

June 24, 2024

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Library by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Armond, Bachman, Brigandi, Bukeavich, Engel, Miller, Rupert, and Young.

Others Present: Dyan Hulslander – Central Elementary Principal, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnnyder – Director of Buildings and Ground, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Tom Burkhart – Solicitor.

Visitors: Matt Courter – Williamsport SunGazette, Jessica Watson, Melissa Daily, and Matt Krach.

#### **CHANGE ORDER OF THE AGENDA**

A motion to change the order of the agenda to move items 7 through 11 (24-25 General Fund Budget, 24-25 Tax Levy, 2024 Homestead/Farmstead, 24-25 Capital Reserve Budget, Transfer to Capital Reserve) and Addendum item (HS GESA Project) to the beginning of the Superintendent's Recommendations was moved by Engel, seconded by Miller. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **APPROVE TREASURER'S REPORT**

A motion to approve the treasurer's report from May 2024 was moved by Young, seconded by Rupert. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$2,415,153.01, Food Service Fund in the amount of \$90,759.45, Capital Reserve Fund in the amount of \$231,718.86 and GO Note 2022 in the amount of \$2,000,440.59 as funds become available was moved by Miller, seconded by Rupert. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **APPROVE MINUTES**

A motion to approve the minutes of May 20, 2024 and June 3, 2024 as written was moved by Bachman, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **SUPERINTENDENT RECOMMENDATIONS**

##### **INITIAL GUARANTEED ENERGY SERVICE AGREEMENT**

A motion to approve the Initial Guaranteed Energy Services Agreement with Reynolds Energy Services, Inc. d/b/a SitelogIQ Energy Services, Inc. for the improvements to the Jr/Sr High School not exceed a lump sum of \$10,000,000.00 with total project budget targeted at not-to-exceed \$10,600,000 including all funding; subject to final review by the Administration and Solicitor was moved by Rupert, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

##### **GENERAL FUND FINAL BUDGET FOR 2024-2025**

A motion to approve the 2024-2025 General Fund final budget with budgeted revenues of \$22,141,075 and budgeted expenditures of \$22,260,682 with 0.50 mill real estate tax increase was moved by Rupert, seconded by Bachman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-no, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **ADOPTION OF THE 2024-2025 TAX LEVY RESOLUTION**

A motion to approve the Tax Levy Resolution to support the 2024-2025 General Fund Budget with real estate taxes at 19.10 mills, earned income tax rate at 1.1% and realty transfer tax rate at 0.5% was moved by Rupert, seconded by Bukeavich. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-no, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **2024 HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION**

A motion to approve the 2024 Homestead and Farmstead Exclusion Resolution at an assessed value of \$18,750 which calculates to a \$358.13 tax credit was moved by Miller, seconded by Rupert. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **2024-2025 CAPITAL RESERVE BUDGET**

A motion to approve the 2024-2025 Capital Reserve Budget not to exceed \$659,310 was moved by Rupert, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **TRANSFER TO CAPITAL RESERVE**

A motion to approve the transfer of \$659,310 from the General Fund to the Capital Reserve Fund as these funds were budgeted under transfer to capital reserve and debt service payment in the 2023-2024 budget was moved by Rupert, seconded by Bachman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

At 6:09, Mr. Engel left the meeting. Mr. Rupert presided over the remainder of the meeting.

### **BUILDING PROJECT UPDATE**

Dr. Eric Briggs gave an update on the various building projects. At Central Elementary, construction is occurring as outlined in Phase 4 of the project. All unit ventilators have been removed from the classrooms. At the football field, the first sod is expected to be laid by July 10. September 8 will be the end of the 8-week period for the sod. At the High School, the Building Operations Committee met to review drawings and staff met about the kitchen design. At Rommelt, Dr. Briggs is meeting with the IU on a possibility of a pre-k program.

### **BALLFIELD SCOREBOARD CHANGE ORDER**

A motion to approve a change order from Larson Design Group for \$1,500 to have the scoreboards fully inspected was moved by Bachman, seconded by Bukeavich. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **FOOTBALL FIELD CHANGE ORDER**

A motion to approve a change order from Hummer Turfgrass Systems, Inc. for \$12,914 to change the drainage system collector piping and to delete the cost of removing the pole vault was moved by Miller, seconded by Bachman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **FACILITY WAIVER**

A motion to waive the facility use policy for the South Williamsport Senior League Baseball Team so they can use the baseball field from Monday, June 10 through Friday, June 28, 2024 was moved by Bachman, seconded by Miller. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **PAYS PRESENTATION**

Dr. Briggs, Superintendent, presented the results of the District's PAYS Survey. The PAYS Survey is the Pennsylvania Youth Survey administered to 6<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> grade students to learn about their behavior, attitudes and knowledge concerning alcohol, tobacco, other drugs and violence. The District also piloted the 4<sup>th</sup> grade survey. The survey is completely anonymous. 85.3% of South Williamsport students completed the survey.

### **COMMITTED FUND BALANCE RESOLUTION**

A motion to approve Committed Fund Balance Resolution to commit \$1,000,000 of fund balance for future soccer field/track complex and \$400,000 of fund balance for future Raymond R. Rommelt Building upgrades was moved by Miller, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **COMPUGEN CONTRACT**

A motion to approve the CompuGen contract for the installation of new cameras and door access controls for Central Elementary and the new Gym/Cafeteria Addition for \$25,975.38 was moved by Young, seconded by Miller. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVAL OF 2024-2025 AGREEMENTS**

A motion to approve the 2024-2025 Blast IU Agreements was moved by Miller, seconded by Bachman. Mr. Miller then made a motion to amend his motion to approve all 2024-2025 Agreements listed, seconded by Armond.

- 2024-2025 IDEA Agreement with Blast IU 17
- 2024-2025 Special Education Services Agreement with Blast IU 17
- 2024-2025 Technology Services Agreement for Network Engineer/Other Technology Services with Blast IU 17
- 2024-2025 DaRTS Software Agreement with Blast IU 17
- 2024-2025 Website Hosting Agreements with Blast IU 17
- 2024-2025 Hope Enterprises Inc. Agreement for use of the TeenLink facility
- 2024-2025 Contract for Pediatric Therapy Services with UPMCW Williamsport d/b/a UPMC Pediatric Rehabilitation

Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **JUSTICEWORKS YOUTHCARE BEHAVIORAL SUPPORT SERVICES AGREEMENT**

A motion to approve the Behavioral Support Services Agreement with JusticeWorks YouthCare for the 2024-2025 school year at a cost of \$144,326.27 was moved by Armond, seconded by Bachman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **COMMONWEALTH OF PENNSYLVANIA AGREEMENT**

A motion to approve the five-year affiliation agreement with the Commonwealth of Pennsylvania starting with the 2024-2025 school year was moved by Young, seconded by Armond. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **WEST BRANCH DRUG AND ALCOHOL AGREEMENT WITH SAP**

A motion to approve the West Branch Drug & Alcohol Agreement with SAP that will allow their staff to attend our District's SAP meetings and provide drug and alcohol support to identified students as part of the SAP process was moved by Miller, seconded by Bachman. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVE POLICIES – FIRST READING**

A motion to approve the first reading of Policy No. 815.1 – Student iPad Responsibility and Use and Policy No. 815.2 – Use of Generative Artificial Intelligence in Education was moved by Bachman, seconded by Armond. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVE POLICIES – SECOND READING**

A motion to approve the second reading of Policy No. 222 – Tobacco and Vaping Products, Policy No. 227 – Controlled Substance and Paraphernalia, Policy No. 249 – Bullying/Cyberbullying, Policy No. 323 – Tobacco and Vaping Products, and Policy No. 351 – Controlled Substance Abuse was moved by Miller, seconded by Brigandi. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **OVERNIGHT FIELD TRIP REQUEST**

A motion to approve Gregg Anthony's overnight field trip request to take South Girls Varsity Basketball players to Elizabethtown College in Elizabethtown, PA, on August 2-4, 2024, for basketball team camp was moved by Bachman, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs accepted letters of resignation from the following employees:

- Gina Stoetzel from her 2<sup>nd</sup> Grade Paraprofessional position at Central Elementary effective May 31, 2024
- Noah Hulslander from his Track Head Coach position effective June 3, 2024

### **EMPLOYMENT – SECURITY STAFF**

A motion to approve Joe Baier, Greg Forsburg, Richard Knecht, Teri Knecht, James Moser, Robert Perry, and Frank Zaydell as Event Security Staff for the 2024-2025 school year was moved by Bachman, seconded by Miller. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – ATHLETIC COACHES**

A motion to approve the following coaches was moved by Miller, seconded by Bachman.

- Football – Chris Eiswerth as Head Coach at \$6,975; Chris Lusk as 1<sup>st</sup> Assistant at \$4,999; Rhett Smith as 3<sup>rd</sup> Assistant at \$2,764; Doug Thiel at 4<sup>th</sup> Assistant at \$2,674; Ryan Barnes as a volunteer; Chris Engler as a volunteer; John Peters as a volunteer; Rich Schonewolf as a volunteer; Jason Wein as JH Head Coach at \$4,100, Bill Giles as JH Assistant at \$2,764; and Scott White as a JH volunteer.
- Marching Band – Jessica Kaledas as Director at \$5,552; Robyn Rummings as Assistant Director at \$3,697; Tina Pulver as Band Front Instructor at \$3,447; Ellen Benfer as Percussion Director at \$1,105; Marcus Loner as Percussion Director at \$1,105; Krislin Banzhof as a Band Front volunteer; and Brianne Carpenter as a volunteer.
- Girls Soccer – Marc Lovecchio as Head Coach at \$3,907; Jane House as Assistant at \$3,038; Tracy Knoebel as a volunteer.
- Cross Country – Matt DeBlander as Head Coach at \$3,367 and Kerry Taylor as a volunteer.
- Junior High Cross Country – Julie Pentico as Head Coach at \$2,165 and Tracy Knoebel as a volunteer.
- Cheerleading – Christine Miller as Head Coach at \$3,907; Mackenzie Miller as Assistant at \$3,038; Teyla Mane as a volunteer; Megan Wein as JH Head Coach at \$2,340; and Lindsay Duhaine as JH Assistant at \$2,006.
- Junior High Softball – Tom O'Malley as Head Coach at \$2,660; Claire Alexander as Assistant at \$2,074; Avery Eiswerth as a volunteer; Cory Goodman as a volunteer; Adam Lorson as a volunteer; Scott Lowery as a volunteer; and Chris Schuler as a volunteer.
- Boys Soccer – Chris Vanaskie as Head Coach at \$4,001; Alex Morrow as Assistant at \$2,674; Zach Lynn as a volunteer; Caleb Snyder as a volunteer; and Bryan Watson as a volunteer.
- Girls Tennis – Theresa Summerson as Head Coach at \$3,968 and Kent Young as Assistant at \$2,663.
- Volleyball – Katie Spangler as Head Coach at \$3,863
- Varsity Softball – Tom O'Malley as Head Coach at \$5,332
- Girls Basketball – Aaron Green as Head Coach at \$5,206
- Junior High Girls Basketball – Gregg Anthony as 8<sup>th</sup> grade coach at \$3,540 and Julie Anthony as 7<sup>th</sup> grade coach at \$2,764

- Wrestling – Eric Gerber as Head Coach at \$5,946
- Boys Basketball – Joe Simon as Head Coach at \$5,336
- Boys Tennis – Kent Young as Head Coach at \$4,265

Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **TENURE**

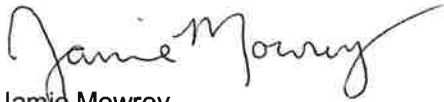
A motion to approve tenure for Kendra Billman, Ambreelinne Birth, Kyle Essick, Kendra Lorson, Madeline Matthews, Alyson Reed and Karrie Tillotson was moved by Miller, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

#### **DISPOSAL OF RECORDS**

A motion to approve the disposal of all receipts, invoices, purchase orders, and related documents from the 2016-2017 school year in accordance of our Records Retention Policy was moved by Brigandi, seconded by Young. Roll call: Armond-yes, Bachman-yes, Brigandi-yes, Bukeavich-yes, Miller-yes, Rupert-yes, and Young-yes; motion carried.

A motion to adjourn the meeting was made by Miller, seconded by Brigandi. All members present voting yes, the meeting was adjourned at 7:01 PM.

Attest



Jamie Mowrey  
Board Secretary