



November 20, 2023

6:00 P.M.
H. S. Library

Mr. Todd Engel
President
Region III

Mr. Steve Rupert
Vice President
Region II

Mrs. Cathy Bachman
Treasurer
Region III

Mrs. Sue Bowman
Region I

Mr. Ben Brigandi
Region I

Mrs. Summer Bukeavich
Region II

Mrs. Diane Cramer
Region II

Mr. John Hitesman
Region III

Mr. Nathan Miller
Region I

Dr. Eric Briggs
Superintendent

Mrs. Jamie Mowrey
Board Secretary

Mr. Fred Holland
Solicitor

Agenda

Regular Board Meeting

Opening

Call to Order

Silent Meditation and Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

Temporary Board Secretary – It is recommended the school board appoint Dwight Woodley as temporary board secretary for the November 20, 2023, regular board meeting.

Treasurer's Report

Approval of Bills

- General Fund – \$1,748,329.51
- Food Service – \$51,410.05
- GO NOTE 2022 - \$814,651.28

Approval of Minutes

Superintendent's Report & Recommendations

1. Health and Safety Plan
2. Out-of-State/Overnight Field Trip Request
3. Little League Incorporated Agreement
4. ELA Athletic Fields Sampling and Survey Costs
5. Employment
6. Confidential Administrative Support Personnel Agreement
7. Early Return from Child Birth/Child Rearing Leave
8. Approval of Take A Seat Campaign Fundraiser
9. Football Field Update

General Information

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
November 20, 2023

1. Health and Safety Plan – Attachment #1

It is recommended the school board approve the Health and Safety Plan. This plan is required to be reviewed every six months, with the last review occurring on May 22, 2023.

2. Out-of-State/Overnight Field Trip Request – Attachment #2

It is recommended the school board approve Robyn Rummings' Out-of-State field trip request to take High School Chorus students to New York City, NY on May 15, 2024, to attend the Making Music workshop and a Broadway show.

3. Little League Incorporated Agreement – Attachment #3

It is recommended the school board approve the agreement between Little League Incorporated and the South Williamsport Area School District. This agreement will allow SWASD Baseball and Softball teams to use Little League's batting cage facilities for practices at no cost.

4. ELA Athletic Fields Sampling and Survey Costs – Attachment #4

It is recommended the school board approve the soil sample cost of \$3,700 for football field (top soil only)

It is recommended the school board approve the soil sample cost of \$7,500 for practice field.

It is recommended the school board approve the soil sample cost of \$7,500 for borough property.

It is recommended the school board approve the survey cost of \$15,400 for football field.

It is recommended the school board approve the survey cost of \$13,100 for practice field.

It is recommended the school board approve the survey cost of \$9,800 for borough property.

5. Employment

Resignations

Dr. Briggs accepted the resignations from the following employees:

- Nick Koletar from his JV Boys Basketball Head Coach position effective October 31, 2023.
- Irina Plotnikova from her High School Paraprofessional position effective November 20, 2023.
- Hannah Hinds from her Van Driver/Stock Room Attendant position effective November 17, 2023.

Administrative Assistant/PIMS Coordinator to Superintendent

It is recommended the school board approve Karen Geise as the Administrative Assistant/PIMS Coordinator to the Superintendent effective October 30, 2023, at a salary of \$42,000. Karen has been with the District since 2007 and has over 10 years' experience with PowerSchool.

Coaches

Mr. Scott Hill, Athletic Director, is recommending school board approval of the following coaches and volunteer coaches for the 2023-2024 season:

Boys Basketball – Rick Moser – JV Boys Basketball Head Coach - \$3,565; Nick Koletar – Volunteer.

Girls Basketball – Ryan Brown - Volunteer

High School Wrestling Volunteers – Ji Hamman, Lane Lusk, Dave Murray

Elementary Wrestling Volunteers – Don Bower, Joe Engel, Luke Franzen, Shane Gephart, Travis Rogers, Kris Runner, and Jessica Smith.

Game Workers – Curtis Anthony, Don Bower, Claudia Green, Ernie Naugle, Chad Quimby, and Mark Watts. All game workers are paid \$30/game.

Substitute

It is recommended the board approve the following District substitutes for the 2023-2024 school year:

Classified Substitute:

Lane Lusk – Substitute Paraprofessional at Central Elementary and/or Rommelt Elementary

Guest Teacher List 2023-2024

It is recommended the school board add Loretta Day, Piper Schwenk, Alyssa Stover, and Kaylee Wade to the list of Guest Teachers as submitted by BLaST IU 17 for the 2023-2024 school year.

6. **Confidential Administrative Support Personnel Agreement** – Attachment #5
It is recommended the school board approve the Confidential Administrative Support Personnel Agreement.
7. **Early Return from Child Birth/Child Rearing Leave**
It is recommended the school board approve the Child Birth/Child Rearing early return request from EE #1007. Original return date was previously approved for February 4, 2024; new return date requested is January 2, 2024.
8. **Approval of Take A Seat Campaign Fundraiser**
It is recommended the school board approve the Take A Seat Campaign Fundraiser that would be implemented by the Education Foundation. All proceeds would benefit the Performing Arts Programs at the Jr/Sr High School.
9. **Football Field Update**
Dr. Briggs will discuss updates regarding the football field.

BOARD INFORMATION
November 20, 2023

BOARD MEETING DATES

November 20 – School Board Meeting – 6:00 p.m.

December 04 – Reorganization Meeting – 6:00 p.m.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF OCTOBER 31, 2023**

GENERAL FUND - Checking Account

Book Balance September 30, 2023 8,737,491.40

Receipts

Real Estate Taxes, Face	6111	255,359.85	
Real Estate Taxes, Discount	6211	(384.90)	
PURTA Payment	6113	7,845.66	
Earned Income Tax, less Commission	6151	188,197.19	
Real Estate Transfer Tax, less Commission	6153	14,100.73	
Delinquent Tax Collection, less Commission	6411	23,684.21	
Interest Income	6510	36,748.84	
Football Ticket Sales	6711	3,596.00	
Volleyball Ticket Sales	6724	1,873.00	
Attendance Fines	6990	21.31	
Tuition Reimbursement	6991	703.64	
Trade in iPads	6991	53,365.00	
Basic Education Subsidy	7111	1,068,387.00	
Transportation Subsidy	7311	41,477.00	
Property Tax Relief	7340	355,066.72	
PCCD Mental Health & Safety Grant	7362	29,708.50	
Ready to Learn Block Grant	7505	228,011.00	
Title IV	8517	7,585.50	
ARP ESSER	8744	47,193.45	
ARP ESSER 7% Learning Loss	8751	2,620.00	
ARP ESSER 7% Summer Programs	8752	524.00	
ARP ESSER 7% Afterschool	8753	524.00	
Return Ticket Sales Start Up Funds	Offset Expenses	1,500.00	
Record Payment	Offset Expenses	172.00	
Bussing Reimbursement	Offset Expenses	2,290.00	
COBRA Payments	Offset Expenses	6,443.61	
School Nutrition Program	Transfer to Café Fund	54,482.07	2,431,095.38

Payments Issued in October 2023 (1,675,603.88)

Book Balance October 31, 2023 9,492,982.90

GENERAL FUND - PLGIT Investment Account

Book Balance September 30, 2023 66,717.49

Interest Income 296.85

Book Balance October 31, 2023 67,014.34

GENERAL FUND - TECHNOLOGY INSURANCE FUND

Book Balance September 30, 2023 22,184.83

Receipts -

Interest Income 94.21

Checks Issued in October 2023 (1,653.00)

Book Balance October 31, 2023 20,626.04

CAFETERIA FUND

Book Balance September 30, 2023		422,423.73
Receipts		
Cafeteria Deposits	8,316.11	
School Nutrition Program Funds	54,482.07	
Interest Income	<u>1,763.68</u>	64,561.86
Payments		
Checks Issued in October 2023		<u>(52,858.22)</u>
Book Balance October 31, 2023		<u><u>434,127.37</u></u>

DEBT SVC FUND - GO NOTE 2022

Book Balance September 30, 2023		8,161,365.74
Interest Income		33,244.31
Checks Issued in October 2023		<u>(715,246.60)</u>
Book Balance October 31, 2023		<u><u>7,479,363.45</u></u>

DEBT SVC FUND - GO BOND 2023

Book Balance September 30, 2023		-
Purchase Price of Bonds (\$9,995,000 less discount of \$280,905.85)		9,714,094.15
Bond Issuance Costs		<u>(89,520.83)</u>
Interest Income		<u>13,711.72</u>
Book Balance October 31, 2023		<u><u>9,638,285.04</u></u>

CAPITAL RESERVE FUND

Book Balance September 30, 2023		1,720,574.30
Interest Income		6,860.64
Checks Issued in October 2023		<u>-</u>
Book Balance October 31, 2023		<u><u>1,727,434.94</u></u>

STUDENT ACTIVITIES - CLUBS

Book Balance September 30, 2023		70,115.77
Receipts		4,669.52
Interest Income		300.37
Checks Issued in October 2023		<u>(5,858.42)</u>
Book Balance October 31, 2023		<u><u>69,227.24</u></u>

STUDENT ACTIVITIES - ATHLETIC BOOSTERS

Book Balance September 30, 2023		54,037.04
Receipts		7,915.00
Interest Income		248.28
Checks Issued in October 2023		<u>(2,628.74)</u>
Book Balance October 31, 2023		<u><u>59,571.58</u></u>

BOARD SUMMARY

Fund: 10 - GENERAL FUND

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REGULAR PROGRAMS						
100 SALARIES	4,689,641.00	4,689,641.00	0.00	864,424.06	3,825,216.94	18.43
200 EMPLOYEE BENEFITS	3,040,808.00	3,040,808.00	0.00	783,557.86	2,257,250.14	25.77
300 PURCH PROF & TECH SVCS	16,546.00	16,546.00	0.00	8,939.47	7,606.53	54.03
400 PURCHASED PROPERTY SVCS	33,285.00	33,285.00	0.00	10,176.79	23,108.21	30.57
500 OTHER PURCHASED SVCS	984,849.00	984,849.00	0.00	258,905.43	725,943.57	26.29
600 SUPPLIES	165,880.00	165,880.00	0.00	117,178.45	48,701.55	70.64
700 PROPERTY	1,100.00	1,100.00	0.00	714.03	385.97	64.91
800 OTHER OBJECTS	10,655.00	10,655.00	0.00	290.00	10,365.00	2.72
Totals for 1100s	8,942,764.00	8,942,764.00	0.00	2,044,186.09	6,898,577.91	22.86
1200 SPECIAL PROGRAMS						
100 SALARIES	1,279,399.00	1,279,399.00	0.00	256,821.62	1,022,577.38	20.07
200 EMPLOYEE BENEFITS	832,312.00	832,312.00	0.00	217,453.63	614,858.37	26.13
300 PURCH PROF & TECH SVCS	575,300.00	575,300.00	0.00	37,367.00	537,933.00	6.50
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,742.00	7,742.00	0.00	2,296.26	5,445.74	29.66
600 SUPPLIES	18,673.00	18,673.00	0.00	10,017.21	8,655.79	53.65
700 PROPERTY	5,000.00	5,000.00	0.00	1,583.25	3,416.75	31.67
Totals for 1200s	2,718,696.00	2,718,696.00	0.00	525,538.97	2,193,157.03	19.33
1300 VOCATIONAL EDUCATION						
100 SALARIES	260,768.00	260,768.00	0.00	47,534.30	213,233.70	18.23
200 EMPLOYEE BENEFITS	186,088.00	186,088.00	0.00	48,179.44	137,908.56	25.89
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
400 PURCHASED PROPERTY SVCS	0.00	0.00	0.00	827.76	(827.76)	0.00
500 OTHER PURCHASED SVCS	246,495.00	246,495.00	0.00	0.00	246,495.00	0.00
600 SUPPLIES	11,966.00	11,966.00	0.00	5,193.48	6,772.52	43.40
Totals for 1300s	710,317.00	710,317.00	0.00	101,734.98	608,582.02	14.32

BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION						
100 SALARIES	197,513.00	197,513.00	0.00	40,025.01	157,487.99	20.26
200 EMPLOYEE BENEFITS	128,819.00	128,819.00	0.00	34,256.81	94,562.19	26.59
300 PURCH PROF & TECH SVCS	107,799.00	107,799.00	0.00	39,843.80	67,955.20	36.96
500 OTHER PURCHASED SVCS	206,500.00	206,500.00	0.00	2,388.26	204,111.74	1.16
600 SUPPLIES	2,600.00	2,600.00	0.00	1,840.40	759.60	70.78
800 OTHER OBJECTS	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
Totals for 1400s	644,481.00	644,481.00	0.00	118,354.28	526,126.72	18.36
2100 SUPPORT FOR STUDENTS						
100 SALARIES	293,384.00	293,384.00	0.00	74,743.32	218,640.68	25.48
200 EMPLOYEE BENEFITS	183,950.00	183,950.00	0.00	56,620.80	127,329.20	30.78
300 PURCH PROF & TECH SVCS	115,000.00	115,000.00	0.00	0.00	115,000.00	0.00
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	465.00	535.00	46.50
600 SUPPLIES	8,331.00	8,331.00	0.00	8,826.29	(495.29)	105.95
800 OTHER OBJECTS	325.00	325.00	0.00	230.00	95.00	70.77
Totals for 2100s	601,990.00	601,990.00	0.00	140,885.41	461,104.59	23.40
2200 SUPPORT FOR INSTRUCTION						
100 SALARIES	248,834.00	248,834.00	0.00	38,439.35	210,394.65	15.45
200 EMPLOYEE BENEFITS	248,560.00	248,560.00	0.00	93,736.66	154,823.34	37.71
300 PURCH PROF & TECH SVCS	188,846.00	188,846.00	0.00	111,156.13	77,689.87	58.86
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	139.00	4,861.00	2.78
500 OTHER PURCHASED SVCS	29,879.00	29,879.00	0.00	27,674.14	2,204.86	92.62
600 SUPPLIES	57,817.00	57,817.00	0.00	32,174.59	25,642.41	55.65
700 PROPERTY	444,619.00	444,619.00	0.00	380,447.08	64,171.92	85.57
Totals for 2200s	1,223,555.00	1,223,555.00	0.00	683,766.95	539,788.05	55.88
2300 ADMINISTRATION						
100 SALARIES	621,770.00	621,770.00	0.00	174,065.07	447,704.93	28.00
200 EMPLOYEE BENEFITS	581,961.00	581,961.00	0.00	217,506.70	364,454.30	37.37
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BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCH PROF & TECH SVCS	104,200.00	104,200.00	0.00	79,106.34	25,093.66	75.92
500 OTHER PURCHASED SVCS	20,360.00	20,360.00	0.00	9,576.99	10,783.01	47.04
600 SUPPLIES	26,326.00	26,326.00	0.00	8,084.79	18,241.21	30.71
700 PROPERTY	750.00	750.00	0.00	0.00	750.00	0.00
800 OTHER OBJECTS	16,580.00	16,580.00	0.00	13,397.29	3,182.71	80.80
Totals for 2300s	1,371,947.00	1,371,947.00	0.00	501,737.18	870,209.82	36.57
2400 PUPIL HEALTH						
100 SALARIES	119,477.00	119,477.00	0.00	24,820.44	94,656.56	20.77
200 EMPLOYEE BENEFITS	54,983.00	54,983.00	0.00	18,488.12	36,494.88	33.63
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	7,909.00	7,909.00	0.00	3,097.20	4,811.80	39.16
Totals for 2400s	188,047.00	188,047.00	0.00	46,405.76	141,641.24	24.68
2500 BUSINESS OFFICE						
100 SALARIES	166,850.00	166,850.00	0.00	27,645.17	139,204.83	16.57
200 EMPLOYEE BENEFITS	128,981.00	128,981.00	0.00	49,676.45	79,304.55	38.51
300 PURCH PROF & TECH SVCS	23,451.00	23,451.00	0.00	17,601.23	5,849.77	75.06
400 PURCHASED PROPERTY SVCS	2,440.00	2,440.00	0.00	1,166.37	1,273.63	47.80
500 OTHER PURCHASED SVCS	13,500.00	13,500.00	0.00	319.43	13,180.57	2.37
600 SUPPLIES	3,266.00	3,266.00	0.00	635.92	2,630.08	19.47
Totals for 2500s	338,488.00	338,488.00	0.00	97,044.57	241,443.43	28.67
2600 PLANT SERVICES						
100 SALARIES	727,904.00	727,904.00	0.00	215,296.74	512,607.26	29.58
200 EMPLOYEE BENEFITS	635,754.00	635,754.00	0.00	224,803.51	410,950.49	35.36
400 PURCHASED PROPERTY SVCS	269,455.00	269,455.00	0.00	164,405.67	105,049.33	61.01
500 OTHER PURCHASED SVCS	120,166.00	120,166.00	0.00	93,721.44	26,444.56	77.99
600 SUPPLIES	436,278.00	436,278.00	0.00	179,852.01	256,425.99	41.22

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

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BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
Totals for 2600s	2,191,257.00	2,191,257.00	0.00	878,279.37	1,312,977.63	40.08
2700 STUDENT TRANSPORTATION						
100 SALARIES	19,544.00	19,544.00	0.00	1,420.33	18,123.67	7.27
200 EMPLOYEE BENEFITS	8,140.00	8,140.00	0.00	108.65	8,031.35	1.33
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
500 OTHER PURCHASED SVCS	363,000.00	363,000.00	0.00	101,649.02	261,350.98	28.00
600 SUPPLIES	75,000.00	75,000.00	0.00	16,590.54	58,409.46	22.12
Totals for 2700s	468,934.00	468,934.00	0.00	119,768.54	349,165.46	25.54
3100 FOOD SERVICE						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	24,791.25	(24,791.25)	0.00
Totals for 3100s	0.00	0.00	0.00	24,791.25	(24,791.25)	0.00
3200 STUDENT ACTIVITIES						
100 SALARIES	296,791.00	296,791.00	0.00	12,994.33	283,796.67	4.38
200 EMPLOYEE BENEFITS	135,106.00	135,106.00	0.00	10,610.66	124,495.34	7.85
300 PURCH PROF & TECH SVCS	78,316.00	78,316.00	0.00	36,825.40	41,490.60	47.02
400 PURCHASED PROPERTY SVCS	13,000.00	13,000.00	0.00	7,100.00	5,900.00	54.62
500 OTHER PURCHASED SVCS	57,853.00	57,853.00	0.00	25,452.04	32,400.96	43.99
600 SUPPLIES	50,838.00	50,838.00	0.00	29,656.87	21,181.13	58.34
800 OTHER OBJECTS	29,820.00	29,820.00	0.00	15,707.40	14,112.60	52.67
Totals for 3200s	661,724.00	661,724.00	0.00	138,346.70	523,377.30	20.91
3300 COMMUNITY SERVICES						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	417.00	417.00	0.00	0.00	417.00	0.00
500 OTHER PURCHASED SVCS	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
Totals for 3300s	16,717.00	16,717.00	0.00	0.00	16,717.00	0.00
4600 4600						

BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,801,082.00	1,801,082.00	0.00	552,991.25	1,248,090.75	30.70
Totals for 4600s	1,801,082.00	1,801,082.00	0.00	552,991.25	1,248,090.75	30.70
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	1,763.16	236.84	88.16
900 OTHER USES OF FUNDS	925,000.00	925,000.00	0.00	149,849.17	775,150.83	16.20
Totals for 5100s	927,000.00	927,000.00	0.00	151,612.33	775,387.67	16.36
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	530,501.00	530,501.00	0.00	0.00	530,501.00	0.00
Totals for 5200s	530,501.00	530,501.00	0.00	0.00	530,501.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Totals for 5900s	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Expenditure Totals	23,437,500.00	23,437,500.00	0.00	6,125,443.63	17,312,056.37	26.14
Fund 10 Totals						
Total Expenditure	21,879,999.00	21,879,999.00	0.00	5,973,831.30	15,906,167.70	27.30
Total Other Expenditure	1,557,501.00	1,557,501.00	0.00	151,612.33	1,405,888.67	9.73
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	21,879,999.00	21,879,999.00	0.00	5,973,831.30	15,906,167.70	27.30
Total Other Expenditure	1,557,501.00	1,557,501.00	0.00	151,612.33	1,405,888.67	9.73
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10
From 07/01/2023 To 06/30/2024
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,195,367.00)	(5,778,003.63)	(5,778,003.63)	0.00	(417,363.37)	93.26
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(8,000.00)	(7,845.66)	(7,845.66)	0.00	(154.34)	98.07
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(7,095.02)	(7,095.02)	0.00	(14,999.98)	32.11
6151	GENERAL FUND - EARNED INCOME TAX	(2,400,000.00)	(810,100.39)	(810,100.39)	0.00	(1,589,899.61)	33.75
6153	GENERAL FUND - REAL ESTATE TRANSFER	(160,000.00)	(35,755.17)	(35,755.17)	0.00	(124,244.83)	22.35
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	101,682.00	102,706.14	102,706.14	0.00	(1,024.14)	101.01
6311	GENERAL FUND - PENALTIES REAL ESTATE	(24,902.00)	(30.53)	(30.53)	0.00	(24,871.47)	0.12
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(86,004.11)	(86,004.11)	0.00	(288,995.89)	22.93
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(200,000.00)	(126,146.44)	(126,146.44)	0.00	(73,853.56)	63.07
6711	GENERAL FUND - FOOTBALL SALES	(17,900.00)	(22,155.00)	(22,155.00)	0.00	4,255.00	123.77
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	0.00	0.00	0.00	(7,000.00)	0.00
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(927.00)	(927.00)	0.00	(4,073.00)	18.54
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(4,738.00)	(4,738.00)	0.00	2,738.00	236.90
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(213,659.00)	0.00	0.00	0.00	(213,659.00)	0.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(3,799.65)	(3,799.65)	0.00	(6,200.35)	38.00
6941	GENERAL FUND - TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6961	GENERAL FUND - TRANSPORTATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(900.70)	(900.70)	0.00	(99.30)	90.07
6991	GENERAL FUND - REFUNDS OF PY EXPENDITURES	0.00	(61,105.00)	(61,105.00)	0.00	61,105.00	0.00
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
7111	GENERAL FUND - BEF FORMULA	(6,675,587.00)	(2,136,774.00)	(2,136,774.00)	0.00	(4,538,813.00)	32.01

Condensed Board Summary Report

Fund: 10
From 07/01/2023 To 06/30/2024
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7112	GENERAL FUND - BEF SOCIAL SECURITY	(399,399.00)	36,288.79	36,288.79	0.00	(435,687.79)	(9.09)
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(956,866.00)	(301,116.00)	(301,116.00)	0.00	(655,750.00)	31.47
7311	GENERAL FUND - S D Transportation	(182,168.00)	(62,215.00)	(62,215.00)	0.00	(119,953.00)	34.15
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7320	GENERAL FUND - RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(710,133.00)	(710,132.72)	(710,132.72)	0.00	(0.28)	100.00
7360	GENERAL FUND - SAFE SCHOOLS GRANTS	(100,000.00)	0.00	0.00	0.00	(100,000.00)	0.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7362	GENERAL FUND - SCHOOL MENTAL HEALTH & SAFETY AND SECURITY GRANTS	(59,417.00)	(29,708.50)	(29,708.50)	0.00	(29,708.50)	50.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505	GENERAL FUND - READY TO LEARN GRANT	(228,011.00)	(228,011.00)	(228,011.00)	0.00	0.00	100.00
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,794,164.00)	173,523.42	173,523.42	0.00	(1,967,687.42)	(9.67)
8512	GENERAL FUND - IDEA, PART B	0.00	0.00	0.00	0.00	0.00	0.00
8514	GENERAL FUND - TITLE I	(316,840.00)	(5,431.00)	(5,431.00)	0.00	(311,409.00)	1.71
8515	GENERAL FUND - TITLE II	(31,618.00)	0.00	0.00	0.00	(31,618.00)	0.00
8517	GENERAL FUND - TITLE IV	(26,984.00)	0.36	0.36	0.00	(26,984.36)	0.00
8741	GENERAL FUND - CARES ESSER	0.00	0.00	0.00	0.00	0.00	0.00
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	0.00	0.00	0.00	0.00	0.00	0.00
8743	GENERAL FUND - ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
8744	GENERAL FUND - ARP ESSER	(1,945,003.00)	(130,469.22)	(130,469.22)	0.00	(1,814,533.78)	6.71
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 10
 From 07/01/2023 To 06/30/2024
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	14,204.32	14,204.32	0.00	(14,204.32)	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(18,455.81)	(18,455.81)	0.00	18,455.81	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(8,090.74)	(8,090.74)	0.00	8,090.74	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 Totals							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	(23,004,431.00)	(10,248,287.26)	(10,248,287.26)	0.00	(12,756,143.74)	44.55
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		(23,004,431.00)	(10,248,287.26)	(10,248,287.26)	0.00	(12,756,143.74)	

Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(23,004,431.00)	(10,248,287.26)	(10,248,287.26)	0.00	(12,756,143.74)	44.55
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(23,004,431.00)	(10,248,287.26)	(10,248,287.26)	0.00	(12,756,143.74)	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022906	10/12/2023	ANNIE MAE AND WES LLC	GENERAL SUPPLIES		378.75
0000022907	10/12/2023	BARR'S HARDWARE	GENERAL SUPPLIES		339.18
0000022908	10/12/2023	BLAST INTERMEDIATE UNIT 17	Dues and Fees		2,000.00
0000022909	10/12/2023	GRAND RENTAL STATION	Repairs & Maintenance		414.00
0000022910	10/12/2023	JENNIFER KIMBALL	GENERAL SUPPLIES		36.00
0000022911	10/12/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		91.56
0000022912	10/12/2023	RE MICHEL CO INC	GENERAL SUPPLIES		215.18
0000022913	10/12/2023	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		395.46
0000022914	10/12/2023	PMEA DISTRICT 8	District Choral Festival		45.00
0000022915	10/12/2023	ROBERT M. SIDES INC.	GENERAL SUPPLIES		108.00
0000022916	10/12/2023	SUN GAZETTE CO	Advertising		1,473.38
0000022917	10/12/2023	SUSQUEHANNA TRANSIT CO	TRAVEL	CONTRACTED CARRIERS	8,504.22
0000022918	10/12/2023	TRIPLE PLAY CUSTOM APPAREL	GENERAL SUPPLIES		3,092.00
0000022919	10/12/2023	UGI ENERGY SERVICES	Natural Gas		3,267.92
0000022920	10/12/2023	UGI UTILITIES INC.	Gas		4,265.35
0000022921	10/12/2023	VERIZON WIRELESS	Wireless		198.95
0000022922	10/12/2023	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000022923	10/12/2023	WILLIAMSPORT-LYCOMING	Conference		25.00
0000022924	10/12/2023	DISTRICT IV WRESTLING COACHES ASSOC	Wrestling Coaches Association		50.00
0000022925	10/12/2023	UNIVERSITY OF OREGON	GENERAL SUPPLIES		29.17
0000022926	10/18/2023	UNITED STATES TREASURY	Professional Services		13,900.00
0000022927	10/19/2023	ACIA	GENERAL SUPPLIES		299.52

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022928	10/19/2023	AMTRUST NORTH AMERICA	WORKERS COMP		4,309.00
0000022929	10/19/2023	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		3,240.31
0000022930	10/19/2023	BARR'S HARDWARE	GENERAL SUPPLIES		29.19
0000022931	10/19/2023	CAROLINA BIOLOGICAL SUPPLY CO	GENERAL SUPPLIES		11.52
0000022932	10/19/2023	21st CENTURY CYBER CHARTER SCHOOL	CHARTER SCHOOL		986.88
0000022933	10/19/2023	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		48,690.41
0000022934	10/19/2023	CUMBERLAND ANALYTICAL ASSOC	Repairs & Maintenance		770.00
0000022935	10/19/2023	DPA SERVICE CENTER LLC	Repairs & Maintenance		78.17
0000022936	10/19/2023	W A DEHART INC	GENERAL SUPPLIES		1,699.46
0000022937	10/19/2023	J C EHRlich	Repairs & Maintenance		175.00
0000022938	10/19/2023	HURWITZ BATTERIES	GENERAL SUPPLIES		465.00
0000022939	10/19/2023	JUSTICEWORKS YOUTHCARE INC	Purchase Service Tech		10,078.45
0000022940	10/19/2023	KEYSTONE NATURAL TURF	Repairs & Maintenance		5,150.00
0000022941	10/19/2023	KUTA SOFTWARE LLC	GENERAL SUPPLIES		1,248.00
0000022942	10/19/2023	LCBDA	Band Festival		240.00
0000022943	10/19/2023	SAMARA MCLAUGHLIN	CLASS APP		69.97
0000022944	10/19/2023	MADELYN MATTHEWS	Tuition - M Matthews		3,690.00
0000022945	10/19/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		18.77
0000022946	10/19/2023	RE MICHEL CO INC	GENERAL SUPPLIES		83.77
0000022947	10/19/2023	NOLAND COMPANY	GENERAL SUPPLIES		131.40
0000022948	10/19/2023	PA FBLA	FBLA Registration		1,770.01

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022949	10/19/2023	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		2,906.17
0000022950	10/19/2023	PPL ELECTRIC UTILITIES	Electricity		25,438.99
0000022951	10/19/2023	PAYROLL FUND	GROSS 10-20-23	ER RETIRE 10-20-23	472,116.34
0000022952	10/19/2023	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		986.87
0000022953	10/19/2023	SCHOLASTIC INC MAGAZINES	GENERAL SUPPLIES		92.84
0000022954	10/19/2023	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		2.29
0000022955	10/19/2023	LAURA SCHRECKENGAST	Music Lessons		1,306.25
0000022956	10/19/2023	ROBERT M. SIDES INC.	GENERAL SUPPLIES		70.00
0000022957	10/19/2023	SILVERTIP INC	Central Elem Project		148,900.50
0000022958	10/19/2023	STEVE SHANNON TIRE & AUTO CENTERS	Repairs & Maintenance		29.95
0000022959	10/19/2023	BSN SPORTS LLC	GENERAL SUPPLIES		73.34
0000022960	10/19/2023	SUSAN ZAYDELL	Mileage		42.57
0000022961	10/19/2023	DISTRICT IV ATHLETIC DIR ASSOC	Dues and Fees		50.00
0000022962	10/19/2023	COMMONWEALTH UNIVERSITY OF PA	LHU CROSS COUNTRY		80.00
0000022963	10/26/2023	ALL AMERICAN ATHLETICS LLC	Repairs & Maintenance		7,100.00
0000022964	10/26/2023	ELAN FINANCIAL SERVICES	GENERAL SUPPLIES	Dues and Fees	3,690.80
0000022965	10/26/2023	CM REGENT LLC	Life Insurance Premiums		765.26
0000022966	10/26/2023	DICK BLICK ART MATERIALS	GENERAL SUPPLIES		60.50
0000022967	10/26/2023	FOLLETT CONTENT SOLUTIONS LLC	BOOKS		290.61
0000022968	10/26/2023	DYAN HULSLANDER	Professional Development		52.40

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022969	10/26/2023	JOHNSON CONTROLS INC	Repairs & Maintenance		6,591.50
0000022970	10/26/2023	JUNIOR LIBRARY GUILD	BOOKS		2,462.72
0000022971	10/26/2023	KURTZ BROTHERS	GENERAL SUPPLIES		417.50
0000022972	10/26/2023	LEVIN LEGAL GROUP PC	Professional Services		40.00
0000022973	10/26/2023	MACGILL	GENERAL SUPPLIES		569.99
0000022974	10/26/2023	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		916.44
0000022975	10/26/2023	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		3,263.81
0000022976	10/26/2023	NORTH CENTRAL SIGHT SERVICES	Disposal Service		48.00
0000022977	10/26/2023	PA FCCLA	FCCLA Registration Fee		180.00
0000022978	10/26/2023	POWERSCHOOL GROUP LLC	TECH SERVICE		7,011.22
0000022979	10/26/2023	SANICO INC	GENERAL SUPPLIES		3,159.55
0000022980	10/26/2023	SHI INTERNATIONAL CORP	Radix VISO License for Promethean		1,133.10
0000022981	10/26/2023	ROBERT M. SIDES INC.	Band Repair	GENERAL SUPPLIES	63.25
0000022982	10/26/2023	SPORTS PARADISE	GENERAL SUPPLIES		1,758.00
0000022983	10/26/2023	WMWA	Water		1,739.59
0000022984	10/27/2023	LEZZER LUMBER CO	GENERAL SUPPLIES		154.40
0000022985	10/27/2023	DELTA DENTAL OF PA	Dental Insurance Premiums		8,608.06
0000022986	11/03/2023	BLAST INTERMEDIATE UNIT 17	PROFESS ED SERVICES IU	Autistic Support	39,814.30
0000022987	11/03/2023	CENTER FOR EXCELLENCE IN EDUCATION	GENERAL SUPPLIES		95.00
0000022988	11/03/2023	AGNES CODER	CLASS SUPPLIES		47.76
0000022989	11/03/2023	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		121.05

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000022990	11/03/2023	GBM	Repairs & Maintenance		919.02
0000022991	11/03/2023	MARK GERMAN	CLASS APP		230.00
0000022992	11/03/2023	GRAND RENTAL STATION	Repairs & Maintenance		98.00
0000022993	11/03/2023	JOSTENS INC	GENERAL SUPPLIES		796.45
0000022994	11/03/2023	KURTZ BROTHERS	GENERAL SUPPLIES		82.92
0000022995	11/03/2023	NIITANY OIL	Diesel	Gasoline	8,810.94
0000022996	11/03/2023	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		986.87
0000022997	11/03/2023	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		10,801.17
0000022998	11/03/2023	PETTY CASH	TRAVEL	GENERAL SUPPLIES	151.16
0000022999	11/03/2023	PAYROLL FUND	GROSS 11-3-23	ER RETIRE 11-3-23	467,396.15
0000023000	11/03/2023	SBH AWARDS	GENERAL SUPPLIES		207.50
0000023001	11/03/2023	SILVERTIP INC	Central Elem Project		15,754.50
0000023002	11/03/2023	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		44,277.81
0000023003	11/03/2023	SVASBO	Membership		50.00
0000023004	11/03/2023	UPMC	Therapy Services		5,448.50
0000023005	11/03/2023	VERIZON	Telephone Service		178.02
0000023006	11/03/2023	ASHLEY WILEY	CLASS SUPPLIES		145.84
0000023007	11/06/2023	A/CAPA	FIELD TRIPS	TRAVEL	930.00
0000023008	11/09/2023	APL ASSOCIATES	GENERAL SUPPLIES		3,500.00
0000023009	11/09/2023	APR SUPPLY CO	GENERAL SUPPLIES		210.68
0000023010	11/09/2023	BARR'S HARDWARE	GENERAL SUPPLIES		259.00
0000023011	11/09/2023	BAKER TILLY US LLP	Audit		10,670.33
0000023012	11/09/2023	BREAKOUT EDU	GENERAL SUPPLIES		99.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023013	11/09/2023	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000023014	11/09/2023	CLARION AREA SCHOOL DISTRICT	Alternative Ed		145.26
0000023015	11/09/2023	COMMERCIAL TECHNICAL SERVICES INC	Repairs & Maintenance		243.00
0000023016	11/09/2023	DPA SERVICE CENTER LLC	Repairs & Maintenance		2,560.61
0000023017	11/09/2023	FINK'S PAINT STORE	GENERAL SUPPLIES		26.57
0000023018	11/09/2023	GRAND RENTAL STATION	Repairs & Maintenance		414.00
0000023019	11/09/2023	HERMANCENCE MACHINE CO	Repairs & Maintenance		47.76
0000023020	11/09/2023	CHEYENNE HOGUE	Mileage		21.87
0000023021	11/09/2023	HURWITZ BATTERIES	GENERAL SUPPLIES		75.20
0000023022	11/09/2023	HUNTER & LOMISON	Repairs & Maintenance		200.00
0000023023	11/09/2023	JOHNSON CONTROLS INC	Repairs & Maintenance		10,453.25
0000023024	11/09/2023	KEYSTONE NATURAL TURF	Repairs & Maintenance		8,000.00
0000023025	11/09/2023	JENNIFER KIMBALL	Meals for FBLA		487.95
0000023026	11/09/2023	LCWSA	Sewer Service		1,940.00
0000023027	11/09/2023	LOWE'S COMPANIES INC	GENERAL SUPPLIES		266.89
0000023028	11/09/2023	MAXWELL TRUCK & EQUIPMENT	GENERAL SUPPLIES		248.00
0000023029	11/09/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		216.45
0000023030	11/09/2023	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		900.00
0000023031	11/09/2023	RE MICHEL CO INC	GENERAL SUPPLIES		3.03
0000023032	11/09/2023	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		7,840.56
0000023033	11/09/2023	DISCOVERY EDUCATION	GENERAL SUPPLIES		174.11
0000023034	11/09/2023	PLUMBING MASTERS	Repairs & Maintenance		625.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023035	11/09/2023	PMEA DISTRICT 8	District Choral Festival		264.00
0000023036	11/09/2023	LAURA SCHRECKENGAST	Music Lessons		900.00
0000023037	11/09/2023	SHI INTERNATIONAL CORP	HP Toner		5,205.63
0000023038	11/09/2023	STEVE SHANNON TIRE & AUTO CENTERS	Repairs & Maintenance		92.75
0000023039	11/09/2023	SUN GAZETTE CO	Advertising		511.74
0000023040	11/09/2023	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS	TRAVEL	5,383.66
0000023041	11/09/2023	UGI ENERGY SERVICES	Natural Gas		4,256.43
0000023042	11/09/2023	UGI UTILITIES INC.	Gas		4,923.28
0000023043	11/09/2023	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000023044	11/09/2023	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		410.19
0000023045	11/09/2023	JACK CARR	Assigning Fee		135.00
0000023046	11/09/2023	JEFFREY ARP	McInroy-Sheffer Trust-OD of Mind		500.00
* 000E242369	10/12/2023	CAFETERIA FUND	Record P-EBT Funds		653.00
* 000E242370	10/20/2023	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E242371	10/25/2023	WEX HEALTH INC	HSA Fee for Sept 23		217.25
* 000E242372	10/25/2023	CAFETERIA FUND	Sept 23 SNP claims subsidy		53,829.07
* 000E242373	10/19/2023	PSERS	Employer POS		213.09
* 000E242374	10/30/2023	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E242375	10/30/2023	LYCOMING COUNTY INSURANCE CONSORTIUM	Oct 23 Health Insurance Premiums		192,118.97
* 000E242376	11/03/2023	WOODLANDS BANK	Direct Deposit Fee		10.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - GENERAL FUND	1,748,329.51
Grand Total All Funds	1,748,329.51
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	247,076.38
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,501,253.13
Grand Total All Payments	1,748,329.51

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006324	10/12/2023	NUTRITION INC	Nutrition Sales		3,033.37
0000006325	10/19/2023	PAYROLL FUND	GROSS 10-20-23	ER RETIRE 10-20-23	13,486.14
0000006326	10/19/2023	RICE'S FOOD EQUIPMENT	Equipment		23,816.91
0000006327	11/03/2023	PAYROLL FUND	GROSS 11-3-23	ER RETIRE 11-3-23	11,073.63
50 - FOOD SERVICE FUND					51,410.05
Grand Total All Funds					51,410.05
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					51,410.05
Grand Total All Payments					51,410.05

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO22 - GO NOTE 2022 Payment Dates: 10/12/2023 - 11/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001045	10/12/2023	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		1,031.38
0000001046	10/12/2023	ILLUMINATED INTEGRATION LLC	Auditorium Project		698,467.22
0000001047	10/26/2023	B'S QUALITY PAINTING LLC	Auditorium Project		7,991.00
0000001048	11/06/2023	LARSON DESIGN GROUP	Central Elem Project		3,000.00
0000001049	11/06/2023	MCKISSICK ARCHITECTS	Central Elem Project		17,681.05
0000001050	11/06/2023	TURNKEY ELECTRIC INC	Central Elem Project		80,324.25
0000001051	11/10/2023	FULMER'S STORAGE TRAILERS INC	Central Elem Project		1,156.38
0000001052	11/10/2023	JDM CONSULTANTS LLC	Nov 23 Grant Writing		5,000.00
41 - DEBT SERVICE FUND					814,651.28
Grand Total All Funds					814,651.28
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					814,651.28
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					814,651.28

October 16, 2023

The regular meeting of the South Williamsport Area School Board was called to order at 6:04 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller and Rupert.

Others Present: Jesse Smith – High School Principal, Maria Pierce – Rommelt Principal/Director of Student Services, Michele Loomis – Central Elementary Principal, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Tom Burkhart – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Hilarie German, Richard Knecht, Audry Aiken, Ashley Frei, Elyse Schopfer, and Mike Reuther - SunGazette.

APPROVE TREASURER'S REPORT

A motion to approve the treasurer's report from September 2023 was moved by Rupert, seconded by Miller. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$3,418,237.02, Food Service Fund in the amount of \$69,354.07, Capital Reserve in the amount of \$71,379.92, and GO Note 2022 in the amount of \$99,742.79 as funds become available was moved by Cramer, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

APPROVE MINUTES

A motion to approve the minutes of September 11, 2023 and October 2, 2023 as written was moved by Hitesman, seconded by Engel. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

SUPERINTENDENT RECOMMENDATIONS

OUT OF STATE AND OVERNIGHT FIELD TRIP REQUESTS

A motion to approve the following overnight field trip requests was moved by Bukeavich, seconded by Brigandi.

- Mrs. Kimball's overnight field trip request to take nine FBLA students to Kalahari Resort on October 29-30, 2023 for the State Leadership Workshop
- Mr. Gerber's overnight field trip request to take varsity wrestling students to Mount Aloysius College on December 15-16, 2023 for a wrestling tournament.

Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

JOB DESCRIPTIONS

A motion to approve the updated job descriptions of the Central Elementary School Principal and the Administrative Assistant to Superintendent/PIMS Coordinator/Registrar was moved by Cramer, seconded by Rupert. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT - INFORMATIONAL

Dr. Briggs, Superintendent, accepted letters of resignation from the following individuals:

- Dr. Michele Loomis from her Central Elementary Principal position effective November 10, 2023
- Chloe Smith from her Administrative Assistant to the Superintendent/PIMS Coordinator/Registrar position effective October 27, 2023
- Wendy Decker from her High School Instructional Paraprofessional position effective September 29, 2023
- Sandi Finnerty from her Mountie Academy Coordinator, Mountie Academy Learning Support Teacher, and Itinerant Emotional Support Teacher K-12 position effective November 28, 2023 or earlier if released by the District

EMPLOYMENT – INTERIM PRINCIPAL

A motion to approve Patti Cross as the Interim Principal at Central Elementary from approximately November 10, 2023 through Winter break at a rate of pay of \$350 per day was moved by Rupert, seconded by Brigandi. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT - STIPENDS

A motion to approve the following extra duty positions for the 2023-2024 school year and their stipend was moved by Brigandi, seconded by Miller.

- Senior Class Advisors: Keith Cremer/Ambreelinne Birth - \$335/person
- Junior Class Advisors: Eric Gerber/Brooke Rowles - \$307.50/person
- Sophomore Class Advisors: Agnes Coder/Mike Steppe - \$230/person
- Freshman Class Advisors: John Peters/Amy Pregent - \$220/person
- Yearbook Advisor: Kelly Shearer - \$1,700
- Yearbook Business Advisor: Kelly Shearer - \$465
- Builders Club Advisor: Karen Fink - \$465
- Jr High Yearbook Advisors: Karen Fink/Mike Rodgers - \$465/person
- Key Club Advisors: Hailey Carson/Rachel Knipe - \$465/person
- SADD Club Advisor: Mike Allison - \$930
- FCCLA Advisor: Amy Vance - \$930
- FBLA Advisor: Jennifer Kimball - \$1,860 (amount will be prorated based on employee's resignation)
- Mini-Thon Advisors: Mike Allison/Mike Rodgers - \$465/person
- Academic Decathlon Advisors: Kyle Essick - \$1,050
- Senior High National Honor Society Advisor: Manny Tsikitas - \$930
- Junior High National Honor Society Advisor: 7th Grade Team - \$465
- Leo Club Advisor: Stephanie Fay/Hilarie German - \$465/person
- Coordinator – Audio Visual: Keith Cremer - \$500
- High School Mentor: Kelsey Shannon (\$500) for Reanna Peritz
- Academic Department Chairs: Jamie Bloom (Math), Matt Eisley (Science); Jessica Kaledas (Non-Core), Josie Kennedy (Social Studies), and Kelly Shearer (English) - \$750/person

Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – GUEST TEACHERS THROUGH BLAST IU

A motion to add Remington Derdel and Elizabeth Haldeman to the list of Guest Teachers as submitted by Blast IU 17 for the 2023-2024 school year was moved by Cramer, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT SUBSTITUTES

A motion to add Sharon Brownsberger as a classified substitute (custodial) for the 2023-2024 school year was moved by Cramer, seconded by Engel. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – WINTER COACHES

A motion to approve the following coaches for the 2023-2024 winter season was moved by Rupert, seconded by Miller.

- Boys Basketball – Nick Koletar as JV Coach at \$3,685; Scott Lowery as 8th Grade Coach at \$4,440; Braydon Miller as 7th Grade Coach at \$2,674; and Rich Moser as a volunteer
- Elementary Boys Basketball Volunteer Coaches/Elementary Coordinators – Jesse Manikowski and Paul McGinn
- Girls Basketball – Gregg Anthony as JV Coach at \$3,565 and Julie Anthony as a volunteer
- Wrestling – Tyler Watts as Assistant Varsity Coach at \$3,295; Chris Lusk as Junior High Head Coach at \$2,580, and Scott White as Junior High Assistant Coach at \$2,142
- Wrestling Volunteers – Eric Caschera, Robert Gardner, Nate Jones and Ernie Naugle

Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

AUDITORIUM CHANGE ORDER

A motion to approve the auditorium change order to remove and dispose of all carpet and carpet adhesives throughout the auditorium was moved by Miller, seconded by Bukeavich. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

PAYS YOUTH SURVEY

A motion to approve the PAYS Youth Survey as a pilot for 4th grade was moved by Brigandi, seconded by Miller. Roll call: Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

Mrs. Bachman arrived at 6:14 PM.

There will be an executive session following the board meeting regarding personnel matters and negotiations; no action to follow.

A motion to adjourn the meeting was made by Miller, seconded by Brigandi. All members present voting yes, the meeting was adjourned at 6:15 PM.

Attest

Jamie Mowrey
Board Secretary

November 6, 2023

The work session of the South Williamsport Area School Board was called to order at 6:02 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Bowman, Brigandi, Bukeavich, Cramer, Engel, Hitesman, Miller and Rupert.

Others Present: Scott Hill – HS Assistant Principal/Athletic Director, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Fred Holland – Solicitor, and Jamie Mowrey – Business Manager.

Visitors: Jason Young, Hilarie German, Ashley Frei, Rocio Retana-Callaghan, Melissa Stahl, Elyse Schopfer, Lauren Reynolds, Jared Whitford, and Ernie Graham – ELA Sports.

There was an executive session prior to the meeting regarding personnel and negotiations.

SOUTH WILLIAMSPORT AREA EDUCATION ASSOCIATION AGREEMENT

A motion to approve the negotiated Agreement with the South Williamsport Area Education Association for July 1, 2023 – June 30, 2026 was moved by Rupert, seconded by Cramer. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

PAY RATES FOR NEWLY HIRED TEACHERS

A motion to approve the following pay rates for newly hired teachers for the 2023-2024 school year was moved by Brigandi, seconded by Bachman.

- Sophia Biddle at step M-6 at a salary of \$60,478
- Dyan Hulslander at step M+30-15 at a salary of \$79,153
- Reanna Peritz at step M-1 at a salary of \$56,432 (200-day employee)
- John Peters at step B-5 at a salary of \$55,353
- Adeline Rothrock at step B-1 at a salary of \$48,053

Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

EMPLOYMENT – INFORMATIONAL

Dr. Briggs, Superintendent, accepted the letter of resignation from Jennifer Kimball from her Business & Computer Information Technology 7-12 teaching position and FBLA Advisor position effective December 8, 2023.

EMPLOYMENT – HIGH SCHOOL GUIDANCE SECRETARY

A motion to approve Shelby Akers as the High School Guidance Secretary effective November 13, 2023 at a rate of \$18.02 per hour as a 7.5 hour per day, 240 day per year position with benefits in accordance with the South Williamsport Education Support Professionals Association was moved by Miller, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

CHILD BEARING/CHILD REARING LEAVE EXTENSION

A motion to approve EE# 1281's leave extension request, originally returning on November 20, 2023 to returning on January 2, 2024 was moved by Bukeavich, seconded by Brigandi. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

UNPAID LEAVE

A motion to approve unpaid leave for EE#651 through the end of the 1st semester (January 2024) was moved by Cramer, seconded by Rupert. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

COOPERATIVE SPORTS AGREEMENT

A motion to approve the Cooperative Sports Agreement with Williamsport Area School District for Junior High and High School girls to participate in a Girls' Wrestling Program was moved by Rupert, seconded by Bachman. Roll call: Bachman-yes, Bowman-yes, Brigandi-yes, Bukeavich-yes, Cramer-yes, Engel-yes, Hitesman-yes, Miller-yes, and Rupert-yes; motion carried.

SUPERINTENDENT'S ITEMS FOR DISCUSSION

ELA SPORTS PRESENTATION

Mr. Ernie Graham from ELA Sports presented information to the school board regarding Athletic Fields. Mr. Graham explained that he would like to perform Schematic Design for the district pro bono. The Schematic Design phase prepares the project scope and initial budget estimate for each project/project site. If the district would like to continue, there would be a Design/Build Procurement Contracting Phase, a Design, Permitting, and Construction Drawing Phase, and finally a Construction Phase. Mr. Graham then spoke about the different athletic fields. The first discussion revolved around the re-sodding of the existing football field. Mr. Graham explained that there are various levels of work that can be performed based on need. The second discussion revolved around a running track with a synthetic turf soccer field and the two spaces where this could be located; the current football practice field or the current soccer playing field which is Borough of South Williamsport property located in Armstrong Township. The next steps will be to approve soil sampling and surveying for the properties where the district believes they may construct athletic fields. These agreements will be presented for approval at the next school board meeting.

HIGH SCHOOL AUDITORIUM UPDATE & FUNDRAISING DISCUSSION

Mr. Jared Whitford, Drama Director, updated the school board on the high school auditorium construction. Lights are installed and painting is complete other than a couple of touch up areas. Flooring and new seats will be installed soon. Work is on schedule to be completed by December for the chorus and band concert.

The South Williamsport Education Foundation would like to start a fundraising campaign called a "Take A Seat". Under this fundraiser, the Foundation would sell the nameplate to the new seats in the auditorium. The Foundation would then use the proceeds of the fundraiser to benefit the arts departments (drama, band, and chorus). The purchaser of the seat is buying the nameplate to be engraved; it is not a reserved seat for the purchaser to use at events or performances.

CENTRAL ELEMENTARY PROJECT UPDATE

Dr. Briggs provided a brief update on the Central Elementary project. Contractors are on site. There are biweekly construction meetings. There is fencing up around the new project to secure the area for development. Windows are currently on backorder.

2024 BOARD MEETING DATES

The school board was provided with a draft of the 2024 Board Meeting dates. The school board will take action on the 2024 Board Meeting dates at the December 4, 2023 Reorganization meeting.

A motion to adjourn the meeting was made by Miller, seconded by Rupert. All members present voting yes, the meeting was adjourned at 7:29 PM.

Attest

Jamie Mowrey
Board Secretary



ARP ESSER Health and Safety Plan Guidance & Template

Health and Safety Plan Summary: **South Williamsport Area School District**

Initial Effective Date: August 31, 2021

Date of Last Review: May 22, 2023

Date of Last Revision: November 20, 2023

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <u>masks</u> ;	Unless approved by the Board of Directors, or determined by the Superintendent due to an emergency situation, face masks are not required, but are allowed, in schools. Emergency

ARP ESSER Requirement	Strategies, Policies, and Procedures
	decisions by the superintendent must receive Board approval at its next regular board meeting.
b. Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);	Because we are no longer in a pandemic, the district is using normal student grouping practices and classroom spacing.
c. <u>Handwashing and respiratory etiquette</u> ;	The district will continue to emphasize healthy habits for handwashing and respiratory etiquette
d. <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u> ;	The district will continue to follow CDC recommendations and industry standards for facilities.
e. <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u> , in collaboration with the State and local health departments;	The district will follow the requirements of Title 28 Pa. Code Chapter 27 relating to notification and exclusion of students.
f. <u>Diagnostic</u> and screening testing;	The district will not conduct any diagnostic screening for COVID-19
g. Efforts to provide <u>vaccinations to school communities</u> ;	Without Board approval, the district will not host a vaccination clinic.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	The district will ensure FAPE for all students.
i. Coordination with state and local health officials.	The district will continue to communicate proactively with the PA-DOH and other community health professionals as necessary.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **South Williamsport Area School District** reviewed and approved the Health and Safety Plan on **November 20, 2023**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **November 20, 2023**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

Field Trip Request

Print Form

Attachment 2



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Robyn Rummings**
Grade / Club **9-12 Chorus**
Building **Jr / Sr High School**
Date of Application **10-11-23**

General Information

Place to be Visited **New York City**
Date of Visitation **May 15, 2024**
Number of Students **82**
Number of Faculty **2**
Additional Chaperones **16**

Transportation

Transportation Needs **Charter Bus(s)**
Departure Time **6:30 AM**
Time Leaving Destination **7:00 PM**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

We are a performing ensemble. The students can learn more about vocal production and singing while telling a story. The students will also see how important it is to be involved physically while performing. They will see facial expressions and lots of smiles. The students will also develop an appreciation for a professional performance.

Additional information if needed:

The students are responsible for paying for their own show and bus ticket.

Fees

Admission Fees (\$) **N/A**
Funding Source for Admission **N/A**
Funding Source for Transportation **N/A**

Substitute Coverage

Number and duration of coverage needed:

2

Is this an out of state trip? **YES**
Is this an overnight trip? **NO**

Approval / Signature Required

Principal:

Jesse Smith

Superintendent:

E. Bygo

School board approval is required for all overnight and/or out of state trips.

AGREEMENT
FOR THE USE OF THE FACILITIES
AT THE LITTLE LEAGUE INTERNATIONAL COMPLEX

This Agreement is entered into on _____ by and between **LITTLE LEAGUE BASEBALL, INCORPORATED** ("LLB"), a federal corporation, with its principal office at 539 US Highway 15, South Williamsport, PA 17702, and the South Williamsport Area School District, an organization with an address of 515 West Central Avenue, South Williamsport, AP 17702.

WHEREAS LLB is the owner of the Little League Baseball, Incorporated is the owner of the International Complex which includes among other structures and amenities, batting cages.

WHEREAS South Williamsport Area School District hosts baseball and softball practices for the purpose of offering activities for participants of both programs.

WHEREAS LLB provides at no cost to South Williamsport Area School District for use of the batting cage facilities at the Little League Baseball, Incorporated Complex to host indoor baseball and softball practices.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises herein contained, the parties agree as follows:

1. Use of the Little League Baseball, Incorporated Complex. LLB grants to South Williamsport Area School District the right to utilize the batting cages at the Little League Baseball Incorporated Complex for the purpose of conducting indoor baseball and softball practices. The following rules apply:
 - **Use of any tobacco products (this includes smokeless tobacco & e-cigarette products) on the Little League Complex or inside the Little League buildings is prohibited.**
 - **Possession and/or use of alcohol on the Little League Complex or inside the Little League buildings is prohibited.**
 - **Turn off all lights when you leave.**
 - **Any trash should be removed from the facility.**
 - **The buildings must be left as you found them.**
 - **Lock all doors and gates when you leave.**

If any concerns arise regarding the facility during the event, the organizer should contact David Houseknecht at 570-447-6877.

2. Insurance

- (a) South Williamsport Area School District shall procure, and shall maintain in full force and effect at all times during the Term of this agreement, insurance against risks as is customarily carried with respect to operations similar to its operations at the Little League Complex, paying as the same become due all premiums thereof, including, without limitation Commercial General Liability coverage

including bodily injury, property damage, personal injury & products/completed operations with a limit of at least \$1,000,000 each occurrence. The general aggregate shall have a limit of not less than \$2,000,000. If the event involves an organization working with minors, the policy must include coverage for Sexual Abuse/Molestation (SML) at the same limits. The policy must have no exclusions for activities offered by event organizer while using the Little League Complex.

(b) Little League Baseball, Incorporated and its directors, officers, officials, employees, and volunteers shall be named as additional insured with respect to the General Liability coverage.

(c) Upon request of LLB, South Williamsport Area School District shall deliver Certificates of Insurance to LLB evidencing the required insurance coverages. A waiver of subrogation applies in favor of LLB shall also be included and evidenced on the certificate of insurance.

(d) This insurance shall be primary/non-contributory insurance and the insurer shall be liable for the full amount of any loss up to the total limit of liability required without the right of contribution of any other insurance coverage held by any of the Additional Insureds. The required limits may be met by using a combination of primary and umbrella (excess) insurance coverage.

3. Indemnification. To the maximum extent allowed by law, South Williamsport Area School District shall indemnify, defend, and save and hold harmless LLB and each of its respective officers, directors, employees and representatives from each and every type of liability, cost, damages and/or expense (including reasonable outside attorneys' fees) arising out of any of the following: (a) any negligence or willful misconduct on the part of organizer (including its parents, subsidiaries, affiliates, and each of their employees, agents and contractors) in connection with or related to this Agreement; (b) any violation of any law or governmental rule or regulation by organization (including its parents, subsidiaries, affiliates, and each of their employees, agents and contractors) in connection with or related to this Agreement; (c) any breach of this Agreement by organizer (including its parents, subsidiaries, affiliates, and each of their employees, agents and contractors); or (d) any bona fide claim of trademark infringement or any similar claim by any third party against LLB with respect to its use of the Name and Marks in accordance with this Agreement.
4. Term. The term of this Agreement shall commence November 1, 2023.
5. Early Termination. LLB may, in its sole discretion, terminate this Agreement prior to the commencement of the Term by giving ten (10) days' advance written notice to organization. LLB will not unreasonably terminate the Agreement.
6. Assignment. This Agreement shall not be assigned by the organization without the written consent of LLB, which consent may be granted or withheld in LLB's sole discretion.
7. Force Majeure. Neither party will be liable for failure to perform any obligation under this Agreement to the extent such failure is caused by a Force Majeure Event. A "Force Majeure Event" includes acts of God, natural disasters, epidemics, pandemics, declared war in the United States, civil disturbance within a 20-mile radius of the Little League

Complex, government authority, and other causes beyond the party's reasonable control. This includes recommendations from local governments, national governments, national governing bodies (e.g., CDC) to limit capacity or restrict access events.

8. Compliance with Laws. The organization shall be responsible for compliance with all federal, state and local safety and health laws, rules and regulations with respect to its operations. Organization shall, at its expense, obtain any necessary permits and licenses required for the conduct of its operations hereunder.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives the day and year first set forth above.

Little League Baseball, Incorporated

By: David Houseknecht

Name: DAVID HOUSEKNECHT

Title: SVP ADMIN / CFO

Date: 11/07/2023

South Williamsport Area School District

By: _____

Name: _____

Title: _____

Date: _____



South Williamsport Area School District
Survey and Soils Investigation Services
PAZ09-326
November 16, 2023

AGREEMENT FOR DESIGN AND CONSULTING SERVICES

This Agreement is made as of the date of Client Authorization by and between ELA SPORT, a Division of the ELA GROUP, INC. (ELA), 743 South Broad Street, Lititz, Pennsylvania 17543 and:

(CLIENT)

Attachment 4

South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702

Dr. Eric Briggs
Superintendent of Schools
(570) 327-1581
ebiggs@swasd.org

(OWNER AND PROJECT)

ELA SPORT shall perform services in accordance with the Terms and Conditions of this Agreement and shall be responsible for the means, methods, and procedures used in performing services under this Agreement for the Project.

Owner: South Williamsport Area School District
515 west Central Avenue
South Williamsport, PA 17702

Project: Stadium Field, High School Practice Field, South Williamsport Park Complex (Fields 1 – 2)

Topographic Surveying and Soils Infiltration Testing

(FEE)

All professional services, including subconsultants retained to complete the Scope of Basic Services, will be completed for a lump sum fee. All project related expenses, as included in the attached Rate Schedule for Consulting Services, are included in the lump sum fee stipulated below. ELA SPORT proposes to complete the Scope of Basic Services, including project related expenses, as described on the following pages for the lump sum fee as stipulated below.

BASIC SERVICES (Lump Sum Fee)

Item	Description	Fee
A	Topographic Surveying and Basemapping	\$38,300.00
B	Soils Investigation	\$18,700.00
	Project Expenses:	Included
	Total Fee:	\$57,000.00

ELA Sport
414 North Jackson Street
Butler, PA 16001

Page 1



All invoices will be rendered monthly on a percentage of the project completed based upon the professional services expended and project related expenses incurred during the prior 4-week billing period. Professional Services expended beyond the stipulated lump sum fee will not be invoiced unless the CLIENT has provided written authorization to perform the work as an Extra Service.

(PROJECT UNDERSTANDING)

Based upon prior meetings with School District administration and the School Board along with our experience with projects of similar scope and nature, we recommend that the School District proceed with an initial "due diligence" investigation for these potential athletic facility renovation projects and/or new construction.

The services described herein will assist in expediting plan and document preparation at such time as authorization is provided to proceed with final planning and project permitting phases. These services are also essential in refining potential project costs that will facilitate preparation of an accurate and complete scope of construction work. An accurate scope of the construction work will in turn reduce the risk for potential project cost inflation and permit the District administrative team and School Board to confidently proceed with budget planning and allocation of funding for the project. Further, the soils infiltration and testing data is also critical in determining stormwater management and infiltration system design/cost and will facilitate a more meaningful and productive pre-application meeting/discussion with the review agencies and entities having jurisdiction related to the NPDES Permitting process and stormwater facility design.

Based upon the above Project Understanding, the following primary Professional Services Tasks are included as the Scope of Basic Services:

- A. Athletic Field Topographic Survey and Project Basemapping
- B. Soils Infiltration and Suitability Testing

(SCOPE OF BASIC SERVICES)

- A. Topographic Survey and Project Basemap: A topographic survey and basemap is necessary to design the improvements the athletic field and facility improvements, accurately depict the scope of construction, and facilitate preparation of a complete and accurate construction cost estimate (or turnkey design/build proposal). An accurate survey basemap will also facilitate the eventual construction without delays and cost inflation due to unknown or inaccurate design information. A topographic survey is also required by the Municipality as part of Stormwater Management Planning and the associated permitting process, including Agency review and approval as part of erosion and sediment control planning/NPDES Stormwater Management Permitting.

Through our surveying subconsultant, ELA Sport will provide Topographic Survey and Project Basemap services as follows for each project site below:

- a. High School Stadium Site (Natural Grass Field) – Refer to Survey Extents Exhibit 1 of 3. In addition to the standard survey requirements listed below, the Scope of Surveying Services also

includes the following:

- Detail level survey of field area with ground shots (spot grades) along the crown line of the field, on a 25-foot grid interval across the entire field surface, and at 25-foot maximum intervals around the perimeter of the field/edge of gravel walk.
 - Detail level survey of the retaining wall area, stairs, and entry to the locker/building area.
 - Locate and reflect on the survey basemap the adjoining tract boundary line, adjoining Owner information, and street right-of-way in the vicinity of the existing visitor grandstands, locate the building/retaining wall under the grandstands, and locate the existing visitor grandstand stairs and ramps.
 - Detail level survey of the existing buildings including door locations, finished floor elevation, and utility connections.
 - Detail level survey of the face of the home grandstands, stair locations, ramp locations, with elevation data of the bleacher deck and top/bottom of stairs and ramps.
- b. High School/Football Practice Field Site – Refer to Survey Extents Exhibit 2 of 3. In addition to the standard survey requirements listed below, the Scope of Surveying Services also includes the following:
- Detail level survey of field area with ground shots (spot grades) as required to define the existing field area and standard survey scope requirements as defined below.
 - Locate and reflect on the survey basemap the adjoining tract boundary line, adjoining Owner information, and the full width street right-of-way.
- c. South Williamsport Park Soccer Fields (1 – 2) Site – Refer to Survey Extents Exhibit 3 of 3.
- Detail level survey of field area with ground shots (spot grades) as required to define the existing field area and standard survey scope requirements as defined below.

Standard survey scope requirements for each project site:

1. Perform Public One-Call utility notification to request existing public underground utility marking within and adjacent to the project survey area. The Owner shall provide existing private utility locations through field marking/identification or provision of Owner Record Drawings.
2. Meet with the Owner at the site during the actual field survey to identify existing underground utilities not indicated by surface appearances and/or not shown on existing drawings (if available). Utilities located on the Survey Drawing based upon "local knowledge" will be identified as approximate and are not subject to accuracy certification as identified herein and are provided for "informational" purposes only.
3. Perform field survey to a minimum horizontal control of Class I Third Order (1/10,000 or better). Perform topographic (elevation) survey utilizing GPS or conventional methods to an accuracy of 0.03 feet for paved surfaces and to 0.10 feet for grass/other surfaces. Elevations will be based upon existing site vertical datum (if known) or NAVD 88. Establish a minimum of two (2) Benchmarks for horizontal and vertical control and provide a description/location on the Survey

Drawing.

4. Provide topographic mapping for the project areas at a 1-foot contour interval with elevation data (spot grades) at edges of paving, stairs, changes in grade (high points/low points), tops and bottoms of curbs and walls, bleacher stairs and ramps (as applicable), and as otherwise necessary to depict the surface plane variation where not defined by the one-foot contour interval. Provide spot elevations as applicable to each site for the field crown line, fence lines, edge of paved areas, building corners, and concrete pads where existing within the project area.
 5. Locate all constructed features located within the survey extents, including sports field appurtenances, inlets/catch basins, irrigation boxes/valves, electrical and communication boxes, electric and data lines and other utilities as can be located through surface improvements. Locate irrigation and other underground utilities based upon surface features and/or information provided by the Owner. Located constructed features adjacent to the field areas, including fences, grandstand perimeter ("footprint") and grandstand stairs/ramps, scoreboard and foundations, buildings, roadways, walkways, and other improvements located within identified survey extents.
 6. Provide top of grate and invert elevations for all inlets/catch basins, indicate pipe size and material, and show complete stormwater piping system within the project area based upon field survey, Owner Drawings, and reasonable interpretation of the underground pipe routing. Field survey to the outlet of the storm sewer system (where applicable) within the project area and provide topographic data at the outlet for not less than 50-feet downstream of the outlet structure.
 7. Prepare a Survey Basemap Drawing at a scale of not less than 1"=30'. Provide sealed paper copies of the survey attesting to the accuracy of the survey data. Include notes, legends, and other information on the Drawing as necessary to identify and describe the survey features. Include north orientation, written scale, and graphic scale. Provide survey in electronic format (both .dwg and pdf). Survey drawing file shall include all survey data points.
- B. Soils Infiltration and Suitability Testing: Soils infiltration testing is necessary to determine the viability of subsurface infiltration and design the facilities necessary to meet prevailing stormwater regulatory requirements related to stormwater volume control. The testing will also determine the soil limiting zone (though visual characterization of the soil and subsurface condition) which will further define the options available for stormwater and infiltration facility construction.

In addition, the scope of services includes topsoil sampling and laboratory testing for the existing Stadium Site to determine fertility, nutrient, and mechanical soil properties to assist in determining natural grass renovation requirements for this renovation project.

ELA Sport will retain a qualified Geotechnical Consulting Firm/Professional Geologist to perform Soils Infiltration and Suitability Testing to include the following:

Stadium (Natural Grass) Field Site:

1. Collect (4) samples of the topsoil for the full depth of the topsoil layer in sealed containers for transportation to the testing lab. Identify on the Report Testing Exhibit the location of each topsoil

sample.

2. Perform laboratory analysis of the topsoil in general accordance with the USDA Soil Survey Laboratory Methods Manual and ASTM D4972 for pH to determine:
 - a. Organic content
 - b. Maximum particle size
 - c. Percent retaining on ¼-inch sieve
 - d. Overall composition by percent (sand, silt, clay)
 - e. Moisture and saturation percentages
 - f. Nitrogen-Phosphorous-Potassium (NPK) ratio
 - g. pH
 - h. Soil salinity
 - i. Secondary nutrient groups (calcium, magnesium, sodium absorption ratio (SAR) and micronutrients (zinc, magnesium, iron, and copper)

High School/Practice Football Field and South Williamsport Park Soccer Field Sites:

1. Review published geologic data, including Geologic Maps, Karst Features Maps, and Historical Aerial Photographs, to determine characteristics of the existing underlying geologic features. This data will be reviewed to determine the specific lithology underlying the site, evaluate drainage and groundwater conditions, and determine whether karst-related geologic features are present.
2. Prepare Geologic Site Assessment through site reconnaissance and review of existing published geologic data for the area and prepare an Exhibit depicting geologic features such as open sink holes, closed depressions, lineaments, fracture traces, caverns, intermittent lakes, ephemeral streams, and subsurface bedrock pinnacles.
3. Soils Investigation for Stormwater Management: Excavate a minimum of four (4) pits within the perimeter (or adjacent to) the existing natural grass athletic fields (Eight (8) test pits total divided between the two (2) project sites). Each pit will be extended to approximately 2-feet below the lowest test elevation (but not more than 6-feet) as will be determined by ELA Sport based upon our experience with subsurface drainage design for synthetic turf athletic fields. Visually inspect the test pits in order to determine limiting zones (such as bedrock, groundwater, and/or soil mottling) and record topsoil thickness at each test location.
 - a. Within each test pit, complete two (2) infiltration tests to determine the soils infiltration rate (permeability) ranging from approximate 2-foot depth to 6-foot depth. Testing will be completed in accordance with PADEP Best Management Practices Manual, Appendix C – Site Evaluation and Soil Testing.
 - b. Locate the test locations utilizing a GPS unit and identify on Infiltration Testing Exhibit/Plan.
 - c. Prepare a Soils Infiltration Test Report including general geologic conditions/history, infiltration auger test probe logs, infiltration test location exhibit, photograph exhibits, and infiltration test results. Provide a written evaluation and recommendation regarding the



South Williamsport Area School District
Survey and Soils Investigation Services
PAZ09-326
November 16, 2023

DATE: November 16, 2023

DATE: _____

Enclosures: Survey Extents Exhibits (1 – 3 of 3)
2023 Expenses Schedule
Terms and Conditions for Consulting and Design

EJG/ejg
PAZ09-326

ELA GROUP, INC./ELA SPORT
TERMS AND CONDITIONS
FOR CONSULTING AND DESIGN

1. GENERAL PROVISIONS

1.1 CONTRACT DOCUMENTS: The Terms and Conditions set forth herein are incorporated by reference in the Proposal for the performance of services described as the "Project" in the Proposal.

1.2 AGREEMENT: The Agreement between ELA Group, Inc. ("ELA" and "ELA Sport") and the CLIENT ("the Agreement") consists solely of these Terms and Conditions and the Proposal to which they are attached. In the event that ELA and the CLIENT have not executed the Agreement, the CLIENT's authorization to ELA to proceed with the performance of the services set forth in the Proposal shall constitute acceptance of these Terms and Conditions.

Specific terms set forth in the Proposal shall take precedence over these Terms and Conditions to the extent they are inconsistent or contradictory.

1.3 STANDARD OF CARE: ELA shall endeavor to perform the services under this Agreement with the care and skill ordinarily used by members of ELA's profession practicing under similar conditions at the same time and in the same locality.

Estimates of cost, approvals, recommendations, opinions and decisions by ELA are made on the basis of ELA's experience, qualifications and professional judgment. ELA makes no other warranty or guarantee, express or implied.

1.4 TIMING OF PROPOSAL: ELA agrees that the Agreement shall remain open and may be accepted by the CLIENT for thirty (30) days from the date of the Agreement. Acceptance of the Agreement after the end of the 30-day period shall be valid only if ELA elects, in writing, to reaffirm the Agreement and waives its right to reevaluate and resubmit the Agreement.

1.5 SUBCONSULTANTS: ELA has the right to employ or retain such independent consultants, associates and subcontractors as it may deem appropriate to assist it in the performance of the services required.

1.6 OTHER WORK: If the CLIENT requests ELA to provide services on other projects before a written agreement is consummated for the other project, the terms and conditions of this Agreement shall apply thereto.

2. CLIENT COOPERATION

2.1 INFORMATION: The CLIENT shall cooperate with ELA at all times to enable ELA to complete the Project. The CLIENT shall provide ELA with all information pertinent to the project reasonably requested by ELA to enable it to complete the Project.

2.2 ACCESS: CLIENT shall provide access to the site of the Project at all reasonable times to enable ELA to complete the Project at no cost to ELA.

2.3 HAZARDOUS SUBSTANCES: The CLIENT represents and warrants to ELA that it has and will comply with all obligations imposed by applicable law upon the generation, storage or disposal of hazardous substances and/or waste and that it will promptly notify ELA of any notices concerning such matters. The CLIENT agrees to hold harmless, indemnify and defend ELA from and against any and all damages and liabilities and expenses arising out of or in any way connected with the presence, discharge, exposure, release, or escape of hazardous substances, or wastes of any kind, to the extent permitted by law.

2.4 SAFETY RESPONSIBILITY: ELA is not responsible for any safety precautions or programs of the CLIENT or any contractors working on the Project except for ELA's own employees.

3. USE OF ELA'S DOCUMENTS

3.1 USE OF DOCUMENTS: All documents, including drawings and specifications, prepared by ELA pursuant to this Agreement, are instruments of ELA's service for use solely with respect to this Project. They are not intended or represented to be suitable for reuse on extensions of the Project or on any other project. Any reuse without written verification or adoption by ELA for the specific purpose intended is at the CLIENT's sole risk and will not impose liability upon ELA.

3.2 COPYRIGHT: ELA shall be deemed the author of the documents prepared for this Project and shall retain all common law, statutory and other reserved rights, including the copyright. Notwithstanding the foregoing, upon Client's payment in full of all invoices rendered by ELA, plans and surveys prepared for this Project shall be the property of Client, but shall be used by Client solely in connection with this Project. If plans are used for completion of or for additions to this Project by others without ELA's involvement: (1) any seal of ELA's architects or engineers shall be removed from the plans or a statement placed on such documents that ELA is not involved; and (2) Client shall engage another engineer or architect as applicable to review the plans and take full responsibility for suitability for use. The ownership rights of Client shall not under any circumstances preclude ELA's use of designs or components of the documents for other purposes or projects.

4. LIMITATION OF LIABILITY/INDEMNIFICATION

4.1 INDEMNIFICATION: The CLIENT shall indemnify and hold harmless ELA, its officers, directors, shareholders, or agents, employees, consultants and subcontractors from and against any and all liabilities, damages, or expenses in connection with (1) any personal injury or property damage arising out of any acts or omissions by the CLIENT, its officers, directors, agents, employees and contractors, or (2) the CLIENT's breach of this agreement. The CLIENT further agrees to indemnify and hold harmless ELA for any and all fees and expenses incurred in enforcing or defending ELA's right under this Agreement or the performance of its duties under this Agreement.

ELA may settle any claim for which it has a right of indemnification against CLIENT with the consent of CLIENT.

4.2 LIMITATION OF LIABILITY: ELA shall not be liable for the results of services performed with professional care and skill. To the fullest extent permitted by law, ELA's total liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, ELA's negligence, errors, omissions, strict liability, intentional acts, breach of contract or breach of warranty, shall not exceed the greater of the total compensation received by ELA under this Agreement, or the amount of any deductible plus the amount ELA's insurers are required to pay in settlement or satisfaction of CLIENT's claims under ELA's professional insurance policy, subject to all limits and conditions of such insurance.

4.3 INSURANCE: ELA presently carries professional liability insurance coverage with an annual aggregate limit of liability of \$2,000,000. Certificates of insurance or copies of policies will be provided upon request. Additional coverage may be obtained at the CLIENT's expense. Failure to exercise this option waives any claims of liability beyond such limits.

4.4 CLIENT/MANUFACTURER SUPPLIED DESIGNS: In the event that the Project requires the furnishing and supplying of design services for such products as pre-manufactured buildings, tanks, special structures and systems, etc, the CLIENT shall not hold ELA responsible for any design which is furnished by others.

5. PAYMENT/INVOICES

5.1 PAYMENTS: ELA will submit invoices to the CLIENT monthly as the work proceeds. Payment is due and payable in full on receipt of an invoice by the CLIENT without retainage, and is not contingent upon receipt of funds from third parties.

The CLIENT recognizes that prompt payment of invoices is an essential aspect of overall consideration for this Agreement. The CLIENT agrees to pay all charges not in dispute within 40 days of the invoice date. If payment in full is not made within 40 days of the invoice date, ELA reserves the right to pursue all remedies, including withdrawing certifications, stopping work on seven (7) days' prior written notice, and retaining all documents without recourse.

The CLIENT further agrees to reimburse ELA for all expenses ELA incurs in the collection process or to enforce payment under this Agreement, including, but not limited to, court costs, arbitrators' and attorneys' fees and other claim related expenses.

Timely payments of invoices is a condition of this Agreement. Failure to make payments in full within the time limits stated above will be considered substantial noncompliance with the terms of this Agreement and cause for termination of the Agreement if ELA so chooses.

5.2 DISPUTED CHARGES: Any charges the CLIENT disputes must be brought to ELA's attention within 10 days of receipt of the invoice. The CLIENT and ELA shall work together in good faith to resolve any disputed charges. If the CLIENT and ELA are unable to resolve their differences within 30 days, ELA shall have the right to suspend or terminate service. ELA has the right to suspend service if undisputed charges are not paid within 45 days of the invoice date.

5.3 INVOICES: All invoicing will be substantiated by ELA cost record sheets and work order system, all of which shall be made available to CLIENT upon request and during regular working hours for inspection and audit. Time spent in additional detailing of invoices is considered extra effort on the Project and will be invoiced as additional work. Any increase in ELA's cost resulting from state or federal legislation shall be reimbursed by the CLIENT.

5.4 CREDIT: The CLIENT shall provide credit references and shall authorize ELA to conduct credit checks at ELA's request. ELA shall not be bound by this Agreement unless and until ELA approves in writing the CLIENT's credit history. The CLIENT's inability to provide credit references and/or a credit history acceptable to ELA constitutes a substantial failure to perform under this Agreement.

6. TERMINATION

6.1 TERMINATION: This Agreement may be terminated by either party upon seven (7) days' written notice should the other party substantially fail to perform in accordance with the terms of this Agreement through no part of the party initiating the termination. The CLIENT agrees to be liable and pay ELA for all labor done, work performed, materials furnished, and all expenses incurred for all work and additional work up to and including the day work is terminated.

6.2 DEFAULT: In addition to its other remedies, ELA reserves the right to withhold submission (to the CLIENT or any third party municipality or agency) of any plans or other documents and withhold performance of any other term of this Agreement upon default by the CLIENT of any of the CLIENT's obligations under this Agreement.

7. MISCELLANEOUS PROVISIONS

7.1 CONTROLLING LAW: The Agreement is governed by the laws of the Commonwealth of Pennsylvania.

7.2 ASSIGNS: To the extent permitted by law, this Agreement cannot be assigned or transferred by either party without the prior written consent of both parties.

7.3 THIRD PARTY BENEFICIARIES: Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to any third party.

7.4 MODIFICATION: This Agreement may be amended only by written instrument signed by both parties.

7.5 ENTIRE AGREEMENT: These Terms and Conditions, any drawings, plans, plats, and/or exhibits attached hereto, and the Proposal to which these items are attached, set forth the entire understanding and agreement between the parties with respect to the Project and shall be binding upon and inure (except as otherwise provided herein) to the benefit of the parties and their respective successors and assigns. This Agreement supersedes all prior documents, agreements, and understandings between the parties with respect to the Project.



ELA SPORT/ELA GROUP, INC.
EXPENSES RATE SCHEDULE

EXPENSE DESCRIPTION	BILLING RATE
Mileage	Included
U.S. Mail Postage	Included
Freight (Fed-Ex/UPS)	Included
B/W Copies	
8.5" x 11"	Included
8.5" x 14"	Included
11" x 17"	Included
Color Copies	
8.5" x 11"	Included
8.5" x 14"	Included
11" x 17"	Included
Plots	
Bond	Included
Coated	Included
Photo	Included
Mylar	Included

Application fees, permit fees, filing, recording, Agency review, escrow and other fees are excluded for the Reimbursable Project Expenses. These fees and costs shall be paid directly by the Owner, or Client, at the time as such fee or expense is incurred.

Subconsultants retained by ELA Sport where identified in the Agreement to execute the Scope of Services, are included in the Basic Services Fee stipulated in the Agreement, unless specifically noted otherwise.

Transportation costs associated with air travel and overnight accommodations are specifically excluded from the Agreement and are considered as Reimbursable Expenses or shall be paid for in advance by the CLIENT.

ELA Sport/ELA Group, Inc. adjusts the fee schedule annually to reflect the cost of doing business for the coming year. This Expense Rate Schedule is effective through December 29, 2023.



suitability for subsurface stormwater infiltration.

Note: Soils disturbance is unavoidable in performing the testing operations described above. All efforts will be made to limit the area of disturbance; however, restoration by the School District will be required following site soils and infiltration testing. All test pits will be backfilled with the earth materials extracted from the test hole. The School District is responsible for final restoration including raking/removal of excess materials, seeding (or sodding), and mulching to the limit of disturbance.

(FEE SUMMARY)

Item	Description	Fee
A	Topographic Surveys and Survey Basemaps	\$38,300.00
A.1	Stadium Field/Stadium Area Survey	\$15,400.00
A.2	High School Practice Football Field Survey	\$13,100.00
A.3	South Williamsport Park Fields 1-2 Survey	\$9,800.00
B	Soils Infiltration Testing and Soils Testing	\$18,700.00
Lump Sum Fee:		\$57,000.00

(SCHEDULE)

ELA Sport will proceed with the Scope of Basic Services within fifteen business (15) days of written authorization to proceed. ELA Sport will complete the Scope of Basic Services as outlined herein in approximately sixty (60) days of written notice to proceed in the form of this signed Agreement and/or Purchase Order from CLIENT. This schedule may be modified due to weather conditions that prevent performance of the Scope of Services described herein.

(AUTHORIZATION)

This AGREEMENT consists of all pages including the Terms and Conditions, Rate Schedule for Consulting Services, Expenses Rate Schedule, any other attachments as identified herein, and constitutes the AGREEMENT between ELA SPORT and CLIENT. This AGREEMENT supersedes all prior written or oral understandings.

ELA SPORT

CLIENT

BY:

Ernest J. Graham, RLA, CDT

BY: _____

TITLE: Principal-in-Charge, ELA Sport

TITLE: _____

SURVEY AND TESTING EXTENTS PLAN - STADIUM SITE		JOB NUMBER: PAZ09-326	
SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT		DRAWING: N/A	
SCALE IN FEET: 1" = 50'		DATE: NOVEMBER 14, 2023	
		SKETCH: 1 OF 3	

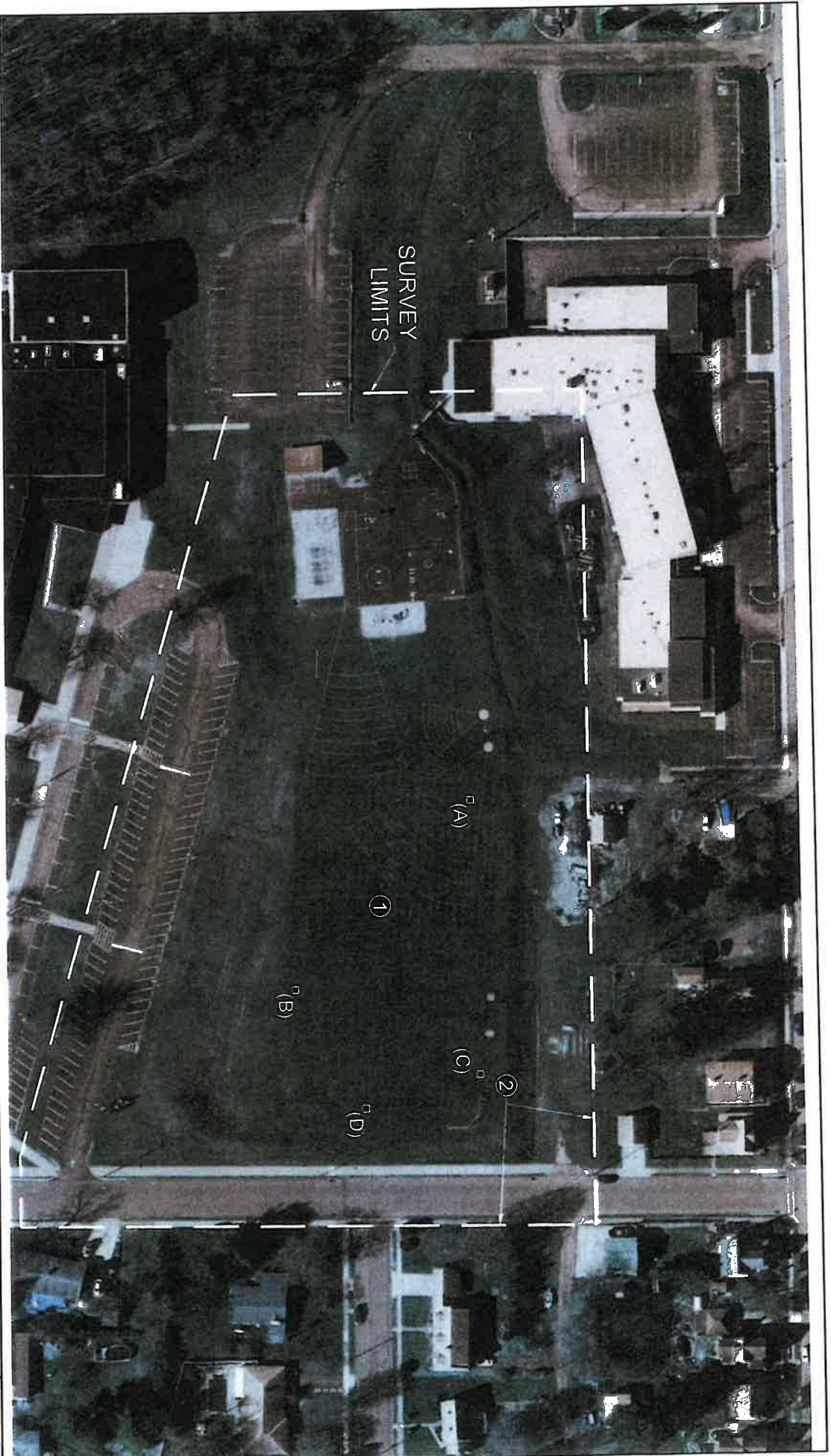



SURVEY AND TESTING EXTENTS PLAN - HIGH SCHOOL SITE
 SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

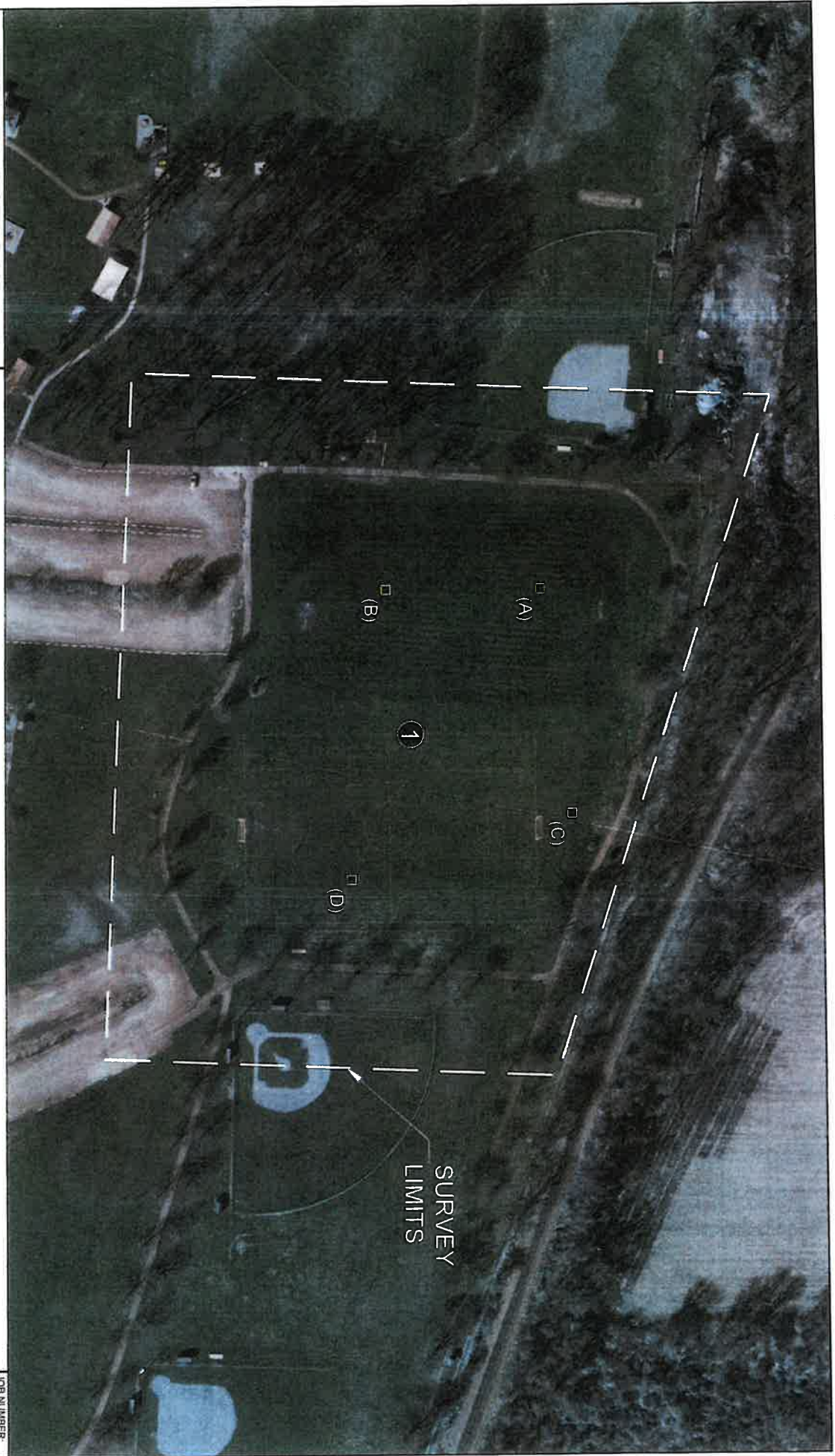
SCALE IN FEET:
 1" = 80'
 0 40' 80' 160' 240'



SCALE:	1" = 80'	DRAWING:	PAZ09-326
DRAWN BY:	JAR	SKETCH:	N/A
DATE:	NOVEMBER 14, 2023		2 OF 3



SURVEY AND TESTING EXTENTS PLAN - SOCCER FIELD SITE		JOB NUMBER: PAZ09-326	
SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT		SCALE: 1" = 100'	
SCALE IN FEET: 1" = 100'		DRAWN BY: JAR	
0 50' 100' 200' 300'		DATE: NOVEMBER 14, 2023	
		DRAWINGS: N/A	
		3 OF 3	



CONFIDENTIAL ADMINISTRATIVE SUPPORT PERSONNEL

Employment Compensation Plan

The South Williamsport Area School District is an equal opportunity education institution that will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, of the Civil Rights Act of 1964, Title IX Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1990.

Scope

The District's Confidential Administrative Support Personnel include, at present, two staff members who hold administrative positions in the offices of the Superintendent and Business Manager.

The Confidential Administrative Support Personnel shall work directly with the Executive Administrators handling the District's most sensitive information. The Confidential Administrative Support Personnel assume considerable responsibility in responding to emergency situations. They are key individuals in implementing Board policies. They are often the District's initial representatives with members of the public and staff who contact the offices of the Superintendent and Business Manager.

Compensation

The base salary for fulltime Confidential Administrative Support Personnel will be as follows:

- Confidential Administrative Support Staff for the Office of the Superintendent - \$42,000
- Confidential Administrative Support Staff for the Business Manager - \$33,300

The base salary for this position shall be increased based on the evaluation of each employee. If the employee receives an Outstanding evaluation, the employee will receive a 3 % increase in salary. If the employee receives a Satisfactory evaluation, the employee will receive a 2% increase in salary. If the employee receives a Needs Improvement or Unsatisfactory evaluation, the employee will receive no increase in salary. Evaluations are completed by June 30 each year. Salary increases are assigned for pay period beginning July 1.

Nothing in this Compensation Plan shall prohibit the Board, upon recommendation of the Administration, from providing higher salaries.

The District reserves the right to establish a revised salary schedule and a revised increase amount for new hires filling vacancies that may occur in the future in any of the positions named above.

Evaluation

The evaluation shall be based on any written job specific performance standards and analysis of job performance against the job description.

The information yielded by these evaluation elements above shall be used by the supervising administrator to determine the final rating for the year, which shall be one of the following options: Outstanding, Satisfactory, Needs Improvement or Unsatisfactory.

The Confidential Administrative Support staff members shall be evaluated annually. The supervising administrator will schedule an end-of-year conference with the Confidential Administrative Support staff members he/she directly supervises to discuss the annual evaluation and rating.

When a Confidential Administrative Support staff member is rated Needs Improvement or Unsatisfactory, written anecdotal records shall be provided to include entries of specific evidence of weaknesses based on observable and verifiable facts as well as entries of the Confidential Administrative Support staff member's strengths. The supervising administrator will make provisions for improving the Confidential Administrative Support staff member's performance by offering resource aids, by prescribing ways

whereby improvement can be affected and by planning follow-up observations and conferencing with the Confidential Administrative Support staff member to assess change.

Each Confidential Administrative Support staff member shall be given the opportunity to sign his/her rating form. The Confidential Administrative Support staff member's signature does not necessarily indicate agreement with the rating. One copy of the rating form shall be given to the Confidential Administrative Support staff member, and the original document shall be maintained in the personnel files in the Human Resources Office.

Length of Work Year

Confidential Administrative Support Personnel work 240 days per year from July 1 to June 30. The administrative work calendar will determine annual work days.

Fringe Benefits

In the areas identified below, full-time Confidential Administrative Support Personnel positions shall receive equivalent fringe benefits as provided in the Act 93 Compensation Plan for actively employed administrators:

- 1) Health Insurance
- 2) Dental Insurance
- 3) Life Insurance
- 4) Disability Income Protection
- 5) Temporary Leaves of Absence
- 6) Parental Leave

Retirement Benefit – Health Insurance

Full-time Confidential Administrative Support staff shall receive the equivalent Health Insurance benefit for retirees as provided in the Act 93 Compensation Plan effective at the date of retirement provided that all other eligibility requirements for retirement as specified in the Act 93 plan are met.

Vacation Leave

Full-time Confidential Administrative Support staff members shall receive paid vacation based on the number of years of service at the South Williamsport Area School District regardless of position held as listed below:

- 1) 10 days of paid vacation for less than 5 years,
- 2) 15 days of paid vacation for 5 through 10 years,
- 3) 20 days of paid vacation for greater than 10 years of service.

All vacation days will carry from year to year. Upon separation of service from the South Williamsport Area School District, unused vacation time shall be compensated up to the maximum amount.

Vacation leave requests must be submitted at least three days in advance and are subject to approval by the supervising administrator.

Sick Leave

Full-time Confidential Administrative Support staff members shall receive twelve sick days per year. Any unused sick leave will accrue from year to year.

Upon retirement from the Pennsylvania School Employees Retirement System (PSERS), the employee will be compensated at \$50 per day for up to one hundred (100) days of unused sick leave.

Mileage Reimbursement

Mileage reimbursement shall be paid to Confidential Administrative Support staff members who may be required to use a personal vehicle on authorized school business. Payment shall be at the rate established by the Internal Revenue Service (IRS) for business travel.

Conferences/Trainings

Confidential Administrative Support Personnel may apply to the Superintendent for permission to attend conference(s)/training(s) directly relating to the performance of their job or may be sent to conferences and training programs at the request of the Superintendent or Business Manager.

Travel Expenses

Confidential Administrative Support staff members traveling on District business both within and outside the District will be reimbursed as per district policy.

Intending to be legally bound, the South Williamsport Area School District has executed this Agreement as of the 20th day of November, 2023.

ATTEST

SOUTH WILLIAMSPORT AREA
SCHOOL DISTRICT

Jamie Mowrey, Secretary

Todd Engel, President

Principal Spotlight Rommelt Elementary November Board Meeting

- The Fire Company held Fire Prevention demonstrations for students in Grades 4 through 6 on 10/13/23.
- Rommelt participated in the District-wide Safety and Evacuation Drill on 10/20/23.
- Our First Rommelt PBIS Incentive occurred on 10/31/23 with parties in fourth grade and t-shirt signing & movies for fifth and sixth grades. Thanks to the PTO for donating a PBIS t-shirt for all students.
- The PTO held the Annual Walk-a-thon fundraiser for all Rommelt students on 11/1/23.
- The fifth grade will be attending a Field Trip to the Community Arts Center on 11/14/23.
- Parent-Teacher Conferences will be held and report cards will be distributed on 11/20/23 and 11/21/23.

Student Services

- The School Counseling Advisory Committee will be meeting on 11/14/23 to review updates to our 339 School Counseling Plan which was recently approved by the Pennsylvania Department of Education.

**Principal Spotlight
Junior/Senior High School
November Board Meeting**

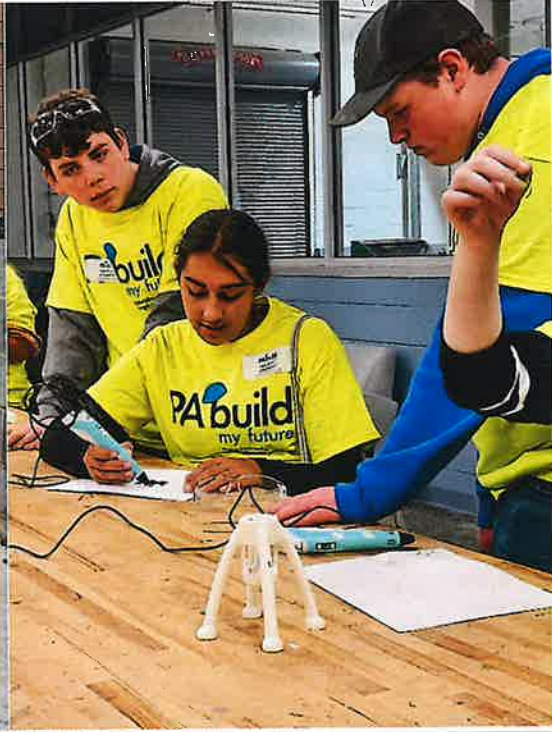
- Band and Chorus Concert is Wednesday, December 20th in the auditorium beginning at 7:30.
- Winter Olympics is Friday, December 22nd starting around 1:00.

Special Education Spotlight

November Board Meeting - 2023

- The following pictures are from the Construction and Career Day & Industry Showcase that was held at Penn College on October 12, 2023. Information regarding this event was highlighted in October's Spotlight.





Technology Spotlight November Board Meeting

- **River Valley Internet Back-up:** Final connections have been made and we are now online
- **Security Camera's & NVR:** We have begun replacement of Security Camera NVR's. High School and Rommelt have been replaced. Central will probably be online by the end of the week. CompuGen is working on fine tuning system. Turing Sales and Tech reps will be on site Wednesday, November 15th to help with final challenges.
- **PowerSchool Student Registration:** Basic set-up and configuration have been completed. We will be doing training at the end of the month and will begin using new system in December
- **COPS Grant Received: \$97,000.** This is for:
 - A new door entrance security camera system
 - Place door sensors on all exterior doors
 - A new door control system
- **Working on eRate category 2 Funding (This is for year 4 out of 5)**
 - We have \$308,000 for network infrastructure upgrades and we are at a 60% reimbursement rate
 - Working with independent consultant to do all the paperwork and filing. I have her contract which will need to be board approved. I will bring it to the board soon. Cost (\$2500 + 2% of awarded money)
 - Meet with Jon Paulhamus and he is working on a network Audit for me on things that need replaced.
 - Already know we need to replace most UPS's in closet, our Firewall, some switches on our network core at HS, and most of the Wireless Access Points are end of life and not compatible with newer controllers)