



**March 9, 2026**

6:00 P.M.  
Large Group  
Instruction Room  
H.S. Library

**Mr. Todd Engel**  
President  
Region III

**Mr. Steve Rupert**  
Vice President  
Region II

**Mrs. Cathy Bachman**  
Treasurer  
Region III

**Mr. Ben Brigandi**  
Region I

**Dr. Summer Bukeavich**  
Region II

**Mr. John Hitesman**  
Region III

**Dr. Kimberly Kohler**  
Region I

**Mr. Jason Lewis**  
Region II

**Mr. Jason Young**  
Region I

**Dr. Eric Briggs**  
Superintendent

**Mrs. Jamie Mowrey**  
Board Secretary

**Mr. Fred Holland**  
Solicitor

## **Agenda**

### ***Opening***

- Call to Order
- Silent Meditation & Pledge of Allegiance
- Roll Call
- Student Recognition
- Preliminary Comments on Agenda Items

### ***Discussion Items***

1. High School Locker Rooms and Gymnasium

### ***Action Items***

1. Treasurer's Report
2. Approval of Bills
3. Approval of Minutes
4. Auditor Presentation on 2024-2025 Financial Statements
5. High School GESA Amendment
6. Purchase of Technology Equipment for the 2026-2027 School Year
7. eRate Category 2 Funding
8. K-12 Guidance Plan
9. Land Survey
10. Land Appraisal
11. Memorandum of Understanding
12. Overnight Field Trip Requests
13. Employment
14. Approve Policies – Second Reading
15. Proposed 2026-2027 IU #17 General Operations Budget
16. Ballot for 2026 Election of Directors to BLaST IU#17 Board

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

### **EXECUTIVE SESSION**

There will be an Executive Session AFTER the board meeting regarding negotiations and personnel.

Adjournment

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**  
**March 9, 2026**

**ITEMS FOR DISCUSSION**

---

**1. High School Locker Rooms and Gymnasium**

Dr. Briggs will discuss the finalized plans from SitelogIQ for renovations to the locker rooms and gymnasium with the Board.

**ACTION ITEMS**

---

**1. Treasurer's Report – Attachment #1**

It is recommended the school board approve the February 2026 treasurer's report.

**2. Approval of Bills – Attachment #2**

It is recommended the school board approve payment of bills from the General Fund in the amount of \$1,923,079.01, Food Service Fund in the amount of \$30,983.81, and Capital Reserve Fund in the amount of \$29,360.00.

**3. Approval of Minutes – Attachment #3**

It is recommended the school board approve the minutes from February 9, 2026 as written.

**4. Auditor Presentation on 2024-2025 Financial Statements**

Baker Tilly US, LLP will make a presentation to the board on the 2024-2025 Financial Statements.

It is recommended the school board accept the 2024-2025 Financial Statement Audit Report as presented by Baker Tilly US, LLP.

**5. High School GESA Amendment**

It is recommended the school board approve an Amendment to the Guaranteed Energy Savings Act (GESA) Agreement with Reynolds Energy Services, Inc. d/b/a SitelogIQ Energy Services, Inc. at the Jr/Sr High School for continued mechanical improvements at a cost not to exceed \$2,200,000 subject to final review by the Administration and the District Solicitor.

**6. Purchase of Technology Equipment for the 2026-2027 School Year**

This agenda item was added during the school board meeting. The reason for the late addition was due to sensitive pricing that was received when Mr. Dwight Woodley was receiving quotes for his 2026-2027 budget. Due to a nationwide computer chip shortage, prices could increase up to 25% if the District waits until July 1, 2026 to make the purchase.

It is recommended the school board approve technology equipment purchase of \$55,310.40 from Dell and \$28,978.00 from Apple for the 2026-2027 school year due to potential price increases due to computer chip shortages.

7. **eRate Category 2 Funding** – Attachment #4  
It is recommended the school board approve Mr. Dwight Woodley, Director of Innovative Learning & Information Systems, request for eRate Contract bids to update the District's network equipment.
8. **K-12 Guidance Plan** – Attachment #5  
It is recommended the school board approve the K-12 Guidance Plan for the school district.
9. **Land Survey** – Attachment #6  
It is recommended the school board approve Larson Design to survey the land behind the Jr/Sr High School at a cost of \$6,500.00.
10. **Land Appraisal** – Attachment #7  
It is recommended the school board approve Reis Valuations Limited to appraise the land behind the Jr/Sr High School at a cost of \$2,800.00.
11. **Memorandum of Understanding** – Attachment #8  
It is recommended the school board approve the Memorandum of Understanding with Lycoming County Children and Youth Services to provide transportation services for foster care youth enrolled at SWASD (PreK-12). There are currently no students who need these services however per federal program guidelines the MOU must be in place.
12. **Overnight Field Trip Requests** – Attachment #9  
It is recommended the school board approve Jessica Kaledas' overnight field trip request to take three Region Band students to Hazleton High School/MMI Prep, Hazleton, PA on March 11-13, 2026, to audition for All-State Band.

It is recommended the school board approve Kyle Essick's overnight field trip request to take nine ACADEC students to Hershey High School, Hershey, PA on March 13-14, 2026, to participate in the Academic Decathlon.

### 13. **Employment**

#### **Resignation**

The Superintendent accepted letters of resignation from the following employees:

- Jenna Barton from her Food Service Worker/Manager position at the Central Elementary School effective March 6, 2026
- Emily Brumbach, for retirement purposes, from her Elementary Music Teacher position effective September 21, 2026
- Melissa Ogden, for retirement purposes, from her Elementary STEM position effective June 5, 2026
- RaeAnn Pardoe, for retirement purposes, from her 4<sup>th</sup> Grade Teacher position effective June 5, 2026
- Julie Pentico, for retirement purposes, from her 4<sup>th</sup> Grade Teacher position effective June 5, 2026
- Stephen Radulski, for retirement purposes, from his High School Social Studies Teacher position effective June 5, 2026

**Student Teachers/Substitutes:** Sophia Kauffman for Lauren Reynolds and Mackayla Patterson for Sarah Ireland

**Classified Substitute:** Leah Steppe

**Guest Teacher:** Tony Birch, Orlando-Marquez Kittrell

**Athletic Coaches**

Mr. Brett Herbst, Athletic Director, is recommending school board approval for the following Athletic Volunteers for the 2026 Spring season:

**Softball:** Kristin Myers – Volunteer

**JH Football and Wrestling** – Owen Bird – Off-Season Volunteer

**14. Approve Policies – Second Reading**

It is recommended the school board approve the second reading of Policy No. 204 – Attendance; Policy No. 218.1 – Weapons; Policy No. 610 – Purchases Subject to Bid/Quotation; Policy No. 611 – Purchases Budgeted; Policy No. 805 – Emergency Preparedness and Response; Policy No. 805.1 – Relations with Law Enforcement Agencies; Policy No. 805.2 – School Security Personnel; and Policy No. 913.1 – Sponsorships and Advertising.

**15. Proposed 2026-2027 IU#17 General Operations Budget – Attachment #10**

It is recommended school board approve the Intermediate Unit #17's 2026-2027 General Operations Budget in the amount of \$3,613,621.00. There is no assessment to the districts for the General Operations Budget. The district pays a service-based fee model which ensures the IU is developing the highest quality programs based on immediate needs of local school districts.

**16. Ballot for 2026 Election of Directors to BLaST IU #17 Board**

Please complete the Ballot for 2026 Election of Directors to BLaST IU #17 Board and return ballot to Mrs. Jamie Mowrey, Board Secretary.

**BOARD INFORMATION**  
**March 9, 2026**

**ADDITIONAL DATES – Regular Board Meetings**

March 9, 2026 – 6:00 p.m.

April 13, 2026 – 6:00 p.m.

May 4, 2026 – 6:00 p.m.

May 18, 2026 – 6:00 p.m.

June 1, 2026 – 6:00 p.m.

June 22, 2026 – 6:00 p.m.

**Statement of Financial Interests Form**

Please complete the Statement of Financial Interests Form for the 2025 calendar year and return it as soon as possible to Jamie Mowrey, Board Secretary. Due date is May 1, 2026.

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF FEBRUARY 28, 2026**

**GENERAL FUND - Checking Account**

Book Balance January 31, 2026 5,958,686.00

## Receipts

Earned Income Tax, less Commission	6151	366,080.66	
Real Estate Transfer Tax, less Commission	6153	8,373.24	
Delinquent Tax Collection, less Commission	6411	30,636.03	
Interest Income	6510	12,992.93	
Boys Basketball Tickets	6712	2,604.00	
Girls Basketball Tickets	6713	983.00	
Wrestling Tickets	6714	974.00	
Rental Income	6910	400.00	
First Community Foundation Grants	6920	2,574.33	
Tuition Repayment	6991	1,800.00	
Sale of Used Furniture	6999	400.00	
Misc Revenue	6999	41.94	
Student Teacher Stipends	7599	30,000.00	
Basic Education Subsidy	7111	1,098,497.00	
RTL Foundation	7531	597,183.08	
RTL Adequacy	7532	369,151.51	
Social Security Subsidy	7810	125,277.08	
Title I	8514	124,821.69	
Title IV	8517	4,034.40	
COBRA Payments	Offset Expenses	22.62	
Wellness Incentives	Offset Expenses	1,050.00	
Dental Insurance Refund	Offset Expenses	6,675.00	
Return Start Up Funds for Tickets	Offset Expenses	1,500.00	
Bussing Reimbursement	Offset Expenses	120.00	
Record Payment	Offset Expenses	37.52	
School Nutrition Program	Transfer to Café Fund	68,066.90	2,854,296.93

Payments Issued in February 2026 (1,950,457.19)

Book Balance February 28, 2026 6,862,525.74

**GENERAL FUND - PLGIT Investment Account**

Book Balance January 31, 2026 2,165,830.19

Interest Income 6,257.99

Book Balance February 28, 2026 2,172,088.18

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF FEBRUARY 28, 2026**

**GENERAL FUND - TECHNOLOGY INSURANCE FUND**

Book Balance January 31, 2026		4,483.86
Interest Income		10.32
Checks Issued in February 2026		-
Book Balance February 28, 2026		<u>4,494.18</u>

**FOOD SERVICE FUND**

Book Balance January 31, 2026		270,387.22
<b>Receipts</b>		
Cafeteria Deposits	8,515.37	
School Nutrition Program Funds	68,066.90	
Interest Income	<u>599.77</u>	77,182.04
<b>Payments</b>		
Checks Issued in February 2026		<u>(30,983.81)</u>
Book Balance February 28, 2026		<u>316,585.45</u>

**CAPITAL RESERVE FUND**

Book Balance January 31, 2026		1,492,609.28
Interest Income		3,360.66
Checks Issued in February 2026		<u>(29,360.00)</u>
Book Balance February 28, 2026		<u>1,466,609.94</u> *

\*\$45,623 reserved for future Central Elem Playground Upgrades

**STUDENT ACTIVITIES - CLUBS**

Book Balance January 31, 2026		74,448.38
Receipts		25,209.31
Interest Income		185.47
Checks Issued in February 2026		<u>(21,637.21)</u>
Book Balance February 28, 2026		<u>78,205.95</u>

**STUDENT ACTIVITIES - ATHLETIC BOOSTERS**

Book Balance January 31, 2026		59,986.50
Receipts		4,612.75
Interest Income		141.93
Checks Issued in February 2026		<u>(11,349.02)</u>
Book Balance February 28, 2026		<u>53,392.16</u>

**SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF FEBRUARY 28, 2026**

**DEBT SVC FUND - GO BOND 2023**

Book Balance January 31, 2026	1,551,533.26
Interest Income	3,469.10
Checks Issued in February 2026	-
Book Balance February 28, 2026	<u>1,555,002.36</u>

**DEBT SVC FUND - GO BOND 2024**

Book Balance January 31, 2026	97.22
Interest Income	0.26
Checks Issued in February 2026	-
Book Balance February 28, 2026	<u>97.48</u>

**BOARD SUMMARY**  
**Fund: 10 - GENERAL FUND**  
**As of: 06/30/2026**

**Funding Source: All**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REGULAR PROGRAMS</b>						
100 SALARIES	4,917,547.00	4,917,547.00	0.00	2,691,989.47	2,225,557.53	54.74
200 EMPLOYEE BENEFITS	3,375,469.00	3,375,469.00	0.00	2,120,104.82	1,255,364.18	62.81
300 PURCH PROF & TECH SVCS	23,046.00	23,046.00	0.00	36,083.38	(13,037.38)	156.57
400 PURCHASED PROPERTY SVCS	24,085.00	24,085.00	0.00	15,092.59	8,992.41	62.66
500 OTHER PURCHASED SVCS	993,936.00	993,936.00	0.00	636,418.68	357,517.32	64.03
600 SUPPLIES	168,822.00	168,822.00	0.00	149,784.31	19,037.69	88.72
700 PROPERTY	2,750.00	2,750.00	0.00	2,516.00	234.00	91.49
800 OTHER OBJECTS	10,794.00	10,794.00	0.00	17,076.24	(6,282.24)	158.20
<b>Totals for 1100s</b>	<b>9,516,449.00</b>	<b>9,516,449.00</b>	<b>0.00</b>	<b>5,669,065.49</b>	<b>3,847,383.51</b>	<b>59.57</b>
<b>1200 SPECIAL PROGRAMS</b>						
100 SALARIES	1,400,344.00	1,400,344.00	0.00	770,180.19	630,163.81	55.00
200 EMPLOYEE BENEFITS	881,864.00	881,864.00	0.00	505,555.79	376,308.21	57.33
300 PURCH PROF & TECH SVCS	777,200.00	777,200.00	0.00	690,484.84	86,715.16	88.84
400 PURCHASED PROPERTY SVCS	270.00	270.00	0.00	0.00	270.00	0.00
500 OTHER PURCHASED SVCS	8,197.00	8,197.00	0.00	1,129.00	7,068.00	13.77
600 SUPPLIES	21,309.00	21,309.00	0.00	15,088.31	6,220.69	70.81
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Totals for 1200s</b>	<b>3,094,184.00</b>	<b>3,094,184.00</b>	<b>0.00</b>	<b>1,982,438.13</b>	<b>1,111,745.87</b>	<b>64.07</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 SALARIES	205,945.00	205,945.00	0.00	110,893.72	95,051.28	53.85
200 EMPLOYEE BENEFITS	142,532.00	142,532.00	0.00	85,796.34	56,735.66	60.19
300 PURCH PROF & TECH SVCS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
400 PURCHASED PROPERTY SVCS	650.00	650.00	0.00	1,145.04	(495.04)	176.16
500 OTHER PURCHASED SVCS	246,300.00	246,300.00	0.00	0.00	246,300.00	0.00
600 SUPPLIES	21,627.00	21,627.00	0.00	11,383.06	10,243.94	52.63
<b>Totals for 1300s</b>	<b>622,054.00</b>	<b>622,054.00</b>	<b>0.00</b>	<b>209,218.16</b>	<b>412,835.84</b>	<b>33.63</b>

# BOARD SUMMARY

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1400 OTHER INSTRUCTION</b>						
100 SALARIES	122,852.00	122,852.00	0.00	82,569.63	40,282.37	67.21
200 EMPLOYEE BENEFITS	56,405.00	56,405.00	0.00	35,688.67	20,716.33	63.27
300 PURCH PROF & TECH SVCS	167,110.00	167,110.00	0.00	171,667.00	(4,557.00)	102.73
500 OTHER PURCHASED SVCS	206,500.00	206,500.00	0.00	116,683.88	89,816.12	56.51
600 SUPPLIES	2,000.00	2,000.00	0.00	4,785.18	(2,785.18)	239.26
800 OTHER OBJECTS	1,145.00	1,145.00	0.00	3,643.64	(2,498.64)	318.22
<b>Totals for 1400s</b>	<b>556,012.00</b>	<b>556,012.00</b>	<b>0.00</b>	<b>415,038.00</b>	<b>140,974.00</b>	<b>74.65</b>
<b>2100 SUPPORT FOR STUDENTS</b>						
100 SALARIES	322,569.00	322,569.00	0.00	154,938.54	167,630.46	48.03
200 EMPLOYEE BENEFITS	241,723.00	241,723.00	0.00	125,769.29	115,953.71	52.03
300 PURCH PROF & TECH SVCS	15,000.00	15,000.00	0.00	20,613.94	(5,613.94)	137.43
500 OTHER PURCHASED SVCS	500.00	500.00	0.00	0.00	500.00	0.00
600 SUPPLIES	11,339.00	11,339.00	0.00	6,088.60	5,250.40	53.70
800 OTHER OBJECTS	325.00	325.00	0.00	230.00	95.00	70.77
<b>Totals for 2100s</b>	<b>591,456.00</b>	<b>591,456.00</b>	<b>0.00</b>	<b>307,640.37</b>	<b>283,815.63</b>	<b>52.01</b>
<b>2200 SUPPORT FOR INSTRUCTION</b>						
100 SALARIES	274,956.00	274,956.00	0.00	190,094.24	84,861.76	69.14
200 EMPLOYEE BENEFITS	260,684.00	260,684.00	0.00	171,419.69	89,264.31	65.76
300 PURCH PROF & TECH SVCS	277,470.00	277,470.00	0.00	186,417.36	91,052.64	67.18
400 PURCHASED PROPERTY SVCS	5,000.00	5,000.00	0.00	75.00	4,925.00	1.50
500 OTHER PURCHASED SVCS	29,879.00	29,879.00	0.00	12,192.27	17,686.73	40.81
600 SUPPLIES	44,051.00	44,051.00	0.00	29,737.76	14,313.24	67.51
700 PROPERTY	115,231.00	115,231.00	0.00	72,670.45	42,560.55	63.07
<b>Totals for 2200s</b>	<b>1,007,271.00</b>	<b>1,007,271.00</b>	<b>0.00</b>	<b>662,606.77</b>	<b>344,664.23</b>	<b>65.78</b>
<b>2300 ADMINISTRATION</b>						
100 SALARIES	726,772.00	726,772.00	0.00	531,148.53	195,623.47	73.08
200 EMPLOYEE BENEFITS	652,154.00	652,154.00	0.00	493,478.28	158,675.72	75.67

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

03/04/2026 06:42:33 AM

# BOARD SUMMARY

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCH PROF & TECH SVCS	100,700.00	100,700.00	0.00	79,500.49	21,199.51	78.95
500 OTHER PURCHASED SVCS	22,310.00	22,310.00	0.00	16,385.85	5,924.15	73.45
600 SUPPLIES	23,943.00	23,943.00	0.00	15,665.03	8,277.97	65.43
800 OTHER OBJECTS	15,425.00	15,425.00	0.00	14,824.76	600.24	96.11
<b>Totals for 2300s</b>	<b>1,541,304.00</b>	<b>1,541,304.00</b>	<b>0.00</b>	<b>1,151,002.94</b>	<b>390,301.06</b>	<b>74.68</b>
<b>2400 PUPIL HEALTH</b>						
100 SALARIES	133,631.00	133,631.00	0.00	79,546.40	54,084.60	59.53
200 EMPLOYEE BENEFITS	122,278.00	122,278.00	0.00	81,973.66	40,304.34	67.04
300 PURCH PROF & TECH SVCS	5,100.00	5,100.00	0.00	4,000.00	1,100.00	78.43
400 PURCHASED PROPERTY SVCS	303.00	303.00	0.00	0.00	303.00	0.00
500 OTHER PURCHASED SVCS	275.00	275.00	0.00	0.00	275.00	0.00
600 SUPPLIES	6,109.00	6,109.00	0.00	5,111.20	997.80	83.67
<b>Totals for 2400s</b>	<b>267,696.00</b>	<b>267,696.00</b>	<b>0.00</b>	<b>170,631.26</b>	<b>97,064.74</b>	<b>63.74</b>
<b>2500 BUSINESS OFFICE</b>						
100 SALARIES	185,501.00	185,501.00	0.00	128,154.06	57,346.94	69.09
200 EMPLOYEE BENEFITS	144,131.00	144,131.00	0.00	101,673.11	42,457.89	70.54
300 PURCH PROF & TECH SVCS	23,895.00	23,895.00	0.00	18,254.98	5,640.02	76.40
400 PURCHASED PROPERTY SVCS	2,440.00	2,440.00	0.00	1,684.95	755.05	69.06
500 OTHER PURCHASED SVCS	13,500.00	13,500.00	0.00	3,021.46	10,478.54	22.38
600 SUPPLIES	3,266.00	3,266.00	0.00	2,192.91	1,073.09	67.14
<b>Totals for 2500s</b>	<b>372,733.00</b>	<b>372,733.00</b>	<b>0.00</b>	<b>254,981.47</b>	<b>117,751.53</b>	<b>68.41</b>
<b>2600 PLANT SERVICES</b>						
100 SALARIES	742,972.00	742,972.00	0.00	473,299.19	269,672.81	63.70
200 EMPLOYEE BENEFITS	596,379.00	596,379.00	0.00	384,214.35	212,164.65	64.42
400 PURCHASED PROPERTY SVCS	286,622.00	286,622.00	0.00	250,754.41	35,867.59	87.49
500 OTHER PURCHASED SVCS	139,976.00	139,976.00	0.00	129,278.09	10,697.91	92.36
600 SUPPLIES	422,789.00	422,789.00	0.00	342,379.67	80,409.33	80.98
700 PROPERTY	1,500.00	1,500.00	0.00	66,670.00	(65,170.00)	4444.67
<b>Totals for 2600s</b>	<b>2,188,658.00</b>	<b>2,188,658.00</b>	<b>0.00</b>	<b>1,387,505.11</b>	<b>801,152.89</b>	<b>63.61</b>

# BOARD SUMMARY

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	200.00	200.00	0.00	200.00	0.00	100.00
<b>Totals for 2600s</b>	2,190,438.00	2,190,438.00	0.00	1,646,795.71	543,642.29	75.18
<b>2700 STUDENT TRANSPORTATION</b>						
100 SALARIES	27,360.00	27,360.00	0.00	12,278.25	15,081.75	44.88
200 EMPLOYEE BENEFITS	11,395.00	11,395.00	0.00	5,037.61	6,357.39	44.21
300 PURCH PROF & TECH SVCS	2,678.00	2,678.00	0.00	2,785.12	(107.12)	104.00
500 OTHER PURCHASED SVCS	376,550.00	376,550.00	0.00	187,740.97	188,809.03	49.86
600 SUPPLIES	75,000.00	75,000.00	0.00	25,086.69	49,913.31	33.45
<b>Totals for 2700s</b>	492,983.00	492,983.00	0.00	232,928.64	260,054.36	47.25
<b>3100 FOOD SERVICE</b>						
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	44,294.82	(44,294.82)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	44,294.82	(44,294.82)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 SALARIES	318,601.00	318,601.00	0.00	168,019.26	150,581.74	52.74
200 EMPLOYEE BENEFITS	137,441.00	137,441.00	0.00	58,900.47	78,540.53	42.86
300 PURCH PROF & TECH SVCS	84,935.00	84,935.00	0.00	60,487.20	24,447.80	71.22
400 PURCHASED PROPERTY SVCS	13,000.00	13,000.00	0.00	7,700.00	5,300.00	59.23
500 OTHER PURCHASED SVCS	60,193.00	60,193.00	0.00	49,242.84	10,950.16	81.81
600 SUPPLIES	49,922.00	49,922.00	0.00	81,758.13	(31,836.13)	163.77
700 PROPERTY	0.00	0.00	0.00	(1,944.19)	1,944.19	0.00
800 OTHER OBJECTS	34,123.00	34,123.00	0.00	23,254.06	10,868.94	68.15
<b>Totals for 3200s</b>	698,215.00	698,215.00	0.00	447,417.77	250,797.23	64.08
<b>3300 COMMUNITY SERVICES</b>						
100 SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
200 EMPLOYEE BENEFITS	417.00	417.00	0.00	0.00	417.00	0.00
500 OTHER PURCHASED SVCS	16,750.00	16,750.00	0.00	0.00	16,750.00	0.00
<b>Totals for 3300s</b>	18,167.00	18,167.00	0.00	0.00	18,167.00	0.00
<b>4600 4600</b>						

# BOARD SUMMARY

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
700 PROPERTY	0.00	0.00	0.00	478,744.00	(478,744.00)	0.00
<b>Totals for 4600s</b>	0.00	0.00	0.00	478,744.00	(478,744.00)	0.00
<b>5100 DEBT SERVICE</b>						
800 OTHER OBJECTS	2,000.00	2,000.00	0.00	568,548.77	(566,548.77)	28427.44
900 OTHER USES OF FUNDS	1,598,025.00	1,598,025.00	0.00	0.00	1,598,025.00	0.00
<b>Totals for 5100s</b>	1,600,025.00	1,600,025.00	0.00	568,548.77	1,031,476.23	35.53
<b>5200 FUND TRANSFERS</b>						
900 OTHER USES OF FUNDS	383,400.00	383,400.00	0.00	0.00	383,400.00	0.00
<b>Totals for 5200s</b>	383,400.00	383,400.00	0.00	0.00	383,400.00	0.00
<b>5900 BUDGETARY RESERVE</b>						
800 OTHER OBJECTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
<b>Totals for 5900s</b>	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
<b>Expenditure Totals</b>	<b>23,052,387.00</b>	<b>23,052,387.00</b>	<b>0.00</b>	<b>14,241,352.30</b>	<b>8,811,034.70</b>	<b>61.78</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>20,968,962.00</b>	<b>20,968,962.00</b>	<b>0.00</b>	<b>13,672,803.53</b>	<b>7,296,158.47</b>	<b>65.20</b>
<b>Total Other Expenditure</b>	<b>2,083,425.00</b>	<b>2,083,425.00</b>	<b>0.00</b>	<b>568,548.77</b>	<b>1,514,876.23</b>	<b>27.29</b>
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# BOARD SUMMARY

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>Grand Totals All Funds</b>						
Total Expenditure	20,968,962.00	20,968,962.00	0.00	13,672,803.53	7,296,158.47	65.20
Total Other Expenditure	2,083,425.00	2,083,425.00	0.00	568,548.77	1,514,876.23	27.29
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2025 To 06/30/2026  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6111	GENERAL FUND - REAL ESTATE TAX	(6,224,160.00)	(6,176,424.73)	(6,176,424.73)	0.00	(47,735.27)	99.23
6112	GENERAL FUND - INTERIM REAL ESTATE TAXES	0.00	(640.86)	(640.86)	0.00	640.86	0.00
6113	GENERAL FUND - PUBLIC UTILITY REALTY	(8,000.00)	(8,651.45)	(8,651.45)	0.00	651.45	108.14
6114	GENERAL FUND - PMTS IN LIEU OF TAXES	(37,095.00)	(11,425.89)	(11,425.89)	0.00	(25,669.11)	30.80
6151	GENERAL FUND - EARNED INCOME TAX	(2,625,000.00)	(2,069,798.86)	(2,069,798.86)	0.00	(555,201.14)	78.85
6153	GENERAL FUND - REAL ESTATE TRANSFER	(160,000.00)	(103,654.76)	(103,654.76)	0.00	(56,345.24)	64.78
6211	GENERAL FUND - DISCOUNTS REAL ESTATE	103,996.00	104,222.06	104,222.06	0.00	(226.06)	100.22
6212	GENERAL FUND - DISCOUNTS INTERIM RE TAXES	0.00	2.64	2.64	0.00	(2.64)	0.00
6311	GENERAL FUND - PENALTIES REAL ESTATE	(20,494.00)	(22,714.31)	(22,714.31)	0.00	2,220.31	110.83
6312	GENERAL FUND - PENALTIES INTERIM RE	0.00	(22.88)	(22.88)	0.00	22.88	0.00
6411	GENERAL FUND - DELINQUENT REAL ESTATE	(375,000.00)	(236,537.16)	(236,537.16)	0.00	(138,462.84)	63.08
6510	GENERAL FUND - INTEREST ON INVESTMENTS	(325,000.00)	(121,932.62)	(121,932.62)	0.00	(203,067.38)	37.52
6711	GENERAL FUND - FOOTBALL SALES	(21,500.00)	(17,098.00)	(17,098.00)	0.00	(4,402.00)	79.53
6712	GENERAL FUND - BOYS BB SALES	(8,500.00)	(9,718.00)	(9,718.00)	0.00	1,218.00	114.33
6713	GENERAL FUND - GIRLS BB SALES	(5,000.00)	(5,083.00)	(5,083.00)	0.00	83.00	101.66
6714	GENERAL FUND - WRESTLING SALES	(2,000.00)	(2,192.00)	(2,192.00)	0.00	192.00	109.60
6724	GENERAL FUND - GIRLS VOLLEYBALL SALES	(2,000.00)	(5,091.00)	(5,091.00)	0.00	3,091.00	254.55
6832	GENERAL FUND - FEDERAL IDEA PASS THRU	(224,201.00)	(219,093.95)	(219,093.95)	0.00	(5,107.05)	97.72
6833	GENERAL FUND - FEDERAL ARP ACT IDEA PASSTHROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6910	GENERAL FUND - RENTALS	(3,000.00)	(3,100.00)	(3,100.00)	0.00	100.00	103.33
6920	GENERAL FUND - PRIVATE SOURCE DONATION	(10,000.00)	(14,100.33)	(14,100.33)	0.00	4,100.33	141.00
6941	GENERAL FUND - TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6944	GENERAL FUND - TUITION FROM OTHER LEAS	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6961	GENERAL FUND - TRANSPORTATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
6990	GENERAL FUND - MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2025 To 06/30/2026  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6991	GENERAL FUND - REFUNDS OF PY EXPENDITURES	0.00	(8,573.73)	(8,573.73)	0.00	8,573.73	0.00
6992	GENERAL FUND - ENERGY INCENTIVE REBATE	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6999	GENERAL FUND - MISC REVENUE	(1,000.00)	(3,211.98)	(3,211.98)	0.00	2,211.98	321.20
7111	GENERAL FUND - BEF FORMULA	(7,326,447.00)	(4,393,988.00)	(4,393,988.00)	0.00	(2,932,459.00)	59.97
7144	GENERAL FUND - CYBER CHARTER TRANSITION	0.00	0.00	0.00	0.00	0.00	0.00
7160	GENERAL FUND - SECTION 1305/1306	0.00	0.00	0.00	0.00	0.00	0.00
7271	GENERAL FUND - SPECIAL EDUCATION SUBSIDY	(1,094,152.00)	(655,968.00)	(655,968.00)	0.00	(438,184.00)	59.95
7299	GENERAL FUND - PRRI	0.00	0.00	0.00	0.00	0.00	0.00
7311	GENERAL FUND - S D Transportation	(267,247.00)	(146,987.00)	(146,987.00)	0.00	(120,260.00)	55.00
7312	GENERAL FUND - N P Transportation	0.00	0.00	0.00	0.00	0.00	0.00
7320	GENERAL FUND - BLDG REIMB SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00
7330	GENERAL FUND - HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
7331	GENERAL FUND - HEALTH SERVICES	(20,000.00)	0.00	0.00	0.00	(20,000.00)	0.00
7332	GENERAL FUND - FEMININE HYGIENE PRODUCT FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
7340	GENERAL FUND - PROPERTY TAX REDUCTION	(981,794.00)	(981,793.62)	(981,793.62)	0.00	(0.38)	100.00
7350	GENERAL FUND - SCHOOL FACILITY IMP SUBSIDIES	0.00	0.00	0.00	0.00	0.00	0.00
7360	GENERAL FUND - SAFE SCHOOLS GRANTS	(65,699.00)	0.00	0.00	0.00	(65,699.00)	0.00
7361	GENERAL FUND - SCHOOL SAFETY SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7362	GENERAL FUND - SCHOOL MENTAL HEALTH & SAFETY AND SECURITY GRANTS	0.00	(36,275.50)	(36,275.50)	0.00	36,275.50	0.00
7369	GENERAL FUND - OTHER SAFESCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7531	GENERAL FUND - RTL Foundation	(228,011.00)	(597,183.08)	(597,183.08)	0.00	369,172.08	261.91
7532	GENERAL FUND - RTL Adequacy	(369,172.00)	(369,151.51)	(369,151.51)	0.00	(20.49)	99.99
7599	GENERAL FUND - OTHER STATE REVENUE	0.00	(30,000.00)	(30,000.00)	0.00	30,000.00	0.00
7810	GENERAL FUND - SS & MEDICARE INCOME	(424,898.00)	(171,478.56)	(171,478.56)	0.00	(253,419.44)	40.36
7820	GENERAL FUND - RETIREMENT INCOME	(1,913,095.00)	(224,850.79)	(224,850.79)	0.00	(1,688,244.21)	11.75

# Condensed Board Summary Report

Fund: 10  
 From 07/01/2025 To 06/30/2026  
 Summarization Level: FULL FUND/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8390	GENERAL FUND - RESTRICTED FED GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
8514	GENERAL FUND - TITLE I	(268,252.00)	(182,958.71)	(182,958.71)	0.00	(85,293.29)	68.20
8515	GENERAL FUND - TITLE II	(34,325.00)	(8,105.40)	(8,105.40)	0.00	(26,219.60)	23.61
8517	GENERAL FUND - TITLE IV	(23,460.00)	(3,376.80)	(3,376.80)	0.00	(20,083.20)	14.39
8751	GENERAL FUND - ARP ESSER LEARNING LOSS	0.00	0.00	0.00	0.00	0.00	0.00
8752	GENERAL FUND - ARP ESSER SUMMER PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
8753	GENERAL FUND - ARP ESSER AFTERSCHOOL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
8810	GENERAL FUND - MEDICAL ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00
9120	GENERAL FUND - PROCEEDS REFUNDING LTD	0.00	0.00	0.00	0.00	0.00	0.00
9400	GENERAL FUND - SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
9990	GENERAL FUND - INSURANCE RECOVERIES	0.00	(1,344.69)	(1,344.69)	0.00	1,344.69	0.00
<b>Fund 10 Totals</b>							
	<b>Total Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Other Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Revenue</b>	<b>(22,977,506.00)</b>	<b>(16,736,957.78)</b>	<b>(16,736,957.78)</b>	<b>0.00</b>	<b>(6,240,548.22)</b>	<b>72.84</b>
	<b>Total Other Revenue</b>	<b>0.00</b>	<b>(1,344.69)</b>	<b>(1,344.69)</b>	<b>0.00</b>	<b>1,344.69</b>	<b>0.00</b>
		<b>(22,977,506.00)</b>	<b>(16,738,302.47)</b>	<b>(16,738,302.47)</b>	<b>0.00</b>	<b>(6,239,203.53)</b>	

### Condensed Board Summary Report

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(22,977,506.00)	(16,736,957.78)	(16,736,957.78)	0.00	(6,240,548.22)	72.84
Total Other Revenue	0.00	(1,344.69)	(1,344.69)	0.00	1,344.69	0.00
	(22,977,506.00)	(16,738,302.47)	(16,738,302.47)	0.00	(6,239,203.53)	

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 02/05/2026 - 03/04/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000026051	02/05/2026	BARR'S HARDWARE	GENERAL SUPPLIES		184.95
0000026052	02/05/2026	BLAST INTERMEDIATE UNIT 17	Proofpoint	Phone Service	21,799.40
0000026053	02/05/2026	BOB ROGERS TRAVEL	Nashville Band Trip - Nurse		599.00
0000026054	02/05/2026	BSN SPORTS LLC	GENERAL SUPPLIES		798.00
0000026055	02/05/2026	CANON FINANCIAL SERVICES	Repairs & Maintenance		1,408.41
0000026056	02/05/2026	W A DEHART INC	GENERAL SUPPLIES		1,564.00
0000026057	02/05/2026	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		159.88
0000026058	02/05/2026	GBM	Repairs & Maintenance		674.41
0000026059	02/05/2026	HURWITZ BATTERIES	GENERAL SUPPLIES		117.20
0000026060	02/05/2026	JUNIOR LIBRARY GUILD	BOOKS		577.42
0000026061	02/05/2026	KINDERCARE EDUCATION LLC	Champions School Programs		336.00
0000026062	02/05/2026	LOWE'S COMPANIES INC	GENERAL SUPPLIES		133.77
0000026063	02/05/2026	MARKET STREET AUTO REPAIR LLC	Repairs & Maintenance		319.00
0000026064	02/05/2026	YVONNE MARKLE	GENERAL SUPPLIES		26.00
0000026065	02/05/2026	NITTANY OIL	Diesel	Gasoline	6,339.54
0000026066	02/05/2026	OLDE BARN EQUIPMENT	GENERAL SUPPLIES		161.46
0000026067	02/05/2026	PENNSWOOD CYBER CHARTER SCHOOL	CHARTER SCHOOL		1,856.36
0000026068	02/05/2026	PAYROLL FUND	GROSS 2-6-26	ER RETIRE 2-6-26	518,586.49
0000026069	02/05/2026	RANKIN GROUP	Repairs & Maintenance		500.00
0000026070	02/05/2026	Ransom Quarry Co.	GENERAL SUPPLIES		3,413.59
0000026071	02/05/2026	RIVER ROCK ACADEMY LLC	Alternative Ed		4,428.00
0000026072	02/05/2026	SANICO INC	GENERAL SUPPLIES		4,060.30

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card    ^ - Virtual Payment





## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 02/05/2026 - 03/04/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000026116	02/19/2026	LEZZER LUMBER CO	GENERAL SUPPLIES		512.75
0000026117	02/19/2026	MARKET STREET AUTO REPAIR LLC	Repairs & Maintenance		559.75
0000026118	02/19/2026	PASBO	Conference		85.00
0000026119	02/19/2026	PAFPC	Title I		675.00
0000026120	02/19/2026	PENNSYLVANIA ACADEMIC DECATHLON	Academic Decathlon		500.00
0000026121	02/19/2026	J. W. PEPPER & SON INC	GENERAL SUPPLIES		179.99
0000026122	02/19/2026	PMEA DISTRICT 9	Region IV Band		525.00
0000026123	02/19/2026	PAYROLL FUND	GROSS 2-20-26	ER RETIRE 2-20-26	512,217.57
0000026124	02/19/2026	QBS	Professional Development		50.00
0000026125	02/19/2026	RANKIN GROUP	Repairs & Maintenance		500.00
0000026126	02/19/2026	RIVER ROCK ACADEMY LLC	Alternative Ed		8,863.56
0000026127	02/19/2026	ROBERT M. SIDES INC.	GENERAL SUPPLIES		28.00
0000026128	02/19/2026	SVASBO	Membership		50.00
0000026129	02/19/2026	UGI UTILITIES INC.	Gas		11,506.21
0000026130	02/19/2026	UPMC	Therapy Services		5,412.08
0000026131	02/19/2026	VERIZON WIRELESS	Wireless		114.59
0000026132	02/19/2026	WMWA	Water		1,152.28
0000026133	02/23/2026	HONDRU CHEVROLET	Equipment		66,670.00
0000026134	02/26/2026	CARDIO PARTNERS INC	GENERAL SUPPLIES		127.00
0000026135	02/26/2026	ALBRIGHT STUDIO PHOTOGRAPHY	Cutouts		1,912.00
0000026136	02/26/2026	BLAST INTERMEDIATE UNIT 17	PROF ED SVCS IU	MOUNTIE ACADEMY	220,260.77
0000026137	02/26/2026	ERIC BRIGGS	Mileage		447.79

\* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund    Payment Dates: 02/05/2026 - 03/04/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
 Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000026138	02/26/2026	CM REGENT LLC	Life Insurance Premiums		775.81
0000026139	02/26/2026	BLICK ART MATERIALS	GENERAL SUPPLIES		4,425.59
0000026140	02/26/2026	EAGLE JANITORIAL SUPPLY CO.	GENERAL SUPPLIES		80.03
0000026141	02/26/2026	HEAPS CONTAINER SERVICE LLC	Disposal Service		575.00
0000026142	02/26/2026	HERMANCENCE MACHINE CO	Repairs & Maintenance		296.04
0000026143	02/26/2026	KURTZ BROTHERS	GENERAL SUPPLIES		81.98
0000026144	02/26/2026	LEVIN LEGAL GROUP PC	Legal Service		70.00
0000026145	02/26/2026	LEZZER LUMBER CO	Repairs & Maintenance		1,577.00
0000026146	02/26/2026	LYCOMING COUNTY	Homestead Applications Postage		303.40
0000026147	02/26/2026	MACGILL	GENERAL SUPPLIES		124.62
0000026148	02/26/2026	MADISON NATIONAL LIFE INSURANCE CO INC	Long Term Disability Insurance		1,103.00
0000026149	02/26/2026	MCNERNEY PAGE VANDERLIN & HALL	Professional Services		2,730.00
0000026150	02/26/2026	NOLAND COMPANY	GENERAL SUPPLIES		103.28
0000026151	02/26/2026	NORTH CENTRAL SIGHT SERVICES	Disposal Service		50.00
0000026152	02/26/2026	J. W. PEPPER & SON INC	GENERAL SUPPLIES		150.99
0000026153	02/26/2026	PITNEY BOWES GLOBAL FIN SERVICES	Repairs & Maintenance		206.52
0000026154	02/26/2026	PPL ELECTRIC UTILITIES	Electricity		23,945.52
0000026155	02/26/2026	AMY PREGENT	GENERAL SUPPLIES		299.00
0000026156	02/26/2026	ROBYN RUMMINGS	Choral Festival		186.89
0000026157	02/26/2026	ROBERT M. SIDES INC.	Band Repair		127.00
* 000E262640	02/25/2026	PSERS	Employer POS		3,314.08

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card    ^ - Virtual Payment







Regular Meeting      SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT      Official Record

February 9, 2026

The regular meeting of the South Williamsport Area School Board was called to order at 6:00 PM in the Large Group Instruction Room in the Junior Senior High School by the President, Todd Engel.

The meeting opened with a Moment of Silence and Pledge to the Flag.

Board Members Present: Mrs. Cathy Bachman, Mr. Ben Brigandi, Dr. Summer Bukeavich, Mr. Todd Engel, Mr. John Hitesman, Dr. Kimberly Kohler, Mr. Jason Lewis, Mr. Steve Rupert, and Mr. Jason Young.

Others Present: Jesse Smith – High School Principal, Kristin Bastian – Director of Special Education/School Psychologist, Dwight Woodley – Director of IT/Innovative Learning, Technology, Bill Reifsnnyder – Director of Buildings and Grounds, Eric Briggs – Superintendent, Jamie Mowrey – Business Manager, and David Sterngold – Solicitor.

Visitors: Andy Brown, Rocio Retana-Callaghan, Melissa Lawson, Tara Stryker, Richard Knecht, Jessica Watson – SunGazette, and Matt Courter - SunGazette.

## **DISCUSSION ITEMS**

### **FACILITY PROJECTS**

Mr. Damion Spahr from SitelogIQ discussed updates on future high school improvements. The original budget was updated from \$2,660,000 to \$3,043,000. The increase included additional funding of \$368,000 for gym renovations and \$15,000 for moving and installing a scoreboard at Central Elementary. Mr. Spahr shared preliminary designs for locker room renovations and provided a detailed listing of items to occur under each line item of the budget.

### **SUBDIVISION AND SALE OF LAND**

Dr. Eric Briggs, Superintendent, provided information and proposals from various surveyors and appraisers.

### **BLAST IU 17 AUTISTIC SUPPORT CLASSROOMS**

Dr. Eric Briggs, Superintendent, discussed classroom options for the Blast IU 17 Autistic Support Classrooms, including a historical look at South Williamsport's autistic classroom student counts, total cost for autistic students, and historical daily rate for Blast IU 17's Classroom Cost.

## **ACTION ITEMS**

### **TREASURER'S REPORT**

A motion to approve the January 2026 Treasurer's Report was moved by Bachman, seconded by Brigandi. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVE BILLS**

A motion to approve the payment of bills from the General Fund in the amount of \$1,192,250.05, Food Service Fund in the amount of \$34,565.87, Capital Reserve Fund in the amount of \$16,749.75, and GO Bond 2023 in the amount of \$90,264.68 as funds become available was moved by Hitesman, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **MINUTES**

A motion to approve the minutes of January 26, 2026, as written was moved by Brigandi, seconded by Bukeavich. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **REAL ESTATE TAX COLLECTION**

A motion to approve the four-year agreement with Keystone Collections Group to collect real estate taxes for Armstrong Township, Duboistown Borough and South Williamsport Borough was moved by Kohler, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **APPROVE POLICIES – FIRST READING**

A motion to approve the first reading of Policy No. 204 – Attendance; Policy No. 218.1 – Weapons; Policy No. 610 – Purchases Subject to Bid/Quotation; Policy No. 611 – Purchases Budgeted; Policy No. 805 – Emergency Preparedness and Response; Policy No. 805.1 – Relations with Law Enforcement Agencies; Policy No. 805.2 – School Security Personnel; and Policy No. 913.1 – Sponsorships and Advertising was moved by Bukeavich, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **OVERNIGHT FIELD TRIP REQUEST**

A motion to approve John Peters' overnight field trip request to take nine FBLA students to Hershey, PA on April 12-13, 2026, for the FBLA State Leadership Conference was moved by Young, seconded by Bachman. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **EMPLOYMENT – INFORMATIONAL**

Dr. Briggs accepted a letter of resignation from the following employee:

- Rebecca Harner from her full-time custodial 2<sup>nd</sup> shift position effective February 3, 2026

### **EMPLOYMENT**

A motion to approve the following employment was moved by Hitesman, seconded by Kohler.

FULL-TIME CUSTODIAN – Damian Donges as a full-time custodial employee, assigned to second shift effective February 4, 2026, at a rate of \$14.00 per hour plus benefits in accordance with the American Federation of State County and Municipal Employees (AFSCME) Agreement.

2025-2026 ATHLETIC COACHES & VOLUNTEERS – Kurtis Wertz as 1<sup>st</sup> Assistant Baseball Coach at a stipend of \$2,674; Jonah White as a Track Volunteer; and Joy White as a Track Volunteer.

### **THEATER STAFF – SPRING MUSICAL**

- Jared Whitford, Director - \$2,500
- Stefanie Welty, Assistant Director - \$1,700
- Steve Bergerstock, Set Builder - \$1,000
- Miki Rebeck, Vocal Coach - \$1,000
- Sierra Aichner, Assistant Director - \$1,000
- Brianne Carpenter, Music Director - \$2,000

### **THEATER STAFF – SPRING PLAY**

- Jared Whitford, Director - \$1,500
- Steve Bergerstock, Set Builder - \$1,000
- Stefanie Welty, Assistant Director - \$750

Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-yes, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

### **2026-2027 SCHOOL DISTRICT CALENDAR – SECOND READING**

A motion to approve the second reading of the District's 2026-2027 school calendar was moved by Brigandi, seconded by Bukeavich. Roll call: Bachman-yes, Brigandi-yes, Bukeavich-yes, Engel-no, Hitesman-yes, Kohler-yes, Lewis-yes, Rupert-yes, and Young-yes; motion carried.

A motion to adjourn the meeting was made by Young, seconded by Hitesman. All members present voting yes, the meeting was adjourned at 7:29 PM.

Attest

A handwritten signature in black ink that reads "Jamie Mowrey". The signature is written in a cursive, flowing style.

Jamie Mowrey  
Board Secretary

DRAFT

To: Dr. Eric Briggs, Superintendent  
Jamie Mowrey, Business Manager

From: Dwight Woodley, Director of Innovative Learning & Information Systems

Re: eRate Category 2 Funding Approval

Date: March 4, 2026

Attachment 4

I am requesting approval of the following eRate Contract bids for District network equipment. After accepting bids from multiple vendors for a 30-day window, the following vendors were the low bidders per eRate contract bidding rules.

The following equipment list that is attached is to upgrade our Network Infrastructure from aging equipment and to meet the current network demands we currently have. These upgrades were recommended by the IU Network Engineers to replace some of our aging switches in our network closets. At this time, I am requesting approval to spend \$62,751.00. Of that amount, \$50,200.80 is reimbursable through the Federal eRate Program for Category 2 funding. The District commitment will be \$12,550.20

Purchase orders can begin to be issued on April 1<sup>st</sup> with network upgrades and installation to begin over the summer months.

This is a new 5-year cycle this year.

I will be happy to answer any questions on the proposal.

## **South Williamsport School District**

### **Category 2 E-Rate Calculations**

#### **E-Rate Funding Year 2025-2026**

This review covers the items requested, including a calculation with the percentage eligible, then broken down further into USAC responsibility and SD responsibility. The district is eligible for an 80% discount on equipment.

#### **Network Switches & Cables**

Vendor indicates all items quoted are 100% E-Rate eligible.

12 Juniper Switches at \$62,124.00

6 Network Data Cables at \$627.00

**USAC \$62,751.00 x 80% = \$50,200.80**

**SWSD \$62,751.00 x 20% = \$12,550.20**



### Guidance Plan Profile

<b>LEA Name</b>	<b>AUN</b>
South Williamsport Area SD	117416103
<b>Address 1</b>	
515 W Central Ave	
<b>Address 2</b>	
<b>City</b>	<b>State</b>
South Williamsport	PA
	<b>Zip Code</b>
	17702

<b>Lead Counselor Name</b>	
Mrs. Alyson Reed	
<b>Lead Counselor Phone Number</b>	<b>Extension</b>
570-320-4445	
<b>Lead Counselor Email</b>	
areed@swasd.org	

<b>Chief School Administrator Name</b>	
Dr Eric Briggs	
<b>Chief School Administrator Phone Number</b>	<b>Extension</b>
(570) 327-1581 - 4466	Dr Eric Briggs
<b>Chief School Administrator Email</b>	
ebriggs@swasd.org	

<b>Counselor Name</b>	
Ms. Reanna Peritz	
<b>Counselor Phone Number</b>	<b>Extension</b>
570-320-4445	
<b>Counselor Email</b>	
rperitz@swasd.org	

<b>Counselor Name</b>	
Ms. Reanna Peritz	
<b>Counselor Phone Number</b>	<b>Extension</b>
570-320-4445	
<b>Counselor Email</b>	
rperitz@swasd.org	

## **Guidance Mission Statement and CTE Programs**

**1. Enter your school's Guidance Services Mission Statement that reflects the school's mission and includes reference to the three domains (academic, career, social/emotional), and equity and access for all students (600 character limit).**

The mission of the SWASD Counseling Department is to foster personal, social, career, and academic development for all students through equal access to programming. The school Counseling Department, in cooperation with parents, educators, local businesses, community partners, and post-secondary contacts collaborates to empower students to become career and college ready and to be lifelong learners and competitors in the global marketplace.

**2. Does your school offer PDE-approved Career and Technical Education (CTE) programs, or send students to a Career and Technical Center (CTC) or to another school that offers PDE-approved CTE programs?**

Yes

**Indicate whether your school offers PDE-approved CTE programs or to which school/CTC do you send students to gain CTE instruction (1000 character limit).**

South Williamsport Area School District sends students to the Williamsport CTC program at the Williamsport Area School District. The district does not have their own CTC programs.

**339.31 Board-Approved Guidance Plan**

**3. Is your K-12 Guidance Plan approved by your School Board or Joint Operating Committee?**

**Explain how you will meet this mandate (500 character limit).**

**339.32(1) Career and Technical Curricula**

**4. Does your school provide career guidance services curriculum to assist all students with unbiased occupational and educational information necessary for realistic career planning?**

Yes

**5. Does your school maintain a monthly calendar or monthly listing of K-12 career guidance services offered, organized by domain (academic, career, social/emotional) and grade level? The calendar should include ongoing activities to assist all students (and their parents) with career planning to meet student needs and interests?**

Yes

**Upload Monthly Guidance Services Calendar/List (12 pages maximum)**

251013 - 5. Monthly Counseling Calendar.docx

**339.32(2) Educational Career Plan**

**6. Does the school counseling department have written strategies for developing and maintaining individual student career plans that address academic and technical preparation, postsecondary education, and training along with individual and group counseling and assessment?**

The student career plan should align to Career Education and Work Standards and evidence required by Future Ready PA Index. The Career Plan should be available during Perkins and APTE/339 compliance reviews.

Yes

**339.32(3) Occupational Information**

7. Does your school maintain a listing of diverse and inclusive external resources, organized by the Career Clusters, that includes links to businesses, organizations, postsecondary education, service learning, training, and work-based learning.

Yes

**Upload List of Career Resources (16 pages maximum)**

251013 - 7. Career and Postsecondary Resources.docx

**339.32(4) Cumulative Records**

**8. Does your school maintain cumulative records and the release of student records in accordance with 339.32(4)?**

Yes

**339.32(5) Orientation to Career and Technical Options**

**9. Do the school and the CTC work together to apply engagement strategies to promote career and technical education opportunities among all K-12 students, parents/guardians, educators, postsecondary institutions, businesses, and community agencies?**

Yes

**339.32(6) Career Placement Services**

**10. Does the school counsel all students regarding their transition from school to life after graduation (work, postsecondary education, military, other)?**

Yes

**Upload career placement services document (3 pages maximum).**

Copy of 251013 - 10. Placement and Transition.xlsx

**339.32(7) Consultation with Teachers and Administrators**

**11. Does your school provide formal and informal career consultation with school staff as well as access to school counseling services for all students by grade-level?**

**Yes**

### **339.32(8) and (9) Stakeholder Involvement**

**12. Does your school maintain a school counseling document that shows how each partner group (students, parents, educators, postsecondary, businesses, community agencies) benefits from and/or assists with the delivery of guidance services?**

Yes

#### **a. Students**

Students are responsible for attending school regularly and being actively involved in a rigorous curriculum. They will demonstrate time management and good organization skills and be responsible to make learning a priority. Students are expected to be good citizens in the school and have an open mind to opportunities. Students contribute to the delivery of the Counseling Program through the Advisory Council, peer mentoring, tutoring, volunteer activities, and leadership clubs/organizations.

#### **b. Parents**

Parents/Guardians/Caregivers are responsible for attending information sessions related to their child's education. There is also a desire for them to communicate with their child about the progress of their academics as related to current schooling and future career choices. Families should have a personal stake in their child's education and know the resources available to both them and their child.

#### **c. Postsecondary**

Post-secondary partners, including colleges and the military, will be guest speakers on the topic of post-secondary expectations. Colleges will contribute financially by sponsoring field trips, as well as demanding a rigorous and relevant post-secondary education.

#### **d. Educators**

Educators include administrators, principals, counselors, and teachers. Each will demonstrate a willingness to be cooperative and flexible while implementing a career curriculum, which includes accommodating guest speakers and participating in field trips to local businesses. Administrators will support the program financially by providing opportunities for students to learn and work with careers in a manner that cannot be provided in the classroom.

#### **e. Businesses**

Businesses and the Community will support the program through internships, job shadowing, and mentoring programs. They will also serve as guest speakers and potentially contribute financially to career programs as an investment in the future of local businesses and the community. Partners can assist in delivering the comprehensive school counseling program by taking part in the following: scholarships,

Job-shadowing, big brothers/big sisters, backpack Program, and Mountie Quest.

**f. Community Agencies**

Businesses and the Community will support the program through internships, job shadowing, and mentoring programs. They will also serve as guest speakers and potentially contribute financially to career programs as an investment in the future of local businesses and the community. Partners can assist in delivering the comprehensive school counseling program by taking part in the following: scholarships, Job-shadowing, big brothers/big sisters, backpack Program, and Mountie Quest.

**13. Does your school conduct at least one school counseling advisory council meeting per year and maintain minutes that show discussion of career and postsecondary planning, career curriculum and assessment, as well as initiatives and supports related to academic development and social/emotional development, along with details on how the discussion leads to action steps and solutions that enhance student outcomes?**

The minutes should include a listing of all members of the stakeholder group with their name, job title, affiliation, and whether present or absent at the meeting. Agenda, minutes, and action plan should be available during Perkins and APTE/339 compliance reviews.

Yes

### **339.32(10) Follow-Up Studies**

**14. Does your school conduct follow-up studies to determine the effectiveness of your school counseling curriculum/program outcomes that includes study results and how the information collected is utilized to improve service delivery?**

Yes

**Describe one aspect of your follow-up study including the stakeholder group and number of responses and indicate how the data collected was utilized to improve career guidance services (1000 character limit).**

Surveys and Questionnaires: Distributed to students, parents, teachers, and alumni to gather perceptions of the counseling program's impact. Academic and Behavioral Data Analysis: Review of grades, attendance, discipline records, and standardized test scores before and after program implementation. Post-Graduation Outcomes: Tracking student enrollment in post-secondary education, employment, and military service. Focus Groups/Interviews: Collecting qualitative feedback from stakeholders about specific counseling initiatives.

## Signatures and Assurances

### Assurance of Quality and Accountability

As Lead Counselor, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

false

Lead Counselor	Date

### Chief School Administrator

As Chief School Administrator, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

false

Chief School Administrator	Date





Council of Professional Surveyors (COPS)
Form B-1996

Client and Consultant Professional Services Agreement

This is an agreement ("Agreement") effective as of February 19th, 2026 ("Effective Date") between:

CONSULTANT:

Name Larson Design Group, Inc.
Address 1000 Commerce Park Dr. Suite 201 Williamsport, PA 17701
Phone 570-323-6603
Project No. N/A

CLIENT:

Name South Williamsport Area School District
Address 515 West Central Avenue South Williamsport, PA 17702
Phone 570-32-1581
Project No. N/A

Collectively, Consultant and Client may be referred to as the "Parties," or individually as a "Party."

The property upon which the services hereinafter described are to be performed is located at 515 West Central Ave, South Williamsport, PA 17701

Legal owner: South Williamsport Area School District Assessor's Parcel No.: 52-002-900 ("the Property")

Services: As indicated in attached Exhibit A, Item 3.

Fee: Payment for the herein above described services will be at a lump sum of \$6,500.00, billed in accordance with the attached schedule of payment, Exhibit B.

HOURLY RATES:

"See Attached Rate Schedule"

In the event the Consultant provides extra or additional services, it shall be compensated on in an amount equal to the cumulative hours charged to the Project by each class of Consultant's employees (as set forth above) times standard hourly rates (identified above) for each applicable billing class; plus reimbursable expenses and Subconsultants' charges, if any. Reimbursable expenses are (not all inclusive): Copies, Plans, Deed Research, Postage, Lodging & Subsistence (out of town/overnight work), Survey Grade GPS Equipment, Field Stakes

Consultant and Client agree that the general terms of agreement for consulting services as shown on attached Exhibit 'A' shall be part of their Agreement.

In witness whereof, the Parties hereto have executed their Agreement, the Effective Date of which is indicated above.

CONSULTANT

Signature
Printed Name
Date

CLIENT

Signature
Printed Name
Date



**Council of Professional Surveyors (COPS)  
Form B-1996**

**Exhibit A**  
**General Terms of Agreement for Consulting Services**

1. Client hereby agrees to retain Consultant to perform professional land surveying services for the specific project ("Project") and any modifications as described herein. This Agreement does not relate to any other projects.
2. Standard of Care: The standard of care applicable to LDG's services is the degree of skill and diligence normally employed by architects, engineers, surveyors, other providers of technical services performing the same or similar services in same or similar locale.
3. Consultant agrees to perform the services set forth herein ("Services").

**1 Subdivision along the southern portion Tax Parcel 52-002-900 along 8<sup>th</sup> Avenue.**

**Deed & File Research** – LDG will visit the County Assessment Office and the County Register and Recorder's Office or online equivalent and perform deed and file research. We will also research our archive files to assist with the survey.

**Field Work** – LDG's field crew will locate evidence of the property lines, corners, and other significant physical features to assist with the survey and will tie into the previous survey performed by LDG in 2020.

**Computations** – After the preliminary fieldwork is completed, we will perform the required computations to determine the necessary property lines for the newly created lot.

**Stakeout** – Our field crew will return to the site to set a steel pin (or equivalent) at corners of the newly created lots.

**Sewage Planning** – LDG will complete a Sewage Planning Module Waiver

**Meeting attendance**- LDG will attend ONE Planning and ONE Borough Council meeting.

**Final Deliverables** – The final deliverables will consist of 15 (fifteen) copies of a signed and sealed boundary survey and legal descriptions newly created lot.

**Exclusions:**

- Engineering required for Land Development (i.e. road design, storm water management, erosion and sedimentation pollution control, utility design, etc.)
- Permit or application fees
- DEP Sewage Planning Module
- Recording of Subdivision Plan once approved



**Council of Professional Surveyors (COPS)  
Form B-1996**

- Recording fees

4. Client agrees to compensate Consultant for its services according to the schedule of payments attached hereto as Exhibit "B" and incorporated herein by this reference ("Schedule"). This provision shall be construed in accordance with the payment terms as set forth in the proposal.

Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice, the amounts due Consultant will be increased at the rate of 1.5% per month for each month or part of each month until paid in full. Payments will be credited first to interest and then to principal. If collection efforts are exercised by Engineer, all costs associated with these efforts will be incurred by Owner.

In the event of a dispute between Client and Consultant regarding the total amount payable to Consultant for services provided, the Client shall nevertheless pay Consultant any and all amounts which are not in dispute in accordance with the provisions of this paragraph. Client must provide written notice to Consultant within 15 days after receipt of Consultant's invoice that Client disputes the amount invoiced by Consultant. Failure to provide this notice shall constitute a waiver of any claims or disputes as to Consultant's entitlement to payment in full as set forth in the invoice.

5. **Additional Services:** If authorized by Client, or if expressly or implicitly required because of changes in the Project or for other reasons, Consultant shall furnish services in addition to those set forth herein. Client shall pay Consultant for such additional services as follows: For additional services of Consultant's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Consultant's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Subconsultants' charges, if any.
6. **Insurance:** For any services provided under this Agreement, Consultant shall procure and maintain in effect insurance coverage in amounts not less than set forth below.
- a. **Workers' Compensation and Employers' Liability:** Comply with the laws of the Commonwealth of Pennsylvania.
  - b. **General Liability:** Comprehensive Liability Insurance for personal and bodily injury, including death and property damage in the amount of \$1,000,000 combined single limit each occurrence and in aggregate.
  - c. **Professional Liability Insurance:** Consultant shall provide Professional Liability Insurance in the amount of \$1,000,000.00.
  - d. **Certificates:** Consultant shall provide certificates of insurance upon request evidencing coverage required above. Each certificate shall provide that coverage afforded shall not be canceled nor ordered reduced by the Consultant except with at least thirty (30) days prior written notice to the Client. Should this occur, Consultant shall procure and furnish for



**Council of Professional Surveyors (COPS)  
Form B-1996**

Client prior to such effective date new certificates conforming to the above coverage requirement. Consultant shall not have the right to receive any payment under the Agreement until such certificates are received by Client.

7. **Limitation of Liability and Waiver of Consequential Damages.**
- a. To the fullest extent permitted by law, Client agrees to limit Consultant's liability to Client and to all other contractors or subcontractors under this Agreement and Project any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to this Project or this Agreement from any cause or causes including but not limited to Consultant's negligent acts, errors, omissions, strict liability, breach of contract, or breach of warranty, such that the total aggregate of liability of Consultant to all those named shall not exceed the total fee for Consultant's services rendered under this Agreement.
  - b. In no event shall either Client or Consultant have any claim or right against the other under this Agreement and Project, whether in contract, warranty, tort (including negligence), strict liability or otherwise, for any special, indirect, incidental, or consequential damages or any kind or nature whatsoever, such as but not limited to loss of revenue, loss of profits on revenue, loss of customers or contracts, loss of use of equipment or loss of data, work interruption, increased cost of work or cost of any financing, howsoever caused, even if same were reasonably foreseeable.
8. **Termination and Suspension:** Either Party may terminate this Agreement as set forth herein. The Client may terminate this Agreement for Convenience at any time by service of a written notice of termination upon Consultant. The termination shall be effective upon receipt by the Consultant. In the event the Agreement is so terminated for convenience, then the Consultant shall be paid all amounts due for work performed though receipt of the termination plus such other expenses or costs which are directly attributable to termination.

The Client may also terminate this Agreement for Cause if it fully complies with the provisions of this clause. Prior to any such termination, the Client shall provide the Consultant with seven (7) days written notice of its intention to terminate the Agreement for cause. The notice shall be written in such a way and with such detail as to enable the Consultant to understand specifically why the Client is considering terminating it for cause. Termination for cause is only permissible when the Consultant is in material breach of its contractual obligations. This written notice is effective upon receipt. Consultant shall have seven (7) days to cure its material breach of the contract. Thereafter, only if the Consultant has not cured its material breach of contract, may the Client terminate this Agreement. This termination shall be effective after receipt of a written notice so informing the Consultant. In the event the Consultant is terminated for cause, the Consultant nevertheless shall be compensated for all work performed through the date of the termination together with such other expenses and costs that are directly attributable to the termination.

The Consultant may terminate this Agreement for Cause if it fully complies with the provisions of this clause. Prior to any such termination, the Consultant shall provide the Client with seven (7) days written notice of its intention to terminate the Agreement for cause. The notice shall be written in such a way and with such detail as to enable the Client to understand specifically why the



**Council of Professional Surveyors (COPS)  
Form B-1996**

Consultant is considering terminating Client for cause. Termination for cause is only permissible when the Client is in material breach of its contractual obligations. The Client's failure to issue payment in full to the Consultant is a material breach of the contract. This written notice is effective upon receipt. Client shall have seven (7) days to cure its material breach of the contract. Thereafter, only if the Client has not cured its material breach of contract, may the Consultant terminate this Agreement. This termination shall be effective after receipt of a written notice so informing the Client.

The Consultant may also suspend performance of the work, without prior notice, where the Client is in breach of its contractual obligations. This includes, but is not limited to, failure to make payments in accordance with this Agreement. The Consultant's decision to suspend performance of work shall not hinder its ability to terminate the Agreement. The Consultant may suspend and institute termination proceedings simultaneously.

9. **Dispute Resolution:** If any dispute arises out of, or relates to, any term of, or performance under, any aspect of this Agreement, or the alleged breach thereof, and if the dispute cannot be settled through negotiation, the Parties agree first to try in good faith to settle the dispute through non-binding mediation with ADR Options, Inc. before resorting to litigation. Such mediation shall commence within sixty (60) days after any Party to the Agreement submits a written communication to ADR Options, Inc., requesting a mediation to resolve a dispute.

The Parties agree that the mediator shall be selected from the ADR Options, Inc. roster for Central Pennsylvania. In the event that the Parties cannot agree on a mediator, ADR Options, Inc. will appoint a mediator, or with the Parties' participation, use a numeric ranking method to select the mediator. Unless agreed otherwise, the Parties to the dispute will share the cost for the mediation equally.

In the event the Parties are not able to resolve their dispute through non-binding mediation, then they may proceed to the Court of Common Pleas for Lycoming County, Pennsylvania.

10. **Attorney Fees:** In the event of litigation, the substantially prevailing Party shall be entitled to recovery of its reasonable legal fees and costs at the rates normally charged by their counsel or otherwise incurred.
11. **Governing Law:** This Agreement shall be governed by the Laws of the Commonwealth of Pennsylvania.
12. **Severability:** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall remain in full force and effect and are binding on Consultant and Client.
13. **Total Agreement:** This Agreement (consisting of Form B-1996, Exhibit A and Exhibit B), constitutes the entire agreement between Client and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or cancelled by a duly executed written instrument signed by both Parties.



**Council of Professional Surveyors (COPS)  
Form B-1996**

14. In the event that Client and Consultant have not executed this Professional Services Agreement, Client's verbal or written authorization to Consultant to proceed with the performance of the services set forth therein, or any payment received from Client toward this Project, shall constitute acceptance by Client of this Professional Services Agreement. The Parties agree that, notwithstanding its terms, no subsequently executed purchase order or other Client submitted terms and conditions shall modify, contradict or supplement the terms of this Professional Services Agreement. In particular, no such subsequently executed document shall create any warranty with regard to the services performed by Consultant and its subconsultants nor shall it create any right of indemnification or any remedy for the benefit of Client that is not expressly set forth in this Professional Services Agreement.
15. The Client agrees that the scope, methods, details, techniques and pricing data contained in this proposal shall be considered confidential and proprietary and shall not be released or otherwise made available to any third party without the express written consent of the Consultant.
16. When entry to a property is required for the Consultant to perform its services, the Client agrees to obtain legal right-of-entry on the property.
17. In no event shall either Client or Consultant have any claim or right against the other for any failure of performance where such failure of performance is caused by or is the result of causes beyond the reasonable control of the other Party due to any occurrence commonly known as a "force majeure," including, but not limited to: acts of God; fire, flood, pandemic, epidemic, or other natural catastrophe; acts of any governmental body; labor dispute or shortage; national emergency; insurrection; riot; or war.
18. This Agreement imposes an obligation of good faith, fair dealings, and the mitigation of damages among the Parties in all matters relating to this Agreement. Good faith, for this purpose, includes honesty in fact and the observance of reasonable commercial standards of fair dealings and in the mitigation of damages even in situations where a decision is left to the sole discretion of a single Party.



**Council of Professional Surveyors (COPS)  
Form B-1996**

**Exhibit B**  
**Schedule of Payments for Consulting Services**  
**Lump Sum Fee**

The Lump sum amount of **\$6,500.00** will be payable for services as defined in Exhibit A, Item 3.

Fee payable in installments as follows:

- Project will be billed monthly on a % complete basis.
- Net 30 day payment apply as specified within.



**2026 GEOMATICS RATE SCHEDULE**

Sr. Technical Manager .....	205.00	Project Manager.....	185.00
Licensed Surveyor.....	160.00	Survey Party Chief.....	95.00
Survey Coordinator .....	135.00	Survey Technician.....	68.00
Associate Technical Specialist (CAD) .....	85.00	One Person GPS/Robotics Crew .....	120.00
Administrative Assistant .....	85.00	Cad Drafter .....	85.00
GIS Technician.....	80.00	GIS Analyst.....	115.00

Reimbursable Costs (not all inclusive):

Mileage.....	Current approved IRS rate
Project Copies.....	Starting at \$.10/Copy
Project Prints.....	Starting at \$1.00/Print
Codes/Permits/Agency Approval .....	At Cost
Postage .....	At Cost
Boat.....	\$125 per day
UTV Ranger/Trailer .....	\$145 per day
3D Scanner .....	\$250 per day
Unmanned Aerial System (UAS/Drone).....	\$250 per day
Survey Equipment.....	\$85 per day
Lodging.....	At Cost
Subsistence.....	Current approved GSA rate

The above figures provide an opportunity to negotiate a Professional Services Contract that is satisfactory both to the Consultant and to the Client.

We will provide services based on the above listed fees, plus expenses, that are the basis for the rates quoted above. These rates shall be effective for the 2025 calendar year. If the contract is extended or a new contract is negotiated, an annual escalation factor of approximately 5% will be added to the direct payroll costs to compensate for any salary and cost of living increases that occur.

Client agrees that the pricing data contained in this submission by Larson Design Group shall be considered confidential and proprietary and shall not be released or otherwise made available to any third party without the express written consent of Larson Design Group.

## AGREEMENT FOR PROFESSIONAL VALUATION SERVICES

**Reis Valuations Limited  
376 Broad Street  
Montoursville, PA 17754**

---

**DATE OF AGREEMENT:** 02/25/2026

**PARTIES TO AGREEMENT:**

**Client:**

Dr. Eric Briggs, Superintendent  
South Williamsport School District  
515 W. Central Avenue  
South Williamsport, PA 17702  
Phone: 570-327-1581  
Email: [ebriqgs@swasd.org](mailto:ebriqgs@swasd.org)

**Appraiser:**

Justin Reis, MAI, SRA  
PA Certified General Appraiser  
Reis Valuations Limited  
376 Broad Street  
Montoursville, PA 17754  
Phone: 570-368-8186  
Fax: 570-368-8293  
Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

---

Client hereby engages Appraiser to complete an appraisal assignment as follows:

**PROPERTY IDENTIFICATION**

Vacant Land to be subdivided along 8<sup>th</sup> Avenue, South Williamsport, PA 17702  
Part of Lycoming County Parcel: 52-002-900

**PROPERTY TYPE**

Current Unimproved Vacant Land Property along 8<sup>th</sup> Avenue, South Williamsport, PA

**INTEREST VALUED**

Fee Simple

**INTENDED USERS**

Client Only

*Note: No other users are intended by Appraiser. Appraiser shall consider the intended users when determining the level of detail to be provided in the Appraisal Report.*



---

376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

**INTENDED USE**

To determine the current market value of the subject property for the potential sale of the subdivided property by the client.

**TYPE OF VALUE**

Market value as defined by the Dictionary of Real Estate Appraisal.

**DATE OF VALUE**

Current

**HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS**

None noted, unless directed by the client, or as required by the appraiser.

**APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)**

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute

**ANTICIPATED SCOPE OF WORK****SITE VISIT**

Exterior observation, on-site. The site visit will be arranged with the client, Dr. Eric Briggs. The site visit is not currently scheduled.

**VALUATION APPROACHES**

Sales Comparison Approach

Other Approaches as Necessary for a Credible Opinion of Value

Note: Appraiser shall use all approaches necessary to develop a credible opinion of value.

**APPRAISAL REPORT****REPORT OPTION**

Appraisal Report

**FORM OR FORMAT**

Narrative Appraisal Report

**CONTACT FOR PROPERTY ACCESS, IF APPLICABLE**

Dr. Eric Briggs, Superintendent, 570-327-1581

**DELIVERY DATE**

Anticipated within 4-5 weeks from the date of observation or before.



---

376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

**DELIVERY METHOD/ NUMBER OF COPIES**

E-mail Version in PDF Format, No Hardcopies to Client

**PAYMENT TO APPRAISER**

\$2,800 due with execution of this agreement.

Payment made payable to: Reis Valuations Limited.

**PROPERTIES UNDER CONTRACT FOR SALE**

If the property appraised is currently under contract for sale, Client shall provide to Appraiser a copy of said contract including all addenda.

**CONFIDENTIALITY**

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).

**CHANGES TO AGREEMENT**

Any changes to the assignment as outlined in this Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value; type of value; or property appraised cannot be changed without a new Agreement.

**CANCELLATION**

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

**NO THIRD PARTY BENEFICIARIES**

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

**USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS**

Appraiser may use employees or independent contractors at Appraiser's discretion to complete the assignment, unless otherwise agreed by the parties. Notwithstanding, Appraiser shall sign the written Appraisal Report and take full responsibility for the services provided as a result of this Agreement.



---

376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

### **SERVICES NOT PROVIDED**

The fees set forth in this Agreement apply to the appraisal services rendered by Appraiser as set forth in this Agreement. Unless otherwise specified herein, Appraiser's services for which the fees in this Agreement apply shall not include meetings with persons other than Client or Client's agents or professional advisors; Appraiser's deposition(s) or testimony before judicial, arbitration or administrative tribunals; or any preparation associated with such depositions or testimony. Any additional services performed by Appraiser not set forth in this Agreement will be performed on terms and conditions set forth in an amendment to this Agreement, or in a separate agreement.

### **TESTIMONY AT COURT OR OTHER PROCEEDINGS**

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment.

### **CLIENT'S DUTY TO INDEMNIFY APPRAISER**

Client agrees to defend, indemnify and hold harmless Appraiser from any damages, losses or expenses, including attorneys' fees and litigation expenses at trial or on appeal, arising from allegations asserted against Appraiser by any third party that if proven to be true would constitute a breach by Client of any of Client's obligations, representations or warranties made in this Agreement, or any violation by Client of any federal, state or local law, ordinance or regulation, or common law (a "Claim"). In the event of a Claim, Appraiser shall promptly notify Client of such Claim, and shall cooperate with Client in the defense or settlement of any Claim. Client shall have the right to select legal counsel to defend any Claim, provided that Appraiser shall have the right to engage independent counsel at Appraiser's expense to monitor the defense or settlement of any Claim. Client shall have the right to settle any Claim, provided that Appraiser shall have the right to approve any settlement that results in any modification of Appraiser's rights under this Agreement, which approval will not be unreasonably withheld, delayed or conditioned.

### **MAXIMUM TIME PERIOD FOR LEGAL ACTIONS**

Unless the time period is shorter under applicable law, any legal action or claim relating to the appraisal or this Agreement shall be filed in court (or in the applicable arbitration tribunal, if the parties to the dispute have executed arbitration agreement) within two (2) years from the date of delivery to the Client of the appraisal report to which the claims or causes of action relate or, in the case of acts or conduct after delivery of the report, two (2) years from the date of the alleged acts or conduct. The time period stated in this section shall not be extended by any delay in the discovery or accrual of the underlying claims, causes of action or damages.



---

376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

#### **SPECIAL OR CONSEQUENTIAL DAMAGES**

Neither party shall under any circumstances be liable to the other party for special, exemplary, punitive or consequential damages, including, without limitation, loss of profits or damages proximately caused by loss of use of any property, whether arising from either party's negligence, breach of the Agreement or otherwise, whether or not a party was advised, or knew, of the possibility of such damages, or such possibility was foreseeable by that party. In no event shall Appraiser be liable to Client for any amounts that exceed the fees and costs paid by Client to Appraiser pursuant to this Agreement.

#### **OWNERSHIP OF WORK PRODUCT**

The possession of the Appraisal Report, or any copy or portion thereof, by Client or any third party does not include or confer any rights of publication or redistribution of the Appraisal Report other than to such persons or entities identified in this Agreement who shall be advised in writing of Appraiser's rights under this Agreement prior to their receipt of the Appraisal Report. All rights, title and interest in (1) any data gathered by Appraiser in the course of preparing the Appraisal Report (excluding any data furnished by or on behalf of Client) and (2) the content of the Appraisal Report prepared pursuant to this Agreement shall be vested in Appraiser. Subject to the foregoing, Client shall have the right to possess a copy of the Appraisal Report and to disclose the report to Client's attorneys, accountants or other professional advisors in the course of Client's business affairs relating to the property that is the object of the Appraisal Report, provided that such attorneys, accountants or advisors are advised in writing of Appraiser's rights under this Agreement prior to receipt of such Appraisal Report.

#### **APPRAISER INDEPENDENCE**

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

#### **EXPIRATION OF AGREEMENT**

This Agreement is valid only if signed by both Appraiser and Client within 5 days of the Date of Agreement specified.

#### **GOVERNING LAW & JURISDICTION**

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.



---

376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

**AUTHORIZATION AND DATA TO BE FURNISHED**

Client authorizes appraiser to inspect the premises; if applicable, and agrees to furnish appraiser with all pertinent data which appraiser requests in connection with the assignment. Client agrees to furnish and include the following with this contract, if not readily available via the normal course of business:

1. Relevant Deeds
2. Subdivision Description or Map as provided by a licensed surveyor
3. A property map or county tax map showing the location of the property
4. ~~All oil, gas, coal, or other mineral lease documents (if applicable)~~
5. ~~All well pooling documents (if applicable)~~
6. ~~Any geologic or engineering reports (if applicable)~~
7. ~~All royalty statements (if applicable)~~
8. All contracts of sale and/ or agreements for the potential sale or transfer of the subject.
9. All current or pending renovations, additions, demolitions, etc. of the subject property.
10. All current leases in effect for the effective date of valuation.
11. All historical income and expenses attributed to the leased fee interest of the property for the three years immediately preceding the effective date of value.

By Principal of Firm:



Justin Reis, MAI, SRA

02/25/2026

By Client:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Date)



376 Broad Street, Montoursville, PA 17754

P: (570) 368-8186

Email: [justin@reisvaluations.com](mailto:justin@reisvaluations.com)

Lycoming County  
**Children and Youth Services**  
Lycoming-Clinton Joinder Board

33 W. THIRD STREET  
4<sup>th</sup> Floor  
WILLIAMSPORT, PA 17701

570-326-7895  
TOLL FREE: 1800-525-7938  
FAX: 570-326-1348

**MATTHEW SALVATORI**  
Administrator

**MATTHEW WOOD**  
Clinical Director

**MARK LONGENBERGER**  
Support Services Director

**MEMORANDUM OF UNDERSTANDING**

**Between**

**South Williamsport Area School District**

**And**

**Lycoming County Children and Youth Services**

**Transportation Procedures Agreement**

*To ensure the educational stability of Foster Care Youth:*

Every Student Succeeds Act (ESSA) requirements

*This Memorandum of Understanding (MOU) addresses transportation-related provisions. Additional policies may be added to address the unique needs of each collaboration between the South Williamsport Area School District (SWASD) and Lycoming County Children and Youth Services (LCYS) in order to ensure the educational stability of foster care youth. Note: this MOU is not a local transportation plan. It is an agreement between the SWASD and LCYS to collaboratively design a local transportation plan.*

**Purpose:**

The purpose of this agreement is to establish transportation procedures between South Williamsport Area School District (SWASD) and Lycoming County Children and Youth Services (LCYS) to ensure the provision of transportation for foster care youth enrolled in a SWASD (Pre-K-12) when a best interest determination indicates that the student should remain in the school of origin, and alternative means of transportation to and from school have been fully explored and deemed unavailable.

### **Joint Responsibilities:**

- The SWASD and LCYS agree to collaborate to update or establish formal mechanisms to ensure that the SWASD is promptly notified when a child enters foster care or changes foster care placements.
- The SWASD and LCYS agree to collaborate to jointly design a comprehensive transportation plan to ensure that transportation for children in foster care is provided, arranged, and funded.
- Both parties agree that under no circumstances shall a transportation dispute between party's delay or interrupt the provision of transportation for a child to the school of origin.
- Both parties agree to communicate regularly and share SWASD responsibilities at the local level to ensure that available resources for transportation are utilized in the most effective manner, without duplication.
- Both parties agree that transportation must be provided in a "cost-effective" manner, so low-cost/no-cost options should be explored. (e.g. pre-existing bus stops or public transportation, foster parents provide transportation, transportation by other programs if the child is eligible)
- Both parties agree to maintain confidentiality of information regarding children and families being served, in accordance with the Family Education Rights and Privacy Act (FERPA), and all other State and Federal laws and regulations regarding confidentiality.
- Both parties understand that all federal, state, and local funding sources should be maximized to ensure transportation costs are not unduly burdensome on one agency.

### **Respective responsibilities under this agreement include:**

#### **South Williamsport Area School District:**

- Establish a Foster Care Point of Contact (POC) given the importance of transportation to ensure educational stability requirements defined by the Every Student Succeeds Act (ESSA).
- Share the Foster Care POC's contact information with state and local education and child welfare agencies.
- Understands that even if the SWASD does not transport other students, it must ensure that transportation is provided to children in foster care, adhering to the collaboratively designed transportation plan.
- Acknowledges that Title I is an allowable funding source for additional transportation costs, although funds reserved for comparable services for homeless children and youth may not be used for transportation.
- Informs the LCYS whether Title I funds are available to support additional

transportation costs for children in foster care in order to maintain enrollment in their school of origin.

- Agrees, if applicable, to support additional transportation costs for eligible foster care youth utilizing funds made available within Title I.
- Understands that if there are additional costs providing transportation for children in foster care to remain in his or her school of origin, the SWASD (school of origin) will provide such transportation if (1) the county children and youth agency agrees to reimburse the SWASD for the cost of transportation; (2) the SWASD agrees to pay for the additional costs; or (3) the SWASD and county children and youth agency agree to share the costs.
- Agrees that a child must remain in his or her school of origin while any disputes are being resolved. Agrees to provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.

#### **Lycoming County Children and Youth Services:**

- Identifies all children in foster care enrolled in the SWASD in order for the SWASD and LCYS to fulfill the jointly agreed-upon transportation responsibilities.
- Informs SWASD of children in foster care who may be in need of transportation to maintain enrollment in their school of origin.
- Agrees to inform the school of the origin of children in foster care who experience a change of foster care placement.
- Agrees, if applicable, to support transportation costs for eligible foster care youth utilizing funds made available within the county's child welfare budget under Section 475(4)(A) of Title IV-E of the Social Security Act.
- Informs the SWASD/school of origin whether Title IV-E funds are available to support additional transportation costs for children in foster care in order to maintain enrollment in their school of origin. Agrees to assist the SWASD/school of origin in exploring the full range of options for providing and funding transportation to maintain a child in his or her school of origin, consistent with the child's educational stability plan.

#### **Updates and Revisions:**

Updates and revisions to this MOU will be made as needed. Any updates or revisions to the MOU must be submitted to the Pennsylvania Department of Education. Best practice recommends that an updated MOU be submitted every three years, as contractual updates follow this timeline.

South Williamsport Area School District and Lycoming County Children and Youth Service agree to update or revise this Memorandum of Understanding

(MOU) as needed or every three years to coincide with the contractual timelines.

**This agreement will be reviewed and approved by representatives of both agencies:**

\_\_\_\_\_  
Dr. Eric Briggs  
Superintendent – South Williamsport Area School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Todd Engel  
School Board President – South Williamsport Area School District

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Matthew Salvatori  
Administrator – Lycoming County Children and Youth Services

2/20/2026  
Date

# Field Trip Request

South Williamsport Area School District  
515 West Central Avenue  
South Williamsport, PA 17702



Teacher: Jessica Kaledas

Building: HS

Grade/Club: 9-12 Band

Date of Application: 2/19/26

## General Information

Place to be Visited: Hazleton HS / MMI Prep

Date of Visitation: March 11-13, 2026

Number of Students: 3

Number of Faculty: 1

Additional Chaperones: N/A

## Fees

Admission Fees: budgeted

Funding Source for Admission:  
budgeted

Funding Source for Transportation:  
budgeted

## Transportation

### Transportation Needs:

- School Bus(s)
- Accessible Bus with Lift
- School Van
- Charter Bus(s)
- None Required

Departure Time: 2pm on March 11

Time Leaving Destination: 7:30pm on March 13

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:  
Students qualified for Region Band and will audition for All-State Band at this festival. Students will be directed by Dr. Peter Boonshaft who is considered one of the most exciting and exhilarating voices in music education.  
Additional Information if Needed: today.

## Substitute Coverage

Number of Subs Needed:

1

Duration of Coverage Needed:

2 days

Is this an out of state trip?

- Yes
- No

Is this an overnight trip?

- Yes
- No

Approval / Signatures Required / Date:

Nurse: Cheryl Behrens RD 2/20/26  
No nurse needed - one provided (PMEA)  
Principal: Jesse Smith

Superintendent: E. Bygg 2/24/2026

**Please provide a student roster for all field trips for the nurse to review any medical needs.**

School Board Approval is required for all overnight and /or out of state field trips.

# Field Trip Request

South Williamsport Area School District  
515 West Central Avenue  
South Williamsport, PA 17702



Teacher: Essick

Building: Jr/Sr HS

Grade/Club: Academic Decathlon

Date of Application: 2/26/26

## General Information

Place to be Visited: Hershey HS

Date of Visitation: 3/13-14

Number of Students: 9

Number of Faculty: 1

Additional Chaperones: 1 (Nurse, if needed)

## Fees

Admission Fees: —

Funding Source for Admission:  
Acadec Budget.

Funding Source for Transportation:  
Acadec Budget

## Transportation

### Transportation Needs:

- School Bus(s)
- Accessible Bus with Lift
- School Van
- Charter Bus(s)
- None Required

Departure Time: Approx. 8 am

Time Leaving Destination: ≈ 3 pm

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

State Championships  
for Acadec

Additional Information if Needed:

N/A

Please provide a student roster for all field trips for the nurse to review any medical needs.

ON BACK

## Substitute Coverage

Number of Subs Needed:

1

Duration of Coverage Needed:

Full Day

Is this an out of state trip?

- Yes
- No

Is this an overnight trip?

- Yes
- No

Approval / Signatures Required / Date:

Nurse: Cheryl Johnsonway RN 2/26/26  
— Nurse need probable but outside school day.

Principal: Jim Anite

Superintendent: Eric Burgess 3/5/2026

School Board Approval is required for all overnight and /or out of state field trips.

Forms Sent 2/26/26



## Intermediate Unit 17

# Proposed 2026-2027 General Operations Budget

- Bradford
- Lycoming
- Sullivan
- Tioga

## Board Member Copy

### Office Locations:

- 2400 Reach Road, Williamsport  
570-323-8561 Voice / 570-323-1738 Fax
- 33 Springbrook Drive, Canton  
570-673-6001 Voice / 570-673-6007 Fax

Reviewed by the IU Council on January 9, 2026  
Approved by the IU 17's Board of Directors on January 21, 2026

# BLaST IU 17

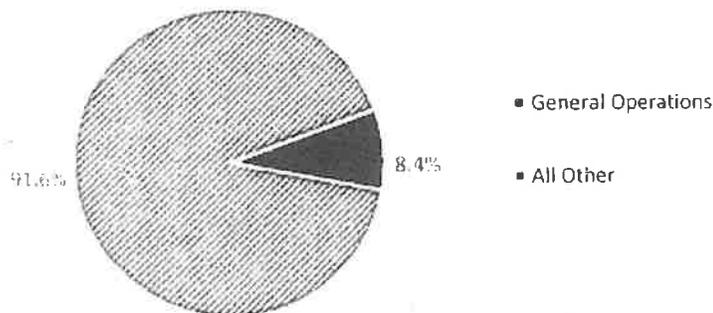
## Proposed Budget

2026/2027

### Executive Summary

**The IU team invites your inquiries and suggestions for its budgets and services and is available to discuss them at any district board meeting or administrative team meeting. Please direct inquiries to Christina Steinbacher-Reed, Executive Director or Sara McNett, Director of Management Services at (570) 673-6001.**

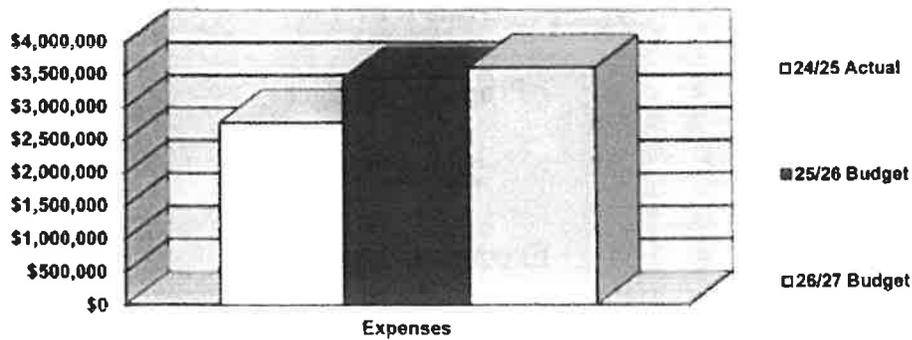
#### Overview:



This budget package contains a balanced budget for the General Operation (Funds 10 and 12) of IU 17. This budget does not include most program budgets for Federal, State, or local sources for specific purposes. Examples of these budgets are IDEA Supplemental Education Services (Individuals with Disability Education Act), Alternative Ed, partial hospitalization, Software consortium, eQUIP, etc. These budgets are governed by IU 17's Board of Directors and are adopted throughout the year. As the pie chart above illustrates, the General Operations Budget (Funds 10 and 12) comprises approximately 8.4% of the I.U. budgets, as compared to 8.2% last year.

#### General Operations:

Again this year, there is no assessment to the districts being proposed to support the General Operations Budget.



Expenses:

As the above graph indicates, budgeted expenses are higher than last year's by approximately \$175,162, for an increase of 5.09%. Aside from normal year-over-year growth in employee salaries, a key driver in the increasing expenses is rising employee benefit costs. Early projections for healthcare insurance require a 14.1% budgetary increase for this benefit. Fortunately, growth in required employer share for PSERS retirement contributions has now slowed. The current budget reflects estimated 2026-27 salaries, with actual employee salaries to be set by the IU 17 Board of Directors during the Spring of 2026.

We have an anticipated capital transfer amount of \$200,000 in order to continue building a reserve to replace the heating units and fund upgrades and upkeep at both the Canton and Williamsport offices. Also, it is important to note that some expenses are allocated across many IU budgets (utilities, copiers, etc.) As revenue to other budgets diminishes, and salary, health care and PSERS increase, there is an increased pressure on the General Operations budget to absorb these costs.

Revenue:

The General Operations Subsidy for Intermediate Units remains eliminated from the State budget. IU 17 has been fortunate to receive revenue-generating opportunities from the state in past years, but a change in PDE's procurement strategy for Statewide System of Support initiatives has altered this revenue stream by channeling contracts through larger Intermediate Units that act as a "prime contractor" to PDE. We must continue to be proactive in seeking contracting opportunities outside IU 17 in order to fund our general operations without placing a financial burden on IU 17 member districts. We continue to contract services and products to our districts, as well as to districts and Intermediate Units throughout the state, to generate revenue in support of the General Operations budget.

IU 17 receives a significant portion of its revenue from indirect cost streams related to many of its state and federal programs. As these programs continue to experience flat funding or very small increases, we are struggling to accommodate salary and benefit increases within program grant funds. As a result, the indirect cost pool is being tapped to help cover these expenses, placing additional pressure on General Operations revenue. To the extent these revenues decrease, fund balance will be used, if necessary.

In order to continue providing delivery of training and technical assistance services to our member districts at no charge whenever possible, IU 17 intends to once again apply to PDE for an administrative waiver of 11% of Component 2 funds to support training and consultative (TAC) services.

There is no assessment to the IU 17 member school districts. On the affirmative vote of the IU Superintendents, we will request a \$2,500 per district contribution to help defer the cost of continuing professional development for school district administrative staff.

## **BUDGET ADOPTION PROCESS**

1. The IU 17 Team prepares the General Operation Budget.
2. The IU 17 Advisory Council of Superintendents reviews the Budget.
3. Reviewed and recommended for adoption to the IU 17 Board of Directors.
4. The Intermediate Unit Board of Directors shall, at least thirty (30) days before May 1st, adopt and advertise the proposed Intermediate Unit budget.
5. Copies of the approved budget are provided to each school board member of each component school district for consideration and approval.
6. The budget approval requires: (a) the affirmative vote of a majority of the nineteen school districts, and (b) a majority of the proportionate weighted votes (as determined by the Pennsylvania Department of Education) calculated from the resolution. This resolution is to be submitted to the Intermediate Unit by each board's secretary no later than April 15, 2026.

**BLaST Intermediate Unit 17  
General Operations (Funds 10 and 12)**

	Revenue		
	24/25 Budget	25/26 Budget	26/27 Budget
Interest	<b>\$225,000</b>	<b>\$295,000</b>	<b>\$325,000</b>
Indirect Cost/transfer from fund	<b>\$1,217,387</b>	<b>\$1,235,317</b>	<b>\$1,299,420</b>
Contracted Services	<b>\$1,554,195</b>	<b>\$1,578,215</b>	<b>\$1,644,944</b>
State Support (Retirement/SS)	<b>\$314,329</b>	<b>\$329,927</b>	<b>\$344,257</b>
	<b>\$3,310,911</b>	<b>\$3,438,459</b>	<b>\$3,613,621</b>

**General Operations - Fund Balance Summary  
2026-2027**

Anticipated June 30, 2026 Fund Balance Fund 10	<b>\$2,000,000</b>
Total Revenue	<b>\$3,613,621</b>
Total Available Resources	<b>\$5,613,621</b>
Total Budgeted Expenses	<b>\$3,613,621</b>
Projected Unreserved Fund Balance - June 30, 2027	<b>\$2,000,000</b>

**BLAST INTERMEDIATE UNIT 17  
GENERAL OPERATIONS FUND 10**

Function	Object		24/25 Actual	25/26 Budget	25/26 Projected Actuals	26/27 Budget
2310	151	Salaries-Board Services	\$594	\$0	\$0	\$0
2310	331	Legal Services	\$3,387	\$2,100	\$2,100	\$2,100
2310	500's	Board Travel/Meals/Advertising	\$4,185	\$5,300	\$5,300	\$5,300
2350	331	Legal Services	\$0	\$3,000	\$3,000	\$3,000
2360	111/151	Salaries-Office of Exec. Dir.	\$205,409	\$218,860	\$218,860	\$233,061
2360	200's	Benefits-Office of Exec. Dir.	\$139,367	\$154,940	\$154,940	\$160,536
2360	390	Purchased Prof Serv	\$3,810	\$4,000	\$4,000	\$4,000
2360	540	Advertising	\$0	\$1,000	\$1,000	\$1,000
2360	550	Communications	\$0	\$500	\$500	\$500
2360	580	Staff Travel/Other Expenses	\$42,125	\$43,500	\$43,500	\$53,000
2360	610	Administrative Supplies	\$8,085	\$3,500	\$3,500	\$3,500
2360	640	Books/Publications	\$250	\$1,000	\$1,000	\$1,000
2360	810	Dues/Memberships	\$11,091	\$10,000	\$10,000	\$12,000
2380	111	Salaries-Office of Principal Ser.	\$52,233	\$78,000	\$48,333	\$89,610
2380	200's	Benefits-Office of Principal Ser	\$48,268	\$46,487	\$32,000	\$56,930
2380	580	Staff Travel/Other Expenses	\$1,190	\$2,872	\$2,872	\$8,000
2380	610	Supplies	\$336	\$1,000	\$1,000	\$1,000
2380	810	Dues/Memberships	\$0	\$250	\$250	\$250
2500	111/112/151	Salaries- Business Office	\$342,294	\$435,621	\$435,621	\$467,182
2500	200's	Benefits - Business Office	\$233,857	\$284,542	\$284,542	\$328,687
2500	330	Audit/Legal	\$8,767	\$8,000	\$8,000	\$10,000
2500	340	Contracted Services	\$425	\$2,000	\$2,000	\$2,000
2500	531	Communication - Telephone	\$25	\$250	\$250	\$250
2500	532	Communication - Postage	\$3,539	\$3,750	\$3,750	\$3,750
2500	540	Advertising	\$2,302	\$250	\$250	\$250
2500	580	Staff Travel/Other Expenses	\$15,090	\$19,500	\$19,500	\$20,000
2500	610	Supplies	\$31,517	\$18,000	\$25,000	\$18,000
2500	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2500	810	Dues/Memberships	\$6,938	\$7,000	\$7,000	\$7,000
2600	330	Professional Services	\$464	\$1,000	\$1,000	\$1,000
2600	411	Disposal Service	\$3,542	\$3,000	\$3,800	\$3,000
2600	413	Contracted Serv. Cleaning	\$27,548	\$28,000	\$28,000	\$30,000
2600	432	Contracted Serv. Maint.	\$29,691	\$25,000	\$25,000	\$28,000
2600	442	Rental - Equipment	\$3,858	\$8,000	\$8,000	\$8,000
2600	520	General Insurance	\$3,000	\$3,000	\$3,000	\$3,000
2600	610	Supplies- Cleaning	\$2,742	\$2,000	\$3,000	\$3,000
2600	620	Energy (Gas & Electric)	\$10,763	\$15,000	\$15,000	\$18,000
2600	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2830	151	Salaries - Personnel	\$71,056	\$119,341	\$119,341	\$122,100
2830	200's	Personnel Benefits	\$75,092	\$76,159	\$76,159	\$79,674
2830	540	Advertising (personnel Ads)	\$2,777	\$2,000	\$2,000	\$2,000
2830	580	Staff Travel	\$5,189	\$3,000	\$5,000	\$3,000
2830	611	Supplies	\$138	\$1,000	\$1,000	\$1,000
2840	111/151	Salaries - Technology	\$421,156	\$620,108	\$620,108	\$638,711
2840	200's	Personnel Benefits	\$271,831	\$395,360	\$395,360	\$402,251
2840	330	Contracted Services	\$51,014	\$35,000	\$50,000	\$35,000
2840	530	Communications	\$6,393	\$8,000	\$8,000	\$8,000
2840	580	Staff Travel	\$18,072	\$30,000	\$25,000	\$30,000
2840	600's	Supplies	\$206,448	\$240,000	\$240,000	\$220,000
5200	400	Bldg Purch/Renov	\$200,000	\$200,000	\$200,000	\$200,000
5900	840	Budgetary Reserve	\$0	\$8,500	\$31,854	\$5,000
Fund 10 Total (General Operation)			\$2,575,857	\$3,178,690	\$3,178,690	\$3,332,642

**BLaST INTERMEDIATE UNIT 17  
GENERAL OPERATIONS FUND 12**

Function	Object		24/25 Actual	25/26 Budget	25/26 Projected Actuals	26/27 Budget
2890	111/151	Salaries - Office of Prog Spec	\$29,706	\$112,354	\$112,354	\$118,867
2890	200's	Benefits - Office of Prog Spec	\$84,588	\$132,915	\$132,915	\$139,612
2890	330	Workshop	\$1,689	\$2,000	\$2,000	\$2,000
2890	580	Staff Travel/Other Expenses	\$16,076	\$5,000	\$7,500	\$8,000
2890	610	Materials & Supplies	\$61,807	\$5,000	\$5,000	\$10,000
2890	750	Equipment	\$0	\$0	\$0	\$0
5900	840	Budgetary Reserve	\$0	\$2,500	\$0	\$2,500
<b>Fund 12 Total (Educational Planning)</b>			<b>\$193,866</b>	<b>\$259,769</b>	<b>\$259,769</b>	<b>\$280,979</b>
<b>Total Fund 10 + 12</b>			<b>\$2,769,723</b>	<b>\$3,438,459</b>	<b>\$3,438,459</b>	<b>\$3,613,621</b>

## POSITIONS / PERSONNEL -- GENERAL OPERATIONS BUDGET (FUNDS 10 AND 12)

<b>Position</b>	<b>Personnel</b>
Executive Director	Christina Steinbacher-Reed
Assistant Executive Director	Carla Sauer
Director: Division of Educational Planning	Elizabeth Segraves
Director: Division of Management Services/Board Secretary	Sara McNett
Coordinator of Special Projects	Kelly Beck
Personnel Specialist	Hayden Lester
Business Services Coordinator	Vacant
Administrative Assistants	Tina Randall Renee Peluso Jennifer Diefenderfer Kiara Crossen Christy Colton Vacant
Accounting Personnel	Teresa Pfirman Norine Fuller Aimce Pepper
Technology	Kyle Roberts Ed Ploy Tim Confer Ethan Smith Sean Meleski Spencer Gross Brooke Wise Alyssa English Blayne Wesneski 4 Vacant
Coordinator of Professional Learning	Amanda Fair

The proposed 2026 - 2027 General Operations Budget projects costs of maintaining the staff positions listed above. Some positions represent partial FTE's.

**Comprehensive Listing of All BLAST IU 17 Budgets  
Fiscal Year - 2026-2027**

AUN: 1-17-00-000-0

<b>Fund</b>	<b>Description</b>	<b>Director</b>	<b>Source</b>	<b>Rate</b>	<b>Amount</b>
16	NTIC Health Professional	McNett	NTIC	0	\$ 95,145
19	Act 89	Coran/Pepper	State Grant	0.06	\$ 768,607
20	Equip	Segraves	Districts	0	\$ 1,115,747
20	DBRT	Beck/Pepper	State	0	\$ 89,000
21	LCIC Health Professional	McNett	LCIC	0	\$ 148,393
23	Special Ed Core	Swinehart/Pepper	State Grant	0.06	\$ 2,074,957
23	Special Ed Contracted	Swinehart/Pepper	Districts	0.05	\$ 8,189,000
24	Transportation EI	Swinehart/Pepper	State	0.08	\$ 915,129
25	Institutionalized Child	Swinehart/Pepper	State/Districts	0.06	\$ 243,768
26	State Early Intervention	Swinehart/Hindman/Pepper	State Grant	0.08	\$ 5,442,828
33	Preschool 619	Swinehart/Hindman/Pepper	Federal	0.08	\$ 613,791
40	IDEA Part B-School Age C-2 and C-3	Segraves/Pepper	Federal	0	\$ 7,649,225
40	IDEA PART B- EI	Swinehart/Hindman/Pepper	Federal	0.08	\$ 839,758
41	PATTAN	McNett/Pepper	Federal	0.08	\$ 1,925,327
44	T1 D	McNett/Beck	Federal	0	\$ 132,418
49	Data Governance	Segraves/Beck	State	0.08	\$ 12,000
49	STEM State	Segraves/Beck	State	0	\$ 90,500
49	CDT Focus and Support	Segraves/Beck	State	0	\$ 5,600
49	A-TSI	Segraves/Beck	State	0	\$ 22,350
49	Accelerated Learning Title I	Segraves/Beck	State	0.08	\$ 73,460
49	Accelerated Learning Title II	Segraves/Beck	State	0.08	\$ 81,200
53	Professional Certification Testing	Beck/Pepper	State	0	\$ 80,960
52	Access	McNett/Pepper	Federal	0	\$ 425,000
57	WAN	McNett/Paulhamus	State	0	\$ 625,000
59	ELECT	McNett/Beck	State	0.08	\$ 364,734
70	North Partial	Swinehart/Pepper	Districts	0.05	\$ 680,820
71	Lycoming Partial	Swinehart/Pepper	Districts	0.05	\$ 340,768
72	South Partial	Swinehart/Pepper	Districts	0.05	\$ 1,040,908
73	Tioga Partial	Swinehart/Pepper	Districts	0.05	\$ 349,448
74	LaSaQuik	Swinehart/Pepper	Districts	0.05	\$ 185,767
75	Clear Vision	Swinehart/Pepper	Districts	0.05	\$ 329,060
76	Lycoming Day Treatment	Swinehart/Pepper	Districts	0.05	\$ 417,996
77	Intergrated Studies South	Swinehart/Pepper	Districts	0.05	\$ 1,731,958
78	Intergrated Studies North	Swinehart/Pepper	Districts	0.05	\$ 866,248
79	Eikland Partial	Swinehart/Pepper	Districts	0.05	\$ 185,419
82	Software Resell Budget	Confer	Districts	0	\$ 915,000
91	Bridge Program Lycoming County	Swinehart/Pepper	Districts	0.05	\$ 255,000
92	Bridge Program Bradford County	Swinehart/Pepper	Districts	0.05	\$ 165,000
					<b>\$ 39,487,289</b>

## IU 17 Assessment History

The following is a HISTORY OF GENERAL OPERATIONS ASSESSMENT TO DISTRICTS

Fiscal Year	\$ Assessment	Fiscal Year	\$ Assessment
1971-72	0	2011-12	0
1972-73	0	2012-13	0
1973-74	0	2013-14	0
1974-75	10,000	2014-15	0
1975-76	54,218	2015-16	0
1976-77	70,755	2016-17	0
1977-78	12,020	2017-18	0
1978-79	10,080	2018-19	0
1979-80	0	2019-20	0
1980-81	0	2020-21	0
1981-82	20,980	2021-22	0
1982-83	5,000	2022-23	0
1983-84	41,650	2023-24	0
1984-85	43,260	2024-25	0
1985-86	0	2025-26	0
1986-87	39,815		
1987-88	0		
1988-89	0		
1989-90	0		
1990-91	0		
1991-92	0		
1992-93	0		
1993-94	0		
1994-95	0		
1995-96	0		
1996-97	0		
1997-98	0		
1998-99	0		
1999-00	0		
2000-01	0		
2001-02	0		
2002-03	0		
2003-04	0		
2004-05	0		
2005-06	0		
2006-07	0		
2007-08	0		
2008-09	0		
2009-10	0		
2010-11	0	<b>Total</b>	<b>\$309,778</b>

## BOARD OF DIRECTORS

Athens Area School District  
Canton Area School District  
East Lycoming School District  
Jersey Shore Area School District  
Loyalsock Township School District  
Montgomery Area School District  
Montoursville Area School District  
Muncy School District  
Northeast Bradford School District  
Northern Tioga School District  
Sayre Area School District  
Southern Tioga School District  
South Williamsport Area School District  
Sullivan County School District  
Towanda Area School District  
Troy Area School District  
Wellsboro Area School District  
Williamsport Area School District  
Wyalusing Area School District

Vacated  
Arica Jennings  
Randy Holmes  
Jessie Edwards  
Michael Zicoello  
Vacant  
Sharon Meyer  
Krista McMonigle  
Debra Hicks  
Julie Preston  
Debra Agnew  
Chad Riley  
Cathy Bachman  
Vacant  
Brady Finogle  
LuAnn Knapp  
Jerry Curreri  
Lori Baer  
Duane Naugle

## ADVISORY COUNCIL OF SUPERINTENDENTS

Athens Area School District  
Canton Area School District  
East Lycoming School District  
Jersey Shore Area School District  
Loyalsock Township School District  
Montgomery Area School District  
Montoursville Area School District  
Muncy School District  
Northeast Bradford School District  
Northern Tioga School District  
Sayre Area School District  
South Williamsport Area School District  
Southern Tioga School District  
Sullivan County School District  
Towanda Area School District  
Troy Area School District  
Wellsboro Area School District  
Williamsport Area School District  
Wyalusing Area School District

Craig Stage  
Amy Martell  
Mark Stamm  
Brian Ulmer  
Brooke Beiter  
Joseph Stoudt  
Daniel Taormina  
Craig Skaluba  
Matthew Holmes  
Kristopher Kaufman  
Michael Wells  
Eric Briggs  
Sam Rotella, Jr.  
Samantha Kahler  
Erick Cummings  
Brad Feldmeier  
Cheryl Sottolano  
Timothy Bowers  
Gary Otis

## **IU 17 NONDISCRIMINATION POLICY**

BLaST INTERMEDIATE UNIT 17, AN EQUAL OPPORTUNITY EMPLOYER, WILL NOT DISCRIMINATE IN EMPLOYMENT, EDUCATIONAL PROGRAMS OR ACTIVITIES, BASED ON RACE, COLOR, RELIGIOUS CREED, NATIONAL ORIGIN, SEX, AGE, ANCESTRY, NON-RELEVANT HANDICAPS AND DISABILITIES, OR UNION MEMBERSHIP. THIS POLICY OF NONDISCRIMINATION EXTENDS TO ALL OTHER LEGALLY PROTECTED CLASSIFICATIONS. PUBLICATION OF THIS POLICY IN BLaST, INTERMEDIATE UNIT 17's DOCUMENTS IS IN ACCORDANCE WITH STATE AND FEDERAL LAWS INCLUDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, SECTIONS 503 AND 504 OF THE REHABILITATION ACT OF 1973, THE AGE DISCRIMINATION ACT OF 1975, AND THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA).

FOR INFORMATION REGARDING CIVIL RIGHTS OR GRIEVANCE PROCEDURES, CONTACT CHRISTINA STEINBACHER-REED, TITLE IX, SECTION 503 / 504 COORDINATOR, AT, 2400 REACH ROAD, WILLIAMSPORT, PA. FOR INFORMATION REGARDING THE AMERICANS WITH DISABILITIES ACT PROCEDURES, SERVICES, ACTIVITIES, AND FACILITIES WHICH ARE ACCESSIBLE TO AND USEABLE BY HANDICAPPED PERSONS, CONTACT CHRISTINA STEINBACHER-REED, EXECUTIVE DIRECTOR, AT 2400 REACH ROAD, WILLIAMSPORT, PA 17701.

**Principal Spotlight 3/9—Jr/Sr High School**

**National Honor Society Induction                      Monday, 3/23 at 7:00**

**National Junior Honor Society Induction                      Tuesday, 3/24 at 6:00**