



**January 22, 2024**

6:00 P.M.  
High School Library

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Ms. Erin Armond**  
Region II

**Mr. Ben Brigandi**  
Region I

**Mrs. Summer Bukeavich**  
Region II

**Mr. John Hitesman**  
Region III

**Mr. Nathan Miller**  
Region I

**Mr. Jason Young**  
Region I

**Dr. Eric Briggs**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### ***Opening***

Call to Order  
Silent Meditation & Pledge of Allegiance  
Roll Call  
Preliminary Comments on Agenda Items

### ***Action Items***

Treasurer's Reports

Approval of Bills

- General Fund – \$3,764,627.73
- Food Service – \$174,800.93
- Capital Reserve – \$40,150.00
- GO-NOTE 2022 – \$910,667.92

Approval of Minutes

Board Committee Reports

### ***Superintendent's Report & Recommendations***

1. Child Bearing/Child Rearing Leave
2. Overnight Field Trip
3. Employment
4. Tenure
5. Industry-Recognized Credentials
6. E-Rate Category 2 Funding Consultant
7. Football Stadium Renovations
8. 2024-2025 School District Calendar – First Reading
9. Budgetary Transfers
10. Change Order – Auditorium Project

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

### **EXECUTIVE SESSION**

There will be an Executive Session AFTER the board meeting regarding personnel matters.

Adjournment

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

**January 22, 2024**

### **1. Child-Bearing/Child Rearing Leave**

It is recommended the school board approve EE #1007 child-bearing/child leave request. Employee is requesting leave from March 24 2024, through mid-March of 2025.

### **2. Overnight Field Trip Request – Attachment #1**

It is recommended the school board approve Amy Vance's overnight field trip request to take FCCLA students to Wyndham Lancaster Resort and Convention Center in Lancaster, PA, on March 17-20, 2024, for the State Leadership Conference.

### **3. Employment**

#### **Resignation**

The superintendent accepted letter of resignation from the following employee:

- Mr. Brandon Hogue from his School Security position effective January 8, 2024

#### **Elementary Special Education Teacher**

It is recommended the school board approve McKenna Woodley as a 4<sup>th</sup> Grade Special Education Teacher pending release from her current employer. Her salary step will be B-1 at a salary of \$48,053 in accordance with the South Williamsport Area Education Association Agreement.

#### **Classroom Monitor**

It is recommended the school board approve Selena Lopez as a Classroom Monitor for the remainder of the 2023-2024 school year.

#### **Drama Staff**

Jared Whitford, Drama Director, is recommending the school board approve the employment of the following drama staff and their stipends for the Spring Musical:

Jared Whitford, Director and Choreographer - \$3,150

Miki Rebeck, Music Director - \$2,250

Stefanie Welty, Stage Manager - \$2,500

Katelyn Loss, Assistant Choreographer - \$900

Liz Snow, Production Assistant - \$900

#### **Guest Teacher List 2023-2024**

It is recommended the school board approve Austyn Carson as a Guest Teacher as submitted by BLaST IU 17 for the 2023-2024 school year.

### **4. Tenure**

It is recommended the school board approve tenure for Margaret Furst. Maggie has successfully completed three years of teaching. During that time, she has rebuilt the French Department and is a student favorite. She has been an excellent addition to our staff!

**5. Industry-Recognized Credentials**

It is recommended the school board approve AED training as part of the graduation pathway. This training will be included with First Aid and CPR training that is taught by Ambreelinne Birth. Because these credentials are not offered through the CTE program, Board approval is required.

**6. E-Rate Category 2 Funding Consultant – Attachment #2**

It is recommended the school board approve Mr. Dwight Woodley, Director of Innovative Learning & Information Systems, to work with Kristin Van Strein Consulting on E-Rate Category 2 Funding for the 2024-25 Funding Year.

**7. Football Stadium Renovations – Attachment #3**

It is recommended the school board approve the following package related to the Rodney K. Morgans football stadium renovations, at a total cost of \$1,318,729.05 to be paid from the Capital Reserve Fund:

- **Hummer Turfgrass Systems** – \$370,300.00
- **Musco Sports Lighting** – \$263,410.00 + \$10,000 contingency for powerline insulation = \$273,410.00
- **Stadium Solutions Inc.** – \$527,750.00
- **Schrader Group** – \$17,576.00

In addition to the agreements listed above, the grand total consists of estimated bonding costs of \$20,210.65, construction contingency of \$73,039.90, and professional service fees from ELA Sports of \$36,442.50.

**8. 2024-2025 School District Calendar – First Reading – Attachment #4**

It is recommended the school board approve the district's proposed 2024-2025 school calendar, as submitted, for first reading.

**9. Budgetary Transfers**

It is recommended the school board authorize the Business Manager to transfer budgetary funds in relation to the settlement of the teachers' agreement. This has no overall impact on the 2023-2024 budget.

**10. Change Order – Auditorium – Attachment #5**

It is recommended the school board approve the Change Order with Illuminated Integration for the additional purchase of 450 pounds of counter bricks for the mid stage traveler at a cost of \$1,226.00.

**BOARD INFORMATION**  
**January 22, 2024**

**ADDITIONAL DATES**

January 22, 2024 – Regular Board Meeting – 6:00 p.m.  
February 12, 2024 – Regular Board Meeting – 6:00 p.m.  
March 11, 2024 – Work Session Meeting – 6:00 p.m.  
March 25, 2024 – Regular Board Meeting – 6:00 p.m.  
April 8, 2024 – Work Session Meeting – 6:00 p.m.  
April 22, 2024 – Regular Board Meeting – 6:00 p.m.

**Statement of Financial Interests Form**

Please complete the Statement of Financial Interests Form for the 2023 calendar year and return it as soon as possible to Jamie Mowrey, Board Secretary. Due date is May 1, 2024.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF NOVEMBER 30, 2023**

**GENERAL FUND - Checking Account**

Book Balance October 31, 2023 9,492,982.90

Receipts

Real Estate Taxes, Face	6111	313,782.86	
Earned Income Tax, less Commission	6151	164,881.24	
Real Estate Transfer Tax, less Commission	6153	7,745.71	
Delinquent Tax Collection, less Commission	6411	24,434.41	
Interest Income	6510	37,731.65	
Girls Basketball Ticket Sales	6713	1,650.00	
Attendance Fines	6990	329.43	
McInroy-Sheffer Trust Grant	6990	500.00	
Tuition Reimbursement	6991	703.64	
Social Security Subsidy	7112	78,839.80	
Special Education Subsidy	7271	150,558.00	
ARP ESSER	8744	330,354.15	
ARP ESSER 7% Learning Loss	8751	7,860.00	
ARP ESSER 7% Summer Programs	8752	1,572.00	
ARP ESSER 7% Afterschool	8753	1,572.00	
Record Payment	Offset Expenses	101.03	
Lost Library Book Fee	Offset Expenses	15.89	
CLEAN Rebate (for combi-oven)	Transfer to Café Fund	4,000.00	
School Nutrition Program	Transfer to Café Fund	101,157.64	1,227,789.45

Payments Issued in November 2023 (1,562,892.24)

Book Balance November 30, 2023 9,157,880.11

**GENERAL FUND - PLGIT Investment Account**

Book Balance October 31, 2023 67,014.34

Interest Income 289.87

Book Balance November 30, 2023 67,304.21

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance October 31, 2023 20,626.04

Receipts -

Interest Income 85.22

Checks Issued in November 2023 -

Book Balance November 30, 2023 20,711.26

**CAFETERIA FUND**

Book Balance October 31, 2023	434,127.37
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**Receipts**

Cafeteria Deposits	7,920.51	
CLEAN Rebate (for combi-oven)	4,000.00	
School Nutrition Program Funds	101,157.64	
Interest Income	1,750.48	114,828.63

**Payments**

Checks Issued in November 2023	(23,279.37)
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Book Balance November 30, 2023	525,676.63
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**DEBT SVC FUND - GO NOTE 2022**

Book Balance October 31, 2023	7,479,363.45
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Interest Income	30,453.68
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Checks Issued in November 2023	(107,161.68)
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Book Balance November 30, 2023	7,402,655.45
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**DEBT SVC FUND - GO BOND 2023**

Book Balance October 31, 2023	9,638,285.04
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Interest Income	31,687.51
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Checks Issued in November 2023	-
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Book Balance November 30, 2023	9,669,972.55
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**CAPITAL RESERVE FUND**

Book Balance October 31, 2023	1,727,434.94
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Interest Income	6,665.90
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Checks Issued in November 2023	-
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Book Balance November 30, 2023	1,734,100.84
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**STUDENT ACTIVITIES - CLUBS**

Book Balance October 31, 2023	69,227.24
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Receipts	16,908.27
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Interest Income	313.08
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Checks Issued in November 2023	(6,125.19)
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Book Balance November 30, 2023	80,323.40
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**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance October 31, 2023	59,571.58
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Receipts	7,201.00
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Interest Income	254.77
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Checks Issued in November 2023	(4,665.71)
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Book Balance November 30, 2023	62,361.64
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**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF DECEMBER 31, 2023**

**GENERAL FUND - Checking Account**

Book Balance November 30, 2023 9,157,880.11

**Receipts**

Real Estate Taxes, Face	6111	120,315.99	
Real Estate Taxes, Penalty	6311	5,833.66	
Earned Income Tax, less Commission	6151	161,209.65	
Real Estate Transfer Tax, less Commission	6153	18,386.27	
Delinquent Tax Collection, less Commission	6411	12,464.24	
Interest Income	6510	35,147.69	
Sports Passes	6711	1,027.00	
Boys Basketball Ticket Sales	6712	2,246.00	
Girls Basketball Ticket Sales	6713	952.00	
Foundation Grant	6920	1,682.35	
Attendance Fines	6990	220.05	
Tuition Reimbursement	6991	703.64	
Basic Education Subsidy	7111	1,068,387.00	
Transportation Subsidy	7311	51,846.00	
Retirement Subsidy	7820	386,939.01	
ARP ESSER	8744	47,193.45	
ARP ESSER 7% Learning Loss	8751	2,620.00	
ARP ESSER 7% Summer Programs	8752	524.00	
ARP ESSER 7% Afterschool	8753	524.00	
Record Payment	Offset Expenses	34.40	
COBRA Payments	Offset Expenses	3,887.22	
Wellness Incentives	Offset Expenses	1,875.00	
Quarterly HI Premium Share	Offset Expenses	10,136.21	
Due from other funds	Offset Expenses	11,190.32	
Supply Chain Assistance	Transfer to Café Fund	32,787.66	
School Nutrition Program	Transfer to Café Fund	62,469.37	2,040,602.18

Payments Issued in December 2023 (2,693,391.79)

Book Balance December 31, 2023 8,505,090.50

**GENERAL FUND - PLGIT Investment Account**

Book Balance November 30, 2023 67,304.21

Interest Income 301.11

Book Balance December 31, 2023 67,605.32

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance November 30, 2023 20,711.26

Receipts -

Interest Income 87.95

Checks Issued in December 2023 -

Book Balance December 31, 2023 20,799.21

**CAFETERIA FUND**

Book Balance November 30, 2023		525,676.63
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**Receipts**

Cafeteria Deposits	10,045.60	
Supply Chain Assistance Funds	32,787.66	
School Nutrition Program Funds	62,469.37	
Interest Income	<u>1,991.47</u>	107,294.10

**Payments**

Checks Issued in December 2023		<u>(129,075.32)</u>
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Book Balance December 31, 2023		<u><u>503,895.41</u></u>
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**DEBT SVC FUND - GO NOTE 2022**

Book Balance November 30, 2023		7,402,655.45
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Interest Income		30,949.50
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Checks Issued in December 2023		<u>(207,910.87)</u>
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Book Balance December 31, 2023		<u><u>7,225,694.08</u></u>
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**DEBT SVC FUND - GO BOND 2023**

Book Balance November 30, 2023		9,669,972.55
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Interest Income		32,851.41
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Checks Issued in December 2023		<u>-</u>
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Book Balance December 31, 2023		<u><u>9,702,823.96</u></u>
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**CAPITAL RESERVE FUND**

Book Balance November 30, 2023		1,734,100.84
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Interest Income		6,888.46
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Checks Issued in December 2023		<u>(8,760.00)</u>
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Book Balance December 31, 2023		<u><u>1,732,229.30</u></u>
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**STUDENT ACTIVITIES - CLUBS**

Book Balance November 30, 2023		80,323.40
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Receipts		13,410.25
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Interest Income		347.92
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Checks Issued in December 2023		<u>(18,103.47)</u>
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Book Balance December 31, 2023		<u><u>75,978.10</u></u>
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**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance November 30, 2023		62,361.64
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Receipts		8,475.18
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Interest Income		217.16
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Checks Issued in December 2023		<u>(12,916.74)</u>
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Book Balance December 31, 2023		<u><u>58,137.24</u></u>
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# South Williamsport Area School District - Central Elementary School Renovations and Additions

As of 1/11/2024

Line Item	Vendor	Act 34 Budget	District Budget	Original Contract	Approved Changes	Current Contract	Projected Changes	Projected Contract	Variance to Projected	Paid to Date	Remaining to Spend
			A	B (Invoice Page)	C (Invoice Page)	D = B + C	E	F = D + E	G = A - F	H (Invoice Page)	I = F - H
<b>Construction Costs</b>											
Early Demolition Contract	RL Steinbacher	-	16,825	16,825	4,650	21,475	-	21,475	(4,650)	21,475	-
Purchase 421 W Mountain Ave		-	208,073	208,073	-	208,073	-	208,073	-	208,073	-
Early HVAC Equipment Purchase	Silvertip	-	985,000	985,000	(8,010)	976,990	-	976,990	8,010	976,990	-
Early Electrical Equipment Purchase	Turnkey Electric	-	302,870	302,870	(108,123)	194,747	-	194,747	108,123	188,421	6,327
General Construction	J.C. Orr and Sons	7,621,625	9,428,000	9,428,000	35,497	9,463,497	-	9,463,497	(35,497)	578,827	8,884,670
Plumbing Construction	Quality Air Mech.	1,312,545	682,100	682,100	-	682,100	-	682,100	-	20,970	661,130
Mechanical Construction	Silvertip	4,101,554	3,676,700	3,676,700	(193,195)	3,483,505	-	3,483,505	193,195	556,930	2,926,574
Electrical Construction	Turnkey Electric	2,596,331	1,264,914	1,264,914	(5,000)	1,259,914	-	1,259,914	5,000	211,062	1,048,852
<b>Construction Cost Subtotals</b>		<b>15,632,055</b>	<b>16,564,482</b>	<b>16,564,482</b>	<b>(274,182)</b>	<b>16,290,301</b>	-	<b>16,290,301</b>	<b>274,182</b>	<b>2,762,748</b>	<b>13,527,552</b>
<b>Soft Costs</b>											
Architect	McKissick Arch.	1,156,238	1,058,121	1,058,121	-	1,058,121	-	1,058,121	-	931,280	126,841
Preconstruction Management	SitelogIQ	-	20,000	20,000	-	20,000	-	20,000	-	-	20,000
Project Management	SitelogIQ	468,962	319,520	319,520	-	319,520	-	319,520	-	-	319,520
Testing Agency	Hillis-Carnes	65,000	90,000	90,000	-	90,000	-	90,000	-	-	90,000
Moveable FF&E	Various	600,732	600,732	-	-	-	600,732	600,732	-	-	600,732
Sanitary Disposal/Tip-In Fees/Arch. Fee	Various	103,110	100,000	-	-	-	100,000	100,000	-	-	100,000
Architectural Printing (incl. w/ Architect)	McKissick Arch.	30,000	-	-	-	-	-	-	-	-	-
Geotechnical Borings	LDG	23,000	23,000	23,000	-	23,000	-	23,000	-	23,000	-
Site Survey	LDG	35,000	35,000	34,100	-	34,100	-	34,100	900	34,100	-
Building Permits/Inspections	Various	101,608	101,608	12,730	-	12,730	88,878	101,608	-	12,730	88,878
Water Tap Fee	Various	175,000	175,000	-	-	-	175,000	175,000	-	-	175,000
Land Development Fees/Permit Costs	Various	15,000	15,000	-	-	-	15,000	15,000	-	-	15,000
Builders Risk and Insurance and Storage	Various	-	50,000	9,217	-	9,217	40,783	50,000	-	9,217	40,783
Construction Contingency	Various	468,962	468,962	-	274,182	274,182	469,862	744,044	(275,082)	-	744,044
<b>Soft Cost Subtotals</b>		<b>3,242,612</b>	<b>3,056,943</b>	<b>1,566,688</b>	<b>274,182</b>	<b>1,840,870</b>	<b>1,490,255</b>	<b>3,331,125</b>	<b>(274,182)</b>	<b>1,010,327</b>	<b>2,320,798</b>
<b>Project Totals</b>		<b>18,874,667</b>	<b>19,621,426</b>	<b>18,131,170</b>	<b>0</b>	<b>18,131,171</b>	<b>1,490,255</b>	<b>19,621,426</b>	<b>(0)</b>	<b>9,773,075</b>	<b>15,848,351</b>

Funding Summary	Grant Amount Available for Central Project	Proceeds from Debt Issuance	Interest Earned through 12/2023	Other Purposes Paid to Date thru 1/11/2024	Central Elem Paid to Date thru 1/11/2024	Current Balance Available	Earmarked for Other Projects	Balance Available for Central
ESSER II	360,117	-	-	-	360,117	-	-	-
ARP ESSER	1,818,006	-	-	-	1,173,803	644,203	-	644,203
2022 Note Fund	-	9,995,000	523,234	1,756,142	2,239,155	6,522,937	190,000	6,332,937
2023 Bond Fund	-	9,714,094	78,251	89,521	-	9,702,824	-	9,702,824
<b>Total Funding</b>	<b>2,178,123</b>	<b>19,709,094</b>	<b>601,485</b>	<b>1,845,663</b>	<b>3,773,075</b>	<b>16,869,964</b>	<b>190,000</b>	<b>16,679,964</b>

# BOARD SUMMARY

## Fund: 10 - GENERAL FUND

### As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,689,641.00	4,689,641.00	0.00	1,800,591.44	2,889,049.56	38.40
200 EMPLOYEE BENEFITS	3,040,808.00	3,040,808.00	0.00	1,347,375.02	1,693,432.98	44.31
300 PURCH PROF & TECH SVCS	16,546.00	16,546.00	0.00	11,601.97	4,944.03	70.12
400 PURCHASED PROPERTY SVCS	33,285.00	33,285.00	0.00	15,331.40	17,953.60	46.06
500 OTHER PURCHASED SVCS	984,849.00	984,849.00	0.00	477,749.83	507,099.17	48.51
600 SUPPLIES	165,880.00	165,880.00	0.00	136,949.44	28,930.56	82.56
700 PROPERTY	1,100.00	1,100.00	0.00	714.03	385.97	64.91
800 OTHER OBJECTS	10,655.00	10,655.00	0.00	441.96	10,213.04	4.15
<b>Totals for 1100s</b>	<b>8,942,764.00</b>	<b>8,942,764.00</b>	<b>0.00</b>	<b>3,790,755.09</b>	<b>5,152,008.91</b>	<b>42.39</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,279,399.00	1,279,399.00	0.00	520,916.32	758,482.68	40.72
200 EMPLOYEE BENEFITS	832,312.00	832,312.00	0.00	371,722.51	460,589.49	44.66
300 PURCH PROF & TECH SVCS	575,300.00	575,300.00	0.00	251,951.09	323,348.91	43.79
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	7,742.00	7,742.00	0.00	3,613.95	4,128.05	46.68
600 SUPPLIES	18,673.00	18,673.00	0.00	10,138.70	8,534.30	54.30
700 PROPERTY	5,000.00	5,000.00	0.00	1,583.25	3,416.75	31.67
<b>Totals for 1200s</b>	<b>2,718,696.00</b>	<b>2,718,696.00</b>	<b>0.00</b>	<b>1,159,925.82</b>	<b>1,558,770.18</b>	<b>42.66</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	260,768.00	260,768.00	0.00	101,014.46	159,753.54	38.74
200 EMPLOYEE BENEFITS	186,088.00	186,088.00	0.00	81,459.08	104,628.92	43.77
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
400 PURCHASED PROPERTY SVCS	0.00	0.00	0.00	827.76	(827.76)	0.00
500 OTHER PURCHASED SVCS	246,495.00	246,495.00	0.00	0.00	246,495.00	0.00
600 SUPPLIES	11,966.00	11,966.00	0.00	6,468.65	5,497.35	54.06
<b>Totals for 1300s</b>	<b>710,317.00</b>	<b>710,317.00</b>	<b>0.00</b>	<b>189,769.95</b>	<b>520,547.05</b>	<b>26.72</b>

# BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	197,513.00	197,513.00	0.00	75,921.70	121,591.30	38.44
200 EMPLOYEE BENEFITS	128,819.00	128,819.00	0.00	55,185.26	73,633.74	42.84
300 PURCH PROF & TECH SVCS	107,799.00	107,799.00	0.00	79,687.60	28,111.40	73.92
500 OTHER PURCHASED SVCS	206,500.00	206,500.00	0.00	8,758.51	197,741.49	4.24
600 SUPPLIES	2,600.00	2,600.00	0.00	1,923.52	676.48	73.98
800 OTHER OBJECTS	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00
<b>Totals for 1400s</b>	<b>644,481.00</b>	<b>644,481.00</b>	<b>0.00</b>	<b>221,476.59</b>	<b>423,004.41</b>	<b>34.37</b>
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	293,384.00	293,384.00	0.00	133,743.10	159,640.90	45.59
200 EMPLOYEE BENEFITS	183,950.00	183,950.00	0.00	91,293.35	92,656.65	49.63
300 PURCH PROF & TECH SVCS	115,000.00	115,000.00	0.00	7,500.00	107,500.00	6.52
500 OTHER PURCHASED SVCS	1,000.00	1,000.00	0.00	803.02	196.98	80.30
600 SUPPLIES	8,331.00	8,331.00	0.00	9,833.87	(1,502.87)	118.04
800 OTHER OBJECTS	325.00	325.00	0.00	230.00	95.00	70.77
<b>Totals for 2100s</b>	<b>601,990.00</b>	<b>601,990.00</b>	<b>0.00</b>	<b>243,403.34</b>	<b>358,586.66</b>	<b>40.43</b>
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	248,834.00	248,834.00	0.00	86,891.75	161,942.25	34.92
200 EMPLOYEE BENEFITS	248,560.00	248,560.00	0.00	133,070.49	115,489.51	53.54
300 PURCH PROF & TECH SVCS	188,846.00	188,846.00	0.00	127,443.08	61,402.92	67.49
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	278.00	4,722.00	5.56
500 OTHER PURCHASED SVCS	29,879.00	29,879.00	0.00	29,700.96	178.04	99.40
600 SUPPLIES	57,817.00	57,817.00	0.00	38,305.46	19,511.54	66.25
700 PROPERTY	444,619.00	444,619.00	0.00	380,447.08	64,171.92	85.57
<b>Totals for 2200s</b>	<b>1,223,555.00</b>	<b>1,223,555.00</b>	<b>0.00</b>	<b>796,136.82</b>	<b>427,418.18</b>	<b>65.07</b>
<b>2300 ADMINISTRATION</b>						
100 SALARIES	621,770.00	621,770.00	0.00	306,187.50	315,582.50	49.24
200 EMPLOYEE BENEFITS	581,961.00	581,961.00	0.00	306,540.88	275,420.12	52.67
<b>01/17/2024 09:41:28 AM</b>						

# BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCH PROF & TECH SVCS	104,200.00	104,200.00	0.00	94,660.11	9,539.89	90.84
500 OTHER PURCHASED SVCS	20,360.00	20,360.00	0.00	14,484.28	5,875.72	71.14
600 SUPPLIES	26,326.00	26,326.00	0.00	11,044.66	15,281.34	41.95
700 PROPERTY	750.00	750.00	0.00	0.00	750.00	0.00
800 OTHER OBJECTS	16,580.00	16,580.00	0.00	14,233.29	2,346.71	85.85
<b>Totals for 2300s</b>	<b>1,371,947.00</b>	<b>1,371,947.00</b>	<b>0.00</b>	<b>747,150.72</b>	<b>624,796.28</b>	<b>54.46</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	119,477.00	119,477.00	0.00	51,458.87	68,018.13	43.07
200 EMPLOYEE BENEFITS	54,983.00	54,983.00	0.00	36,041.06	18,941.94	65.55
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	0.00	5,100.00	0.00
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	7,909.00	7,909.00	0.00	3,184.70	4,724.30	40.27
<b>Totals for 2400s</b>	<b>188,047.00</b>	<b>188,047.00</b>	<b>0.00</b>	<b>90,684.63</b>	<b>97,362.37</b>	<b>48.22</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	166,850.00	166,850.00	0.00	61,988.03	104,861.97	37.15
200 EMPLOYEE BENEFITS	128,981.00	128,981.00	0.00	72,609.76	56,371.24	56.29
300 PURCH PROF & TECH SVCS	23,451.00	23,451.00	0.00	17,601.23	5,849.77	75.06
400 PURCHASED PROPERTY SVCS	2,440.00	2,440.00	0.00	1,839.55	600.45	75.39
500 OTHER PURCHASED SVCS	13,500.00	13,500.00	0.00	1,815.43	11,684.57	13.45
600 SUPPLIES	3,266.00	3,266.00	0.00	1,044.90	2,221.10	31.99
<b>Totals for 2500s</b>	<b>338,488.00</b>	<b>338,488.00</b>	<b>0.00</b>	<b>156,898.90</b>	<b>181,589.10</b>	<b>46.35</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	727,904.00	727,904.00	0.00	357,210.89	370,693.11	49.07
200 EMPLOYEE BENEFITS	635,754.00	635,754.00	0.00	328,628.57	307,125.43	51.69
400 PURCHASED PROPERTY SVCS	269,455.00	269,455.00	0.00	226,364.33	43,090.67	84.01
500 OTHER PURCHASED SVCS	120,166.00	120,166.00	0.00	107,415.19	12,750.81	89.39
600 SUPPLIES	436,278.00	436,278.00	0.00	381,125.84	55,152.16	87.36

# BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
<b>Totals for 2600s</b>	2,191,257.00	2,191,257.00	0.00	1,400,944.82	790,312.18	63.93
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	19,544.00	19,544.00	0.00	2,479.85	17,064.15	12.69
200 EMPLOYEE BENEFITS	8,140.00	8,140.00	0.00	189.71	7,950.29	2.33
300 PURCH PROF & TECH SVCS	3,250.00	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SVCS	363,000.00	363,000.00	0.00	170,819.10	192,180.90	47.06
600 SUPPLIES	75,000.00	75,000.00	0.00	29,568.04	45,431.96	39.42
<b>Totals for 2700s</b>	468,934.00	468,934.00	0.00	206,306.70	262,627.30	43.99
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	35,282.49	(35,282.49)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	35,282.49	(35,282.49)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	296,791.00	296,791.00	0.00	125,136.21	171,654.79	42.16
200 EMPLOYEE BENEFITS	135,106.00	135,106.00	0.00	50,951.22	84,154.78	37.71
300 PURCH PROF & TECH SVCS	78,316.00	78,316.00	0.00	49,412.60	28,903.40	63.09
400 PURCHASED PROPERTY SVCS	13,000.00	13,000.00	0.00	7,699.00	5,301.00	59.22
500 OTHER PURCHASED SVCS	57,853.00	57,853.00	0.00	38,691.98	19,161.02	66.88
600 SUPPLIES	50,838.00	50,838.00	0.00	35,852.73	14,985.27	70.52
800 OTHER OBJECTS	29,820.00	29,820.00	0.00	19,249.02	10,570.98	64.55
<b>Totals for 3200s</b>	661,724.00	661,724.00	0.00	326,992.76	334,731.24	49.42
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	417.00	417.00	0.00	0.00	417.00	0.00
500 OTHER PURCHASED SVCS	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
<b>Totals for 3300s</b>	16,717.00	16,717.00	0.00	0.00	16,717.00	0.00
<b>4600 4600</b>						

# BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	1,801,082.00	1,801,082.00	0.00	994,115.87	806,966.13	55.20
Totals for 4600s	1,801,082.00	1,801,082.00	0.00	994,115.87	806,966.13	55.20
5100 DEBT SERVICE						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	1,763.16	236.84	88.16
900 OTHER USES OF FUNDS	925,000.00	925,000.00	0.00	149,849.17	775,150.83	16.20
Totals for 5100s	927,000.00	927,000.00	0.00	151,612.33	775,387.67	16.36
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	530,501.00	530,501.00	0.00	0.00	530,501.00	0.00
Totals for 5200s	530,501.00	530,501.00	0.00	0.00	530,501.00	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Totals for 5900s	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Expenditure Totals	23,437,500.00	23,437,500.00	0.00	10,511,456.83	12,926,043.17	44.85
Fund 10 Totals						
Total Expenditure	21,879,999.00	21,879,999.00	0.00	10,359,844.50	11,520,154.50	47.35
Total Other Expenditure	1,557,501.00	1,557,501.00	0.00	151,612.33	1,405,888.67	9.73
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# BOARD SUMMARY

Fund:

As of: 06/30/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	21,879,999.00	21,879,999.00	0.00	10,359,844.50	11,520,154.50	47.35
Total Other Expenditure	1,557,501.00	1,557,501.00	0.00	151,612.33	1,405,888.67	9.73
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
From 07/01/2023 To 06/30/2024  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,195,367.00)	(6,138,404.96)	(6,138,404.96)	0.00	(56,962.04)	99.08
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(8,000.00)	(7,845.66)	(7,845.66)	0.00	(154.34)	98.07
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(22,095.00)	(7,095.02)	(7,095.02)	0.00	(14,999.98)	32.11
6151	GENERAL FUND - EARNED INCOME TAX	(2,400,000.00)	(1,193,764.76)	(1,193,764.76)	0.00	(1,206,235.24)	49.74
6153	GENERAL FUND - REAL ESTATE TRANSFER	(160,000.00)	(62,420.46)	(62,420.46)	0.00	(97,579.54)	39.01
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	101,682.00	102,706.14	102,706.14	0.00	(1,024.14)	101.01
6311	GENERAL FUND - PENALTIES REAL ESTATE	(24,902.00)	(29,128.37)	(29,128.37)	0.00	4,226.37	116.97
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(135,759.95)	(135,759.95)	0.00	(239,240.05)	36.20
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(200,000.00)	(199,198.95)	(199,198.95)	0.00	(801.05)	99.60
6711	GENERAL FUND - FOOTBALL SALES	(17,900.00)	(23,182.00)	(23,182.00)	0.00	5,282.00	129.51
6712	GENERAL FUND - BOYS BB SALES	(7,000.00)	(3,022.00)	(3,022.00)	0.00	(3,978.00)	43.17
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(2,602.00)	(2,602.00)	0.00	(2,398.00)	52.04
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(1,128.00)	(1,128.00)	0.00	(872.00)	56.40
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(4,738.00)	(4,738.00)	0.00	2,738.00	236.90
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(213,659.00)	(128,195.88)	(128,195.88)	0.00	(85,463.12)	60.00
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(5,482.00)	(5,482.00)	0.00	(4,518.00)	54.82
6941	GENERAL FUND - TUITION	0.00	(916.64)	(916.64)	0.00	916.64	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6961	GENERAL FUND - TRANSPORTATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
6990	GENERAL FUND - MISC REVENUE	(1,000.00)	(62,302.30)	(62,302.30)	0.00	61,302.30	6,230.23
6991	GENERAL FUND - REFUNDS OF PY EXPENDITURES	0.00	(61,105.00)	(61,105.00)	0.00	61,105.00	0.00
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
7111	GENERAL FUND - BEF FORMULA	(6,675,587.00)	(3,205,161.00)	(3,205,161.00)	0.00	(3,470,426.00)	48.01



# Condensed Board Summary Report

Fund: 10  
From 07/01/2023 To 06/30/2024  
Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7112	GENERAL FUND - BEF SOCIAL SECURITY	(399,399.00)	(42,551.01)	(42,551.01)	0.00	(356,847.99)	10.65
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(956,866.00)	(602,232.00)	(602,232.00)	0.00	(354,634.00)	62.94
7311	GENERAL FUND - S D Transportation	(182,168.00)	(114,061.00)	(114,061.00)	0.00	(68,107.00)	62.61
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7320	GENERAL FUND - RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(710,133.00)	(710,132.72)	(710,132.72)	0.00	(0.28)	100.00
7360	GENERAL FUND - SAFE SCHOOLS GRANTS	(100,000.00)	0.00	0.00	0.00	(100,000.00)	0.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7362	GENERAL FUND - SCHOOL MENTAL HEALTH & SAFETY AND SECURITY GRANTS						
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	(59,417.00)	(29,708.50)	(29,708.50)	0.00	(29,708.50)	50.00
7505	GENERAL FUND - READY TO LEARN GRANT						
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7820	GENERAL FUND - RETIREMENT INCOME	(1,794,164.00)	(213,415.59)	(213,415.59)	0.00	(1,580,748.41)	11.89
8512	GENERAL FUND - IDEA, PART B	0.00	0.00	0.00	0.00	0.00	0.00
8514	GENERAL FUND - TITLE I	(316,840.00)	(5,431.00)	(5,431.00)	0.00	(311,409.00)	1.71
8515	GENERAL FUND - TITLE II	(31,618.00)	0.00	0.00	0.00	(31,618.00)	0.00
8517	GENERAL FUND - TITLE IV	(26,984.00)	0.36	0.36	0.00	(26,984.36)	0.00
8741	GENERAL FUND - CARES ESSER	0.00	0.00	0.00	0.00	0.00	0.00
8742	GENERAL FUND - GOV EMER ED RELIEF GEER	0.00	0.00	0.00	0.00	0.00	0.00
8743	GENERAL FUND - ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
8744	GENERAL FUND - ARP ESSER	(1,945,003.00)	(555,210.27)	(555,210.27)	0.00	(1,389,792.73)	28.55
8747	GENERAL FUND - ARP ECF - EMERG CONNECTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00
8749	GENERAL FUND - OTHER CARES ACT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2023 To 06/30/2024  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	1,104.32	1,104.32	0.00	(1,104.32)	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	(21,075.81)	(21,075.81)	0.00	21,075.81	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	(10,710.74)	(10,710.74)	0.00	10,710.74	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
Fund 10 Totals							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	(23,004,431.00)	(13,700,181.77)	(13,700,181.77)	0.00	(9,304,249.23)	59.55
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		(23,004,431.00)	(13,700,181.77)	(13,700,181.77)	0.00	(9,304,249.23)	

# Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(23,004,431.00)	(13,700,181.77)	(13,700,181.77)	0.00	(9,304,249.23)	59.55
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	(23,004,431.00)	(13,700,181.77)	(13,700,181.77)	0.00	(9,304,249.23)	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023063	12/01/2023	BLAST INTERMEDIATE UNIT 17	Autistic Support		54,309.39
0000023064	12/01/2023	ELAN FINANCIAL SERVICES	TECH SERVICE	Conference	5,232.28
0000023065	12/01/2023	21st CENTURY CYBER CHARTER SCHOOL	CHARTER SCHOOL		986.88
0000023066	12/01/2023	CM REGENT LLC	Life Insurance Premiums		773.14
0000023067	12/01/2023	AGNES CODER	CLASS SUPPLIES		53.55
0000023068	12/01/2023	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		56,422.08
0000023069	12/01/2023	MATT DEBLANDER	Cross Country State Meet		441.62
0000023070	12/01/2023	J C EHRLICH	Repairs & Maintenance		175.00
0000023071	12/01/2023	GBM	Repairs & Maintenance		899.20
0000023072	12/01/2023	GRAINGER	GENERAL SUPPLIES		90.50
0000023073	12/01/2023	GRAND RENTAL STATION	Repairs & Maintenance		98.00
0000023074	12/01/2023	JOSTENS INC	GENERAL SUPPLIES		16.70
0000023075	12/01/2023	JUSTICEWORKS YOUTHCARE INC	Purchase Service Tech		11,004.70
0000023076	12/01/2023	LJC JANITORIAL DISTRIBUTORS	GENERAL SUPPLIES		1,600.00
0000023077	12/01/2023	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		961.64
0000023078	12/01/2023	MCNERNEY PAGE VANDERLIN & HALL	Retainer Services	Professional Services	1,925.00
0000023079	12/01/2023	ELERY W NAU INC	Repairs & Maintenance		7,178.18
0000023080	12/01/2023	JODI NOLAN	PBIS Ticket Prizes		93.75
0000023081	12/01/2023	NOLAND COMPANY	GENERAL SUPPLIES		123.66
0000023082	12/01/2023	PASBO	Conference		80.00
0000023083	12/01/2023	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		986.88

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023084	12/01/2023	J. W. PEPPER & SON INC	GENERAL SUPPLIES		225.47
0000023085	12/01/2023	JOHN PETERS	Tuition - J Peters		1,548.00
0000023086	12/01/2023	PAYROLL FUND	GROSS 12-1-23	ER RETIRE 12-1-23	490,020.32
0000023087	12/01/2023	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		10,855.63
0000023088	12/01/2023	THE SIGN SHOP	GENERAL SUPPLIES		2,175.00
0000023089	12/01/2023	SILVERTIP INC	Central Elem Project		48,849.50
0000023090	12/01/2023	SUN GAZETTE CO	Subscription		257.40
0000023091	12/01/2023	SUSQUEHANNA TRANSIT CO	GENERAL SUPPLIES		108.39
0000023092	12/01/2023	VERIZON	Telephone Service		181.06
0000023093	12/01/2023	W. F. WELLIEVER & SONS	GENERAL SUPPLIES		310.00
0000023094	12/01/2023	WMWA	Water		1,658.63
0000023095	12/01/2023	ATHENS HIGH SCHOOL	Wrestling Tournament		300.00
0000023096	12/01/2023	DEVIL COUNTY WRESTLING BOOSTERS	Wrestling Tournament		700.00
0000023097	12/01/2023	PANTHER WRESTLING BOOSTERS	Wrestling Tournament		450.00
0000023098	12/01/2023	JUNIATA WRESTLING CLUB	Wrestling Tournament		650.00
0000023099	12/07/2023	AMERICHEM INTERNATIONAL INC	GENERAL SUPPLIES		1,135.39
0000023100	12/07/2023	APR SUPPLY CO	GENERAL SUPPLIES		582.85
0000023101	12/07/2023	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,636.00
0000023102	12/07/2023	BARR'S HARDWARE	GENERAL SUPPLIES		233.54
0000023103	12/07/2023	BLAST INTERMEDIATE UNIT 17	GENERAL SUPPLIES		400.00
0000023104	12/07/2023	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023105	12/07/2023	CINTAS	GENERAL SUPPLIES		481.10
0000023106	12/07/2023	DPA SERVICE CENTER LLC	Repairs & Maintenance		3,017.49
0000023107	12/07/2023	W A DEHART INC	GENERAL SUPPLIES		1,609.30
0000023108	12/07/2023	EDMENTUM	Mountie Academy		2,820.00
0000023109	12/07/2023	CASSANDRA ENGEL	Mileage		50.83
0000023110	12/07/2023	FAIRFIELD FORD VOLKSWAGEN BMW	Repairs & Maintenance		34.13
0000023111	12/07/2023	GBM	Repairs & Maintenance		65.00
0000023112	12/07/2023	SCOTT HILL	Mileage		735.02
0000023113	12/07/2023	KEYSTONE NATURAL TURF	Repairs & Maintenance		5,120.00
0000023114	12/07/2023	KURTZ BROTHERS	GENERAL SUPPLIES		204.04
0000023115	12/07/2023	LCWSA	Sewer Service		1,940.00
0000023116	12/07/2023	LOWE'S COMPANIES INC	GENERAL SUPPLIES		238.88
0000023117	12/07/2023	LYCOMING CO RMS	Disposal Service		20.00
0000023118	12/07/2023	MASTERLIBRARY	TECH SERVICE		2,070.00
0000023119	12/07/2023	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		872.00
0000023120	12/07/2023	NITTANY OIL	Diesel	Gasoline	7,469.40
0000023121	12/07/2023	NUWELD INC	Repairs & Maintenance		2,399.46
0000023122	12/07/2023	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		83.87
0000023123	12/07/2023	SILVERTIP INC	Central Elem Project		287,826.07
0000023124	12/07/2023	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		34,808.14
0000023125	12/07/2023	TRANSFINDER CORPORATION	Transfinder Routing		3,250.00
0000023126	12/07/2023	UGI ENERGY SERVICES	Natural Gas		7,967.13

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023127	12/07/2023	WEATHERPROOFING TECHNOLOGIES	Repairs & Maintenance		2,700.00
0000023128	12/07/2023	RAKOSKI AUTOMOTIVE	GENERAL SUPPLIES		85.67
0000023129	12/07/2023	YOUR BUILDING CENTERS INC.	GENERAL SUPPLIES		46.75
0000023130	12/07/2023	AHSD	Tournament Fees		250.00
0000023131	12/14/2023	AMTRUST NORTH AMERICA	WORKERS COMP		4,309.00
0000023132	12/14/2023	21st CENTURY CYBER CHARTER SCHOOL	CHARTER SCHOOL		986.88
0000023133	12/14/2023	AGNES CODER	CLASS SUPPLIES		110.47
0000023134	12/14/2023	COLUMN SOFTWARE PBC	Advertising		110.66
0000023135	12/14/2023	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		50,664.16
0000023136	12/14/2023	DELTA DENTAL OF PA	delta dental		9,052.10
0000023137	12/14/2023	J C EHRLICH	Repairs & Maintenance		175.00
0000023138	12/14/2023	AARON GREEN	GENERAL SUPPLIES		95.25
0000023139	12/14/2023	LEIGH JONES	GENERAL SUPPLIES		50.34
0000023140	12/14/2023	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		59.00
0000023141	12/14/2023	JENNIFER KIMBALL	GENERAL SUPPLIES		36.00
0000023142	12/14/2023	Labels By Pulizzi	GENERAL SUPPLIES		232.62
0000023143	12/14/2023	LYCOMING-CLINTON JOINDER BOARD	Outreach Services		7,500.00
0000023144	12/14/2023	MEIER SUPPLY CO INC	GENERAL SUPPLIES		51.78
0000023145	12/14/2023	DOTTIE MERTZ, TAX COLLECTOR	GENERAL SUPPLIES		1,131.40
0000023146	12/14/2023	DOTTIE WHITE MERTZ	Tax Collector Bills Payment		256.00
0000023147	12/14/2023	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		2,906.19

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023148	12/14/2023	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		3,947.50
0000023149	12/14/2023	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		209.73
0000023150	12/14/2023	PRESSURISED SOLUTIONS LLC	Repairs & Maintenance		450.00
0000023151	12/14/2023	PAYROLL FUND	GROSS 12-15-23	ER RETIRE 12-15-23	619,608.45
0000023152	12/14/2023	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL		8,555.20
0000023153	12/14/2023	SANICO INC	GENERAL SUPPLIES		2,123.59
0000023154	12/14/2023	LAURA SCHRECKENGAST	Music Lessons		1,512.50
0000023155	12/14/2023	SHI INTERNATIONAL CORP	HP Toner Carls		4,890.60
0000023156	12/14/2023	W R SIMS AGENCY INC	Liability Insurance		9,883.00
0000023157	12/14/2023	ALYSON STONER	Incentives		38.88
0000023158	12/14/2023	SUN GAZETTE CO	Advertising		2,241.53
0000023159	12/14/2023	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		7,428.48
0000023160	12/14/2023	SW Social Fund	Holiday Luncheon		650.00
0000023161	12/14/2023	UGI UTILITIES INC.	Gas		6,964.06
0000023162	12/14/2023	UPMC	Therapy Services		5,378.50
0000023163	12/14/2023	UPMC PRESBYTERIAN SHADYSIDE	Athletic Trainer		450.00
0000023164	12/14/2023	VERIZON WIRELESS	Wireless		198.95
0000023165	12/14/2023	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000023166	12/14/2023	MASD	Tournament Fees		400.00
0000023167	12/21/2023	ELAN FINANCIAL SERVICES	Conference		4,387.63
0000023168	12/21/2023	COLUMN SOFTWARE PBC	Advertising		27.72
0000023169	12/21/2023	CONTRACT PAPER GROUP INC	GENERAL SUPPLIES		11,264.00



# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023170	12/21/2023	CRATE AND FREIGHT	GENERAL SUPPLIES		24.69
0000023171	12/21/2023	EDMENTUM	Mountie Academy		720.00
0000023172	12/21/2023	GUARDIAN CSC	Repairs & Maintenance		747.50
0000023173	12/21/2023	GRAND RENTAL STATION	Repairs & Maintenance		218.00
0000023174	12/21/2023	HERITAGE PRINTING & DESIGN	GENERAL SUPPLIES		1,152.00
0000023175	12/21/2023	Hobart Service	Repairs & Maintenance		2,512.63
0000023176	12/21/2023	JUSTICEWORKS YOUTHCARE INC	Purchase Service Tech	Alternative Ed	11,824.45
0000023177	12/21/2023	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		1,417.50
0000023178	12/21/2023	PA VIRTUAL CHARTER SCHOOL	CHARTER SCHOOL		986.87
0000023179	12/21/2023	J. W. PEPPER & SON INC	GENERAL SUPPLIES		336.21
0000023180	12/21/2023	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		395.46
0000023181	12/21/2023	PMEA DISTRICT 8	Band Festival		300.00
0000023182	12/21/2023	POINT PARK UNIVERSITY	Tuition - J Harvey		1,767.00
0000023183	12/21/2023	PPL ELECTRIC UTILITIES	Electricity		19,093.76
0000023184	12/21/2023	PAYROLL FUND	GROSS 12-29-23	ER RETIRE 12-29-23	501,959.25
0000023185	12/21/2023	SHI INTERNATIONAL CORP	HP Fusers for 4025 Printers		536.00
0000023186	12/21/2023	ROBERT M. SIDES INC.	Band Repair		138.00
0000023187	12/21/2023	SOUTH WILLIAMSPORT BAND PARENT ASSOCIATION	Florida Trip - Nurse		1,600.00
0000023188	12/21/2023	ALYSON STONER	Homeless Supplies		83.12
0000023189	12/21/2023	MICHAEL STEPPE	CLASS SUPPLIES		112.03
0000023190	12/21/2023	RONALD F TALARICO ESQ	Professional Services		4,229.42

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023191	12/21/2023	UNIVERSITY OF SOUTHERN MISSISSIPPI	Tuition - M Furst		1,587.00
0000023192	12/21/2023	WMWA	Water		1,489.35
0000023193	12/21/2023	WILLIAMSPORT-LYCOMING	Dues and Fees		285.00
0000023194	12/21/2023	ASHLEY ZIELEWICZ	GENERAL SUPPLIES		107.00
0000023195	12/21/2023	CM REGENT LLC	Life Insurance Premiums		743.91
0000023196	12/21/2023	DELTA DENTAL OF PA	Dental Insurance Premiums		6,675.00
0000023197	12/21/2023	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		945.62
0000023198	01/04/2024	AIR FILTER MAINTENANCE INC	Repairs & Maintenance		8,871.50
0000023199	01/04/2024	APPLIED INDUSTRIAL TECH PA LLC	GENERAL SUPPLIES		263.24
0000023200	01/04/2024	APR SUPPLY CO	GENERAL SUPPLIES	CREDIT	138.62
0000023201	01/04/2024	ATHLETIC ACCOUNT IMPREST FUND	GAME OFFICIALS		2,943.00
0000023202	01/04/2024	ERIC BRIGGS	Cell Phone Reimbursement		123.69
0000023203	01/04/2024	CARLOW UNIVERSITY	Tuition - K Snyder Tillotson		1,800.00
0000023204	01/04/2024	CINTAS	GENERAL SUPPLIES		165.31
0000023205	01/04/2024	COLUMN SOFTWARE PBC	Advertising		40.37
0000023206	01/04/2024	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		333.81
0000023207	01/04/2024	FOLLETT CONTENT SOLUTIONS LLC	BOOKS		281.61
0000023208	01/04/2024	FRY'S FIRE	Repairs & Maintenance		522.15
0000023209	01/04/2024	GBM	Repairs & Maintenance		1,235.59
0000023210	01/04/2024	GRAINGER	GENERAL SUPPLIES		763.58
0000023211	01/04/2024	GRAND RENTAL STATION	Repairs & Maintenance		316.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023212	01/04/2024	HOPE ENTERPRISES INC	Teen Link		500.00
0000023213	01/04/2024	HURWITZ BATTERIES	GENERAL SUPPLIES		204.47
0000023214	01/04/2024	HUNTER & LOMISON	Repairs & Maintenance		812.02
0000023215	01/04/2024	JOHNSON CONTROLS FIRE PROTECTION LP	GENERAL SUPPLIES		280.87
0000023216	01/04/2024	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		1,377.50
0000023217	01/04/2024	KEYSTONE NATURAL TURF	Repairs & Maintenance		5,000.00
0000023218	01/04/2024	LCBDA	JH Honors Band Festival		135.00
0000023219	01/04/2024	LEZZER LUMBER CO	Safety/Security	GENERAL SUPPLIES	114,702.50
0000023220	01/04/2024	MICHELE LOOMIS	Cell Phone Reimbursement		82.46
0000023221	01/04/2024	LOWE'S COMPANIES INC	GENERAL SUPPLIES		301.92
0000023222	01/04/2024	JAMIE MOWREY	Cell Phone Reimbursement		46.41
0000023223	01/04/2024	NITTANY OIL	Diesel	Gasoline	6,906.12
0000023224	01/04/2024	NOLAND COMPANY	GENERAL SUPPLIES		63.22
0000023225	01/04/2024	NORTH CENTRAL GARAGE DOOR INC	Repairs & Maintenance		206.16
0000023226	01/04/2024	J. W. PEPPER & SON INC	GENERAL SUPPLIES		68.50
0000023227	01/04/2024	MARIA PIERCE	Cell Phone Reimbursement		123.69
0000023228	01/04/2024	PLUMBING MASTERS	Repairs & Maintenance		810.00
0000023229	01/04/2024	PMEA DISTRICT 8	Band Festival		810.00
0000023230	01/04/2024	ROGERS UNIFORMS	GENERAL SUPPLIES		474.61
0000023231	01/04/2024	ROMMELT ELEM IMPREST FUND	Imprest Account		410.00
0000023232	01/04/2024	CHERYL SCHONEWOLF	GENERAL SUPPLIES		24.84

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023233	01/04/2024	SCHAEGLER YESCO DISTRIBUTION	GENERAL SUPPLIES		225.18
0000023234	01/04/2024	LAURA SCHRECKENGAST	Music Lessons		1,150.00
0000023235	01/04/2024	SHI INTERNATIONAL CORP	Duo Security		4,212.50
0000023236	01/04/2024	JESSE SMITH	Cell Phone Reimbursement		123.69
0000023237	01/04/2024	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		34,361.94
0000023238	01/04/2024	UPMC	Athletic Trainer	Therapy Services	11,414.20
0000023239	01/04/2024	VERIZON	Telephone Service		177.20
0000023240	01/04/2024	SUSAN ZAYDELL	Cell Phone Reimbursement		123.69
0000023241	01/04/2024	PIAA	Dues and Fees		50.00
0000023242	01/11/2024	BARR'S HARDWARE	GENERAL SUPPLIES		423.93
0000023243	01/11/2024	BLAST INTERMEDIATE UNIT 17	Autistic Support		28,681.97
0000023244	01/11/2024	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000023245	01/11/2024	COMPU-GEN TECHNOLOGIES INC	Tech Repair		139.00
0000023246	01/11/2024	J C EHRLICH	Repairs & Maintenance		175.00
0000023247	01/11/2024	KEYSTONE ADVERTISING SPECIALTIES	GENERAL SUPPLIES		1,600.00
0000023248	01/11/2024	KEYSTONE SCALE INC	GENERAL SUPPLIES		198.00
0000023249	01/11/2024	Labels By Pulizzi	GENERAL SUPPLIES		376.00
0000023250	01/11/2024	LJC JANITORIAL DISTRIBUTORS	GENERAL SUPPLIES		438.00
0000023251	01/11/2024	LCWSA	Sewer Service		8,780.00
0000023252	01/11/2024	NITTANY LEARNING SERVICES	Nittany Learning Services HS Room		29,708.50
0000023253	01/11/2024	PA DISTANCE LEARNING CHARTER SCHOOL	CHARTER SCHOOL		2,906.19
0000023254	01/11/2024	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		1,973.75

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000023255	01/11/2024	J. W. PEPPER & SON INC	GENERAL SUPPLIES		130.97
0000023256	01/11/2024	PENNSYLVANIA SCHOOL BOARDS ASSOCIATION	School Board Training		474.00
0000023257	01/11/2024	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		67.99
0000023258	01/11/2024	PORTA PHONE	Repairs & Maintenance		599.00
0000023259	01/11/2024	AMY PREGENT	CLASS SUPPLIES		291.14
0000023260	01/11/2024	PAYROLL FUND	GROSS 1-12-24	ER RETIRE 1-12-24	476,008.22
0000023261	01/11/2024	SILVERTIP INC	Central Elem Project		104,449.05
0000023262	01/11/2024	SUSQUEHANNA TRANSIT CO	TRAVEL	CONTRACTED CARRIERS	6,469.96
0000023263	01/11/2024	UGI ENERGY SERVICES	Natural Gas		10,539.31
0000023264	01/11/2024	UGI UTILITIES INC.	Gas		7,511.61
0000023265	01/11/2024	VERIZON WIRELESS	Wireless		198.96
0000023266	01/11/2024	WM CORPORATE SERVICES INC	Disposal Service		3,026.90
0000023267	01/11/2024	WASTEWATER LOGISTICS	Repairs & Maintenance		300.00
0000023268	01/11/2024	SUSAN ZAYDELL	Mileage		36.02
0000023269	01/11/2024	ATHENS WRESTLING CLUB	Dues and Fees		300.00
* 000E242379	11/30/2023	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E242380	11/30/2023	LYCOMING COUNTY INSURANCE CONSORTIUM	Nov 23 Health Insurance Premiums		180,975.90
* 000E242381	12/01/2023	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E242383	12/08/2023	PSERS	Employer POS		21.82
* 000E242384	12/08/2023	PSERS	Employer POS		4,844.51
* 000E242385	12/08/2023	PSERS	Employer POS		177.46
* 000E242386	12/15/2023	WOODLANDS BANK	Direct Deposit Fee		10.00

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000E242387	12/29/2023	WOODLANDS BANK	Direct Deposit Fee		10.00
* 000E242389	12/11/2023	WEX HEALTH INC	Employer Contribution to HSA		866.67
* 000E242390	12/13/2023	PSERS	Employer POS		21.03
* 000E242391	12/25/2023	WEX HEALTH INC	HSA Fee for Nov 23		222.75
* 000E242392	12/14/2023	CAFETERIA FUND	Transfer Supply Chain Assistance Funds		32,787.66
* 000E242393	12/27/2023	WOODLANDS BANK	Wire Transfer Fee		25.00
* 000E242394	12/27/2023	LYCOMING COUNTY INSURANCE CONSORTIUM	Dec 23 Health Insurance Premiums		184,308.66
* 000E242395	12/28/2023	CAFETERIA FUND	NSLP		62,469.37
* 000E242396	01/12/2024	WOODLANDS BANK	Direct Deposit Fee		10.00
10 - GENERAL FUND					3,764,627.73
Grand Total All Funds					3,764,627.73
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					466,785.83
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					3,297,841.90
Grand Total All Payments					3,764,627.73

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006329	12/01/2023	NUTRITION INC	Nutrition Sales		57,006.92
0000006330	12/01/2023	PAYROLL FUND	GROSS 12-1-23	ER RETIRE 12-1-23	12,501.73
0000006331	12/14/2023	NUTRITION INC	Nutrition Sales		39,458.69
0000006332	12/14/2023	PAYROLL FUND	GROSS 12-15-23	ER RETIRE 12-15-23	4,846.06
0000006333	12/14/2023	RICE'S FOOD EQUIPMENT	General Supplies		461.00
0000006334	12/21/2023	PAYROLL FUND	GROSS 12-29-23	ER RETIRE 12-29-23	12,380.60
0000006335	01/04/2024	NUTRITION INC	Nutrition Sales		40,892.60
0000006336	01/04/2024	KRISTIN BATEMAN	Lunch Account Balance		14.65
0000006337	01/12/2024	PAYROLL FUND	GROSS 1-12-24	ER RETIRE 1-12-24	7,238.68
50 - FOOD SERVICE FUND					174,800.93
Grand Total All Funds					174,800.93
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					174,800.93
Grand Total All Payments					174,800.93

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001203	12/18/2023	STRYKER TRUCKING	Dust Oil on Parking Lots		11,566.66*
0000001204	01/05/2024	21st CENTURY SIGNS	Scoreboard Installation		40,150.00
22 - CAPITAL RESERVE FUND					51,716.66
Grand Total All Funds					51,716.66
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					51,716.66
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					51,716.66

\* This was previously board approved. Original check was lost in the mail, so this represents the re-issuance of the original check.



FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GO22 - GO NOTE 2022    Payment Dates: 11/30/2023 - 01/17/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001053	12/06/2023	TURNKEY ELECTRIC INC	Central Elem Project		137,207.20
0000001054	12/06/2023	TURNKEY ELECTRIC INC	Central Elem Project		41,293.50
0000001055	12/14/2023	JDM CONSULTANTS LLC	Dec 23 Grant Writing & Advocacy		5,000.00
0000001056	12/14/2023	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		1,031.38
0000001057	12/21/2023	MCKISSICK ARCHITECTS	Central Project	HS Project	23,378.79
0000001058	01/05/2024	TURNKEY ELECTRIC INC	Central Elem Project		13,881.75
0000001059	01/05/2024	FULMER'S STORAGE TRAILERS INC	Central Elem Project Material Storage		973.00
0000001060	01/09/2024	QUALITY AIR MECHANICAL INC	Central Elem Project		20,970.00
0000001061	01/09/2024	TURNKEY ELECTRIC INC	Central Elem Project		73,855.13
0000001062	01/09/2024	J C ORR & SON INC	Central Elem Project		578,827.17
0000001063	01/11/2024	ELA GROUP INC	Surveying/Subsurface Services		14,250.00
41 - DEBT SERVICE FUND					910,667.92
Grand Total All Funds					910,667.92
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					910,667.92
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					910,667.92

December 4, 2023

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Bachman, Brigandi, Bukeavich, Engel, Hitesman, Miller, Rupert, and Young.

Others Present: Jesse Smith – High School Principal, Maria Pierce – Rommelt Principal/Director of Student Services, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Tom Burkhart – Solicitor.

Visitors: Paula Young, Abby Young, and Tara Stryker – Nutrition, Inc.

## **REORGANIZATION**

### **ELECTION OF TEMPORARY BOARD PRESIDENT**

Mr. Engel requested nominations for Temporary Board President. Mr. Rupert nominated Mr. Miller to be the Temporary Board President for the purpose of reorganization. Hearing no more nominations, Mr. Engel closed nominations. All members present voting yes, Mr. Miller took over as Temporary Board President.

### **READING OF CERTIFICATES OF ELECTION**

Mrs. Mowrey, Board Secretary, gave the results of the election held in November 2023. Ms. Erin Armond elected to a four-year term for Region Two. Mr. Benjamin Brigandi was elected to a two-year term for Region One. Mrs. Summer Bukeavich was elected to a four-year term for Region Two. Mr. Todd Engel was elected to a four-year term for Region Three. Mr. John Hitesman was elected to a four-year term for Region Three. Mr. Jason Young was elected to a four-year term for Region One.

### **ADMINISTRATION OF THE OATH OF OFFICE**

Mr. Miller administered the oath of office to the elected members.

### **ELECTION OF PRESIDENT & VICE PRESIDENT**

Mr. Miller requested nominations for the office of President. Mr. Hitesman nominated Mr. Engel. Hearing no more nominations, Mr. Miller closed nominations for President.

Mr. Miller requested nominations for the office of Vice President. Mr. Engel nominated Mr. Rupert. Hearing no more nominations, Mr. Miller closed nominations for Vice President.

All members present voting yes, Mr. Engel was elected as President and Mr. Rupert was elected as Vice President. Mr. Engel then presided over the remainder of the meeting.

### **SCHOOL BOARD MEETING AND WORK SESSION DATES FOR 2024**

A motion to adopt the school board meeting dates for 2024 was moved by Bachman, seconded by Bukeavich. Work session dates are January 8, March 11, April 8, May 6, June 3, October 7, and November 4. Regular meeting dates are January 22, February 12, March 25, April 22, May 20, June 24, July 15, August 19, September 9, October 21, and November 18. Reorganization meeting is December 2. Meetings will be held at the High School Library at 6PM. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

## **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$602,734.23 and Food Service Fund in the amount of \$12,205.74 as funds become available was moved by Brigandi, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

## **APPROVE MINUTES**

A motion to approve the minutes of November 20, 2023 as written was moved by Rupert, seconded by Engel. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

## **SUPERINTENDENT RECOMMENDATIONS**

### **OUT OF STATE FIELD TRIP REQUEST**

A motion to approve Mrs. Kaledas' overnight field trip request to take band students to Troy High School on January 10-12, 2024 for the PMEA District Band Festival was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

A motion to approve Mrs. Kaledas' overnight field trip request to take band students to Danville High School on February 8-9, 2024 for the PMEA District Orchestra Festival was moved by Brigandi, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – HIGH SCHOOL MATH TEACHER**

A motion to approve Dylan Freeman as a High School Math Teacher effective January 2, 2024 at a salary of \$48,053 based on step B-1 of the South Williamsport Area Education Association was moved by Bachman, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT/PIMS COORDINATOR**

A motion to approve Karen Geise as the Administrative Assistant to the Superintendent/PIMS Coordinator effective October 30, 2023, at a salary of \$42,000 was moved by Rupert, seconded by Miller. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – SUBSTITUTES/GUEST TEACHERS/STIPENDS**

A motion to approve Johnna Harper as a certified substitute for the 2023-2024 school year, add Sheila DuMont to the list of Guest Teachers as submitted by BLaST IU 17 for the 2023-2024 school year, and Sophia Biddle as FBLA Advisor at a stipend of \$930 was moved by Rupert, seconded by Bukeavich. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **CONFIDENTIAL ADMINISTRATIVE SUPPORT PERSONNEL COMPENSATION PLAN**

A motion to approve the Confidential Administrative Support Personnel Compensation Plan effective through June 30, 2026 was moved by Bachman, seconded by Hitesman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **ACT 1 INDEX OPT OUT RESOLUTION**

A motion to adopt a resolution for the 2024-2025 fiscal year that any increase in real estate property taxes will not exceed the adjusted 2024-2025 index of 7.5% was moved by Miller, seconded by Rupert. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

A motion to adjourn the meeting was made by Bukeavich, seconded by Miller. All members present voting yes, the meeting was adjourned at 6:38 PM.

Attest

Jamie Mowrey  
Board Secretary

DRAFT

January 8, 2024

The work session of the South Williamsport Area School Board was called to order at 6:01 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Armond, Bachman, Brigandi, Bukeavich, Engel, Hitesman, Miller, Rupert, and Young.

Others Present: Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings & Grounds, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Tom Burkhardt – Solicitor.

Visitors: Elyse Schopfer, Andy Brown, Dyan Hulslander, Melissa Stahl, Jared Whitford, Rebecca Swales – Baker Tilly, Damion Spahr – SitelogIQ, Wayne Brookhart – SitelogIQ, and Ernie Graham – ELA Sports.

#### **AUDITOR PRESENTATION AND ACCEPTANCE OF THE 2022-2023 FINANCIAL STATEMENTS**

Mrs. Rebecca Swales from Baker Tilley presented the 2022-2023 audit results to the Board of Directors. The auditors have an unmodified (or “clean”) opinion on the financial statements and an unmodified opinion on compliance as related to the District’s major federal award programs, and no findings related to federal programs.

A motion to approve the 2022-2023 Financial Statement Audit Report as presented was moved by Bachman, seconded by Bukeavich. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs, Superintendent, accepted the letter of resignation for retirement purposes from Dave Rovenolt from his High School math teaching position effective December 31, 2023, and the letter of resignation from Alyssa Noll from her Title I Paraprofessional position effective December 11, 2023.

#### **EMPLOYMENT**

A motion to approve the following employment was moved by Miller, seconded by Rupert:

- Central Elementary Principal – Dyan Hulslander at a salary of \$90,000 effective January 9, 2024
- Mentor – Karen Fink as a teacher mentor for Dylan Freeman for the 2023-2024 school year at a stipend of \$500
- Classroom Monitors for the 2023-2024 School Year – Becky Baker, Ashley Frei, Heather Scarborough, and Brandi Smith
- Instructional Paraprofessional – Madeline Hulslander as a Kindergarten Paraprofessional at Central Elementary School at a rate of \$13.74 per hour for 6.5 hours per day effective January 9, 2024 in accordance with the Education Support Professionals Association
- Van Driver/Stock Room Attendant – Micah Zellers at a rate of \$12.04 per hour effective January 2, 2024 in accordance with the Education Support Professionals Association
- Guest Teachers for the 2023-2024 School Year – Kelsey Baysore

Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **OUT OF STATE/OVERNIGHT FIELD TRIP REQUESTS**

A motion to Eric Gerber’s out of state/overnight field trip request to take varsity wrestling students to First Arena in Elmira, NY on January 12-13, 2024 for a wrestling tournament, and Eric Gerber’s overnight field trip request to take varsity wrestling students to Bedford High School on January 26-27, 2024 for a wrestling tournament was moved by Young, seconded by Hitesman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **NONRESIDENT STUDENT**

A motion to approve a non-resident student paying tuition to attend the South Williamsport Area School District was moved by Bachman, seconded by Bukeavich. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **CHANGE ORDER APPROVALS FOR CENTRAL ELEMENTARY PROJECT**

A motion to approve the following Change Orders for the Central Elementary Project was moved by Bachman, seconded by Rupert.

- General Contract (G-001)
  - COR 002 – Storm Drainage Changes - \$4,786.11
  - COR 003 – Storm Water Chamber Changes - \$20,470.20
  - COR 004 – Additional Painting of Classroom Walls – Phase 1A - \$10,240.54
- HVAC Contract (H-002)
  - COR 003 – Lintels for Phase 1A Wall Penetrations - \$4,265.78
  - COR 004 – Trash Chute Demolition - \$738.98
  - COR 004 – Delete PVC Jacketing on Ductwork – (\$233,000.00)
  - COR 005 – Frame Welding for Skylight Infill - \$847.92
- HVAC Contract (H-003)
  - COR 001 – Boiler Flue Breeching - \$25,941.90
- Electrical Contract (E-001)
  - COR – Service Trench Rebar Elimination – (\$5,000.00)

Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **SUPERINTENDENT'S ITEMS FOR DISCUSSION**

#### **HIGH SCHOOL AUDITORIUM UPDATE & FUNDRAISING DISCUSSION**

Mr. Jared Whitford, Drama Director, updated the school board on the high school auditorium construction. Flooring was laid today, with finishing occurring this week. Illuminated Integration will be scheduling times to commission the space for use and to train our staff members on the new equipment that was installed. Final walkthrough will occur the week of January 22, 2024.

#### **ELA SPORTS UPDATE**

Mr. Ernie Graham from ELA Sports presented information to the school board regarding Athletic Fields. The survey work is in progress. The stadium area survey field work is completed; the survey basemap should be completed by January 15, 2024. The High School and Park sites topographic mapping is complete, field work is 75% complete, and the survey basemaps should be complete by February 2, 2024. Soils investigation and soils infiltration reports are complete. The soil testing is awaiting lab results.

Phase 1, which consists of professional services and current football stadium renovations (including field, lighting, and grandstand renovations) is estimated to cost between \$995,486.74 and \$1,375,729.05 depending on options chosen. Phase 2, which consists of the construction cost of a running track with synthetic turf field, is estimated to cost between \$3,200,000 and \$3,500,000 depending on options chosen. Phase 3, which consists of football stadium renovations and or new construction of buildings, is estimated to cost between \$600,000 and \$900,000 depending on options chosen.

At the January 22, 2024 meeting, ELA Sports would like to receive direction from the school board on approval of various agreements: the Schrader Group Professional Services Proposal for stadium buildings renovations study and retaining wall structural evaluation; the Hummer Turfgrass Systems budget proposal for natural grass stadium field renovations, the Musco Lighting Stadium Lighting Retrofit to LED proposal, the Stadium Solutions Home & Visitors Grandstand Reconfiguration Options and New Construction proposal, and ELA Sports Agreement for Phase 1 Projects Professional Services. At the February 12, 2024 meeting, ELA Sports would like to have a further discussion regarding the running track schematic design options and cost estimates.

### **GESA PROJECT PRESENTATION**

Damion Spahr from SitelogIQ presented information about a Guaranteed Energy Savings Act Project (GESA) at the High School. A GESA project allows improvements to heating, ventilating, air-conditioning (HVAC) systems, improvements to electrical systems and equipment, including lighting, improvements to plumbing equipment and systems, improvements to building envelope (doors, windows, roofs, façade), improvements to indoor air quality, and an allowance for 15% of the total project to be unrelated to the above categories if the inclusion of the work has economic advantage. This could be painting, room renovations, etc. The Business Office will issue a Request for Qualifications for an Energy Services Company (ESCO) Partner to perform the project using a GESA form of agreement.

### **BUILDING PROJECT UPDATE**

Dr. Eric Briggs presented a building project update. At Central Elementary School, Phase 1A has been complete, rooms from the East wing on the second floor have been moved to the West wing of the second floor. Construction has now begun on the East wing of the second floor. Construction of the East addition, consisting of the gymnasium and cafeteria, is ongoing. The next transition is expected to occur over Easter break. Dr. Briggs then presented four renderings of outside color and window trim color from McKissick Architect. The administrative team has decided to move forward with the denim color with blue window trim. For the football field and possible soccer/track facility, updates were given earlier in the meeting by Ernie Graham from ELA Sports. For the High School, updates were given earlier in the meeting by Damion Spahr from SitelogIQ. Finally, Rommelt Elementary has items to consider but nothing official to consider at the current time.

### **E-RATE CATEGORY 2 FUNDING CONSULTANT**

Mr. Dwight Woodley, Director of Innovative Technology & Information Systems, is requesting approval to work with Kristin Van Strein Consulting on the district's E-Rate Category 2 Funding for the 2024-2025 school year. The consultation fees are \$2,500 plus 2% of the committed amount. This is for year 4 of 5 in the current Category 2 funding window. The district is currently eligible for \$308,000 in Category 2 funding with a 60% reimbursable rate. Proposal will be presented at the January 22, 2024 meeting for school board approval.

### **GIFTED PROGRAM PRESENTATION**

Dr. Eric Briggs presented information on Gifted Education, including information from PA School Code, the process for gifted evaluations, and service delivery options. He then shared data from surrounding schools about their budget for gifted education, their service delivery, and their caseload as compared to total student population.

### **2024-2025 SCHOOL CALENDAR**

A draft of the 2024-2025 school calendar was presented. After much feedback, Dr. Briggs will consider the feedback and create a revised 2024-2025 school calendar for first reading at the January 22, 2024 meeting.

There will be an Executive Session following the meeting regarding personnel matters. No action to follow.

A motion to adjourn the meeting was made by Bachman, seconded by Brigandi. All members present voting yes, the meeting was adjourned at 8:34 PM.

Attest

Jamie Mowrey  
Board Secretary

# Field Trip Request

Print Form



Attachment 1

South Williamsport Area  
School District  
515 West Central Ave.  
South Williamsport, PA  
17702  
Phone: 570-327-1581  
Fax: 570-326-0641  
www.swasd.org

Teacher: **Amy Vance**  
Grade / Club **FCCLA**  
Building **Jr / Sr High School**  
Date of Application **Jan 4, 2024**

## General Information

Place to be Visited **FCCLA State Leadership Conference**  
Date of Visitation **March 17-20, 2024**  
Number of Students **3-5**  
Number of Faculty **1**  
Additional Chaperones **0**

## Transportation

Transportation Needs **School Van**  
Departure Time **March 17, 2pm**  
Time Leaving Destination **March 20, 11am**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

Students will attend leadership training, compete in STAR (students taking action with recognition) Event, and learn new project ideas. These are related to course objectives in planning & decisionmaking, resource management, sustainability, design, and construction.

Additional information if needed:

Wyndham Lancaster Resort  
Convention Center  
Lancaster PA

## Fees

Admission Fees (\$) **\$70 registration, \$186 meal**  
Funding Source for Admission **Students (reg); Departmental Budget**  
Funding Source for Transportation **Departmental Budget (gas for van)**

## Substitute Coverage

Number and duration of coverage needed:

3 days: March 18-20

Is this an out of state trip? **NO**  
Is this an overnight trip? **YES**

## Approval / Signature Required

Principal:

*Jesse Smith*

Superintendent:

*E. Byrge*

School board approval is required for all overnight and/or out of state trips.



Attachment 2

To: Dr. Eric Briggs, Superintendent

Jamie Mowrey, Business Manager

From: Dwight Woodley, Director of Innovative Learning & Information Systems

Re: E-Rate Category 2 Funding – Consultant

I am asking for approval to work with Kristin Van Strein Consulting on our E-Rate Category 2 Funding for the 2024-25 Funding Year. The consultation fees are \$2500 plus 2% of the committed amount. This is for Year 4 of 5 in the current Category 2 funding window. We are currently eligible for \$308,000 in E-Rate Category 2 Funding with a 60% reimbursable rate. I am currently working with the IU to determine exact upgrade needs.

The Category 2 Funding of E-Rate is for Internal Connections and Basic Maintenance of Network Infrastructure. Equipment can include any of the following:

- Antennas, connectors, and related components used for internal broadband connections
- Cabling
- Caching
- Firewall services and firewall components separate from basic firewall protection provided as a standard component of a vendor's Internet access service
- Racks
- Routers
- Switches
- Uninterruptible Power Supply (UPS)/Battery Backup
- Access points used in a local area network (LAN) or wireless local area network (WLAN) environment (such as wireless access points)
- Wireless controller systems
- Software supporting the components on this list used to distribute high-speed broadband throughout school buildings and libraries (applicants should request software in the same category as the associated service being obtained or installed)

We are looking to make the following infrastructure upgrades:

- Firewall Upgrade
- Switches
- Uninterruptible Power Supply (UPS)/Battery Back-up
- Wireless Access Points throughout the District
- Wireless Controller System

### **E-Rate Letter of Authorization (LOA)**

This Letter of Authorization is to confirm that Kristin Van Strien, an employee of Van Strien Consulting, LLC, is authorized to represent the South Williamsport Area School District (SWASD) in matters related to the federal Universal Service Discount Program known as E-Rate. This authorization covers matters related to the Funding Year 2024-25 as included in the Van Strien Consulting, LLC proposal.

Specifically, she is authorized to:

- Prepare E-Rate applications on our behalf, including FCC forms 470, 471, 486 and 472.
- Contact service providers regarding our accounts in order to gather information that is pertinent to the filing of any E-Rate form and sign and submit any paperwork that is necessary for the service provider to discount bills.
- Represent the district on inquiries from any representative of the E-Rate program administrator.

The District agrees to:

- Provide access to the SWASD account in the E-Rate EPC portal and provide authorization to submit all necessary forms.
- Provide no less than two points of district contact for communication purposes.
- Maintain an active Sam.gov account as required by USAC.

It is our understanding that Ms. Van Strien will not modify existing service to our E-Rate related accounts.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

Phone: \_\_\_\_\_

## **E-Rate Application Services – South Williamsport School District**

### **Category 1 and Category 2 E-Rate Eligible Services**

#### **Funding Year 2024-25**

#### **Scope of Work: Category 1**

##### **Pre-Application Services**

- Review records to determine if any new eligible users, with designated permissions, need to be added in the USAC EPC Portal for the District.
- Ensure that all school buildings and non-instructional facilities are registered in EPC and have any missing entities added.
- Enter enrollment and NSLP data in each building's EPC profile.
- Review status of current Category 1 services as well as discuss with district any future upgrades in service to ensure all eligible services will be included in application(s).

##### **Form 470 Application Submission**

- Submit Form 470 applications to USAC to satisfy competitive bidding requirements.
- Work with the District to determine most cost-effective servicer and lowest responsible bidder.
- Assist with contract negotiations, if needed.
- Provide guidance on contract language to be E-Rate compliant and ensure that contracts are fully executed in a timely manner.
- Upload contracts and create contract modules in the EPC Contract module.

##### **Form 471 Application Submission**

- Submit Form 471 application(s) and required documentation to USAC to formally apply for funding.

- Coordinate all responses to Problem Resolution/Program Integrity Assurance (PIA) staff concerning application(s) and, if required, secure additional information from District to forward to PIA.
- Prepare summary of E-Rate funding requests submitted to the USAC and compute the amounts that the district must pay for the non-discounted portion of services, and the amounts that the district may have to pay up front and then seek reimbursement from the USAC (if a vendor is unable to provide discounts on bills).

### **Post-Commitment Services**

- Submit Form 486 to USAC to turn-on funding and certify CIPA compliance.
- Assist district with submission or modifications of Form 498 to USAC for District's bank account information to allow BEAR reimbursements to be deposited from USAC.
- Create and submit Form 472 (BEAR) Reimbursement forms to SLD to collect funding (for any vendor that does not reflect discounts on bills).
- Complete all vendor paperwork to ensure discounts are applied to district's accounts if district chooses discounted billing.
- Submit SPIN change request to USAC if District changes service providers in mid funding year.
- File necessary appeals, if required.
- Review vendor bills issued to District, if requested, to confirm that discounts are accurately reflected on bills and services delivered are consistent with the documentation submitted to the USAC.
- Prepare Service Certifications, if required, which require the district to validate its receipt as well as payment documentation of all services and products for which the vendor has invoiced to the USAC to secure payment for the vendor(s).
- Submit Service Substitution requests, if required, if the vendor delivers services or equipment that is different from the documentation that was submitted to the SLD (this may occur when the district's requirements change, or vendor service offerings may be updated). Service Substitution approval is dependent upon USAC.

### **Scope of Work: Category 2**

The following services will be performed in relation to Category 2 procurements, should the district choose to apply for Category 2 equipment.

### **Pre-Application Services**

- Prepare Category 2 budget cap estimates for five-year C2 budget cycle.
- Discuss Category 2 E-Rate eligible equipment and services.
- Discuss competitive bidding options and requirements.
- Assist District with the development of PEPPM mini-bid process or provide edits to a formal district RFP.

### **Form 470 and Form 471 Application Submissions**

- Submit Form 470 applications to USAC to satisfy competitive bidding requirements.
- Work with the District to determine most cost-effective servicer and lowest responsible bidder.
- Assist with contract negotiations, if requested.
- Provide guidance on contract language to be E-Rate compliant and ensure that contracts are fully executed in a timely manner.
- Submit Form 471 application(s) to USAC to formally apply for funding.
- Upload contracts and create contract modules in the EPC Contract module.
- Coordinate all responses to Problem Resolution/Program Integrity Assurance (PIA) staff concerning applications and, if required, secure additional information from District to forward to PIA.

### **Post-Commitment Services**

- Submit Form 486 to USAC to turn-on funding and certify CIPA compliance.
- Submit Form 472 (BEAR) Reimbursement forms to SLD to collect funding (for any vendor that does not reflect discounts on bills).
- Complete all vendor paperwork to ensure discounts are applied to district's accounts if district chooses discounted billing.
- Review vendor bills issued to District, as requested, to confirm that discounts are accurately reflected on bills and services delivered are consistent with the documentation submitted to the USAC.

- Submit Service Substitution requests, if required, if the vendor delivers services or equipment that is different from the documentation that was submitted to the USAC (this may occur when the district's requirements change, or vendor service offerings may be updated). Service Substitution approval is dependent upon USAC.

### **Fee – Category 1 – Telecommunications Services and Internet Access**

The combined cost for these services related to Category 1 (Broadband and Internet Access services) is \$3,000, invoiced after the Funding Commitment Decision Letter is issued to the district (approximately June/July 2024). This fee would only be charged if Van Strien Consulting, LLC conducted a bid process for this category.

### **Fee – Category 2 – Internal Connections**

The cost for these services related to Category 2 (Internal Connections and Basic Maintenance of Internal Connections) is \$2,500, plus 2% of the committed amount, invoiced after the Funding Commitment Decision Letter is issued to the district. Should the District proceed with the procurement but then not apply for E-Rate funding or cancel the E-Rate funding, the cost would be \$2,500. Should the District choose not to proceed with the procurement, there would be no fee.

District signature on the accompanying Letter of Authorization is required for acceptance of proposal.

**Before the  
Federal Communications Commission  
Washington, D.C. 20554**

In the Matter of )  
 )  
Modernizing the E-Rate Program for ) WC Docket No. 13-184  
Schools and Libraries )  
 )

**ORDER**

**Adopted: December 14, 2022**

**Released: December 14, 2022**

By the Chief, Wireline Competition Bureau:

**I. INTRODUCTION**

1. In this Order, the Wireline Competition Bureau (Bureau) adopts the final eligible services list for funding year 2023 for the schools and libraries universal service support program (more commonly referred to as the E-Rate program).<sup>1</sup> Specifically, based on the record before us, we adopt the eligible services list for funding year 2023 as proposed in the Bureau's Public Notice.<sup>2</sup> In addition, we release the eligible services list for funding year 2023 and authorize the Universal Service Administrative Company (USAC) to open the annual FCC Form 471 application filing window within 60 days after the release date of this Order.<sup>3</sup>

2. In doing so, we find good cause to waive the requirement in section 54.502(e) of the Commission's rules that the final eligible services list be released at least 60 days prior to the opening of the application filing window to ensure that the application filing window is opened with enough time for applicants to submit and USAC to process funding year 2023 FCC Form 471 applications.<sup>4</sup>

**II. FUNDING YEAR 2023 ELIGIBLE SERVICES LIST**

**A. Background**

3. Sections 254(c)(1), (c)(3), (h)(1)(B), and (h)(2) of the Communications Act of 1934, as amended, collectively grant the Commission authority to specify the services that will be supported for eligible schools and libraries and to design the specific mechanisms for support.<sup>5</sup> Pursuant to this

<sup>1</sup> The Bureau annually updates the eligible services list, which specifies the services and products that are eligible for E-Rate funding each funding year. See 47 CFR § 54.502(a) ("All supported services are listed in the Eligible Services List as updated annually in accordance with paragraph (d) of this section."); see also 47 CFR § 54.502(e) (detailing the procedures for seeking comment on the draft eligible services list).

<sup>2</sup> *Wireline Competition Bureau Seeks Comment on Proposed Eligible Services List for the E-Rate Program*, WC Docket No. 13-184, Public Notice, DA 22-878, 1 (WCB 2022) (*Funding Year 2023 Eligible Services List Public Notice*).

<sup>3</sup> See *Schools and Libraries Universal Service Support Mechanism, Eligible Services List for Funding Year 2023 (FY 2023 Eligible Services List)*, *infra* Appendix B; 47 CFR § 54.502(e) (requiring the final eligible services list to be released at least 60 days prior to the opening of the application filing window).

<sup>4</sup> 47 CFR § 54.502(e).

<sup>5</sup> 47 U.S.C. §§ 254(c)(1), (c)(3), (h)(1)(B), (h)(2).

authority, the Commission delegated responsibility to the Bureau to annually seek public comment on the proposed eligible services list.<sup>6</sup>

4. In the *Funding Year 2023 Eligible Services List Public Notice*, we did not recommend any specific changes to the eligible services list, and sought comment on that proposal.<sup>7</sup> The comment cycle for the *Funding Year 2023 Eligible Services List Public Notice* closed on October 6, 2022.<sup>8</sup> During the comment cycle, we received two requests for clarification of the scope of certain items in the proposed eligible services list. First, Verizon requests clarification regarding the Category One list, to make clear to applicants that fixed wireless services are eligible for Category One support.<sup>9</sup> Second, Extreme Networks seeks clarification to make clear to applicants that certain Artificial Intelligence for information technology (IT) operations software applications are eligible for E-Rate support.<sup>10</sup> We also received comments and reply comments asking the Commission to clarify the eligibility of advanced or next-generation firewalls and other network security services,<sup>11</sup> and for the provision of Wi-Fi services on school buses.<sup>12</sup> We address all of these requests further below.

## B. Discussion

5. As an initial matter, we waive the requirement in section 54.502(e) of the Commission's rules that the eligible services list be released at least 60 days prior to the opening of the application filing window for the upcoming funding year.<sup>13</sup> Section 1.3 of the Commission's rules allows the Commission to waive a rule on its own motion for good cause shown.<sup>14</sup> To ensure that the FCC Form 471 application filing window opens with enough time to allow applicants to submit and USAC to process applications for funding year 2023, we find a waiver of our rule is appropriate and in the public interest.<sup>15</sup> In waiving our rule, we are particularly cognizant of the need to ensure both applicants and USAC have as much time as they had last year to submit and process applications. We therefore find special circumstances to waive section 54.502(e).<sup>16</sup>

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<sup>6</sup> See 47 CFR § 54.502(e).

<sup>7</sup> *Funding Year 2023 Eligible Services List Public Notice* at 1.

<sup>8</sup> *Id.* at 1. The Bureau received nine comments and eight reply comments in response to the *Funding Year 2023 Eligible Services List Public Notice*. Appendix A contains a list of the commenters and the acronyms, if any, used herein to refer to these commenters.

<sup>9</sup> Verizon Comments at 1-2.

<sup>10</sup> Extreme Networks Comments at 1-2.

<sup>11</sup> See, e.g., ADS Reply at 1-3; ALA Comments at 1-2; Aruba Reply at 1-2; CGCS Comments at 1-3; CoSN Reply at 2-3; Crown Castle Fiber Reply at 1-5; ENA Services Reply at 3; Fortinet Comments at 5-10; SETDA Reply at 1-2; Val Verde Unified School District Comments at 1-2.

<sup>12</sup> See, e.g., E-Rate Provider Services Comments at 2-3; SpaceX Comments at 2.

<sup>13</sup> See 47 CFR § 54.502(e).

<sup>14</sup> See 47 CFR § 1.3. The Commission may exercise its discretion to waive a rule where the particular facts make strict compliance inconsistent with the public interest. *Northeast Cellular Telephone Co. v. FCC*, 897 F.2d 1164, 1166 (D.C. Cir. 1990) (*Northeast Cellular*). In addition, the Commission may take into account considerations of hardship, equity, or more effective implementation of overall policy on an individual basis. *Id.*

<sup>15</sup> *Northeast Cellular*, 897 F.2d at 1166 (stating that the Commission may waive a rule when strict compliance does not serve the public interest).

<sup>16</sup> See, e.g., *Modernizing the E-Rate Program for Schools and Libraries*, 34 FCC Rcd at 11219, 11242-43, para. 62 (2019) (*Category Two Report and Order*) (finding good cause to waive the 60-day rule for opening the filing window after issuance of the eligible services list to allow USAC and applicants with sufficient time to submit and process funding applications for funding year 2020); *Modernizing the E-Rate Program for Schools and Libraries*, WC Docket 13-184, Order, 35 FCC Rcd 13793, 13794, para. 4 (WCB 2020) (same); *Modernizing the E-Rate*

(continued....)



6. Next, having considered the record, we adopt the eligible services list for funding year 2023, attached as Appendix B to this Order. In doing so, we make one clarification to the eligible services list in response to a request by Verizon. We revise the Category One list to clarify to applicants that fixed wireless service is eligible for Category One support, and further clarify that fixed wireless routers are eligible for Category One support.<sup>17</sup> We also received a request from Extreme Networks to clarify that its specific software is eligible for E-Rate support; while we decline to add specific software products to the eligible services list, we note that such products may be eligible.<sup>18</sup>

7. We decline to make any additional changes to the funding year 2023 eligible services list at this time. We remind applicants that the eligible services list process “is limited to determining what services are eligible under the Commission’s current rules and is generally not intended to be a vehicle for changing any eligibility rules.”<sup>19</sup> Accordingly, we decline to address comments and reply comments requesting that we include advanced or next-generation firewall or other network security services to the eligible services list,<sup>20</sup> due to the complexity of these issues and the limited scope of this proceeding.<sup>21</sup> While declining to address these comments and reply comments as part of this ESL proceeding for these reasons, we note that the Bureau is seeking further comment regarding the eligibility of additional network security services, including advanced or next-generation firewalls and services.<sup>22</sup> We further decline to address comments and reply comments regarding adding Wi-Fi services to school buses to the eligible services list.<sup>23</sup> As we noted in the *Funding Year 2023 Eligible Services List Public Notice*, a draft Declaratory Ruling finding that the provision of Wi-Fi on school buses serves an educational purpose and is eligible for E-Rate support was circulated on May 11, 2022.<sup>24</sup> If adopted, the Bureau noted that it

(Continued from previous page)

*Program for Schools and Libraries*, WC Docket 13-184, Order, 2021 WL 6063032, \*2, para. 4 (WCB Dec. 17, 2021) (same).

<sup>17</sup> See Verizon Comments at 1-2 (requesting clarification regarding the eligibility of fixed wireless services and routers). We also clarify that microwave service is eligible for category two support, and that we inadvertently omitted microwave service from the proposed Funding Year 2023 ESL that was included as an Appendix in the *Funding Year 2023 Eligible Services List Public Notice*, which was released on August 22, 2022.

<sup>18</sup> See Extreme Networks Comments at 1-2. We find that software providing operation, management, and monitoring functions utilized to optimize deployment of eligible equipment may be eligible if competitively bid, requested as managed internal broadband services, and otherwise compliant with our rules.

<sup>19</sup> See, e.g., *Comment Sought on Draft Eligible Services List for Schools and Libraries Universal Service Support Mechanism*, CC Docket No. 02-6, Public Notice, 24 FCC Rcd 7422, 7423 (WCB 2009); *Wireline Competition Bureau Seeks Comment on Draft Eligible Services List for Schools and Libraries Universal Service Program*, CC Docket No. 02-6, Public Notice, 26 FCC Rcd 8714, 8718 (WCB 2011); *In the Matter of Schools and Libraries Universal Service Support Mechanism, A National Broadband Plan for our Future*, CC Docket No. 02-6, Order, 28 FCC Rcd 14583, 14588, para. 13 & n.37 (WCB 2013).

<sup>20</sup> See, e.g., ADS Reply at 1-3; ALA Comments at 1-2; Aruba Reply at 1-2; CGCS Comments at 1-3; CoSN Reply at 2-3; Crown Castle Fiber Reply at 1-5; ENA Services Reply at 3; Fortinet Comments at 5-10; SETDA Reply at 1-2; Val Verde Unified School District Comments at 1-2.

<sup>21</sup> See, e.g., *Modernizing the E-Rate Program for Schools and Libraries*, WC Docket No. 13-84, Order, 30 FCC Rcd 9923, 9931, para. 23 (WCB 2015) (declining to address requested changes to the eligible services list due to the complexity of the issues and the scope of the proceeding); *Modernizing the E-Rate Program for Schools and Libraries*, WC Docket No. 13-184, Order, 31 FCC Rcd 9767, 9769, para. 8 (WCB 2016) (same).

<sup>22</sup> See *Wireline Competition Bureau Seeks Comment on Requests to Allow the Use of E-Rate Funds for Advanced or Next-Generation Firewalls and Other Network Security Services*, Public Notice, DA 22-1315 (WCB Dec. 14, 2022).

<sup>23</sup> See *supra* note 12

<sup>24</sup> *Funding Year 2023 Eligible Services List Public Notice* at 1, n.2.

would separately seek comment on the issue of adding Wi-Fi services to school buses,<sup>25</sup> and thus, we will not consider it as part of this proceeding.

### III. ORDERING CLAUSES

8. ACCORDINGLY, IT IS ORDERED, that pursuant to the authority contained in sections 1 through 4, 254, 303(r), and 403 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154, 254, 303(r), and 403, sections 0.91 and 54.502 of the Commission's rules, 47 CFR §§ 0.91 and 54.502, this Order IS ADOPTED.

9. IT IS FURTHER ORDERED, that pursuant to the authority contained in sections 1 through 4 and 254 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151-154 and 254, and pursuant to the authority in section 1.3 of the Commission's rules, 47 CFR § 1.3, that section 54.502(e), 47 CFR § 54.502(e) IS WAIVED, and such waiver SHALL BECOME EFFECTIVE upon release.

FEDERAL COMMUNICATIONS COMMISSION

Trent B. Harkrader  
Chief  
Wireline Competition Bureau

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<sup>25</sup> *Id.*

**APPENDIX A****List of Commenters****Comments and Reply Comments in Response to the  
*Funding Year 2023 Eligible Services List Public Notice*****WC Docket No. 13-184****Commenters**

1. American Library Association (ALA)
2. Council of the Great City Schools (CGCS)
3. E-Rate Provider Services, LLC
4. Fortinet, Inc.
5. Extreme Networks, Inc.
6. Los Angeles Unified School District, et al. (LA USD)
7. Space Exploration Technologies Corporation (SpaceX)
8. Val Verde Unified School District (Val Verde)
9. Verizon Communications, Inc. (Verizon)

**Reply Commenters**

1. AASA, The School Superintendents Association, et al. (AASA)
2. ADS Advanced Data Services, Inc.
3. Aruba, a Hewlett Packard Enterprise company (Aruba)
4. Consortium for School Networking (CoSN)
5. Crown Castle Fiber, LLC
6. ENA Services, LLC d/b/a ENA by Zayo (ENA Services)
7. Los Angeles Area Chamber of Commerce
8. State Educational Technology Directors Association (SETDA)

**APPENDIX B****Eligible Services List for Funding Year 2023  
Schools and Libraries Universal Service Support Mechanism****WC Docket No. 13-184**

The Federal Communications Commission's (FCC) rules provide that all services that are eligible to receive discounts under the Schools and Libraries Universal Service Support Mechanism (otherwise known as the E-Rate program or E-Rate) are listed in this Eligible Services List (ESL). 47 CFR § 54.502(a). The E-Rate program is administered by the Universal Service Administrative Company (USAC). 47 CFR § 54.5. Eligible schools and libraries may seek E-Rate support for eligible Category One telecommunications services, telecommunications, and Internet access, and Category Two internal connections, basic maintenance, and managed internal broadband services as identified herein. 47 CFR §§ 54.500 *et seq.*

Additional guidance from USAC about the E-Rate application process and about eligible services, including a glossary of terms, is available at USAC's website at <https://www.usac.org/e-rate/applicantprocess/before-you-begin/eligible-services-list/>. The documents on USAC's website are not incorporated by reference into the ESL and do not bind the Commission. Thus, they will not be used to determine whether a service or product is eligible. Applicants and service providers may refer to those documents, but they should do so only for informal guidance. This ESL applies to funding requests for Funding Year (FY) 2023.

**Category One**

The first category of supported services, Category One, includes the services needed to support broadband connectivity to schools and libraries. Eligible Category One services are listed in the entries for data transmission and/or Internet access. This category consists of the services that provide broadband to eligible locations including data links that connect multiple points, services used to connect eligible locations to the Internet, and services that provide basic conduit access to the Internet. With the exception of leased dark fiber and self-provisioned broadband networks, maintenance and technical support appropriate to maintain reliable operation are only eligible for support when provided as a component of these services.

**Data Transmission and/or Internet Access**

Data transmission and/or Internet access services are eligible in Category One. These services include:

- Asynchronous Transfer Mode (ATM)
- Broadband over Power Lines
- Cable Modem
- Digital Subscriber Line (DSL)
- DS-1 (T-1), DS-3 (T-3), and Fractional T-1 or T-3
- Ethernet
- Integrated Services Digital Network (ISDN)

*Note:* Dedicated voice channels on an ISDN circuit are no longer eligible.

- Leased Lit Fiber
- Leased Dark Fiber (including dark fiber infeasible rights of use (IRUs) for a set term)
- Self-Provisioned Broadband Networks (applicant owned and operated networks)
- Frame Relay
- Multi-Protocol Label Switching (MPLS)
- OC-1, OC-3, OC-12, OC-n
- Satellite
- Switched Multimegabit Data Service
- Telephone dial-up
- Wireless (e.g., fixed wireless, microwave)

*Notes:*

- (1) Eligible costs include monthly charges, special construction, installation and activation charges, modulating electronics and other equipment necessary to make a Category One wired or wireless broadband service functional ("Network Equipment"), and maintenance and operation charges. Network Equipment and maintenance and operation costs for existing networks are eligible. All equipment and services, including maintenance and operation, must be competitively bid.
- (2) Applicants that seek bids for leased dark fiber must also seek bids for leased lit fiber service and fully consider all responsive bids. Similarly, applicants that seek bids for self-provisioned broadband networks must also seek bids for the needed connectivity via services provided over third-party networks, and fully consider all responsive bids.
- (3) Applicants may seek special construction funding for the upfront, non-recurring costs for the deployment of new or upgraded facilities. The eligible components of special construction are construction of network facilities, design and engineering, and project management.
- (4) Staff salaries and labor costs for personnel of the applicant or underlying beneficiary are not E-Rate eligible.

**Category Two**

The second category of equipment and services eligible for E-Rate support, Category Two, includes the internal connections needed for broadband connectivity within schools and libraries. Support is limited to the internal connections necessary to bring broadband into, and provide it throughout, schools and libraries. These are broadband connections used for educational purposes within, between, or among instructional buildings that comprise a school campus (as defined below in the section titled “Eligibility Explanations for Certain Category One and Category Two Services”) or library branch, and basic maintenance of these connections, as well as services that manage and operate owned or leased broadband internal connections (e.g., managed internal broadband services or managed Wi-Fi). Category Two support is subject to district- or library system-wide budgets as set forth in 47 CFR § 54.502. The eligible components and services in Category Two are.

**Eligible Broadband Internal Connections**

- Antennas, connectors, and related components used for internal broadband connections
- Cabling
- Caching
- Firewall services and firewall components separate from basic firewall protection provided as a standard component of a vendor’s Internet access service
- Racks
- Routers
- Switches
- Uninterruptible Power Supply (UPS)/Battery Backup
- Access points used in a local area network (LAN) or wireless local area network (WLAN) environment (such as wireless access points)
- Wireless controller systems
- Software supporting the components on this list used to distribute high-speed broadband throughout school buildings and libraries (applicants should request software in the same category as the associated service being obtained or installed)

*Notes:*

- (1) Functionalities listed above that can be virtualized in the cloud, and equipment that combines eligible functionalities, like routing and switching, are also eligible.
- (2) A manufacturer’s multi-year warranty for a period up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component.
- (3) Caching is defined as a method that stores recently accessed information. Caching stores information locally so that the information is accessible more quickly than if transmitted across a network from a distance. A caching service or equipment that provides caching, including servers necessary for the provision of caching, is eligible for funding.
- (4) Applicants may request both equipment and the software necessary to use the equipment on the FCC Form 470, or request just the equipment on the FCC Form 470, and still receive support for both the equipment and the software necessary to use the equipment (e.g., right-to-use software or client access licenses) by requesting the equipment and software either together or separately on the FCC Form 471. However, software upgrades and patches, including bug fixes and security patches, are considered basic maintenance of internal connections, and as such, applicants should seek bids for basic maintenance of internal connections if they intend to request funding for these services.

**Eligible Managed Internal Broadband Services**

- Services provided by a third party for the operation, management, and monitoring of eligible broadband internal connections are eligible managed internal broadband services (e.g., managed Wi-Fi).
- E-Rate support is limited to eligible expenses or portions of expenses that directly support and are necessary for the broadband connectivity within schools and libraries. Eligible expenses include the management and operation of the LAN/WLAN, including installation, activation, and initial configuration of eligible components and on-site training on the use of eligible equipment.
- In some eligible managed internal broadband services models, the third-party manager owns and installs the equipment and school and library applicants lease the equipment as part of the managed services contract. In other cases, the school or library may own the equipment, but have a third party manage the equipment for it.

**Basic Maintenance of Eligible Broadband Internal Connections**

E-Rate support is available for basic maintenance and technical support appropriate to maintain reliable operation when provided for eligible broadband internal connections.

The following basic maintenance services are eligible:

- Repair and upkeep of eligible hardware
- Wire and cable maintenance
- Configuration changes
- Basic technical support including online and telephone-based technical support
- Software upgrades and patches including bug fixes and security patches

**Eligibility Limitations for Category Two Services**

**Eligibility limitations for managed internal broadband services** – The equipment eligible for support as part of a managed internal broadband service may include only equipment listed above as broadband internal connections. Upfront charges that are part of a managed service contract are eligible for E-Rate support except to the extent that the upfront charges are for any ineligible internal connections (e.g., servers other than those that are necessary to provide caching), which, if included in the contract, must be cost allocated out of any funding request.

**Eligibility limitations for basic maintenance** – Basic maintenance is eligible for support only if it is a component of a maintenance agreement or contract for eligible broadband internal connections. The agreement or contract must specifically identify the eligible internal connections covered, including product name, model number, and location. Support for basic maintenance will be paid for the actual work performed under the agreement or contract. Support for bug fixes, security patches, and technical support is not subject to this limitation.

Basic maintenance does not include:

- Services that maintain ineligible equipment
- Upfront estimates that cover the full cost of every piece of eligible equipment
- Services that enhance the utility of equipment beyond the transport of information, or diagnostic services in excess of those necessary to maintain the equipment's ability to transport information
- Network management services, including 24-hour network monitoring
- On-site technical support (i.e., contractor duty station at the applicant site), unless applicants present sufficient evidence of cost-effectiveness
- Unbundled warranties



**Eligibility Explanations for Certain Category One and Category Two Services**

**Note:** National Security Supply Chain Restrictions: Equipment or services produced or provided by a company that the FCC has designated as a national security threat to the integrity of communications networks or the communications supply chain are not eligible for E-Rate support. 47 CFR § 54.9(a). In addition, participants are prohibited from using E-Rate support to purchase, rent, lease, or otherwise obtain any covered communications equipment or service, or maintain any covered communications equipment or service previously purchased, rented, leased, or otherwise obtained. 47 CFR § 54.10. A list of covered communications equipment and services can be found on the FCC's website at <https://www.fcc.gov/supplychain/coveredlist> and will be updated to reflect any future determinations.

**Internet access/ISP service** – Eligible Internet access services may include features such as basic firewall protection, domain name service, and dynamic host configuration when these features are provided as a standard component of a vendor's Internet access service. Firewall protection that is provided by a vendor other than the Internet access service provider or priced out separately will be considered a Category Two internal connections component. Examples of items that are ineligible components of Internet access services include applications, content, e-mail, and end-user devices and equipment such as computers, laptops, and tablets.

**Wireless services and wireless Internet access** – As clarified in the *2014 Second E-Rate Order* (FCC 14-189), data plans and air cards for mobile devices are eligible only in instances when the school or library seeking support demonstrates that the individual data plans are the most cost-effective option for providing internal broadband access for mobile devices at schools and libraries. Applicants should compare the cost of data plans or air cards for mobile devices to the total cost of all components necessary to deliver connectivity to the end user device, including the cost of data transmission and/or Internet access to the school or library. Seeking support for data plans or air cards for mobile devices for use in a school or library with an existing broadband connection and WLAN implicates the E-Rate program's prohibition on requests for duplicative services.

Off-campus use even if used for an educational purpose is ineligible for support and must be cost allocated out of any funding request.

Managed internal broadband services, such as managed Wi-Fi, are eligible only for Category Two support.

**Connections between buildings of a single school** – The classification of connections between multiple buildings of a single school is determined by whether the buildings are located on the same campus. A “campus” is defined as the geographically contiguous grounds where the instructional buildings of a single eligible school are located. A single school may have multiple campuses if it has instructional buildings located on grounds that are not geographically contiguous. Different schools located on the same grounds do not comprise a single campus. The portion of the grounds occupied by the instructional buildings for each school is a campus for that school.

- Connections between buildings on different campuses of a single school are considered to be Category One data transmission services.
- Connections between different schools with campuses located on the same property (e.g., an elementary school and middle school located on the same property) are considered to be Category One data transmission services, unless they share the same building.

Connections between buildings of a single school on the same campus are considered to be Category Two internal connections.

**Network equipment with mixed eligibility** – On-premises equipment that connects to a Category Two eligible LAN is eligible for Category One support if it is necessary to make a Category One broadband service functional. If the price for components that enable the LAN can be isolated from the price of the components that enable the Category One service, those costs should be cost-allocated out of the Category One funding request.

**Miscellaneous**

As described below, various miscellaneous services associated with Category One or Category Two are eligible for support. Applicants should request eligible miscellaneous services in the same category as the associated service being obtained or installed.

**Fees**

Fees and charges that are a necessary component of an eligible product or service are eligible, including:

- Change fees
- Contingency fees are eligible if they are reasonable and a regular business practice of the service provider. Contingency fees will be reimbursed only if the work is performed.
- Freight assurance fees
- Lease or rental fees on eligible equipment
- Per diem and/or travel time costs are eligible only if a contract with a vendor for the eligible product or services specifically provides for these costs.
- Shipping charges
- Taxes, surcharges, and other similar, reasonable charges incurred in obtaining an eligible product or service are eligible. These types of charges include customer charges for universal service fees, but do not include additional charges for universal service administration.

**Installation, Activation, and Initial Configuration**

Installation, activation, and initial configuration of eligible components are eligible. These services may include:

- Design and engineering costs if these services are provided as an integral component of the installation of the relevant services
- Project management costs if these services are provided as an integral component of the installation of the relevant services
- On-site training is eligible as a part of installation services but only if it is basic instruction on the use of eligible equipment, directly associated with equipment installation, and is part of the contract or agreement for the equipment. Training must occur coincidentally or within a reasonable time after installation.

***ELA SPORT***

## **PROJECT 1**

**STADIUM NATURAL GRASS FIELD RENOVATIONS**

**HUMMER TURFGRASS SYSTEMS**

# HUMMER

Hummer Turfgrass Systems, Inc.

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## *Budget Proposal for:*

### *South Williamsport School District-Stadium Field*

December 18, 2023

ELA Sports  
Ernest J. Graham  
Principal in Charge, Regional Director- Western PA

Dear Ernest,

On behalf of Hummer Turfgrass systems, we appreciate the opportunity to present this proposal to renovate your soccer field. Hummer Turfgrass has been constructing, renovating, and maintaining athletic fields across the Mid-Atlantic for over 50 years. We have a Certified Field Builder and Certified Sports Field Manager on staff, qualified and experienced personnel, and a fleet of specialized equipment to properly deliver complete and successful field renovations. The proposal to renovate the stadium includes all construction components including soils and grading, irrigation, sand grid drainage, sodding, and grow-in maintenance. There is breakout pricing included for each component so we can discuss in further detail as you develop the project budget. I have included some plans for the field as well as some of our Sand Grid drainage profiles to further your understanding of the renovation. A complete survey of field and surround will be needed to further our proposal to a final cost. After reviewing all components of the proposal, feel free to call or email me to discuss the project in further detail.

Sincerely,

*Drew M. Dvorchak*

Drew Dvorchak  
Vice President of Construction

## Stadium Field Renovation Plan

### Soils, laser grading and sod:

1. Layout the work area to include all grass inside the track area (see plan)
2. Perform a Penn State University soil test
3. Spray and kill the existing grass surface
4. Using a reverse tine rototiller, till dead vegetation
5. Import 18 loads of screened topsoil to fill in swales along sidelines and other depressions in field
6. Laser grade the topsoil surface to using a laser guided Dozer and box blade to create a smooth and consistent playing surface
7. Mechanically stone pick the top 2" of topsoil with a Cherrington mobile soil screener to remove stones and debris larger than 3/4"
8. Remove existing track event(s) surfaces including stone bases and topsoil these areas
9. Apply a nutrient package based on soil test results
10. Final laser grade the topsoil surface
11. Install 75,000 sq. ft. of 365 SS Kentucky Bluegrass Big Roll Sod
12. Roll the sod and apply pre emergent weed control
13. Set up a temporary above ground irrigation system\*
14. Perform grow-in maintenance to include two weeks of irrigation monitoring as well as the first three mowings of the new sod
15. Teach district personnel how to operate irrigation system
16. Take down temporary irrigation system

**Cost: \$ 198,780.00**

### Automatic Irrigation

1. Install an automatic underground irrigation system to cover 100% of the area inside the track.
2. Excludes backflow prevention and booster pump

**Cost: \$ 40,000.00\***

### Drainage

1. Install Hummer Sand Grid Collector lines @ 10' on center over the playing surface
2. Install 6" HDPE perforated N-12 collector pipes on each sideline
3. Tie the system into the existing stormwater system.\*

**Cost: \$ 88,920.00**

### Optional Full Sand Grid Drainage

1. Add 3 1/2' o.c. Sand Grid lines

**Add Cost: \$ 42,600.00**

**Total Proposal: \$ 370,300.00**

Cont. on Page 3

Page 3: S. Williamsport Stadium Field Proposal

- \*All costs are budgetary until an accurate survey is completed*
- \*All costs include PA prevailing Wage Rates for Lycoming County*
- \*Temporary irrigation system would require an existing water source to supply a minimum of 60 psi/60 gpm*
- \*Automatic irrigation system would also require same volume and pressure. A full audit of existing water source to determine flow and if additional actions, including pump, would be needed*
- \*All spoils to be hauled off-site*
- \*Cost excludes:*
  - Permits or inspections*
  - Bonds*
  - Unsuitable soils*
  - Rock Removal*
  - E&S control*
  - Temporary Fencing*

*Drew M. Dvorachek*

Hummer Turfgrass Systems, Inc.

12/18/23

Date

Authorized Signature

Date

***ELA SPORT***

## **PROJECT 2**

**STADIUM LIGHTING RETROFIT TO LED  
MUSCO SPORTS LIGHTING/I&Y CONSTRUCTION**



# Quote

Date: December 5, 2023  
To: Eric Briggs

Project: South Williamsport Stadium Retrofit  
South Williamsport, PA  
Musco Project Number: #232098

## COSTARS Purchase

Master Project: 147112, Contract Number: Costars-014-E22-240, Expiration: 3/5/2024

Contract Title: Recreational & Fitness Equipment and Services

All purchase orders **MUST** note the following: COSTARS Purchase – Contract Number: Costars-014-E22-240

### Quotation Price – Materials Delivered to Job Site and Installation

Football Field – 360'x160' ..... \$ 263,410.00

Sales tax & bonding are not included. Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase. Prevailing Wages are included.

### Light-Structure System™ retrofit with Total Light Control – TLC for LED™ technology

#### Guaranteed Lighting Performance

- Guaranteed light levels of 50fc and uniformity of 2:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

#### System Description

- Factory aimed and assembled luminaires, including BallTracker® luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Auxiliary mounting brackets with crossarm with attachment
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies
- Enhanced corrosion protection

#### Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

#### Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

### Payment Terms

Musco's Credit Department will provide payment terms. Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC

Attn: Musco Contracts

Fax: 800-374-6402

Email: [musco.contracts@musco.com](mailto:musco.contracts@musco.com) All purchase orders **MUST** note the following: COSTARS Purchase – Contract Number: Costars-014-E22-240

### Delivery Timing

8 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

### Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 240 Volt, Single phase electrical system requirement.
- Structural code and wind speed = IBC 2018, 115 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Andrew O'Connell

Pennsylvania Field Representative

Musco Sports Lighting, LLC

Phone: 267-788-0394

E-mail: [andrew.oconnell@musco.com](mailto:andrew.oconnell@musco.com)



**South Williamsport Stadium Retrofit**  
**South Williamsport, PA**  
**Retrofit Scope of Work – I&Y Construction, LLC**

**Customer Responsibilities:**

1. Complete access to the site for construction using standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (i.e. home plate, center of FB field).
4. Ensure usability of existing underground wiring.
5. Pay any necessary power company fees and requirements.
6. Pay all permitting fees.
7. Provide any existing as-built documents or drawings.
8. Provide sealed Electrical Plans. (If required)

**Musco Responsibilities:**

1. Provide required fixtures, electrical enclosures, mounts, hardware, wire harnesses, and control cabinets.
2. Provide poletop luminaire assembly on (4) poles
3. Provide fixture layout and aiming diagram.
4. Provide Contract Management as required.
5. Assist our installing subcontractor and ensure our responsibilities are satisfied.

**Subcontractor Responsibilities****General:**

1. Obtain any required permitting.
2. Contact 811 for locating underground public utilities and confirm they have been clearly marked.
3. Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
4. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
5. Provide storage containers for material, (including electrical components enclosures), as needed.
6. Provide necessary waste disposal and daily cleanup.
7. Provide adequate security to protect Musco delivered products from theft, vandalism, or damage during the installation.
8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.
10. Installation to commence upon delivery and proceed without interruption until complete. Musco to be immediately notified of any breaks in schedule or delays.

**Demolition:**

1. Disassemble and leave at owner designated location on site the existing fixtures, and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast, and steel, as necessary.
2. Leave existing ground wires and power feed in place for connection to new lighting equipment.

**Retrofit Musco Equipment to Existing Poles:**

1. Provide labor, materials, and equipment to assemble and install Musco TLC for LED® equipment on existing poles and terminate grounding and power feed. Power feed may need to be reworked to adapt to the new Musco equipment.
2. Ensure grounding components meet minimum standards required by NEC and NFPA780.
3. For concrete poles provide new lightning down conductor (aluminum) and 5/8 in copper ground rod. For poles 75 ft (22 m) or less use 1/0 AWG, poles over 75 ft (22 m) use 4/0 AWG conductor. Bond internal pole ground to new down conductor.
4. For steel poles provide new ground rod and pole bonding conductor per NFPA Annex A.1.6.
5. Down conductor shall be converted to copper wire for any underground runs and bonded to ground rod(s).
6. Ensure all Musco components are bonded to both equipment and lightning grounds. No upward sweeps allowed for lightning down conductor or bonding jumper(s). See installation instructions for further information.
7. Test ground resistance with 3-point megger and confirm 25 ohms or less for each pole. Install additional ground rods or create grounding grid until resistance of 25 ohms or less is achieved.

**Electrical:**

1. Provide materials, and equipment to reuse existing electrical service panels as required.
2. Provide materials, and equipment to reuse existing electrical wiring as permitted.
3. Provide as built drawings on completion of installation, (if required).

**Control-Link Control and Monitoring:**

1. Provide labor, equipment, and materials to install (1) Musco control and monitoring cabinet and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link® by contacting Control-Link Central™ at 877-347-3319.



I & Y Construction, LLC  
New Enterprise, PA 16664-9248

## Estimate

Date	Estimate #
11/29/2023	1122

Musco Lighting, LLC  
100 1st Ave West  
Oskaloosa, IA 52577

Terms
Net 30

Description	Total
<p>South Williamsport HS Stadium Retrofit</p> <p>Install Musco LED System Retrofit</p> <p>Summary scope of work includes:</p> <ol style="list-style-type: none"><li>1. Unload &amp; distribute Musco sports lighting equipment on-site</li><li>2A. Disconnect existing wiring from light poles and breaker panels/contactors</li><li>2B. Demo existing contactors</li><li>2C. Right size breakers in existing panel to meet code</li><li>3. Remove existing pole top fitters with fixtures, wire harnesses and ballast boxes - dispose of materials or turn over to Owner</li><li>4. Assemble (4) new Musco pole top fitters with crossarms and fixtures</li><li>5. Set, align and attach new pole top fitters and ball tracker fixtures to existing poles</li><li>6. Install new factory supplied wire harnesses and driver boxes on existing poles</li><li>7. Re-connect existing wiring to new driver boxes</li><li>8. Install new Musco contactor cabinets and connect up to existing wiring from existing breaker panel and light poles</li><li>9. Clean up refuse from operations</li><li>10. PA prevailing wages</li></ol> <p>Provide stamped and sealed electrical drawings</p> <p>Notes:</p> <ol style="list-style-type: none"><li>1. Musco system provided by others. I &amp; Y Construction will coordinate shipment of Musco equipment on behalf of Owner.</li><li>2. Pricing is based on one mobilization. Multiple mobilizations will require an additional \$4000.00 mobilization charge.</li></ol>	
Thank you for the opportunity to prepare this quote.	<b>Total</b>

Phone #	Fax #	E-mail
814-766-2171	814-766-0156	matt@iandyconstruction.com



I & Y Construction, LLC  
New Enterprise, PA 16664-9248

## Estimate

Date	Estimate #
11/29/2023	1122

Musco Lighting, LLC  
100 1st Ave West  
Oskaloosa, IA 52577

Terms
Net 30

Description	Total
<p>3. Price above excludes: building and permit fees, inspection fees, Utility Company charges/fees, structural pole or foundation testing, electrical engineering, geotechnical engineering, mounting of any third party equipment to existing poles (ie. speakers, cameras, etc.), any electrical installation not specified in summary, private utility locator, surveyor, fence removal and replacement, tree trimming or removal, the supply of any mounting hardware necessary for the installation of the Musco equipment, replacement of any underground conduits or wiring, replacement of existing breaker panel, traffic control, ground protection matting/plating, tree trimming or removal, Showlight or Muscovision installation, and project bonding.</p> <p>4. This price is based on using the existing electrical system including the underground conduit and wire and breaker panel. Price assumes that all existing equipment and materials are usable, functioning properly and sized correctly. I &amp; Y Construction does not provide a warranty on any existing equipment that shall be re-used. If any existing equipment or wiring must be replaced, a written change order will be required.</p> <p>5. Owner to provide uninterrupted access to light poles for all heavy equipment (crane, manlift, etc).</p> <p>6. Should the scope of work change due to any conditions beyond our control or as requested by the Owner, a written change order shall be required.</p> <p>7. Project bonding is available at a cost of 2.5% of the total contract amount.</p> <p>8. All sales tax exemption paperwork shall be completed and provided to I &amp; Y Construction prior to the start of construction.</p> <p>9. Prices are valid for 30 days. Pricing will be updated prior to the signing of a contract. Pricing may be subject to an increase due to inflationary costs at the end of each calendar year even with a signed contract in place.</p> <p>10. Payment terms: Net 30 days from date of invoice. Progress payments may be required. Payment will not be dependent on client's ability to collect payment from any other party. Since I &amp; Y Construction is not supplying the sports lighting system, I &amp; Y Construction will NOT permit any retainage on this project.</p>	
Thank you for the opportunity to prepare this quote.	<b>Total</b>

Phone #	Fax #	E-mail
814-766-2171	814-766-0156	matt@iandyconstruction.com

***ELA SPORT***

**PROJECT 3**

HOME SIDE GRANDSTAND RENOVATION/RECONFIGURATION

VISITOR SIDE GRANDSTAND EXPANSION

STADIUM SOLUTIONS/GT GRANDSTANDS

December 20, 2023

**KPN CONTRACT NUMBER: KPN-202001-01**

**SOUTH WILLIAMSPORT HIGH SCHOOL  
BLEACHER RENOVATION**

**Scope of Work Includes:**

**Home Side:**

- Provide framing, decking and guardrail system for new front crosswalk consisting of the following materials:
  - Approximately 224' of new front walkway connected to existing concrete handicap platforms
  - Galvanized steel angle frames
  - Mill finish aluminum decking system
  - Galvanized chain link guardrail system
  - New crosswalk to extend over existing aisle stairs to field level
    - Landing/ramp provide to egress aisle stairs to upper levels
  - 26ga steel "R" panel front closure system (standard color selection)
    - New rail posts to extend below front walkway elevation for attachment of closure

**Renovation Materials Delivered and Installed = \$304,800**

**Visitor Side Option A:**

- New handicap ramp from track level to front crosswalk
- "U" shape design
- Mill finish treads
- Galvanized chain link guardrail system

**Option A - Materials Delivered and Installed = \$56,400**

**Visitor Side Option B:**

- Add 10 rows x 18' of new grandstand
  - Galvanized I-beam support structure
  - 2x10 flat anodized bench seats
  - 12" rise/24" tread
  - Fully closed decking system
  - Aisle with mid-aisle grab rail and fully closed sub steps
  - Galvanized chain link guardrail system
  - 30" elevated front crosswalk
  - (1) ramp front crosswalk to track level
  - Front closure of 26ga steel "R" panel (standard color selection)

**Option B - Materials Delivered and Installed = \$222,950**

All options include the following:

- Engineer signed and sealed drawings
- **Three year warranty** on fabricated grandstand (Industry standard is one year)
- **Three year warranty** on grandstand installation (Industry standard is one year)
- Finishing and assembly hardware
- Galvanized Anchor Bolts
- Freight
- Unloading of materials at jobsite
- **Prevailing wages**

**Exclusions (list is not all inclusive):**

- Site work, grading, E & S control, landscaping, seeding.
- Hard, contaminated or hazardous soil excavation and/or removal
- Rock excavation
- Over excavation or soil remediation due to poor soil conditions
- Sidewalks, bituminous paving, or other site access and grade finishes.
- In-grade site fencing other than for top side bleacher safety railing systems and bleacher perimeter to grade
- Securing and paying for a Geotech Services and Report on soils at the site
- Permit application or fees
- Plan review fees
- Concrete testing or soil bearing verification fees
- Liquidated damages
- Oxidation of mill finished aluminum plank
- **Any insurance other than that needed to erect the grandstand/bleacher**
- **Bonding**
- **License fees or licenses of any kind**
- **Sales/use tax or any tax of any kind including local B & O taxes**

**Qualifications:**

- Acceptable AIA based subcontract or other mutually acceptable document
- Progress payments in accordance with the purchasing document
- Owner to provide access to, through, on, and around the entire project site and building areas at no cost to Stadium Solutions, Inc.
- If this project is taxable you are required to provide the taxing district and taxing rate. If this project is not taxable you are required to supply the tax exemption certificate to Stadium Solutions, Inc.
- If this project is subject to a business license of any kind you are required to supply this information so this cost can be added to this proposal
- This proposal is based on the use of spread footers for the foundation of the structure with an assumed soil bearing pressure of 2500 PSF. If drilled caissons for structure support be required this proposal is null and void.

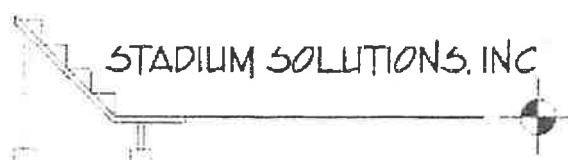
- Economical mill finish tread planking has been specified for all walking surfaces on this project. This mill finish planking may have water stains (dark black, brown, or white) present resulting from unavoidable condensation that occurs during packaging, transporting, and storage preceding installation.
- The design is based on IBC/ICC 300 building codes. As building codes may vary from site to site, the customer is responsible for verification of the local code requirements.
- **This scope of work to become part of the contract**

**Completion: As required.**

Pricing is valid for 30 days from proposal date. Please contact our office below should you have any questions pertaining to this proposal at 724-287-5330.

Mark Klopfer

Mark Klopfer  
Design Engineer



"The bitterness of poor quality stays far longer than the sweetness of a low price"...Ben Franklin



***ELA SPORT***

## **PROFESSIONAL SERVICES**

**ELA SPORT – STADIUM PROJECTS DESIGN/PROJECT  
MANAGEMENT SERVICES**

**SCHRADER GROUP - STADIUM SUPPORT BUILDINGS  
RENOVATION/NEW CONSTRUCTION FEASIBILITY STUDY**

# SCHRADERGROUP

19 December 2023

Dr. Eric Briggs  
South Williamsport Area School District  
515 West Central Avenue  
South Williamsport, PA 17702

**RE: Fee Proposal for Professional Services related to  
the Renovations/Modification Project for the  
South Williamsport High School Stadium Support Buildings Feasibility Study  
552 W Mountain Avenue, South Williamsport, PA 17702**

Dear Dr. Briggs,

We truly appreciate the opportunity to present you with this proposal for the professional design services related to the Renovations/Modification Project for the South Williamsport High School Stadium Support Buildings Feasibility Study, South Williamsport, PA. SCHRADERGROUP (SG) is pleased to work with ELA Sport and the South Williamsport Area School District as part of this process.

We are pleased to bring specific consultants to the project that are utilized where needed as part of the design process. We propose for this project using the following to support the disciplines required:

<u>Discipline</u>	<u>Firm Providing Service</u>
Architecture	SCHRADERGROUP architecture
Structural Engineering	SCHRADERGROUP architecture

## SCOPE OF SERVICES

The proposed design services encompass the creation of a feasibility study and concept design documents. These will be used to formulate a plan and establish budgets for the proposed enhancements at the high school stadium. This includes the development of field concession buildings, ADA-compliant restrooms, and ensuring the structural integrity of the retaining wall along the visitor's side of the field.

We understand the scope of our services to include:

- Concept options to improve the stadium concession stands renovations of existing and replacement of new fully accessible concession stand.
- Concept option and budget to integrate ADA accessible public toilet rooms at field level.

- Structural evaluation and budget to repair or replace the existing retaining wall along the visitor side bleachers and existing building.
- Will provide a line item cost estimate in a CSI format for each design concept option.

#### SCHEDULE

We are prepared to commence work with your approval. We anticipate completing the work within two (2) months upon authorization to proceed. We will make every effort to meet SWASD's schedule goals and timelines as we understand the importance of the schedule to complete the outlined services in a timely manner.

#### FEE PROPOSAL

We propose the following professional services fee to complete this project (refer to Attachment A):

Task #1: Data Gathering, Site Visit, Investigation, Program	\$ 10,608.00
Task #2 & #3: Concept Design Workshop	\$ 15,368.00
Task #4: Budget & Schedule Development	\$ 3,420.00
<u>Task #5 &amp; #6: Draft Study &amp; Final Study Presentation</u>	<u>\$ 8,736.00</u>
SUBTOTAL ARCHITECTURE FEES	\$ 15,676.00
REIMBURSABLE EXPENSES	\$ 1,900.00
GRANDTOTAL - FEE PROPOSAL	\$ 17,576.00

The following Services are NOT part of this agreement:

- Lead abatement, asbestos abatement and any other potential environmental items to be mitigated.
- LEED Services/Documentation.
- Energy Modeling.
- Commissioning.
- Civil Engineering.
- Geotechnical report.
- Any items not explicitly included in this proposal.
- Other services not normally part of the AIA agreement.
- Construction documents and Specifications are not included as part of the feasibility study and can be provided upon acceptance of selected options that are formulated from the study on a percentage or fixed fee basis.

- Mechanical, Electrical and Plumbing Engineering services are not included as part of the design services. If needed, these services will be invoiced on a time and material basis following written authorization by SWASD.

Additional services will be developed based upon the SGA Hourly rates (Attachment B).

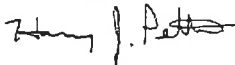
#### FORM OF AGREEMENT

Given the limited nature of our services, we would propose utilizing an AIA Owner Architect Agreement for limited Scope of Services for this project. If SWASD requires alternate agreements or wishes to investigate other forms of AIA agreements, please notify us and we will work with you. Upon signature below we will proceed with the scope of work outlined within.

The SCHRADERGROUP team looks forward to working with the South Williamsport Area School District on this project. Please let us know if any of the scope, schedule or fee described above is in contradiction to anything you've anticipated.

We stand prepared to work with you and your team.

Sincerely,



Harry J Pettoni  
Partner  
SCHRADERGROUP

Approved by:

---

South Williamsport Area School District

---

Date

Cc: Ernie J. Graham, RLA/ASLA, CDT, ELA Sport  
David Schrader - SG  
Regina Jean-Claude - SG  
file

HJP/hjp

## ATTACHMENT A

# FEE PROPOSAL

CLIENT: South Williamsport Area School District  
 PROJECT: SWASD High School Stadium Support Buildings Feasibility Study  
 DATE: 12.19.23

PROJECT START (est): 1-Feb-24  
 PROJECT COMPLETE (est): 1-Mar-24

Task		Rate per Hour	Anticipated Hours	Total
<b>PHASE I</b>				
<b>Task #1</b>				
Introduction, Goals,	Principal	\$ 248.00	16	\$ 3,968.00
Data Gathering, Site Visit	Project Manager	\$ 192.00	16	\$ 3,072.00
Investigation,	Project Architect	\$ 172.00	0	\$ -
Programming and Due	Designer	\$ 141.00	0	\$ -
Diligence Phase	Drafter/CADD Operator	\$ 141.00	0	\$ -
	Administrator II	\$ 106.00	0	\$ -
	Structural Senior Engineer	\$ 223.00	16	\$ 3,568.00
	Subtotal		48	\$ 10,608.00
<b>Task #2</b>				
Concept Design	Principal	\$ 248.00	4	\$ 992.00
Workshop	Project Manager	\$ 192.00	16	\$ 3,072.00
	Project Architect	\$ 172.00	16	\$ 2,752.00
<b>Task #3</b>	Designer	\$ 141.00	24	\$ 3,384.00
Concept Design	Drafter/CADD Operator	\$ 141.00	24	\$ 3,384.00
Options	Administrator II	\$ 106.00	0	\$ -
	Structural Senior Engineer	\$ 223.00	8	\$ 1,784.00
	Subtotal		92	\$ 15,368.00
<b>Task #4</b>				
Budget	Principal	\$ 248.00	4	\$ 992.00
Development	Project Manager	\$ 192.00	8	\$ 1,536.00
	Project Architect	\$ 172.00	0	\$ -
Schedule	Designer	\$ 141.00	0	\$ -
Development	Drafter/CADD Operator	\$ 141.00	0	\$ -
	Administrator II	\$ 106.00	0	\$ -
	Structural Senior Engineer	\$ 223.00	4	\$ 892.00
	Subtotal		16	\$ 3,420.00
<b>Task #5</b>				
Draft Study	Principal	\$ 248.00	16	\$ 3,968.00
Draft Presentation	Project Manager	\$ 192.00	16	\$ 3,072.00
	Project Architect	\$ 172.00	0	\$ -
<b>Task #6</b>	Designer	\$ 141.00	0	\$ -
Final Revisions	Drafter/CADD Operator	\$ 141.00	0	\$ -
	Administrator II	\$ 106.00	16	\$ 1,696.00
	Subtotal		48	\$ 8,736.00
<b>Task #7</b>				
Final Study	Principal	\$ 248.00	8	\$ 1,984.00
Final Presentation	Project Manager	\$ 192.00	8	\$ 1,536.00
	Project Architect	\$ 172.00	0	\$ -
	Designer	\$ 141.00	0	\$ -
	Drafter/CADD Operator	\$ 141.00	0	\$ -
	Administrator II	\$ 106.00	0	\$ -
	Subtotal		16	\$ 3,520.00
<b>REIMBURSEMENT</b>				
	Travel Time	\$ 248.00	4	\$ 992.00
	Travel Time	\$ 227.00	4	\$ 908.00
	Subtotal		8	\$ 1,900.00
<b>TOTAL FEES</b>				<b>\$ 17,576.00</b>

## ATTACHMENT B

# SCHRADERGROUP

## SCHRADERGROUP architecture, LLC HOURLY RATES

### 2023 Rate Schedule\*

Employee Classification	Rate/Hr.
Principal	\$248.00
Senior Project Manager	\$227.00
Structural Senior Engineer	\$223.00
Structural Project Engineer	\$182.00
Project Manager	\$192.00
Project Architect	\$172.00
Interior Designer I	\$172.00
Interior Designer II	\$106.00
Design Engineer	\$172.00
Designer	\$141.00
Drafter/CADD Operator	\$141.00
Intern	\$106.00
Administrator I	\$181.00
Administrator II	\$106.00

### Unit Costs

Copies	8 1/2 x 11	\$ .16 each
	8 1/2 x 14	\$ .26 each
	11 x 17	\$ .31 each

### Large Format Copies

	24 x 36	30 x 42	36 x 48
Bond	\$ 4.02	\$ 5.87	\$ 8.04
Vellum	\$ 6.55	\$ 9.59	\$13.09
Mylar	\$10.62	\$15.51	\$21.27

Travel	\$ .625 per mile
Shipping	at cost

\* Rates are good through December 31, 2023. Rates are subject to cost of living adjustment every year.



# SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2024-2025 CALENDAR

## Attachment 4

**Jul 4:** Independence Day

JULY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Jan 1:** New Year's Day  
**Jan 2-3:** Schools Closed  
**Jan 20:** Professional Day

19/20  
95/98

**Aug 29:** Professional Day  
**Aug 30:** ACT 80 Day

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1/2

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**Feb 14:** Weather Day (1)  
**Feb 17:** Schools Closed

18/18  
113/116

**Sept 2:** Schools Closed-  
Labor Day  
**Sept 3:** Student First Day

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20/20  
21/22

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Mar 14:** Schools Closed

20/20  
133/136

**Oct 14:** Act 80 Day

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23/23  
44/45

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**Apr 16:** Weather Day (2)  
**Apr 17:** Weather Day (3)  
**Apr 18:** Schools Closed

19/19  
152/155

**Nov 25-26:** Act 80 Days  
**Nov 27:** Professional Day  
**Nov 28:** Thanksgiving Day  
**Nov 29:** Schools Closed

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18/19  
62/64

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**May 23:** Weather Day (4)  
**May 26:** Schools Closed-  
Memorial Day

20/20  
172/175

**Dec 2:** Schools Closed  
**Dec 20:** Student 1/2 Day  
**Dec 23-24:** Schools Closed  
**Dec 25:** Christmas Day  
**Dec 26-31:** Schools Closed

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

14/14  
76/78

Student Day  
Professional Day  
Act 80 Days/ No School for Students  
Weather Day  
Student Half Day  
Schools Closed

Board Approval: 1<sup>st</sup> Reading:

JUNE 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

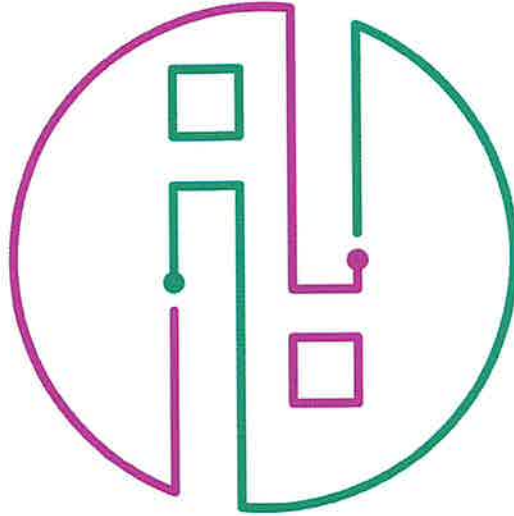
**Jun 6:** Commencement  
**Jun 11:** Student Last Day

8/8  
180/183

### Total Days

180 Student Days  
183 Teacher Days  
4 Act 80 Full Days  
3 Professional Days  
1 Student Half Day  
4 Weather Days

Board Approval: 2<sup>nd</sup> Reading:



# ILLUMINATED INTEGRATION

## CHANGE ORDER

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Proposal To:

South Williamsport Area School District

ILLUMINATED-INTEGRATION.COM

For:

2900 CANBY STREET  
HARRISBURG, PA 17103

JR/SR High School - Auditorium Renovation

717 996 4596

TODAYS DATE

January 11, 2024

COUNTER WEIGHT BRICKS

SCOPE

Additional counter bricks for mid stage traveler. Includes bricks and installation.

RIGGING

QTY	DESCRIPTION	PRICE	PRICE EXT	LABOR EXT	TOTAL
450	Tygart Steel Counterweight (price per lb) 9 x large (40lb), 3 x Medium (20lb), 3 x small (10lb)	\$2.50	\$1,125.00	\$0.00	\$1,125.00
1	Illuminated Integration Installation Labor provided by Illuminated Integration	\$0.00	\$0.00	\$101.00	\$101.00

RIGGING TOTAL	\$1,226.00
SHIPPING AND TAXES	\$0.00

SUMMARY

EQUIPMENT TOTAL	\$1,125.00
LABOR	\$101.00
SHIPPING	\$0.00
SALES TAX	\$0.00
COUNTER WEIGHT BRICKS TOTAL	+\$1,226.00

## ACCEPTANCE

### FINANCIAL

#### PAYMENT SCHEDULE

100% material and labor due upon completion.

EQUIPMENT TOTAL	\$1,125.00
SHIPPING TOTAL	\$0.00

ENGINEERING	\$0.00
INSTALLATION	\$101.00
MANAGEMENT	\$0.00
PROGRAMMING	\$0.00
LABOR TOTAL	\$101.00

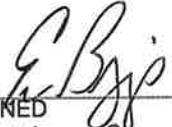
CHANGE ORDER SUBTOTAL	\$1,226.00
TOTAL SALES TAX	\$0.00
CHANGE ORDER TOTAL	\$1,226.00

### TERMS

I accept this proposal and hereby authorize Illuminated Integration to proceed with the installation of the included systems at the facilities of South Williamsport Area School District constructing at 700 Percy Street South Williamsport, PA 17702 as described in the totality of this document. I further authorize Illuminated Integration to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to Illuminated Integration. In keeping with the Terms of Payment listed above: It has been made clear to me that there exist no understandings regarding this project with any relevant party unless and until South Williamsport Area School District and Illuminated Integration agree to such additional or alternate understandings in writing. Project cost and pricing are dependent upon a continual flow of work without interruption or delays imposed by South Williamsport Area School District or their staff, construction, other building trades or any other party, and additional costs may be incurred by South Williamsport Area School District from Illuminated Integration. If such delays result in additional costs that are not covered by the pricing in this proposal: I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by South Williamsport Area School District and Illuminated Integration. This proposal is valid only if accepted in writing by South Williamsport Area School District and deposit payment received no later than February 11, 2024.

### ACCEPTANCE

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

SIGNED   
 PRINT NAME Eric Briggs

DATE 1/18/24  
 TITLE Superintendent

ILLUMINATED INTEGRATION

SIGNED \_\_\_\_\_  
 PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_  
 TITLE \_\_\_\_\_

## **Principal Spotlight Central Elementary January Board Meeting**

- Central benchmark testing with Acadience/DIBELS is scheduled 1/15/24 – 1/19/24. This assessment will update teachers of K-3<sup>rd</sup> grade students, regarding reading fluency, accuracy, and comprehension skills. This assessment is also helpful in identifying students whose need for additional intervention may have changed since the fall benchmark was administered in September.
- On Jan. 9<sup>th</sup>, a camping-themed incentive was held for the students who completed the Holiday Reading Challenge over the break. Students read in tents under the stars, played a camping-themed bingo game, and made smores to share with their friends.
- A “Meet and Greet” the new principal was held for staff on Jan. 11, and another is scheduled for parents on Jan. 18<sup>th</sup> at 6PM.
- Thank you to the Central family for welcoming me so warmly. Ms. Cross has been a wonderful mentor, and continues to work with me to help me acclimate to Central and the position of principal.



## **Principal Spotlight Rommelt Elementary January Board Meeting**

- The week of 1/8/24-1/12/24, all students in Grades 3-8 completed the NWEA MAP Assessments in Math and ELA. Students in Grades 5-8 completed Science Assessments as well.
- Rommelt benchmark testing with Acadience/DIBELS is scheduled 1/15/24 – 1/19/24. This assessment will give 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grade teachers information regarding their students' reading fluency, accuracy, and comprehension skills as well as help to identify 4<sup>th</sup> grade students who may be eligible for and in need of Title One reading intervention.
- In an attempt to beat the winter blahs and boost student attendance, Rommelt teachers created a Themed Attendance Spirit week for 1/22/24-1/26/24. For students who participate, there will be random drawings for daily prizes which may include JV/Varsity game tickets.

## **Student Services Update**

- Students in grades 3-12 will take the second Panorama Mental Health Survey on 1/31/24, and guidance counselors will use that information to support students as needed. The K-2 teachers will complete the surveys in regard to their current students. Information regarding an opt-out for parents will be shared via Parent Link on 1/22/24.

## Athletic Committee Meeting January 11, 2024

- Meeting called to order at 6:00 by Mr. Rupert
- **Members in attendance:** Steve Rupert, Jesse Smith, Cathy Bachman, Jamie Mowrey, Chris Eiswerth, Jason Young, Scott Hill, Todd Engel, Ben Brigandi, Eric Briggs, Abby Young

### Track Program

- Shared three track applications were received. Committee was given applications to review
- Mr. Hill spoke to assistant coaches and they shared they would probably plan on returning as an assistant coach.
- Mr. Hill shared that we had a head coach and 3-4 paid coaches with 2 volunteers in the program.
- Nobody was interested in co-opting with our school district when Mr. Hill reached out to all the other local schools.
- Mr. Rupert asked if we are going to allow our track team to go to other school districts to practice. Mr. Hill shared that the Williamsport agreement went sideways. Nothing has been put in place for this year yet.
- Mr. Rupert asked if Montoursville would be a possibility for this year. Mr. Hill shared that it wasn't feasible last year because of a hole in the track. He had not heard back from them. Mr. Engel asked if Penn College would be an option. Mr. Hill shared that he thought he checked with everybody locally (we are not sure if they even have a track.)

### Scoreboard and Sound System

- Mr. Hill shared he does not have all the quotes yet. The one quote was about \$60,000 (Deman's) for the new scoreboard.
- Mrs. Mowrey asked if the quote was \$60,000 to share with Journey Bank. Mr. Hill said that would be in the area.
- Mr. Hill said that the 25 second clock is included.
- Mr. Rupert asked how the scoreboards are controlled. He asked if they are hard wired. Mr. Hill believes these will be wireless.
- Mr. Engel shared that he thought the number for the scoreboard was around \$75,000, but Mr. Hill shared that was an option.
- Mrs. Mowrey asked if the plan was to have this installed for the next football season. The committee shared that was the intent.
- Mr. Hill was not sure what the lead time was, but thought it wasn't going to be a problem. He said it may depend on what all else was going to be going on.
- Baseball and softball scoreboard are in the ground. Mr. Engel shared that he spoke with Mr. Wacker and he plans on digging the trenches and contacting PPL by the end of the month.

- Mrs. Bachman asked if the new Woodlands logo was going to be on the board. They were planning for the new logo.

### **Scheduling of Sports**

- Mr. Hill shared that scheduling is unique for each sport.
- Football is schedule by the league.
- Mr. Hill reviewed how the basketball, soccer, softball, baseball being scheduled.
- Mr. Hill shared his displeasure with the NTL League and how they treat SWASD.
- Mr. Hill shared that we will be scrimmaging and playing Troy this year.
- Mrs. Bachman has asked if we considered moving some of the first few games for next year.
- Mr. Engel shared concerns with the scheduler up north. Mr. Hill said he gets the schedule via email and it says this is your schedule. Mr. Hill shared that the PHAC scheduled the same way.
- Mr. Rupert asked if we had options at this point. Mr. Hill was not sure we had options at this point. The issue is that how do we find other opponents.
- Mr. Eiswerth shared that he felt we have to find another scrimmage. He shared that Tory has found another scrimmage partner, Jersey Shore.
- Mr. Rupert asked if Hughesville and Wyalusing are on the schedule to play each other.
- Mr. Eiswerth shared that nobody wants to play Jersey Shore or Troy due to the style of play. Teams will look for another route based on the style of play.
- Mr. Hill shared currently we do not have anything on the schedule.
- Mr. Hill thought Milton was the only non-conference game.
- Mr. Engel asked how we got Milton on the schedule. Mr Hill shared he was not sure how they went about that.
- Mr. Eiswerth shared that it is very important for all South sports to be competitive. He shared how he begins work out on January 3<sup>rd</sup> for three days a week, talked about kids getting healthier, and shared that we do not even have a scrimmage. Mr. Eiswerth shared we want to make sure we are taking care of us because other communities are not because they are looking out for themselves.
- Mr. Smith asked how do we do the things Mr. Eiswerth is saying when the NTL league does not share and communicate with us. He also shared that the district knew this moving into the conference.
- Mr. Brigandi asked about getting into the HAC. Mr. Hill shared they talked about it, and the talks were never followed through on.
- Mr. Rupert shared the only way to approach this was looking down the road send teams we are willing to play.
- Mr. Rupert asked Mr. Eiswerth if he would be willing to go to a tri scrimmage. Mr. Eiswerth shared he would be willing to do so.
- D. Briggs shared that he didn't think it was right.



### **South Williamsport Youth Sports**

- Mr. Hill shared we approve them as coaches, we let them have sign ups, and we let them practice here.
- Mr. Rupert asked why we do have to deal with them because they are a separate entity. He felt they should be a separate entity.
- Dr. Briggs shared that he and Mr. Engel were talking about the level of practices youth programs had and Dr. Briggs shared that it was not part of the school district.
- Mrs. Bachman asked if the scheduling was done the same way as in the past. Mr. Hill said it was.
- Mrs. Bachman asked if we still use the online system. Mr. Hill says he schedules games online but not practices.
- Mr. Engel shared that parents come to him that he runs everything K-12. He shared that the room is vacant at times. Mr. Smith shared that Mr. Gerber has asked other volunteers to help with practice and they are not wanting to lead the practice.
- Mr. Brigandi asked how much time they get. Mr. Hill shared that he felt they were getting 2-3 times a week.
- Mr. Brigandi and Mr. Hill shared that elementary basketball is similar in nature to the practice time of elementary wrestling.
- Mr. Engel shared that nobody runs this wrestling the way Mr. Gerber runs it.
- The committee shared that they may take this issue to the board to look at to see if there would be board approval about having the elementary wrestling and elementary basketball program.
- Mr. Young shared that with boys and girl's youth basketball concern is that they would like to host a weekend game here. Mr. Hill shared that he has tried to work with them and it becomes a challenge to get the help.
- Mr. Engel shared that he didn't believe that we needed security for elementary sports.
- Mr. Hill shared that maintenance is always going back and forth with him about cancelling elementary basketball tournament.
- Mr. Rupert shared if it was a day that we could not get staff, the group or organization has to be told by the school they cannot have the event.
- Mr. Rupert shared the importance of having cut off dates for when organizations can apply to have event on campus.
- Mr. Rupert stated the board has to remember that the board should support the administration.

### **Wrestling Room and Fitness Center**

- Mr. Smith asked to table the wrestling room discussion.

### **Athletic Director Discussion**

- Mr Hill shared that he does not believe you are going to find someone to do the work of both the AD and assistant principal.
- Mr. Hill shared that he believes you need one body to fill each of the two jobs.
- Mrs. Bachman asked if she believes we need a full-time athletic director. Mr. Hill shared he shared information with Mrs. Mowrey and Dr. Briggs about the going rates for AD in the area.
- Mr. Hill asked what the expectations for the new athletic director.
- Mr. Rupert shared that they have separate athletic directors and cited other local districts as having separate AD's.
- Mr. Hill shared that he believes that the new candidate has to be organized.
- Mr. Hill shared that he is not sure you needed someone full time.
- Mr. Engel shared he wanted to see the budget numbers.
- Dr. Briggs asked how to advertise the position.
- Mr. Rupert shared Dr. Briggs should present to the board in executive session how to proceed forward with the athletic director job.

#### **Cushioned Chairs**

- Mr. Engel asked if we got quotes for the cushioned chairs. Mr. Hill shared that he could get quotes.

#### **Other**

- Mr. Rupert asked if Mr. Eiswerth had any input on the football stadium. Mr. Eiswerth shared that he believed you need to have newer facilities. He shared he would like to have a nice new surface.
- Mr. Eiswerth didn't prefer where the weight room was.
- Mr. Engel shared that the wrestling room needed a new home.
- Mr. Engel shared that we should consider placing the wrestling room in the Rommelt Elementary.

Meeting adjourned at 7:40 PM.

Respectfully,

Dr. Eric Briggs