
Section 3124.2 (relating to institutional sexual assault).
Section 3125 (relating to aggravated indecent assault).
Section 3126 (relating to indecent assault).

Section 3127 (relating to indecent exposure).
 Section 3129 (relating to sexual intercourse with animal).
 Section 4302 (relating to incest).
 Section 4303 (relating to concealing death of child).
 Section 4304 (relating to endangering welfare of children).
 Section 4305 (relating to dealing in infant children).
 A felony offense under section 5902(b) (relating to prostitution and related offenses).
 Section 5903(c) or (d) (relating to obscene and other sexual materials and performances).
 Section 6301(a)(1) (relating to corruption of minors).
 Section 6312 (relating to sexual abuse of children).
 Section 6318 (relating to unlawful contact with minor).
 Section 6319 (relating to solicitation of minors to traffic drugs).
 Section 6320 (relating to sexual exploitation of children).

- (2) An offense designated as a felony under the act of April 14, 1972 (P.L. 233, No. 64), known as "The Controlled Substance, Drug, Device and Cosmetic Act."
- (3) An out-of-State or Federal offense similar in nature to those crimes listed in clauses (1) and (2).

Signed and Notarized

 (Supervisor's Signature)

 (Date)

Attachments: (1) Education objectives by subject matter, (2) Evidence of immunization or letter of medical/religious exemption, (3) Evidence of Health and Medical Services or letter of religious exemption.

For Notary Public Only:

Stamp:

State of _____

County of _____

Signed and sworn to (or affirmed) before me on _____ by _____
(date) (name(s) of individual(s) making statement)

 (Signature of notarial officer)

 (Title of office)

My commission expires: _____

Appendix B
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702
570-327-1581

CAREER AND TECHNICAL EDUCATION LETTER OF INTEREST

Return to the Jr. Sr. High School Counseling Office

No later than February 15

Student's Name _____ Grade _____

Supervisor _____

Address _____

Phone Number _____ E-Mail _____

CTE Programs in which student would like to enroll:

Are there any special circumstances with regard to this request?

Appendix C
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702
570-327-1581

PIAA Athletics Request

Return to the Athletic Directory

No later than August 1

Date _____ School Year _____

Student's Name _____

Grade _____

Supervisor _____

Address _____

Phone Number _____ E-Mail _____

List sports in which the student would like to participate.

Appendix D
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702
570-327-1581

Academic Materials Request

Return to the Office of the Superintendent

No later than August 15

Date _____ School Year _____

Student's Name _____

Grade _____

Supervisor _____

Address _____

Phone Number _____ E-Mail _____

Materials requested (please be very specific as to text, titles, etc.) _____

Questions you may have regarding materials for the Home Schooling plan you are implementing.

*All materials borrowed from SWASD must be returned by June 30th when evaluators certification is submitted.

Appendix E
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702
570-327-1581

Academic Class Participation Request

Return to the Office of the Superintendent

No later than August 15

Date _____ School Year: _____ Building: _____

Student's Name _____ Grade _____

Supervisor _____

Address _____

Phone Number _____ E-Mail _____

Courses in which student would like to enroll.

Are there any limits as to periods/times in which the student may take the course(s)?

Are there any special circumstances with regard to this request?
