

June 19, 2023

The regular meeting of the South Williamsport Area School Board was called to order at 6:07 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Bukeavich, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Jesse Smith – High School Principal, Scott Hill – Assistant Principal/Athletic Director, Mike Samar – School Police Officer, Dwight Woodley – Director of Innovative Learning/IT, Kristin Bastian – Director of Special Education/School Psychologist, Bill Reifsnnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Brenda Trimble, Jenna & Brian McWilliams, Cassandra Engel, Melissa Daily, Connie McLaughlin, Elyse Schopfer, and Mike Reuther – Williamsport SunGazette.

An Executive Session was held prior to the meeting regarding Safety and Security. No action to follow.

ACTION ITEMS

APPROVE TREASURER'S REPORT

A motion to approve the treasurer's report from May 2023 was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,470,673.22, Food Service Fund in the amount of \$26,857.00, and GO Note 2022 in the amount of \$228,501.99 as funds become available was moved by Cramer, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE MINUTES

A motion to approve the minutes of May 22, 2023 and June 5, 2023 as written was moved by Hitesman, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

LORETTA WOODSON AWARDS

Pat Kaczmarek presented the Loretta Woodson Support Staff award for Lycoming County to Cassandra Engel and the Loretta Woodson Teacher of the Year Finalist Award to Jenna McWilliams.

FINAL BUDGET FOR 2023-2024

A motion to approve the 2023-2024 final budget with budgeted revenues of \$23,004,431 and budgeted expenditures of \$23,437,500 with 0.25 mill real estate tax increase was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

ADOPTION OF THE 2023-2024 TAX LEVY RESOLUTION

A motion to approve the Tax Levy Resolution to support the 2023-2024 General Fund Budget with real estate taxes at 18.60 mills, earned income tax rate at 1.1% and realty transfer tax rate at 0.5% was moved by Bachman, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

2023 HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION

A motion to approve the 2023 Homestead and Farmstead Exclusion Resolution at an assessed value of \$16,061 which calculates to a \$298.75 tax credit was moved by Miller, seconded by Bukeavich. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

FUND BALANCE

Mrs. Mowrey, Business Manager, discussed increasing Assigned Fund Balance by \$1,100,000 for a total of \$2,100,000 at June 30, 2023. This balance is assigned for the purposes of future technology upgrades/replacements or unforeseen PSERS increases.

2023-2024 CAPITAL RESERVE BUDGET

A motion to approve the 2023-2024 Capital Reserve Budget not to exceed \$370,250 was moved by Rupert, seconded by Engel. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVAL OF 2023-2024 AGREEMENTS

A motion to approve the following 2023-2024 agreements was moved by Rupert, seconded by Bachman.

- 2023-2024 IDEA Agreement with Blast IU 17
- 2023-2024 Special Education Services Agreement with Blast IU 17
- 2023-2024 Technology Services Agreement for Network Engineer/Other Technology Services with Blast IU 17
- 2023-2024 DaRTS Software Agreement with Blast IU 17
- 2023-2024 Hope Enterprises Inc. Agreement for use of the TeenLink facility
- 2023-2024 Contract for Pediatric Therapy Services with UPMCW Williamsport d/b/a UPMC Pediatric Rehabilitation
- 2023-2026 Athletic Training Services Agreement with UPMC Susquehanna

Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

CENTRAL ELEMENTARY PROJECT UPDATE

Damion Spahr from SitelogIQ discussed a revised bid schedule and cost estimate for the Central Elementary Renovation Project. Under this revised bid schedule, it is recommended that bids are released on July 5, 2023 rather than June 21, 2023; open bids on August 1, 2023, and award bids on August 3, 2023.

A motion to accept the revised bid schedule was moved by Bukeavich, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

SPECIAL BOARD MEETING DATES

A motion to cancel the Tuesday, July 25, 2023 Special Board meeting and replace the date with Thursday, August 3, 2023 at 6PM in the High School Library was moved by Hitesman, seconded by Bowman. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE EXPENDITURES FOR SCHOOL BUILDING PROJECTS AND WORK IN AUDITORIUM

A motion to allow the Superintendent and Business Manager to approve expenditures and/or change orders not to exceed \$25,000 for the school building projects and work in the auditorium was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE POLICY – SECOND READING

A motion to approve the second reading of Policy No. 204.4 – Attendance was moved by Rupert, seconded by Miller. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT - INFORMATIONAL

Dr. Briggs, Superintendent, accepted letter of resignation from Barb McLaughlin from her Building Secretary position at Central Elementary effective June 23, 2023

EMPLOYMENT

A motion to approve the following employment was moved by Bachman, seconded by Rupert:

- Cafeteria Manager – Marquelle LaBarre's transfer from her 6.5 hour per day Food Service Worker position at Central Elementary to the open 8-hour per day Food Service Manager position at Rommelt Elementary starting in the 2023-2024 school year. Her new rate of pay will be \$16.55 per hour with benefits.
- Food Service Position – Dodi Gower's transfer from her 3.25 hour per day Food Service Worker position at the High School to the vacant 6.5 hour per day Food Service Worker position at Central Elementary for the 2023-2024 school year.
- Athletic Coaches
 - Football – Chris Eiswerth as Head Coach at \$6,825; Chris Lusk as 1st Assistant at \$4,879; Chris Engler as 2nd Assistant at \$3,593; Randy Boone as 3rd Assistant at \$2,944; Rhett Smith at 4th Assistant at \$2,674; Ryan Barnes as a volunteer; Gideon Green as a volunteer; Rich Schonewolf as a volunteer; Jason Wein as JH Head Coach at \$3,995, Bill Giles as JH Assistant at \$2,674; and Scott White as a JH volunteer.
 - Marching Band – Jessica Kaledas as Director at \$5,439; Robyn Rummings as Assistant Director at \$3,606; Tina Pulver as Band Front Instructor at \$3,356; Ellen Benfer as Percussion Director at \$1,071; Marcus Loner as Percussion Director at \$1,071; and Krislin Banzhof as a Band Front Volunteer.
 - Girls Soccer – Marc Lovecchio as Head Coach at \$3,794; Jane House as Assistant at \$2,947; Tracy Knoebel as a volunteer.
 - Cross Country – Matt DeBlander as Head Coach at \$3,269 and Kerry Taylor as a volunteer.
 - Junior High Cross Country – Julie Pentico as Head Coach at \$2,096 and Tracy Knoebel as a volunteer.
 - Cheerleading – Christine Miller as Head Coach at \$3,794; Mackenzie Miller as Assistant at \$2,947; Lindsay Duhaine as a volunteer; Aubrey Quimby as JH Head Coach at \$2,580; Monica Boone as JH Assistant at \$2,142; and Katie Knoop as a JH volunteer.
 - Junior High Softball – Tom O'Malley as Head Coach at \$2,580; Cory Goodman as Assistant at \$2,074; Adam Lorson as a volunteer; Scott Lowery as a volunteer; and Chris Schuler as a volunteer.
 - Girls Tennis – Theresa Summerson as Head Coach at \$3,870 and Kent Young as Assistant at \$2,554.
 - Varsity Softball – Tom O'Malley as Head Coach at \$5,219
 - Junior High Girls Basketball – Gregg Anthony as 7th grade coach at \$2,944 and Aaron Green as 8th grade coach at \$3,435
 - Wrestling – Eric Gerber as Head Coach at \$5,583
 - Boys Soccer – Chris Vanaskie as Head Coach at \$3,888
 - Baseball – Casey Waller as Head Coach at \$5,219
 - Boys Basketball – Joe Simon as Head Coach at \$5,206
 - Boys Tennis – Kent Young as Head Coach at \$4,167

Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

CHILD BEARING/CHILD REARING LEAVE

A motion to approve the following child bearing/child rearing leave requests was moved by Bukeavich, seconded by Bachman.

- EE #1002 from August 28, 2023 – October 6, 2023
- EE #1143 from August 28, 2023 – December 31, 2023

Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

DISPOSAL OF RECORDS

A motion to approve the disposal of all receipts, invoices, purchase orders, and related documents from the 2015-2016 school year in accordance with the Records Retention Policy was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

DISPOSAL/DONATION OF BOOKS

A motion to approve the disposal and/or donation of books related to prior curriculum materials but not textbooks was moved by Bachman, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

COURTESY TO THE FLOOR

The following individuals spoke about the following topics:

- Connie McLaughlin – Mountie Backpack program

There will be an Executive Session after the meeting regarding personnel. No action to follow.

A motion to adjourn the meeting was made by Miller, seconded by Bachman. All members present voting yes, the meeting was adjourned at 6:42 PM.

Attest



Jamie Mowrey
Board Secretary