

January 27, 2025

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the High School Cafeteria by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag led by the FBLA club.

Board Members Present: Brigandi, Bukeavich, Engel, Hitesman, Lewis, Rupert, and Young.

Others Present: Jesse Smith – High School Principal, Kimberly Bollinger – High School Assistant Principal, Maria Pierce – Rommelt Elementary Principal/Director of Student Services, Dyan Frame – Central Elementary Principal, Kristin Bastian – Director of Special Education, Dwight Woodley – Director of Innovative Learning/IT, Bill Reifsnyder – Director of Buildings and Grounds, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and Fred Holland – Solicitor.

Visitors: Andy Brown, John Peters, Dana Brigandi, Richard Knecht, Charles Haefner, Rebecca Swales – Baker Tilly US, LLP.

ACTION ITEMS

TREASURER'S REPORT

A motion to approve the December 2024 treasurer's report was moved by Young, seconded by Engel. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

APPROVE BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$542,875.94, Food Service Fund in the amount of \$19,719.42, Capital Reserve Fund in the amount of \$1,565.00, and GO Bond 2023 in the amount of \$382,269.14 was moved by Hitesman, seconded by Rupert. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

MINUTES

A motion to approve the minutes of January 13, 2025 as written was moved by Bukeavich, seconded by Engel. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

AUDITOR PRESENTATION ON 2023-2024 FINANCIAL STATEMENTS

Mrs. Rebecca Swales from Baker Tilly US, LLP presented the 2023-2024 audit results to the Board of Directors. The auditors have an unmodified (or "clean") opinion on the financial statements and an unmodified opinion on compliance as related to the District's major federal award projects, and no findings related to federal programs.

A motion to approve the 2023-2024 Financial Statement Audit Report as presented was moved by Lewis, seconded by Young. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

CHANGE ORDERS FOR CENTRAL ELEMENTARY PROJECT

A motion to approve the following change orders for the Central Elementary project was moved by Rupert, seconded by Lewis.

General Contract (G-009; G-010; G-011)

- Adjustment to CO G-008 - \$1,125
- COR 013 – Cooler Epoxy Floor - \$4,051.11
- COR 014 – Fire Door Support - \$2,609.52

- COR 017 – Credit for Kitchen Work Center – (\$956.00)
- COR 020 – Connector Floor - \$2,195.83
- COR 018 – Owner Requested Additional Painting - \$18,752.47
- COR 019 – Overhead Door Electrification - \$10,864.04

HVAC Contract (H-011; H-012)

- COR 017 – Combo Valves - \$1,409.06
- COR 018 – Boiler Control Modifications - \$8,935.39
- COR 019 – Outside Air Connections - \$2,672.03

Electrical Contract (E-008; E-009; E-010)

- COR 016 – Overhead Door Electrification - \$1,646.31
- COR 018 – Control Valves Wiring - \$813.15
- COR 020 – Stairwell Lights – (\$1,646.80)

Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

NO RISE CERTIFICATION

A motion to authorize ELA Sports to move forward with the No-Rise Certification process for the future Soccer and Track Complex at an estimated cost not to exceed \$22,000 was moved by Rupert, seconded by Young. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

HIGH SCHOOL CAFETERIA EQUIPMENT BID

A motion to award the contract for high school cafeteria equipment to 11400 LLC at a cost of \$425,300 with funds from the Food Service Fund and the High School Project funds was moved by Hitesman, seconded by Lewis. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

EMPLOYMENT – INFORMATIONAL

Dr. Briggs accepted letters of resignations from the following employees:

- Kathleen Flerlage from her Kindergarten teacher position effective June 11, 2025
- Megan Wein from her Junior High Head Cheerleading Coach position effective January 7, 2025

EMPLOYMENT - SUBSTITUTE

A motion to approve Richard Zalonis as a certified substitute was moved by Hitesman, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

EMPLOYMENT - COACHES

A motion to approve the following coaches was moved by Brigandi, seconded by Young.

- Lindsay Duhaine as Junior High Head Coach for the Winter season. Her adjusted stipend will be \$2,173.
- Mackenzie Miller as Assistant Junior High Cheerleading Coach for the Winter season at a stipend of \$1,003.
- Sue Davenport – Cheerleading volunteer
- Casey Waller – Baseball volunteer

Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

JUNIOR HIGH SOFTBALL CO-OP

A motion to approve a junior high softball co-op with St. John Neumann for the Fall 2025 season was moved by Brigandi, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

2025-2026 SCHOOL DISTRICT CALENDAR – FIRST READING

A motion to approve the first reading of the 2025-2026 school district calendar was moved by Lewis, seconded by Bukeavich. Roll call: Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

DISCUSSION ITEMS

EXTENDED GESA PROJECT

Mr. Damion Spahr from SitelogIQ reviewed the final priorities selected for the extended GESA project at the Junior Senior High School which are being funded primarily by the Public School Facility Improvement Grant.

A motion to adjourn the meeting was made by Young, seconded by Engel. All members present voting yes, the meeting was adjourned at 6:27 PM.

Attest



Jamie Mowrey
Board Secretary