

April 17, 2023

The regular meeting of the South Williamsport Area School Board was called to order at 6:02 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller, and Rupert.

Others Present: Maria Pierce – Director of Student Services/Rommelt Elementary, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Jon Thompson, Jason Young, Mary Kay Bukeavich – Nutrition Inc, Tara Stryker – Nutrition Inc., Adeline Pereira, Matt Krach, Melissa Daily, Elyse Schopfer, and Mike Reuther – Williamsport SunGazette.

ACTION ITEMS

APPROVE TREASURER'S REPORT

A motion to approve the treasurer's report from March 2023 was moved by Miller, seconded by Cramer. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,462,200.27, Food Service Fund in the amount of \$26,793.07, Capital Reserve in the amount of \$14,800.00, and GO Note 2022 in the amount of \$498,973.48 as funds become available was moved by Hitesman, seconded by Rupert. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE MINUTES

A motion to approve the minutes of March 20, 2023, April 3, 2023 and April 12, 2023 as written was moved by Bukeavich, seconded by Engel. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

MAY 1, 2023 WORK SESSION TIME CHANGE

A motion to approve a change the work session start time from 6:00 PM to 7:00 PM due to the Act 34 Hearing for Central Elementary was moved by Cramer, seconded by Brigandi. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

JOB DESCRIPTION APPROVAL

A motion to approve the job description for the Rommelt Secretary position was moved by Brigandi, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – INFORMATIONAL

Dr. Briggs accepted the resignations from Lesa Hennigan and Holly Lyons from their lunchroom monitor positions at Central Elementary, both effective April 14, 2023.

EMPLOYMENT – ELEMENTARY SPECIAL EDUCATION TEACHER

A motion to approve Dyan Hulslander as an Elementary Special Education Teacher for the 2023-2024 school year, at step M+30-15 at \$77,592 of the 2022-2023 South Williamsport Area Education Association (SWAEA) Agreement, which will be updated when a new SWAEA agreement has been approved, was moved by Miller, seconded by Cramer. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – SECOND GRADE TEACHER

A motion to approve Adeline Pereira as a second grade teacher at Central Elementary for the 2023-2024 school year at step B-1 with salary to be determined when a new South Williamsport Area Education Association Agreement has been approved was moved by Bukeavich, seconded by Hitesman. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

A motion to approve Sharon Brownsberger as a custodial substitute for the 2022-2023 school year was moved by Miller, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT - COACHES

A motion to approve Katie Knoop as a Junior High Cheerleading volunteer and Matt Bradley, Trevor Effen, and Chris Lusk as Spring game managers at \$35 per game was moved by Rupert, seconded by Cramer. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPOINTMENT OF SCHOOL DISTRICT SOLICITOR

A motion to approve Fred A. Holland as school district solicitor for the 2023-2024 school year at an hourly rate of \$175 per hour was moved by Rupert, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE POLICIES – SECOND READING

A motion to approve the second reading of Policy No. 137 – Home Education Programs, Policy No. 137.1 – Extracurricular Participation by Home Education Students, Policy No. 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students, and Policy No. 137.3 Participation in Career and Technical Education Programs by Home Education Students was moved by Hitesman, seconded by Cramer. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

MEMORANDUM OF UNDERSTANDING WITH COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

A motion to approve the three-year Memorandum of Understanding with the Commonwealth University of Pennsylvania to provide high quality education at the lowest possible cost along with providing undergraduate instruction, opportunities for personal growth, taking classes while enrolled in high school, and to recruit outstanding high school students to the University was moved by Cramer, seconded by Rupert. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

COMMUNITY ELIGIBILITY PROVISION PROGRAM

A motion to approve the participation in the Community Eligibility Provision Program for school years 2023-24, 2024-25, 2025-26, and 2026-27 was moved by Miller, seconded by Rupert. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVAL OF FOOD SERVICE MANAGEMENT COMPANY

A motion to approve an agreement with Nutrition, Inc. to oversee the District’s cafeteria for the 2023-2024 school year, assuming approval from the Pennsylvania Department of Education for Community Eligibility Provision, with a guarantee to the District of a \$2,770.52 profit was moved by Rupert, seconded by Miller. Roll call: Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

OLD BUSINESS

The seating vendor for the high school auditorium will be at the high school with samples on April 18, 2023 at 2PM. Any board members are welcome to attend this meeting.

NEW BUSINESS

Mrs. Mowrey, Business Manager, distributed the budget binders for the 2023-2024 school year. We will be having a budget discussion on the proposed final budget at the May 1, 2023 board meeting.

A motion to adjourn the meeting was made by Cramer, seconded by Miller. All members present voting yes, the meeting was adjourned at 6:23 PM.

Attest

A handwritten signature in cursive script that reads "Jamie Mowrey".

Jamie Mowrey
Board Secretary