

May 9, 2024

Dear Parents and Guardians,

I hope this message finds you well. I am writing to inform you of an important change to our school schedule regarding an upcoming safety training for our staff.

On May 24, 2024, we will be conducting mandatory safety training sessions for all our teachers and staff members. To accommodate this training effectively and ensure the safety and well-being of our students, we have decided to change this day from a full day of school to an early dismissal day.

Here are the details of the revised schedule for **Friday, May 24, 2024**.

- **Dismissal Time:** Students will be dismissed from the high school at 12:00 PM. Students will be dismissed from Rommelt and Central Elementary at 1:00 PM. Walkers will be released prior to the buses dismissing as is the typical protocol.
- **Transportation and After-School Care:** Please make any necessary arrangements for transportation and after-school care based on the early dismissal schedule.
- **Lunch:** Lunch will be served to students before dismissal.

The safety and security of our students and staff are our top priorities, and this training is essential for ensuring a safe and supportive learning environment. We appreciate your understanding and cooperation in making this adjustment to the school schedule.

If you have any questions or concerns about the early dismissal or need further information, please feel free to contact your child's respective school office for more details.

Thank you for your continued support as we strive to enhance safety measures and preparedness within our school community.

Sincerely,

*Dr. Eric Briggs*

Dr. Eric Briggs  
Superintendent of Schools  
South Williamsport Area School District