

1. log into [pdc.pdesas.org](http://pdc.pdesas.org)
2. Scroll down until you see the box for Featured Courses
  - a. Click View Catalog

Course Name	Act 48 Hours	Duration	Options
Common Ground	5	90	Options ▼
Conceptualizing Professional Ethics for Educators (Chapter 49)	5	90	Options ▼
Implementing the Standards for Mathematical Practice (Standards 1-4)	5	90	Options ▼

3. on the left side of the screen check “Act 126”

### Search catalog



### Course Options

✖ Clear

☐ Act 48

☐ Featured Course

☒ Act 126

☐ Educator Effectiveness

+

4. Once you check that 3 different Tracks will be available for registration. **PLEASE TAKE CARE TO REGISTER FOR THE CORRECT TRACK “STAFF TRACK”.**
  - a. If you register for and complete the wrong track, YOU WILL HAVE TO DO IT AGAIN.

## Self-Paced Course Offerings

♥	Descriptors	Course Name	Act 48 Hours	Duration	Options
♥	<a href="#">Act 126</a> <a href="#">Act 48</a>	Chief School Administrator Track - Educator Discipline Act 126 (non-facilitated)	3 hours	60 days	Options ▾
♥	<a href="#">Act 126</a> <a href="#">Act 48</a>	<b>Staff Track -</b> Educator Discipline Act 126 (non-facilitated)	3 hours	60 days	Options ▾
♥	<a href="#">Act 126</a> <a href="#">Act 48</a>	Teacher Track - Educator Discipline Act 126 (non-facilitated)	3 hours	60 days	Register View Description Add to Bookmarks

5. To print your certificate, click on View past classes

🕒 Recent Classes

View past classes

Course Name	Act 48 Hours	Status	Options
There were no recently concluded enrollments found.			

6. Click Options, and then View Certificate

Status	Schedule	Options
Passed	Start Date: 12/16/2024 End Date: 2/14/2025	Options ▾ Go to Classroom View Certificate

7. Feel free to email it to me at [hsprague@swasd.org](mailto:hsprague@swasd.org) , or drop it off at the district office.